

**Owen Sound Police Services Board
Public Meeting
Wednesday, March 22, 2017
2nd Floor Meeting Room**

Members Present: I. Boddy, B. O’Leary, G. Pierce (Chairman) and B. Twaddle

Admin. Present: Chief W. Sornberger, A/Inspector J. Fluney, A/Staff Sergeant M. Daze, Director S. Bell-Matheson, Director K. Fluney and Director C. Hill

Admin. Absent: A/Deputy V. Wurfel

Media Present: Mr. S. Dunn; Sun Times

Public Present: Mr. R. Beaney, A. Finley-Stewart; the Hub

Minutes: K. Krampien

1. Call to Order

Chairman declared the Wednesday, March 22, 2017 meeting be called to order at 9:04 a.m. CARRIED

- Chairman thanked members of the Public for being in attendance

2. Approval of Agenda

*Moved by B. Twaddle, seconded by B. O’Leary
“That the agenda dated March 22, 2017 be approved.” CARRIED*

- 3.** Declaration of Conflict of Interest arising out of the matter listed on the agenda. **HEARING NONE.**

- 4.** Presentations, deputations, and Public Question period. **HEARING NONE.**

5. Approval of Minutes

*Moved by B. O’Leary, seconded by B. Twaddle
“That the minutes dated February 22, 2017 be approved as distributed.” CARRIED*

- 6.** Business arising out of the minutes dated February 22, 2017 Public Meeting. **HEARING NONE.**

7. Chairman's Report

- The 2017 – 2019 Business Plan is under way and going very well. We have received good ideas and enthusiastic participation from Stakeholders and Staff. Chairman thanked Chief and Staff members for their work to date.
- Chairman Pierce attended the Zone 5 meeting in Brockton March 07. There was an excellent presentation by F. Kaustinen on the survey conducted concerning the proposed Police Act changes and membership views. Also learned up OPP and Municipal Services upcoming retirements.

Our Police Services Advisor advised everyone that the number of unfilled Board vacancies has risen from December total of 60 to now 93. This remains a concern for our Board. The Chief has called with no response and will provide information if it becomes available.

- Chairman encouraged the Board members to consider attending the OAPSB Annual Conference from June 21- 24 at the Blue Mountain resort. An email will be forwarded regarding the details and draft program.

8. Reports from Acting Inspector J. Fluney

(discussed Acting Inspector J. Fluney's reports provided in correspondence package)

- The following reports were provided:
 - Collision Statistics
 - Lost Hours and Training - a description of the session between the supervisors and a new Syrian family was given. Chief advised that we also have a language line for 9-1-1 emergency calls that helps with interpretation of 91 languages.
 - Traffic Enforcement – there was added discussion on the consistent number of impaired drivers. Chief advised members that April spring programs will be given to the public. Items such as speed and a motorcycle, bicycle, vehicle program. The Service will be gearing up for more programs in the month of May as well.
- There were no questions regarding the above named reports.

9. Reports from Acting Staff Sergeant Dazé

(discussed Acting Staff Sergeant Dazé's reports provided in correspondence package)

- The following reports were provided:
 - Auxiliary Unit
 - Community Oriented Response & Enforcement
 - Community Services Office
 - Criminal Investigations Branch
 - Drug Enforcement
- There were no questions regarding the above named reports:

10. Moved by B. O'Leary, seconded by I. Boddy

"That the reports by Acting Inspector J. Fluney and Acting Staff Sergeant Dazé be accepted as presented." **CARRIED**

11. Reports from Director of Civilian Services K. Fluney

(discussed Director K. Fluney's reports provided in correspondence package)

- The following reports were provided:

- Board By-laws – there was a brief discussion on accessible taxi-cabs. The Board thanked the Chief for reminding all companies of the importance to adhere to AODA.
- Court
- Records

- There were no questions regarding the above named reports:

**12. Report from Director of Corporate Service's S. Bell-Matheson
(discussed Director Bell-Matheson's report provided in correspondence package)**

- There were no questions regarding the above report and Corporate Service's report named Calls for Service.

**13. Report from Director of Information Technology Service's C. Hill
(discussed Director Hill's report provided in correspondence package)**

- There were no questions regarding the Information Technology Service's report named Information Technology.

14. Moved by B. Twaddle, seconded by B. O'Leary

"That the reports by Director K. Fluney, Director Bell-Matheson and Director Hill be accepted as presented." **CARRIED**

15. Financial Report

- Chief reminded the Board that the budget is currently misleading and should be more accurate by approximately June. There are currently no issues with the Budget. Chief also provided a balance of the Boards account of approx. \$30,000.00. This will be applied to this years' Capital Budget but a more accurate report will be provided at the April meeting.
- There were no questions raised regarding the budget.

16. Chief's Report

- As required under the Police Services Act the Chief provided a Property Audit report.
- As a result of the Globe and Mail article and following last months' meeting Chief provided a PowerPoint presentation called 2010-2014 Unfounded Sexual Assault Review. A copy of this presentation will be kept on file should the Board wish to review. There was a brief question and answer period following the presentation.
- Chief advised those present that the Polar Plunge was postponed due to frazzle ice and has been re-scheduled for April 01. Everyone is encouraged to donate and or attend.
- Chief briefed the Board on a request from the family of one of our retired members who recently passed away.

17. Moved by B. O'Leary, seconded by B. Twaddle

"That the Board approves the use of the OSPS logo for the purposes of family placing it on a retired staff member's tombstone as the Chief presented." **CARRIED**

- Chief was approached by the City Manager regarding City Hall's community flag pole and issues during their renovation period.

18. Moved by B. Twaddle, seconded by B. O’Leary

“That the Board agrees and approves to partner with City Hall for the request to use one of our Flag poles should they have a need to fly a community flag for the period until the community flag pole at City Hall becomes available as the Chief presented.” CARRIED

- Chief shared his disappointment with the Board with respect to the public’s attendance at last night’s Business planning meeting. Information from the Stakeholders and Staff meetings will be compiled for a draft in the near future.
- Chief advised the Board that the new website will be up and running within the next two weeks.
- There were no questions regarding the Chief’s report.

19. Approval of Chief’s Report

Moved by I. Boddy, seconded by B. O’Leary

“That the Chief’s report be accepted as Chief Sornberger presented.” CARRIED

20. Other Business

- There was no other business to be discussed.

21. Motion to Receive Information Package

Moved by B. Twaddle, seconded by B. O’Leary

“That the Board Information Package dated March 22, 2017 be approved as circulated.” CARRIED.

22. Motion to Adjourn

Moved by B. Twaddle

“That the meeting of March 22, 2017 be declared terminated at 10:13 a.m. to move in-camera for the purposes of discussing personnel issues, matters involving public security and intimate financial or personal matters.” CARRIED

Next meeting:

Monday, April 24, 2017 at 9:00 a.m. O.S.P.S. 2nd Floor Meeting Room



Report to the Board: Collision Statistics

From: Acting Inspector J. Fluney

Date: Friday, March 10, 2017

Related to Business Plan S#10.2

February 2017 – Collision Statistics

Total Collisions:	(51)	Comments
Collisions - East side Owen Sound	28	Including 1 FTR, below
Collisions - West side Owen Sound	07	
Collisions - parking lots	16	Including 7 FTR, below
Fail to Remain Collisions	09	
Collisions referred to CRC	28	
Collisions investigated by OSPS	23	

The cause of a number of collisions occurring during the month were attributed to persons failing to yield right of way and following too close.



Report to the Board: Lost Hours and Training

From: Acting Inspector J. Fluney

Date: Friday, March 10, 2017

Related to Business Plan S# 12.1, 14.2

Twelve (12) fulltime members reported sick in February for a total of 23 complete or partial shifts, representing a total of 228 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
February 2017	12	~23	~228	0	0	0
January 2017	14	*41	*365	0	0	0
February 2016	11	37	314	1	20	160

- One officer was on short term sick leave recovering from surgery. This officer returned to full duties during February
- ~5 shifts by this officer included in the total of 23 shifts (without is 18)
- ~48 hrs by this officer included in the total of 228 hours (without is 180)
- *22 shifts by this officer included in the total of 41 shifts (without is 19)
- * 176 hrs by this officer included in the total of 365 hours (without is 189)

WSIB:

- One officer that received a work related injury continues to work full hours on modified duties

Training:

- The annual Supervisors Retreat was held and included training on the Situation Table, Amber Alerts, SIU Investigations, Law updates and a session with a newly arrived Syrian Family
- One member attended a Use of Force Symposium in Mississauga
- 4 members were trained in instructing the KIDS program
- One member attended the Youth Officers conference in Niagara Falls
- One member attended an Elder Abuse Conference at the University of Toronto



Report to the Board: Traffic Enforcement

From: Acting Inspector J. Fluney

Date: Friday, March 10, 2017

Related to Business Plan S# 10.3, 1.6

<u>Platoon #1 – 4</u>		<u>Traffic Enforcement Officers</u>	
Highway Traffic Act: (includes CAIA)	101	Highway Traffic Act: (includes CAIA)	58
Compliance Reports:	37	Compliance Reports:	3
Recorded Cautions:	62	Recorded Cautions:	44
Liquor Licence Act:	6	Other POA/By-Law:	0
Criminal Code/ CDSA:	56	Foot Patrol (Downtown):	31
Other POA/By-Law:	53	Foot Patrol (High Schools):	3.5
Foot Patrol (Downtown):	128	Shifts Worked:	36
Foot Patrol (High Schools):	5		

R.I.D.E.

There were a total of 17 on-duty R.I.D.E. checks in February. Of the on-duty RIDE checks, Sgt. Sullivan's platoon (# 1) conducted 2; Sgt. Green's platoon (# 2) conducted 5; Sgt. Baker's platoon (# 3) conducted 5; and Sgt. Kitto's platoon (# 4) conducted 5.

The combined statistics were:

On Duty R.I.D.E.

- 35 officers
- 15 hours
- 582 drivers checked
- 10 HTA charge/cautions
- 0 Roadside test
- 0 Impaired Driving/ Over 80 charge

There were three provincially funded overtime R.I.D.E. checks conducted in February resulting in an additional 1061 drivers checked and 17 HTA charges or cautions. There were 2 people charged with impaired driving during regular patrols.



Report to the Board: Auxiliary Unit

From: Sergeant Tom Sullivan

Date: Wednesday, March 08, 2017

Related to Business Plan S#1.5

In February 2017 the Auxiliary Unit contributed 127 hours. The Auxiliary Unit did not participate in any community events in February. This month the top two contributors had 18.5 hours and 20 hours respectfully.

In February a new Auxiliary Constable recruit class commenced. Our thirteen new volunteers are excited to join the Police Service and look forward to working with our Community. They will partake in training two nights a week from 7pm-10pm until their graduation at the start of April.



Report to the Board: Community Oriented Response & Enforcement Unit (C.O.R.E.)

From: Acting Staff Sergeant M. Dazé

Date: Wednesday, March 08, 2017

Related to Business Plan S#1.6, 3.1, 6.2, 6.3, 8.1, 8.3

In February the CORE Unit followed up on a reported break and enter in which a suspect was identified. The CORE Unit sought and executed two search warrants at residences associated with the suspects. The CORE Unit, with the assistance of the Criminal Investigations Branch, recovered some of the stolen property in addition to multiple stun guns, a set of brass knuckles, methamphetamine and marihuana.

The CORE Unit located and arrested a male who had been wanted since November 2016 for stealing a vehicle. They also provided additional security for a high risk offender being sentenced at the court who had levied threats against the judge.

Members of the CORE Unit conducted 1 taxi meter test and assisted in performing civilian fingerprinting.

Foot patrol was conducted on a regular basis at Heritage Place Mall, the Downtown Core and in local elementary schools.

As a result of the investigations conducted by the CORE Unit, in the month of February, they laid 17 criminal charges, 4 drug offence charges, and 2 Highway Traffic Act charges.

The CORE Unit Officers participated in training regarding Privacy in a Digital Age, Interviewing Techniques and Special Investigations Unit incidents held during the Sergeant's Retreat.



Report to the Board: Community Services Office

From: Acting Staff Sergeant M. Dazé

Date: Wednesday, March 08, 2017

Related to Business Plan S#1.1, 1.3

In February the CSO attended a vigil held at City Hall for the deaths of the Canadian Muslim community. He met with the Imam and is coordinating some future educational opportunities.

Several schools were visited in February including Hillcrest where the CSO assisted in developing a student safety plan for an at risk student. Notre Dame, Bayview and Sydenham school administration and students were also engaged with the CSO to discuss some future partnership opportunities. With spring approaching, schools begin to plan for lock down drills. The CSO has communicated with the schools and will work with them during the drills to ensure effectiveness and identify any deficiencies.

The CSO gave a presentation to our local men's group and facilitated a round table discussion.

At the end of February the CSO attended a professional development conference for the Committee of Youth Officers for the Province of Ontario (COYO). The CSO also participated in training new KIDS program instructors.

From a social media standpoint, the CSO participated in Crime Prevention Week and the Safer Internet Day.

The CSO also continues working with the Youth in Policing Initiative after school students.



Report to the Board: Criminal Investigation Branch

From: Acting Staff Sergeant Mike Dazé

Date: Wednesday, March 08, 2017

Related to Business Plan S#3, 14

During the month of February the Criminal Investigations Branch investigated a large fraud ring, voyeurism and a serious motor vehicle accident.

Throughout January and February 2017, the Criminal Investigations Branch was alerted to several businesses that had been victims of fraud. Multiple businesses would receive a phone order for repeat purchases of large quantities of products. A credit card number was provided verbally and sometimes several different credit card numbers were given until the purchase was successfully processed and not declined. No verifications with the credit card companies were performed. The suspects would then pick up the product and provide only a fake drivers licence as identification. At times the identification did not match the name of the credit card being used, and the credit card utilized for the purchase was not produced. Weeks later the businesses were advised that the credit card numbers were "stolen" and due to no verification process in place, the vendors are not reimbursed. The suspects are active, using the same technique, in neighbouring jurisdictions. Media alerts were put out in the community and the Criminal Investigation Branch is continuing to investigate.

Resulting from a previous 2016 child pornography investigation conducted by the Criminal Investigation Branch, an examination of seized electronics resulted in locating additional images of voyeurism. These "up skirt" videos were captured by a camera attached to the shoe of the accused. Two charges of voyeurism were added to the males' possession of child pornography charges currently before the courts.

Members of the Criminal Investigation Branch lead the investigation in partnership with accident reconstruction Officers from Waterloo Regional Police in a serious motor vehicle accident on 10th Street East. Following a substantial investigation the Criminal Investigation Branch determined that two vehicles engaged in an agreed upon race from approximately 7th Avenue East to the top of the 10th Street East hill. With excessive speed being a factor, one vehicle lost control, crossed into oncoming traffic and collided with two vehicles. The driver and front passenger had to be extracted from the vehicle and air-lifted to Toronto and London hospitals with serious, critical injuries. A back seat passenger in this vehicle was transported to the hospital and released after being treated for minor injuries. The second involved vehicle did not collide with any others and fled the scene. The driver of the first vehicle that collided with oncoming traffic

was charged with Criminal negligence causing bodily harm by street racing and dangerous driving causing bodily harm by street racing. The driver of the second vehicle, which fled, was charged with two counts of criminal negligence causing bodily harm by street racing and two counts of dangerous driving causing bodily harm by street racing in addition to failing to remain at the scene of an accident.

CIB Detectives participated in training regarding Privacy in a Digital Age, Interviewing Techniques and Special Investigations Unit incidents held during the Sergeant's Retreat.



Report to the Board: Drug Enforcement

From: Acting Staff Sergeant M. Dazé

Date: Wednesday, March 08, 2017

Related to Business Plan S#3, 14

Throughout the month of February the Drug Unit continued to investigate several persons involved in the trafficking of Fentanyl, Methamphetamine and Cocaine.

In February, the Drug Unit sought and executed a search warrant at an east side residence that was involved in the trafficking of Fentanyl. As a result of warrant Officers seized a quantity of Fentanyl, Methamphetamine, Oxycodone, Cannabis Resin, Marihuana, and \$1400 in cash proceeds from the trafficking of these controlled substances. Three men were charged with possessing each of those drugs and being in possession of proceeds of crime.

The Drug Unit assisted members of the CORE Unit in executing a search warrant to recover stolen property from a break and enter. Additionally, they assisted the Criminal Investigations Branch in completing a firearm analysis for a case currently before the courts.

Officers from the Drug Unit facilitated Use of Force training to a sworn member returning to service and also received training through the Criminal Intelligence Service of Ontario in an intelligence database.

The Drug Unit again provided assistance to the local Ontario Provincial Police and Municipal Police agencies by executing 8 search warrants on cellular phones seized during their investigations.

Drug Unit Officers participated in training regarding Privacy in a Digital Age, Interviewing Techniques and Special Investigations Unit incidents held during the Sergeant's Retreat.



Report to the Board: Board Bylaws

From: Director of Civilian Services – K. Fluney

Date: Saturday, March 11, 2017

Related to Business Plan S#

February 2017

TAXI

Total number of Taxi Driver's Licences Issued/Renewals	= 9
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 1
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

Registration of new vehicle for one Taxi Company required 3 meter check attempts before meter finally passed.

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 0
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Completed alarms and invoices prepared for Chief's signature.

SECOND HAND STORES

Nothing to Report

BODY RUB PARLOUR

Nothing to Report



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: Saturday, March 11, 2017

Related to Business Plan S#

Personnel:

There is nothing new to report for the month of February.

Budget:

Nothing to report for month of February 2017.

Operational:

Custodies Transported during the month: OPP - 51, OSPS – 64 **TOTAL - 115**
Video /Audio appearances: 106
Meals provided to custodies: 123
Court days available: 19
Special Constable Shifts needed: 126
Special Constable Total Hours: 1187.75 (includes coverage in property office for one Full-Time Special Constable)

Issues, Concerns & Comments:

Approximately 6 days during the month there were 2 to 3 hour wait times for the OPP Prisoner Transport Unit once they were notified.

Front Entrance Statistics:

- 20 knives identified and turned away (most of which were pocket knives)
- 10 days were items like scissors/screwdrivers/needles turned away
- 1 person turned away because of visible front door security



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: Saturday, March 11, 2017

Related to Business Plan S#14.4

Personnel:

- Two full-time Data Entry Clerks remain off on maternity leave for the month of February. All shifts for these 2 maternity leaves were filled by part-time Data Entry Clerks.
- The full-time Data Entry Clerks took off a total of 4 shifts for the month of February which were covered by the part-time Data Entry Clerks.
- There were 2 sick call-ins by a full-time Data Entry Clerk for the month of February.

Comments:

Local criminal record searches are being completed and sent back to the individuals within 3 weeks of submitting them.

Two new part-time Data Entry Clerks completed their training during the month of February.

There were approximately 766 people attend the front counter at the police service for the month of February.

The total number of bulk searches completed in February 2017 was approximately **1442**.



Report to the Board: Calls for Service

From: Director of Corporate Services – S. Bell-Matheson

Date: Monday, March 13, 2017

Related to Business Plan S#2.2, 3.1, 6.3

OCCURRENCE STAT REPORT Owen Sound Police Service February 2017

Occurrence Group	Reported	Actual	Clearance Rate
Violent	24	22	86.4%
Property	34	33	33.3%
Other Criminal Code (weapons,bail,etc)	25	23	108.7%
Drugs	07	07	128.6%
Driving Offences	02	02	100.0%

AVERAGE RESPONSE TIME IN MINUTES Owen Sound Police Service February 2017

TYPE	SUN	MON	TUES	WED	THURS	FRI	SAT	TOTAL Average
911 Call	5:04	6:59	7:38	6:53	10:14	7:21	5:10	7:08

EVENTS BY TYPE
Owen Sound Police Service
February 2017

Event Code	Event Description	# of Events
911Call	911 Call/911 Hang-Up	32
Alarm	Alarm	22
Abandveh	Abandoned Vehicle	2
Animal	Animal Complaint	8
Assault	Assault	12
Assist	Police Assistance	73
AssltSex	Sexual Assault	1
Bail	Bail Violations	1
BarCheck	Bar Check	4
B-E	B-E Res/Bus/Other	9
BrProb	Breach Probation	2
CommServ	Community Services	160
Checkin	Person Check-In	3
CourtOrd	Court Order	2
Danger	Dangerous Condition	2
Death	Sudden Death	1
Disturb	Disturb the Peace	10
Domestic	Domestic Dispute	29
Drugs	Drug Offences	5
Escort	Escort	25
FamDisp	Family Dispute	6
Fire	Fire	1
Fraud	Fraud	5
Harass	Harassment	10
Impaired	Impaired Driving	11
Indecent	Indecent Acts	0
Inform	Police Information	6
Insecure	Insecure Premise	0
Landlord	Landlord Tenant Problem	4
LLA	Liquor Licence Act	13
Mental	Mental Health Act	15
Misc h	Mischief	12
MisPerLo	Missing Person Located	1
MissPers	Missing Persons	14
Municip	Municipal By-Law	8
MVC	Motor Vehicle Collision	34
Neigh	Neighbour Dispute	11
Noise	Noise Complaint	11
PersonStop	Subject Stop	0
Other	Other Non Police Matters	0
PhoneCal	PhoneCalls	1
PosProp	Possession of Stolen Property	0
PrevBr	Prevent Breach of Peace	6
Procheck	Property Check	0

Event Code	Event Description	# of Events
PropDam	Property Damage	0
Property	Property Related	10
Recoverd	Recovered Stolen Vehicle	0
Ride	RIDE	17
Robbery	Robbery	0
Suicide	Attempt Suicide/Threat of Suicide	6
Suspers	Suspicious Person	17
Suspveh	Suspicious Vehicle	13
TheftSh	Shoplift	3
TheftMV	Stolen Vehicle	0
Theft	Theft	14
Threats	Threats	11
Towed	Towed Vehicle	0
TrafCon	Traffic Control	0
TrafEnf	Traffic Enforcements – HTA	188
Traffic	Complaint	18
TraffHaz	Debris/Animal or Roadway	1
Trespass	Trespass At Night	0
TroubYo	Trouble With Youth	5
TTPA	Trespass to Property Act	2
Unwanted	Unwanted Person	14
Warrants	Execute Warrants	11
Weapons	Weapons	3
	TOTAL # OF EVENTS	905



Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: Tuesday, March 14, 2017

Related to Business Plan S# 11.5

- Upgraded all radio consoles to version 7 from version 6. 7 Consoles were updated to the latest versions. Software re-programming and testing required.
- Semi-Annual maintenance and testing on building generator as well as radio tower generators.
- On-going court submission with director of Civilian Services K. Fluney over security aspects and equipment at the Courthouse.
- Fire Committee meeting with Grey County Fire Chiefs.
- 2017 Capital purchase installations and projects on-going.

189 Work Orders were opened in the month of February. 182 were closed with 7 carrying over to March. This continues a trend of an increase of 50% higher work-order submission rate than 2016. Some of these work orders leading to higher rates include numerous mapping change requests by fire departments and dispatchers as well as capital projects.



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
FEBRUARY 2017

Prepared by: Donna Flood
Financial Coordinator
March 16, 2017

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - FEBRUARY 2017**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2017 BUDGET	2016 Actuals
DEPARTMENT 3100 " OFFICERS "	1,034,993.98	1,089,711.70	-54,717.72	-5%	6,099,750	1,234,810.41
CAPITAL ASSETS	60,039.76	22,000.00	38,039.76		132,000	
DEPARTMENT 3200 " CIVILIANS "	-235,921.94	57,361.69	-293,283.63	-511%	717,557	(81,827.20)
DEPARTMENT 3300 " COURT "	20,027.11	49,574.68	-29,547.57	-60%	291,448	128,580.40
DEPARTMENT 3000 " BOARD "	4,697.45	13,677.05	-8,979.60	-66%	49,562	44,842.43
SUMMARY TOTAL	883,836.36	1,232,325.13	-348,488.77		7,290,317	1,326,406.04
			-4.78%			

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS FOR APPROVAL

For the period February 1 - 28, 2017

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ 117.02
DEPARTMENT 3100 (Officers)	24,036.28
DEPARTMENT 3200 (Civilians)	10,381.34
DEPARTMENT 3300 (Court Security)	1,212.69
TOTAL EXPENSES	<u>\$ 35,747.33</u>



Report to the Board: Property Audit

From: Chief W. Sornberger M.O.M.

Date: Monday, March 13, 2017

There was a vault audit conducted in December 2016 – January 2017.

Some minor issues were identified relating to the handling and packaging of property that came into the possession of the police service.

In January 2017, block training was conducted with all officers of the service and the instruction included the proper handling and processing of property. Since that training there have been no errors with the property submitted. Due to the dangers of emerging controlled substances such as Fentanyl and Carfentanil there have been changes to policy and procedures for safe handling of drugs. An issue of purging was identified during the vault audit with the cycling out of property no longer needed for cases or that has expired on the retention date.

Training was provided to the new civilian property officer and new procedures put in place to ensure property is removed from the vault in a timely fashion.