

**Owen Sound Police Services Board
Public Meeting
Wednesday, January 18, 2017
2nd Floor Meeting Room**

Members Present: I. Boddy, B. O'Leary, G. Pierce (Chairman) and B. Twaddle

Admin. Present: Chief W. Sornberger, A/Deputy V. Wurfel, A/Inspector J. Fluney, A/Staff Sergeant M. Daze and Director S. Bell-Matheson, Director K. Fluney and Director C. Hill

Public Present: Mr. R. Beaney

Minutes: K. Krampien

Chief called the meeting to order at 9:08 a.m.

- Board Elections

Nomination of Chair

Chief explained that according to the Police Services Act the first meeting of the Board every year shall hold elections. Therefore he declared the office of the Owen Sound Polices Services Board Chair to be vacant and the floor is open for 2017 nominations for the position of Chair.

1. Moved by B. O'Leary, seconded by I. Boddy

"That Garth Pierce be nominated for the position of Chair on the Owen Sound Police Services Board for a one year term."

Garth accepted the nomination and the Chief called for any other nominations.

2. Moved by B. Twaddle

"That nominations for the position of Chair be closed." CARRIED

Chief announced the floor closed to nominations for Chair, call to question. All those in favour of Garth Pierce (show of hands Ian Boddy, Brian O'Leary and Bill Twaddle).

G. Pierce accepts with thanks the position of Chairman. Chief announced Garth Pierce as the Chairman of the Owen Sound Police Services Board.

The Board members declined to install a Vice-Chair of the Board for the year 2017.

3. Call to Order

Chairman declared the Wednesday, January 18, 2017 meeting be called to order at 9:10 a.m. CARRIED

- Chairman thanked Mr. Beaney for being in attendance

4. Approval of Agenda

Moved by B. O'Leary, seconded by B. Twaddle

"That the agenda dated January 18, 2017 be approved." CARRIED

5. Declaration of Conflict of Interest arising out of the matter listed on the agenda. **HEARING NONE.**

6. Presentations, deputations, and Public Question period. **HEARING NONE.**

7. Approval of Minutes

Moved by B. Twaddle, seconded by I. Boddy

"That the minutes dated December 14, 2016 be approved as distributed." CARRIED

8. Business arising out of the minutes dated December 14, 2016 Public Meeting. **HEARING NONE.**

- Chiefs advised that the 2016 reports contained in today's package are mandated under the Police Services Act and are the duty to report to the Board annually. These reports will be filed with the Board for future reference.

9. Report from Acting Deputy Wurfel

(discussed Acting Deputy Wurfel's report provided in correspondence package)

- There were no questions regarding the A/Deputy's report named 2016 Special Investigations Unit

- A/Deputy Wurfel provided PowerPoint presentations on:

- 2016 Public Complaints
- 2016 Use of Force (Public Safety)

A copy of the above presentations will be kept on file should the Board wish to review. There were no questions regarding the above presentations.

10. Reports from Acting Inspector J. Fluney

(discussed Acting Inspector J. Fluney's reports provided in correspondence package)

- The following reports were provided:

- Collision Statistics
- Lost Hours and Training
- Traffic Enforcement
- 2016 Update on Building Issue - Generator

- There were no questions regarding the above named reports.

11. Reports from Acting Staff Sergeant Dazé

(discussed Acting Staff Sergeant Dazé's reports provided in correspondence package)

- The following reports were provided:

- Auxiliary Unit (max. for unit is 32) – Intake Class and training is scheduled to begin Feb. 13/17. Class of 13 will bring the unit to an approx. membership of 24

- Community Services Office
 - Criminal Investigations Branch
 - Drug Enforcement – further information was provided regarding “lockzone” the antidote to opioid overdose (treatment for Officer exposure). Officers are currently being trained on how to deliver this drug which will reverse affects. Risk factors to the Board were explained as well as the newest version/an adaptation of fentanyl called carfentanyl
 - 2016 Joint Force Operations
- There were no questions regarding the above named reports:
- 12. Moved by B. Twaddle, seconded by B. O’Leary**
“That the reports by Acting Deputy Wurfel, Acting Inspector J. Fluney and Acting Staff Sergeant Dazé be accepted as presented.” CARRIED
- 13. Reports from Director of Civilian Services K. Fluney**
(discussed Director K. Fluney’s reports provided in correspondence package)
- The following reports were provided:
 - By-law
 - Board By-laws
 - Court
 - Records
- There were no questions regarding the above named reports:
- 14. Report from Director of Corporate Service’s S. Bell-Matheson**
(discussed Director Bell-Matheson’s report provided in correspondence package)
- There were no questions regarding the above report and Corporate Service’s report named Calls for Service.
- 15. Report from Director of Information Technology Service’s C. Hill**
(discussed Director Hill’s report provided in correspondence package)
- The following reports were provided:
 - Information Technology
 - 2016 Inventory of Board Equipment
 - 2016 Sale of Fixed Assets – Board Equipment
- There were no questions regarding the above named reports:
- 16. Moved by B. O’Leary, seconded by I. Boddy**
“That the reports by Director K. Fluney, Director Bell-Matheson and Director Hill be accepted as presented.” CARRIED
- 17. Financial Report**
- Chief advised members that the 2016 budget is running as a surplus at approx. \$81,000.00 however there are items that require to be finalized. A more accurate report will be provided at the February Board meeting when year-end is complete.
 - There were no questions raised regarding the budget.

16. Chief's Report

- Chief provided an O.P.P. costing update.
- Chief presented the following 2016 year-end reports:
 - 2016 Secondary Employment
 - 2016 Staffing Report
- There were no questions regarding the Chief's report.

19. Approval of Chief's Report

Moved by I. Boddy, seconded by B. O'Leary

"That the Chief's report be accepted as Chief Sornberger presented." CARRIED

20. Other Business

- Mr. Beaney plans to attend future meetings. To help educate, the Public Board package will be forwarded by email to him as requested by Councillor O'Leary.
- There was no other business to be discussed.

21. Motion to Receive Information Package

Moved by B. O'Leary, seconded by I. Boddy

"That the Board Information Package dated January 18, 2017 be approved as circulated." CARRIED.

22. Motion to Adjourn

Moved by B. Twaddle

"That the meeting of January 18, 2017 be declared terminated at 10:18 a.m. to move in-camera for the purposes of discussing personnel issues, matters involving public security and intimate financial or personal matters." CARRIED

Next meeting:

Wednesday, February 22, 2017 at 9:00 a.m. O.S.P.S. 2nd Floor Meeting Room



Report to the Board: Collision Statistics

From: Acting Inspector J. Fluney

Date: Tuesday, January 10, 2017

Related to Business Plan S#10.2

December 2016 – Collision Statistics

Total Collisions:	(65)	Comments
Collisions - East side Owen Sound	32	
Collisions - West side Owen Sound	15	Including 1 FTR, below
Collisions - parking lots	18	Including 7 FTR, below
Fail to Remain Collisions	08	
Collisions referred to CRC	34	
Collisions investigated by OSPS	31	

There was a significant increase in collisions over November when there were 43. The cause of a number of collisions occurring during the month were due to weather with vehicles sliding into others and speed too fast for conditions.



Report to the Board: Lost Hours and Training

From: Acting Inspector J. Fluney

Date: Tuesday, January 10, 2017

Related to Business Plan S# 12.1, 14.2

Six (6) fulltime members reported sick in December for a total of 30 complete or partial shifts, representing a total of 253 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
December 2016	6	~30	~253	1	1	12
November 2016	17	*50	*445	1	15	180
December 2015	12	`46	`463	1	21	121

- One officer is on short term sick leave recovering from surgery
- ~ 22 shifts by this officer included in the total of 30 shifts (without is 8)
- ~ 176 hrs by this officer included in the total of 253 hours (without is 77)
- * 22 shifts by this officer included in the total of 50 shifts (without is 28)
- * 176 hrs by this officer included in the total of 445 hours (without is 269)
- ` Civilian member off 21 shifts (168 hrs) due to surgery in December 2015

WSIB:

- One officer has returned from WSIB injury now working full hours on modified duties
- One officer remains off on long term.

Training:

- Two members attended the Criminal Intelligence Service Ontario conference in Niagara



Report to the Board: Traffic Enforcement

From: Acting Inspector J. Fluney

Date: Tuesday, January 10, 2017

Related to Business Plan S# 10.3, 1.6

<u>Platoon #1 – 4</u>		<u>Traffic Enforcement Officers</u>	
Highway Traffic Act: (includes CAIA)	57	Highway Traffic Act: (includes CAIA)	31
Compliance Reports:	20	Compliance Reports:	9
Recorded Cautions:	55	Recorded Cautions:	40
Liquor Licence Act:	8	Other POA/By-Law:	0
Criminal Code/ CDSA:	51	Foot Patrol (Downtown):	25
Other POA/By-Law:	6	Foot Patrol (High Schools):	0
Foot Patrol (Downtown):	111	Shifts Worked:	37
Foot Patrol (High Schools):	4		

R.I.D.E.

There were a total of 21 on-duty R.I.D.E. checks in December. Of the on-duty RIDE checks, Sgt. Sullivan's platoon (# 1) conducted 7; Sgt. Green's platoon (# 2) conducted 3; Sgt. Baker's platoon (# 3) conducted 4; and Sgt. Kitto's platoon (# 4) conducted 7.

The combined statistics were:

On Duty R.I.D.E.

- 43 officers
- 18 hours,
- 633 drivers checked,
- 11 HTA charge/cautions
- 0 Roadside test
- 0 Impaired Driving/ Over 80 charge

There was one provincially funded overtime R.I.D.E. check conducted in December resulting in an additional 445 drivers checked and 6 HTA charges or cautions. Other planned RIDE's were cancelled due to weather. There were no impaired driving charges.



Report to the Board: Auxiliary Unit

From: Sergeant Tom Sullivan

Date: Thursday, January 05, 2017

Related to Business Plan S#1.5

In December 2016 the Auxiliary Unit contributed 144 hours. In addition to patrol hours, Auxiliary members assisted with: Festival of Northern Lights and several Christmas Food Drives. The result of the food drives were: 7430lb of food collected along with \$1980 in cash provided to the local Salvation Army.

This month the top two contributors had 26 hours and 18 hours respectfully.



Report to the Board: Community Services Office

From: Acting Staff Sergeant M. Dazé

Date: Thursday, January 12, 2017

Related to Business Plan S#1.1, 1.3

In December the Community Services Officer continued work in the media through updating and monitoring our social media accounts.

In December the "Lock it or Lose it" campaign began. The CSO developed the program, material and facilitated its roll out. Educational pamphlets were created and with the assistance of uniformed officers were delivered to persons in busy shopping areas of the City to remind them to safeguard their valuables during the Christmas season.

The Owen Sound website development is continuing and we are now compiling the content that will be uploaded. The CSO assisted in the structuring of the website and content development strategies.

The Community Services Officer continued working with our afterschool Youth in Policing students who have enjoyed their work with our Service thus far.

After a busy year, the CSO enjoyed some vacation time at the end of the month.



Report to the Board: Criminal Investigations Branch

From: Acting Staff Sergeant Mike Dazé

Date: Thursday, January 12, 2017

Related to Business Plan S#3, 14

During the month of December the Criminal Investigation Branch investigated a stabbing and an assault with knife in addition to continued ongoing assigned investigations.

Following a verbal altercation earlier in the day, two local males known to each other crossed paths in the downtown core. One of the males stabbed the other resulting in injuries to the neck, torso and back. The victim was hospitalized with a punctured lung. The accused has been charged with assault with a weapon, aggravated assault and two breaches of probation.

In a second incident an assault was reported after two males, known to each other, got into an argument. The accused damaged the victims apartment and subsequently attacked him both physically and with a knife. The victim was left with some minor injuries and a sliced finger. The accused was located, arrested and charged with assault with a weapon, assault causing bodily harm, possession of marihuana, mischief and breach of probation.



Report to the Board: Drug Enforcement

From: Acting Staff Sergeant M. Dazé

Date: Thursday, January 12, 2017

Related to Business Plan S#3, 14

December was a busy month for the Drug Unit having executed two search warrants, laying numerous drug and weapon charges, testifying in court and attending a symposium.

The Drug Unit investigated a local male who was in possession of a prohibited weapon. A search warrant was executed at his residence which resulted in the seizure of the prohibited weapon; brass knuckles and a small quantity of Fentanyl.

A second investigation was also concluded in December with the execution of a residential search warrant. As a result of items located inside the apartment and on the accused persons, the male occupant of the residence was charged with possession of methamphetamine for the purpose of trafficking, possession of proceeds of crime and failing to comply with bail. The female occupant of the residence was charged with possession of marihuana. A male identified as associated to the investigation and arrested prior to the execution of the search warrant was charged with possession of methamphetamine.

Drug investigators attended a two day Fentanyl Symposium hosted by the Toronto Police Service. The symposium was attended by emergency responders along with other government employees and provided education in the danger and best practices related to the handling of Fentanyl. Additionally, the Drug Unit attended the final CISO Operating Body meeting for 2016.

One Detective was required to provide evidence at a preliminary hearing in Walkerton in relation to an August joint force investigation and arrest.

The Drug Unit assisted the West Grey Police Service is executing a warrant to retrieve data from a seized cell phone by West Grey Police.



Report to the Board: Bylaw

From: Director of Civilian Services – K. Fluney

Date: Tuesday, January 10, 2017

Related to Business Plan S#

The two new by-law enforcement officers have been conducting investigations, handling complaints and keeping their own records. BEO Linthorne has been providing advice, guidance and assistance.

The By-law Enforcement Officers continue to work with other departments/divisions of the City, as well as other outside agencies.

By-law Enforcement was physically moved back to the City the 2nd last week of December and BEO Linthorne continued to work assisting the two new by-law enforcement officers.

December 30, 2016 was BEO Linthorne's last day as a By-law Enforcement Officer and Bylaw was officially transferred back to City Hall on that day.

BEO Linthorne will commence his new position at Owen Sound Police Service on January 3, 2017.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: Tuesday, January 10, 2017

Related to Business Plan S#

December 2016

TAXI

Total number of Taxi Driver's Licences Issued	= 0
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 0
Total number of Agent Transfers	= 0

Taxi Annual Registrations for 2017 were all completed in December.

- Broker – Bayshore Taxi registered together with all vehicles and Agents
- Broker – Redline Taxi – registered together all vehicles and Agents
- Broker – Wendy's Taxi – all vehicle registered - no agents
- Broker – Norm's Taxi – vehicle registered – no agents
- Broker – Discount Taxi- all vehicles registered and Agents
- Broker – Owen Sound 5 Star – all vehicles registered – no agents

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 2
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Completed alarms and invoices prepared for Chief's signature.

SECOND HAND STORES

Nothing to Report

BODY RUB PARLOUR

Nothing to Report



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: Tuesday, January 10, 2016

Related to Business Plan S#

Personnel:

Full-time Special Constable and Court Case Manager each took a week of annual leave during the month of December. Hours were filled by part-time Special Constables.

Budget:

Nothing for month of December 2016.

Operational:

Custodies Transported during the month: OPP – 39, OSPS – 55 **TOTAL - 94**
Video /Audio appearances: 80
Meals provided to custodies: 78
Court days available: 20
Special Constable Shifts needed: 123
Special Constable Total Hours: 1204.5 (includes 2 days per week coverage in property office for one Full-Time Special Constable)

Issues, Concerns & Comments:

December 15 was a snowstorm day with all highways closed. OPP Offender Transport was unable to return prisoners to Central North Correctional Centre. 6 prisoners were lodged at the Owen Sound Police Service for the night after Justice Morneau designated Owen Sound Police Service as a holding facility for prisoner for the night of December 15, 2016. One Special Constable guarded those prisoners at Owen Sound Police Service from 1700 hrs on December 15 until 0800 hrs on December 16, 2016.

Approximately 7 days during the month there were 2 to 3 hour wait times for the OPP Prisoner Transport Unit once they were notified.

Front Entrance Statistics:

- 18 knives identified and turned away (most of which were pocket knives)
- 7 days were items like scissors/screwdrivers/needles turned away
- 1 person turned away because of visible front door security.



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: Tuesday, January 10, 2017

Related to Business Plan S#14.4

Personnel:

- One Full-Time Data Entry Clerk off on maternity leave for the whole month of December. One Full-Time Data Entry Clerk commenced maternity leave the 2nd week of December. All shifts for these 2 maternity leaves were filled by Part-Time Data Entry Clerks.
- The Full Time Data Entry Clerks took off a total of 12 shifts for the month of December which were covered by the Part Time Data Entry Clerks.
- There were 2 sick call-ins by a Full Time Data Entry Clerk for the month of December.

Comments:

Local criminal record searches are being completed and sent back to the individuals within 3 weeks of submitting them.

Two new part-time data entry clerks were hired. They will commence their training on January 3, 2017.

There were approximately 792 people attend the front counter at the police service for the month of December.

The total number of bulk searches completed in December 2016 was approximately **1115**.



Report to the Board: Calls for Service

From: Director of Corporate Services – S. Bell-Matheson

Date: Tuesday, January 10, 2017

Related to Business Plan S#2.2, 3.1, 6.3

OCCURRENCE STAT REPORT
Owen Sound Police Service
December 2016

Occurrence Group	Reported	Actual	Clearance Rate
Violent	21	18	144.4%
Property	41	38	42.1%
Other Criminal Code (weapons,bail,etc)	32	31	109.7%
Drugs	06	06	116.7%
Driving Offences	02	01	100.0%

AVERAGE RESPONSE TIME IN MINUTES
Owen Sound Police Service
December 2016

TYPE	SUN	MON	TUES	WED	THURS	FRI	SAT	TOTAL Average
911 Call	6:39	4:21	5:13	7:25	6:28	1:17	3:08	5:05

EVENTS BY TYPE
Owen Sound Police Service
December 2016

Event Code	Event Description	# of Events
911Call	911 Call/911 Hang-Up	18
Alarm	Alarm	28
Abandveh	Abandoned Vehicle	5
Animal	Animal Complaint	10
Assault	Assault	10
Assist	Police Assistance	83
AssltSex	Sexual Assault	2
Bail	Bail Violations	2
BarCheck	Bar Check	5
B-E	B-E Res/Bus/Other	5
BrProb	Breach Probation	10
CommServ	Community Services	136
Checkin	Person Check-In	0
CourtOrd	Court Order	9
Danger	Dangerous Condition	5
Death	Sudden Death	2
Disturb	Disturb the Peace	20
Domestic	Domestic Dispute	11
Drugs	Drug Offences	10
Escort	Escort	25
FamDisp	Family Dispute	3
Fire	Fire	3
Fraud	Fraud	9
Harass	Harassment	9
Impaired	Impaired Driving	10
Indecent	Indecent Acts	3
Inform	Police Information	11
Insecure	Insecure Premise	2
Landlord	Landlord Tenant Problem	10
LLA	Liquor Licence Act	11
Mental	Mental Health Act	17
Misc h	Mischief	10
MisPerLo	Missing Person Located	0
MissPers	Missing Persons	3
Municip	Municipal By-Law	23
MVC	Motor Vehicle Collision	42
Neigh	Neighbour Dispute	9
Noise	Noise Complaint	13
PersonStop	Subject Stop	0
Other	Other Non Police Matters	0
PhoneCal	PhoneCalls	0
PosProp	Possession of Stolen Property	0
PrevBr	Prevent Breach of Peace	5
Procheck	Property Check	0

Event Code	Event Description	# of Events
PropDam	Property Damage	1
Property	Property Related	8
Recoverd	Recovered Stolen Vehicle	0
Ride	RIDE	22
Robbery	Robbery	0
Suicide	Attempt Suicide/Threat of Suicide	5
Suspers	Suspicious Person	15
Suspveh	Suspicious Vehicle	12
TheftSh	Shoplift	6
TheftMV	Stolen Vehicle	4
Theft	Theft	17
Threats	Threats	12
Towed	Towed Vehicle	1
TrafCon	Traffic Control	10
TrafEnf	Traffic Enforcements – HTA	126
Traffic	Complaint	29
TraffHaz	Debris/Animal or Roadway	1
Trespass	Trespass At Night	0
TroubYo	Trouble With Youth	9
TTPA	Trespass to Property Act	2
Unwanted	Unwanted Person	16
Warrants	Execute Warrants	15
Weapons	Weapons	2
	TOTAL # OF EVENTS	902



Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: Monday, January 09, 2017

Related to Business Plan S# 11.5

- Rollout of CJIM (CPIC Maintenance for Records staff) allows for immediate updates of CPIC records to reduce wait-time
- Enabled LEE Xanalys utility for detective branch, allows for easy to use visual representation of persons/occurrences in our records management system
- Management Calendar for senior staff to enable sharing of calendar information with reminders to all users

100 work orders were opened during the month with 99 being closed, 1 carryover to January.



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
DECEMBER 2016

Prepared by: Donna Flood
Financial Coordinator
January 13, 2017

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - DECEMBER 2016**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2016 BUDGET
DEPARTMENT 3100 " OFFICERS "	5,692,531.24	5,855,244.00	-162,712.76	-3%	5,855,244
CAPITAL ASSETS	202,222.07	120,000.00	82,222.07	69%	120,000
DEPARTMENT 3200 " CIVILIANS "	771,346.40	728,835.70	42,510.70	6%	728,836
DEPARTMENT 3300 " COURT "	486,968.33	343,970.00	142,998.33	42%	343,970
DEPARTMENT 3000 " BOARD "	115,103.35	103,485.00	11,618.35	11%	103,485
SUMMARY TOTAL	7,268,171.39	7,151,534.70	116,636.69		7,151,535
				1.63%	
Income Adjustments					
Dept 3200					
Dispatch Receivable					
Other Receivables				0.00	
Unposted revenues received					
CPP Grant claimed to date	53,974.35		53,974.35		
Expense Adjustments					
Fuel costs not posted for Oct/Nov			0.00		
Estimated Prepays/Inventory Adjmt	74,600.00		74,600.00		
Board to pay Capital Overage	70,000.00		70,000.00		
			Difference		
					-81,937.66
					-1.15%

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS

For the period December 1 - 31, 2016

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ 6,614.96
DEPARTMENT 3100 (Officers)	41,628.16
DEPARTMENT 3200 (Civilians)	8,724.50
DEPARTMENT 3300 (Court Security)	1,879.54
TOTAL EXPENSES	<u>\$ 58,847.16</u>