

**Owen Sound Police Services Board
Public Meeting
Wednesday, February 22, 2017
2nd Floor Meeting Room**

Members Present: I. Boddy, B. O’Leary, G. Pierce (Chairman) and B. Twaddle

Admin. Present: Chief W. Sornberger, A/Deputy V. Wurfel, A/Inspector J. Fluney, A/Staff Sergeant M. Daze and Director S. Bell-Matheson, Director K. Fluney and Director C. Hill

Public Present: Mr. R. Beaney

Minutes: K. Krampien

1. Call to Order

Chairman declared the Wednesday, February 22, 2017 meeting be called to order at 9:00 a.m. CARRIED

- Chairman thanked Mr. Beaney for being in attendance

2. Approval of Agenda

*Moved by B. O’Leary, seconded by B. Twaddle
“That the agenda dated February 22, 2017 be approved.” CARRIED*

- 3.** Declaration of Conflict of Interest arising out of the matter listed on the agenda. **HEARING NONE.**

- 4.** Presentations, deputations, and Public Question period. **HEARING NONE.**

5. Approval of Minutes

*Moved by B. Twaddle, seconded by B. O’Leary
“That the minutes dated January 18, 2017 be approved as distributed.” CARRIED*

- 6.** Business arising out of the minutes dated January 18, 2017 Public Meeting. **HEARING NONE.**

5. Chairman’s Report

- Chairman Pierce expressed how impressive the Board packages continue to be with the variety of informative reports and thanked the Chief and Staff.

7. Report from Acting Deputy Wurfel

- Provided a verbal report seeking Board approval in principal to assist our local CrimeStoppers. Agencies across Ontario are struggling to sustain services with their current levels of funding. Grey-Bruce needs help with call taking from 8:00 a.m. – 4:00 p.m. Any amount of calls we can take during these hours will save them money as they are not funded during this time. Cost for a phone without caller ID would be an approx. \$200 - \$300 to assist. There was a brief question answer period. Chief advised the Board that many tips are received and partnering with CrimeStoppers is very worthwhile for OSPS.

8. Moved by B. Twaddle, seconded by B. O’Leary

“That the Boards supports and approves to provide the service of a call taker for CrimeStoppers and that calls will be answered by a member with the proper pay scale. approx. cost of \$200.-\$300.00 with a one-time setup fee of approx. \$100.00.as presented and recommended by Chief.” **CARRIED**

9. Reports from Acting Inspector J. Fluney

(discussed Acting Inspector J. Fluney’s reports provided in correspondence package)

- The following reports were provided:
 - Collision Statistics

Mayor Boddy arrived to the meeting at 9:16 a.m.

A/Insp. J. Fluney provided PowerPoint presentations on: Collision Statistics 2016
A copy of the above presentation will be kept on file should the Board wish to review. A lot of accidents are not due to snow and occur on dry roads with clear conditions. There was a brief discussion on distracted driving (on phones and texting). Chief agreed all of this information warrants a press release on these statistics.
There were no questions regarding this presentation.

- Lost Hours and Training
- Traffic Enforcement

- There were no questions regarding the above named reports.

10. Reports from Acting Staff Sergeant Dazé

(discussed Acting Staff Sergeant Dazé’s reports provided in correspondence package)

- The following reports were provided:
 - Auxiliary Unit
 - Community Oriented Response & Enforcement
 - Community Services Office
 - Drug Enforcement

- There were no questions regarding the above named reports:

11. Moved by B. Twaddle, seconded by B. O’Leary

“That the reports by Acting Deputy Wurfel, Acting Inspector J. Fluney and Acting Staff Sergeant Dazé be accepted as presented.” **CARRIED**

**12. Reports from Director of Civilian Services K. Fluney
(discussed Director K. Fluney's reports provided in correspondence package)**

- The following reports were provided:
 - Board By-laws
 - Court
 - Records
- There were no questions regarding the above named reports:

**13. Report from Director of Corporate Service's S. Bell-Matheson
(discussed Director Bell-Matheson's report provided in correspondence package)**

- There were no questions regarding the above report and Corporate Service's report named Calls for Service.

**14. Report from Director of Information Technology Service's C. Hill
(discussed Director Hill's report provided in correspondence package)**

- There were no questions regarding the Information Technology Service's report named Information Technology.

15. Moved by B. O'Leary, seconded by I. Boddy

"That the reports by Director K. Fluney, Director Bell-Matheson and Director Hill be accepted as presented." **CARRIED**

16. Financial Report

- Chief advised members that the 2016 year-end budget resulted in handing in a surplus of \$82,177.65. On top of the surplus \$66,984.42 was transferred from the Board account to cover Capital expenses and a \$102,000.00 H.S.T. rebate was also returned.
- January financials show no major items that currently impact the Board. Upcoming months will show a truer picture.
- There were no questions raised regarding the budget.

16. Chief's Report

- Chief provided further information regarding Sexual Assault Investigations. He has tasked A/Staff Sgt. Dazé to complete a complete review of all sexual assault investigations which the results will be provided at the March Board meeting. Classifications will be paid close attention to.
- A new Auxiliary class of 13 has begun. Chief looks forward to this class graduating and beginning their work in the community. This will bring the unit to 26 members. Some upcoming Community events that the Owen Sound Police Service will be involved with are: Big Brothers/Big Sisters Bowl for Kids Sake March 04, NHL Alumni game March 05 and the Polar Plunge on March 11.
- Today is anti-bullying which is represented by Senior Administrators wearing the colour pink.
- The Business planning process has begun. A stakeholder meeting will take place on March 03 and the Public meeting has been set for March 21. This will take place at the Owen

Sound Public Library at 6:30 p.m. All residents of the City of Owen Sound are invited to attend.

- There were no questions regarding the Chief's report.

19. Approval of Chief's Report

Moved by I. Boddy, seconded by B. O'Leary

"That the Chief's report be accepted as Chief Sornberger presented." **CARRIED**

20. Other Business

- Due to a meeting conflict the Chief asked that the April Board meeting be changed. Board members agreed that the meeting would be changed from the 26th to Monday, April 24, 2017. A reminder will be sent and the Chief thanked the Board for the accommodation.
- There was no other business to be discussed.

21. Motion to Receive Information Package

Moved by B. O'Leary, seconded by B. Twaddle

"That the Board Information Package dated February 22, 2017 be approved as circulated." **CARRIED.**

22. Motion to Adjourn

Moved by B. Twaddle

"That the meeting of February 22, 2017 be declared terminated at 10:16 a.m. to move in-camera for the purposes of discussing personnel issues, matters involving public security and intimate financial or personal matters." **CARRIED**

Next meeting:

Wednesday, March 22, 2017 at 9:00 a.m. O.S.P.S. 2nd Floor Meeting Room



Report to the Board: Collision Statistics

From: Acting Inspector J. Fluney

Date: Friday, February 10, 2017

Related to Business Plan S#10.2

January 2017 – Collision Statistics

Total Collisions:	(47)	Comments
Collisions - East side Owen Sound	23	Including 1 FTR, below
Collisions - West side Owen Sound	5	
Collisions - parking lots	19	Including 11 FTR, below
Fail to Remain Collisions	12	
Collisions referred to CRC	22	
Collisions investigated by OSPS	25	

There was a decrease in collisions over December when there were 67. The decrease is mainly due to the milder weather. The cause of a number of collisions occurring during the month were attributed to losing control due to road conditions, failing to yield right of way and driver inattentiveness.



Report to the Board: Lost Hours and Training

From: Acting Inspector J. Fluney

Date: Friday, February 10, 2017

Related to Business Plan S# 12.1, 14.2

Fourteen (14) fulltime members reported sick in January for a total of 41 complete or partial shifts, representing a total of 365 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
January 2017	14	*41	*365	0	0	0
December 2016	6	~30	~253	1	1	12
January 2016	13	38	355	1	20	24

- One officer was on short term sick leave recovering from surgery
- *22 shifts by this officer included in the total of 41 shifts (without is 19)
- * 176 hrs by this officer included in the total of 365 hours (without is 189)
- ~22 shifts by this officer included in the total of 30 shifts (without is 8)
- ~176 hrs by this officer included in the total of 253 hours (without is 77)

WSIB:

- One officer that received a work related injury continues to work full hours on modified duties
- One officer on long term retired at the end of January

Training:

- All sworn members attended block training during the month of January which included use of force, taser and radar requalification as well as training in Nolaxone, drugs, production orders, returns to a justice, safe driving and property management
- One member attended the Scene's of Crime Officer Trainer course at OPC
- Two members attended the Mental Health First Aid Workshop in Waterloo



Report to the Board: Traffic Enforcement

From: Acting Inspector J. Fluney

Date: Friday, February 10, 2017

Related to Business Plan S# 10.3, 1.6

<u>Platoon #1 – 4</u>	<u>Traffic Enforcement Officers</u>
Highway Traffic Act: (includes CAIA)	Highway Traffic Act: (includes CAIA)
84	35
Compliance Reports:	Compliance Reports:
23	1
Recorded Cautions:	Recorded Cautions:
60	37
Liquor Licence Act:	Other POA/By-Law:
3	1
Criminal Code/ CDSA:	Foot Patrol (Downtown):
42	26.5
Other POA/By-Law:	Foot Patrol (High Schools):
63	0
Foot Patrol (Downtown):	Shifts Worked:
110	32
Foot Patrol (High Schools):	
2.5	

R.I.D.E.

There were a total of 17 on-duty R.I.D.E. checks in January. Of the on-duty RIDE checks, Sgt. Sullivan's platoon (# 1) conducted 5; Sgt. Green's platoon (# 2) conducted 1; Sgt. Baker's platoon (# 3) conducted 5; and Sgt. Kitto's platoon (# 4) conducted 6.

The combined statistics were:

On Duty R.I.D.E.

- 32 officers
- 15 hours
- 603 drivers checked
- 7 HTA charge/cautions
- 0 Roadside test
- 0 Impaired Driving/ Over 80 charge

There was three provincially funded overtime R.I.D.E. checks conducted in January resulting in an additional 2300 drivers checked and 6 HTA charges or cautions. There was one impaired driving charge.



Report to the Board: Auxiliary Unit

From: Sergeant Tom Sullivan

Date: Monday, February 06, 2017

Related to Business Plan S#1.5

In January 2017 the Auxiliary Unit contributed 111 hours. In addition to patrol hours, Auxiliary members assisted with: OHL pass the hat for Special Olympics Torch Run.

This month the top two contributors had 16 hours and 15 hours respectfully.



Report to the Board: Community Oriented Response & Enforcement Unit (C.O.R.E.)

From: Acting Staff Sergeant M. Dazé

Date: Monday, February 06, 2017

Related to Business Plan S#1.6, 3.1, 6.2, 6.3, 8.1, 8.3

In January we welcomed new members to the CORE Unit. Throughout the month the CORE Unit provided assistance in the final stages of our website project by developing and organizing the relevant content that was needed for the new site.

CORE also provided platoon coverage while members of the Uniform Branch participated in annual block training between January 16th and the 31st. While providing that coverage they laid 4 criminal charges and 2 Highway Traffic Act charges resulting from investigations they conducted.

In addition to working on the website development and providing 12 shifts of platoon coverage, they also assisted the Drug Unit with the execution of a search warrant and subsequent search of the residence.



Report to the Board: Community Services Office

From: Acting Staff Sergeant M. Dazé

Date: Monday, February 06, 2017

Related to Business Plan S#1.1, 1.3

In January the Community Services Officer attended an Owen Sound Girl Guides / Brownie meeting to talk about night and winter time road safety. The CSO also continues working with the Youth in Policing Initiative after school students.

From a training perspective the CSO assisted during block training by providing a robust presentation on Controlled Drugs and Substances for all the sworn officers in the Service. Additionally, the CSO trained members of the Communication Centre in social media to allow for improved and timely emergency messaging on OSPS corporate accounts.

The CSO was required to prepare some video evidence at the request of the Crown Attorney's Office for an upcoming criminal matter.

The CSO had one week of vacation in January.



Report to the Board: Drug Enforcement

From: Acting Staff Sergeant M. Dazé

Date: Monday, February 06, 2017

Related to Business Plan S#3, 14

In January the Drug Unit executed two residential search warrants resulting in a variety of controlled substances being seized and approximately 20 criminal charges laid.

On January 5th, an Owen Sound male, wanted by the Waterloo Regional Police and the OPP was arrested by the Drug Unit and found in possession of Heroin. A search warrant for the male's residence was sought, granted and executed. As a result of the investigation the male was charged with Possession of Heroin for the Purpose of Trafficking, Possession of Amphetamine (Schedule 1 prescription pill), Possession of Marihuana, Possession of Proceeds of Crime, Unauthorized possession of a Weapon and Failing to Comply with Bail.

On January 10th the Drug Unit concluded a joint force initiative with the OPP and obtained a residential search warrant. Seized from the residence was several different drugs resulting in two Owen Sound men being charged with Trafficking Marihuana (3 counts), Trafficking Cannabis Resin (2 counts), Possession of Oxycontin, Possession of Marihuana for the Purpose of Trafficking, Possession of Psilocybin ("mushrooms") and Possession of Cannabis Resin.

For two weeks in January one of the Drug officers was required to instruct during annual block training.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: Thursday, February 09, 2017

Related to Business Plan S#

January 2017

TAXI

Total number of Taxi Driver's Licences Issued	= 5
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 0
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 2

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 1
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Completed alarms and invoices prepared for Chief's signature.

SECOND HAND STORES

Nothing to Report

BODY RUB PARLOUR

Nothing to Report



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: Thursday, February 09, 2017

Related to Business Plan 5#

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Personnel:

All Special Constables participated in block training during month of January.

Budget:

Nothing to report for month of January 2017.

Operational:

Custodies Transported during the month: OPP - 26, OSPS – 54 **TOTAL - 80**

Video /Audio appearances: 73

Meals provided to custodies: 74

Court days available: 21

Special Constable Shifts needed: 134

Special Constable Total Hours: 1375.25 (includes coverage in property office for one Full-Time Special Constable as well as hospital prisoner guarding)

Issues, Concerns & Comments:

Maplehurst Detention Centre requested assistance guarding a prisoner at the Owen Sound Hospital over a weekend in January as they did not have staff to fill these shifts. Special Constables (2 per shift) provided 24 hour coverage commencing on Friday at 1600 hrs to Monday at 2100 hrs. Maplehurst was billed for these hours.

Approximately 5 days during the month there were 2 to 3 hour wait times for the OPP Prisoner Transport Unit once they were notified.

Front Entrance Statistics:

- 29 knives identified and turned away (most of which were pocket knives)
- 5 days were items like scissors/screwdrivers/needles turned away
- 1 person turned away because of visible front door security



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: Thursday, February 09, 2017

Related to Business Plan S#14.4

Personnel:

- Two full-time Data Entry Clerks are off on maternity leave for month of January. All shifts for these 2 maternity leaves were filled by part-time Data Entry Clerks.
- The full-time Data Entry Clerks took off a total of 4 shifts for the month of January which were covered by the part-time Data Entry Clerks.
- There were 2 sick call-ins by a full-time Data Entry Clerk for the month of January.

Comments:

Local criminal record searches are being completed and sent back to the individuals within 3 weeks of submitting them.

Two new part-time Data Entry Clerks commenced their training on January 3, 2017. They had 2 weeks of in-class training and then they were assigned to a platoon with a full-time clerk for the remainder of the month.

There were approximately 928 people attend the front counter at the police service for the month of January.

The total number of bulk searches completed in January 2017 was approximately **1189**.



Report to the Board: Calls for Service

From: Director of Corporate Services – S. Bell-Matheson

Date: Friday, February 03, 2017

Related to Business Plan S#2.2, 3.1, 6.3

OCCURRENCE STAT REPORT
 Owen Sound Police Service
January 2017

Occurrence Group	Reported	Actual	Clearance Rate
Violent	13	10	90.0%
Property	17	12	16.7%
Other Criminal Code (weapons,bail,etc)	03	02	90.0%
Drugs	02	02	100.0%
Driving Offences	05	03	100.0%

AVERAGE RESPONSE TIME IN MINUTES
 Owen Sound Police Service
January 2017

TYPE	SUN	MON	TUES	WED	THURS	FRI	SAT	TOTAL Average
911 Call	9:56	5:13	5:48	6:53	5:40	5:45	4:48	6:41

EVENTS BY TYPE
Owen Sound Police Service
January 2017

Event Code	Event Description	# of Events
911Call	911 Call/911 Hang-Up	23
Alarm	Alarm	27
Abandveh	Abandoned Vehicle	5
Animal	Animal Complaint	8
Assault	Assault	6
Assist	Police Assistance	90
AssltSex	Sexual Assault	1
Bail	Bail Violations	1
BarCheck	Bar Check	4
B-E	B-E Res/Bus/Other	4
BrProb	Breach Probation	4
CommServ	Community Services	148
Checkin	Person Check-In	2
CourtOrd	Court Order	4
Danger	Dangerous Condition	5
Death	Sudden Death	2
Disturb	Disturb the Peace	8
Domestic	Domestic Dispute	22
Drugs	Drug Offences	4
Escort	Escort	14
FamDisp	Family Dispute	10
Fire	Fire	6
Fraud	Fraud	14
Harass	Harassment	18
Impaired	Impaired Driving	10
Indecent	Indecent Acts	0
Inform	Police Information	11
Insecure	Insecure Premise	4
Landlord	Landlord Tenant Problem	8
LLA	Liquor Licence Act	2
Mental	Mental Health Act	11
Misc h	Mischief	17
MisPerLo	Missing Person Located	0
MissPers	Missing Persons	6
Municip	Municipal By-Law	20
MVC	Motor Vehicle Collision	32
Neigh	Neighbour Dispute	7
Noise	Noise Complaint	13
PersonStop	Subject Stop	0
Other	Other Non Police Matters	0
PhoneCal	PhoneCalls	2
PosProp	Possession of Stolen Property	0
PrevBr	Prevent Breach of Peace	4
Procheck	Property Check	0

Event Code	Event Description	# of Events
PropDam	Property Damage	0
Property	Property Related	10
Recoverd	Recovered Stolen Vehicle	0
Ride	RIDE	14
Robbery	Robbery	1
Suicide	Attempt Suicide/Threat of Suicide	16
Suspers	Suspicious Person	21
Suspveh	Suspicious Vehicle	9
TheftSh	Shoplift	6
TheftMV	Stolen Vehicle	0
Theft	Theft	27
Threats	Threats	9
Towed	Towed Vehicle	0
TrafCon	Traffic Control	0
TrafEnf	Traffic Enforcements – HTA	146
Traffic	Complaint	19
TraffHaz	Debris/Animal or Roadway	0
Trespass	Trespass At Night	0
TroubYo	Trouble With Youth	3
TTPA	Trespass to Property Act	1
Unwanted	Unwanted Person	13
Warrants	Execute Warrants	11
Weapons	Weapons	5
	TOTAL # OF EVENTS	889



Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: Thursday, February 09, 2017

Related to Business Plan S# 11.5

- IDT Master Schedule – Populating all scheduling of staff for the year with Exec. Assistant K. Krampien in our time and attendance software
- Changes in records management system, CAD and other user permissions/device changes for all staff changes for the new year
- Working with OSFD on improvements to the mobile dispatch we have provided to their primary response vehicle (Pump 5)
- Provided assistance and direction to Saugeen Shores Police for their Service to take control of municipal court case manager in Walkerton
- Setup training environment for 3 new trainees (dispatchers)
- Roll-out of capital purchase items such as new computers for staff
- Upgraded our LiveScan digital finger printing system software in the cell-block area for crim prints with 3M Cogent and testing in RCMP environment

191 Work Orders were created in January of 2017 which is substantially higher than average (120). 189 were closed with 2 carrying over to February.



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
DECEMBER 2016

Prepared by: Donna Flood
Financial Coordinator
February 10, 2017

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - DECEMBER 2016
DEPARTMENT 3100 POLICE OFFICERS**

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	2016 ACTUALS	PERIOD BUDGET	VARIANCE	page 1a 2016 BUDGET	2015 ACTUALS
CPP Grant	-121,366.47	-125,000.00	3,633.53	-125,000	(125,000.00)
Total REVENUE - GENERAL	-121,366.47	-125,000.00	3,633.53	-125,000	(125,000.00)
PERSONNEL					
Recovery from Crossing Guards		0.00	0.00	0	-
OFFICERS - Wages -Full time	3,878,963.51	3,854,816.00	24,147.51	3,854,816	3,649,779.83
OFFICERS - Wages -Part time	106,196.76	109,652.00	-3,455.24	109,652	71,465.53
Recovery - By-Law/Inspector	-15,100.80	0.00	-15,100.80	0	(10,000.00)
Wages - Overtime	66,289.24	75,000.00	-8,710.76	75,000	100,235.91
Accrued Payroll Expense	-99,221.32	20,000.00	-119,221.32	20,000	138,903.99
From Sick Bank Reserve		0.00	0.00	0	-
PAYROLL BENEFIT OVERHEAD	1,165,389.98	1,171,796.00	-6,406.02	1,171,796	1,147,816.39
Insurance - Deductible	0.00	0.00	0.00		-
Retirement / Relocation	35,000.00	10,000.00	25,000.00	10,000	35,000.00
Travel expense	901.68	1,000.00	-98.32	1,000	2,205.94
Clothing & C. Allowance	12,670.63	14,500.00	-1,829.37	14,500	13,951.21
Uniforms & Equipment	17,020.62	17,500.00	-479.38	17,500	16,837.78
Pensioners Benefits	99,190.13	95,100.00	4,090.13	95,100	92,094.48
Car Allowances	9,600.00	9,600.00	0.00	9,600	6,400.00
Professional Development	42,043.82	45,000.00	-2,956.18	45,000	24,969.98
Memberships	4,281.25	6,750.00	-2,468.75	6,750	6,530.70
Donations	500.00	0.00	500.00	0	500.00
Reallocated Wages	55,862.04	55,862.00	0.04	55,862	
Recovery	-981.58	-2,500.00	1,518.42	-2,500	(833.09)
Total Personnel - GENERAL	5,376,605.96	5,484,076.00	-105,470.04	5,484,076	5,295,858.65
Personnel - PAID DUTY					
Paid Duty REVENUE	-38,870.63	-12,000.00	-26,870.63	-12,000	(66,312.25)
Wages - Overtime Incl. Benefits	7,917.00	1,000.00	6,917.00	1,000	25,597.57
Total Personnel - PAID DUTY	-30,953.63	-11,000.00	-19,953.63	-11,000	-40,714.68
Personnel - R.I.D.E. Program					
RIDE - Ontario Grants	-13,555.00	-13,400.00	-155.00	-13,400	(13,572.00)
Payroll Accrual Expense	-2,136.23	0.00	-2,136.23		579.05
RIDE - Wages - Overtime Incl. Benefits	3,936.72	13,400.00	-9,463.28	13,400	11,303.81
Total Personnel - R.I.D.E. Program	-11,754.51	0.00	-11,754.51	0	-1,689.14
Personnel - AUXILIARY POLICE					
REVENUE	0.00	0.00	0.00	0	(750.00)
Clothing & C. Allowance (December)	180.12	1,500.00	-1,319.88	1,500	180.12
Uniforms & Equipment	0.00	7,500.00	-7,500.00	7,500	5,135.35
Professional Development		500.00	-500.00	500	297.65
Miscellaneous Expense	0.00	0.00	0.00	0	254.71
Total Personnel - AUXILIARY POLICE	180.12	9,500.00	-9,319.88	9,500	5,117.83
PERSONNEL TOTAL	5,335,677.94	5,482,676.00	-146,998.06	5,482,576	5,258,572.66
ADMINISTRATION					
Admin - CRIME PREVENTION					
STOP / Y.I.P.I. GRANTS	-97,737.57	-4,500.00	-93,237.57	-4,500	(18,862.28)
Donations (D.A.R.E.)	-9,293.84	-2,000.00	-7,293.84	-2,000	(26,247.76)
Wages - Part Time	17,050.92	13,300.00	3,750.92	13,300	15,876.82
Wages - Full Time	47,923.20	0.00	47,923.20	0	47,901.39
Reallocated Wages	42,495.96	42,496.00	-0.04	42,496	
PAYROLL BENEFIT OVERHEAD	8,931.12	1,862.00	7,069.12	1,862	(0.28)
Clothing & C. Allowance	81.04	100.00	-18.96	100	101.30
Accrued Payroll Expense	2,131.12	0.00	2,131.12	0	(17.16)
Office Supplies & Mail Hydro & supplies	2,177.16	1,500.00	677.16	1,500	1,848.29
Materials & Supplies	12,253.40	5,400.00	6,853.40	5,400	26,656.19
Promotion Exp (Incl. Advertising)	9,353.41	2,500.00	6,853.41	2,500	1,286.44
Misc. (Training/POC Grant Expenses)	833.44	100.00	733.44	100	1,017.09
RECOVERY	4,219.94	0.00	4,219.94	0	63.04
Telephones	2,047.31	1,300.00	747.31	1,300	7,840.74
Total Admin. - CRIME PREVENTION	42,466.61	62,058.00	-19,591.39	62,058	57,463.82

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - DECEMBER 2016
DEPARTMENT 3100 POLICE OFFICERS**

page 1b

	ACTUALS	PERIOD BUDGET	VARIANCE	2016 BUDGET	2015 ACTUALS
Administration - USE OF FORCE					
Materials & Supplies	10,528.36	10,000.00	528.36	10,000	7,984.99
Administration - GENERAL					
Bank Charges	1,599.16	1,000.00	599.16	1,000	1,464.87
Meeting Expenses	1,145.52	1,500.00	-354.48	1,500	1,423.75
Investigation Expense	6,027.26	7,500.00	-1,472.74	7,500	5,809.24
Postage/Courier/Shipping	2,087.28	2,500.00	-412.72	2,500	1,960.78
Photocopy / Lease charges	18,877.03	15,500.00	3,377.03	15,500	15,489.39
Office Supplies & Expense	17,831.81	15,000.00	2,831.81	15,000	15,251.35
Subscriptions/Publications	8,463.39	6,550.00	1,913.39	6,550	7,897.11
HR Contract	36,633.72	40,000.00	-3,366.28	40,000	
Advertising	20.45	2,000.00	-1,979.55	2,000	243.61
Miscellaneous Expense	1,353.68	500.00	853.68	500	339.86
Telephones	27,512.12	29,000.00	-1,487.88	29,000	16,476.94
Legal Fees	0.00	2,500.00	-2,500.00	2,500	-
Office Equip. Lease/Rental	49.01	10,500.00	-10,450.99	10,500	2,700.32
Total Administration - GENERAL	121,600.43	134,050.00	-12,449.57	134,050.00	69,057.22
ADMINISTRATION TOTAL	174,595.40	206,108.00	-31,512.60	206,108.00	134,506.03
EQUIPMENT					
Equipment - GENERAL					
Licence	1,819.45	1,260.00	559.45	1,260	1,384.48
Fuel	49,575.72	70,000.00	-20,424.28	70,000	44,562.02
Repairs/ Parts & Materials	32,571.46	30,000.00	2,571.46	30,000	32,412.19
Photo & I.D. Exp/Equipment	7,378.99	7,500.00	-121.01	7,500	5,513.06
Insurance	18,156.00	32,400.00	-14,244.00	32,400	20,962.80
Service Agreements	152,179.65	139,000.00	13,179.65	139,000	136,212.24
Expense recovery	652.65	0.00	652.65	0	-
Vehicle Leases	5,679.24	5,700.00	-20.76	5,700	4,259.43
Total Equipment - GENERAL	268,013.16	285,860.00	-17,846.84	285,860.00	245,308.22
Equipment - (Comm. Serv.)					
CARAVAN - Expense Recovery					
Fuel	1,705.08	2,000.00	-294.92	2,000	2,561.94
Repairs	296.15	1,000.00	-703.85	1,000	4,910.03
Insurance & Licence	2,142.00	2,700.00	-558.00	2,700	1,593.52
Total Equipment - GENERAL	4,143.23	5,700.00	-1,556.77	5,700.00	9,065.49
EQUIPMENT TOTAL	272,156.39	291,560.00	-19,403.61	291,560.00	254,371.71
CAPITAL - GENERAL					
Excluded by City Hall Budget			0.00		
Office Equipment		0.00	0.00		1,367.75
Computer equipment	14,025.58	0.00	14,025.58		9,404.22
Software		0.00	0.00		12,020.65
Automobiles	86,035.02	120,000.00	-33,964.98	120,000	30,142.23
Use of Force	34,919.14	0.00	34,919.14		8,010.80
Video Equipment		0.00	0.00		
Communications Equipment	50,691.42	0.00	50,691.42		79,739.64
Identification Equipment	5,488.31	0.00	5,488.31		294.09
Building Improvements		0.00	0.00		
All Other Equipment	4,983.20	0.00	4,983.20		
From Board Reserve	-66,984.42	0.00	-66,984.42		(79,943.43)
To Board Reserves		0.00	0.00		
All Other Capital Items	841.29	0.00	841.29		
Provincial Grant		0.00	0.00		
2010 Capital (vehicles)		0.00	0.00		
Sale of Fixed Assets	-9,999.54	0.00	-9,999.54		11,197.89
CAPITAL TOTAL	120,000.00	120,000.00	0.00	120,000.00	72,233.64
TOTAL DEPARTMENT 3100	5,781,463.26	5,975,244.00	-193,780.74	5,975,244.00	5,594,684.24

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - DECEMBER 2016
DEPARTMENT 3200 POLICE CIVILIANS**

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	2016 ACTUALS	PERIOD BUDGET	VARIANCE	page 2a 2016 BUDGET	2015 ACTUALS
REVENUE - Dispatch					
CPP GRANT	-33,633.53	-120,000.00	86,366.47	-120,000	(120,000.00)
Dispatch Recovery O/MUN	-1,041,923.66	-1,047,235.00	5,311.34	-1,047,235	(642,814.69)
Fire Paging Revenues	-208,849.28	-251,245.00	42,395.72	-251,245	(204,434.52)
Owen Sound Fire Department	-76,362.30	-76,362.30	0.00	-76,362	(76,362.30)
E911 County Revenue	-89,659.36	-90,000.00	340.64	-90,000	(90,731.40)
Total REVENUE - Dispatch	-1,450,428.13	-1,584,842.30	134,414.17	-1,584,842	-1,134,342.91
PERSONNEL					
DISPATCH - Wages -Full time	754,699.29	916,072.00	-161,372.71	916,072	694,000.41
Wages - Part Time	403,686.01	325,510.00	78,176.01	325,510	336,548.69
Wages - Overtime	20,920.32	5,000.00	15,920.32	5,000	4,660.95
Reallocated Wages	-160,203.96	-160,204.00	0.04	-160,204	
Accrued Payroll Expense	-8,793.82	3,500.00	-12,293.82	3,500	23,562.72
PAYROLL BENEFIT OVERHEAD	264,651.37	297,493.00	-32,841.63	297,493	232,467.87
Reserve for Severance	15,000.00	15,000.00	0.00	15,000	
Clothing Allowance	262.46	0.00	262.46		
Travel expense	255.67	0.00	255.67		388.99
Professional Development	10,091.45	15,000.00	-4,908.55	15,000	16,275.10
Total Personnel - DISPATCH	1,300,568.79	1,417,371.00	-116,802.21	1,417,371	1,307,904.73
Personnel - RECORDS/DATA ENTRY					
REVENUE - POLICE REPORTS	-41,192.16	-25,000.00	-16,192.16	-25,000	(52,564.86)
Records Management Revenue	-6,337.81	-10,000.00	3,662.19	-10,000	(13,333.72)
Accrued Payroll Expense	2,425.75	0.00	2,425.75		4,756.26
RECORDS - Wages -Full time	277,145.79	289,965.00	-12,819.21	289,965	331,624.03
Wages - Part Time	73,559.90	71,400.00	2,159.90	71,400	62,480.11
Wages - Overtime	5,663.04	1,500.00	4,163.04	1,500	718.60
Travel expense	165.74	0.00			251.23
Reallocated Wages	-7,821.00	-7,821.00	0.00	-7,821	
PAYROLL BENEFIT OVERHEAD	86,241.47	89,736.00	-3,494.53	89,736	95,091.55
Total Personnel - RECORDS/DATA ENTRY	389,850.72	409,780.00	-19,929.28	409,780	429,023.20
Personnel - ADMINISTRATION					
SECRETARIAL - Wages -Full time	58,646.38	45,136.00	13,510.38	45,136	97,685.92
Retirement Incentive	15,000.00	0.00	15,000.00		
Sick Bank Paid	14,137.81	0.00	14,137.81		
From Accr Sick Bank	-14,137.81	0.00	-14,137.81		
Accrued Payroll Expense	411.74	0.00	411.74		1,935.61
Reallocated Wages	96,708.96	96,709.00	-0.04	96,709	
Wages - Part Time	49,432.18	48,056.00	1,376.18	48,056	38,020.69
PAYROLL BENEFIT OVERHEAD	26,608.49	19,140.00	7,468.49	19,140	31,698.27
Total Personnel - ADMINISTRATION	246,807.75	209,041.00	37,766.75	209,041	169,340.49
Personnel - IDENTIFICATION UNIT					
IDENTIFICATION - Wages -Full time	52,584.45	53,843.00	-1,258.55	53,843	68,705.41
Wages - Overtime	2,820.87	3,500.00	-679.13	3,500	2,980.53
Reallocated Wages	-35,895.00	-35,895.00	0.00	-35,895	
PAYROLL BENEFIT OVERHEAD	14,215.18	14,807.00	-591.82	14,807	18,459.96
Total Personnel - IDENTIFICATION UNIT	33,725.50	36,255.00	-2,529.50	36,255	90,145.90
Personnel - LICENCING/CPIC					
REVENUE - PERMITS/BYLAW	-21,160.00	-20,000.00	-1,160.00	-20,000	(27,330.00)
LICENCE - Wages	55,089.98	55,965.00	-875.02	55,965	51,412.80
PAYROLL BENEFIT OVERHEAD	15,042.65	15,390.00	-347.35	15,390	13,881.56
Accrued Payroll Expense	261.72	0.00	261.72	0	
Total Personnel - LICENCING/CPIC	49,234.35	51,355.00	-2,120.65	51,355	37,964.36
Personnel - SWITCHBOARD					
WAGES - Full Time	48,612.19	108,373.00	-59,760.81	108,373	
Accrued Payroll	255.75	0.00	255.75	0	
Payroll Benefit Overhead	12,642.08	29,803.00	-17,160.92	29,803	
Total Personnel - SWITCHBOARD	61,510.02	138,176.00	-76,665.98	138,176.00	
PERSONNEL TOTAL	2,081,697.13	2,281,978.00	-180,280.87	2,261,978.00	2,034,378.68
ADMINISTRATION					
Pensioners Benefits	16,919.33	20,700.00	-3,780.67	20,700	10,254.61
Telephone	96,047.38	39,000.00	57,047.38	39,000	83,012.24
Telephone Cost RECOVERY	-59,362.34	-15,000.00	-44,362.34	-15,000	(42,537.41)
EQUIPMENT - General					
Repairs to Equipment	6,427.22	7,000.00	-572.78	7,000	618.46
ADMINISTRATION & EQUIPMENT TOTAL	60,031.59	51,700.00	8,331.59	51,700	51,347.90
TOTAL DEPARTMENT 3200	691,300.59	728,835.70	-37,535.11	728,836	951,383.67

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - DECEMBER 2016
DEPARTMENT 3300 COURT SECURITY**

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	2016	PERIOD		2016	2015
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS
Personnel - COURT CASE MANAGERS					
Wages -Full time	149,030.46	145,465.00	3,565.46	145,465	143,010.56
Wages - Part Time (Asst Court Mgr)	0.00	0.00	0.00	0	3,623.29
Wages - Overtime		5,000.00	-5,000.00	5,000	
PAYROLL BENEFIT OVERHEAD	37,880.76	41,378.00	-3,497.24	41,378	39,109.09
Accrued Payroll Expense	711.39	1,500.00	-788.61	1,500	665.30
Clothing & C. Allowance	260.76	0.00	260.76	0	
Total Personnel - GENERAL	187,883.37	193,343.00	-5,459.63	193,343	186,408.24
Personnel - SPECIAL CONSTABLES					
From Prior Reserves					
SPEC. - Wages - Full time	113,868.04	112,777.00	1,091.04	112,777	2,715.12
SPEC. - Wages - Part time	333,512.34	197,181.00	136,331.34	197,181	361,095.38
Wages - Overtime	738.17	0.00	738.17	0	1,541.02
PAYROLL BENEFIT OVERHEAD	78,055.67	58,619.00	19,436.67	58,619	49,858.35
Clothing & C. Allowance	1,296.48	1,650.00	-353.52	1,650	1,242.46
Training	48.90	2,500.00	-2,451.10	2,500	
Uniforms & Equipment	1,864.44	2,500.00	-635.56	2,500	5,604.58
Accrued Payroll Expense	-8,284.89	0.00	-8,284.89		9,942.67
Government Grant	-232,466.31	-232,400.00	-66.31	-232,400	(185,973.04)
Total Personnel - SPEC. CONSTABLES	288,632.84	142,827.00	145,805.84	142,827	246,026.54
PERSONNEL TOTAL	476,516.21	336,170.00	140,346.21	336,170	432,434.78
Administration - GENERAL					
Prisoner & Escort Expenses	8,387.19	2,000.00	6,387.19	2,000	6,179.12
Prisoner & Escort RECOVERY	-8,902.76	-1,000.00	-7,902.76	-1,000	(5,881.66)
Miscellaneous Expense	435.15	500.00	-64.85	500	684.30
Telephone Lines and Leases	1,822.44	1,500.00	322.44	1,500	1,311.72
Total Administration - GENERAL	1,742.02	3,000.00	-1,257.98	3,000	2,293.48
Equipment - GENERAL					
Licence	-3.15	100.00	-103.15	100	196.00
Fuel	310.45	1,000.00	-689.55	1,000	739.08
Repairs/ Parts & Materials	1,630.32	1,000.00	630.32	1,000	1,194.06
Insurance	1,294.00	2,700.00	-1,406.00	2,700	1,620.50
Total Equipment - GENERAL	3,231.62	4,800.00	-1,568.38	4,800	3,749.64
ADMINISTRATION & EQUIPMENT TOTAL	4,973.64	7,800.00	-2,826.36	7,800	6,043.12
TOTAL DEPARTMENT 3300	481,489.85	343,970.00	137,519.85	343,970	438,477.90

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - DECEMBER 2016**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2016 BUDGET
DEPARTMENT 3100 " OFFICERS "	5,661,463.26	5,855,244.00	-193,780.74	-3%	5,855,244
CAPITAL ASSETS	120,000.00	120,000.00	0.00	0%	120,000
DEPARTMENT 3200 " CIVILIANS "	691,300.59	728,835.70	-37,535.11	-5%	728,836
DEPARTMENT 3300 " COURT "	481,489.85	343,970.00	137,519.85	40%	343,970
DEPARTMENT 3000 " BOARD "	115,103.35	103,485.00	11,618.35	11%	103,485
SUMMARY TOTAL	7,069,357.05	7,151,534.70	-82,177.65		7,151,535
			-1.15%		



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
JANUARY 2017

Prepared by: Donna Flood
Financial Coordinator
February 10, 2017

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - JANUARY 2017
DEPARTMENT 3100 POLICE OFFICERS**

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	2017 ACTUALS	PERIOD BUDGET	VARIANCE	2017 BUDGET	2016 ACTUALS
CPP Grant	0.00	-10,416.67	10,416.67	-125,000	10,128.51
Total REVENUE - GENERAL	0.00	-10,416.67	10,416.67	-125,000	10,128.51
PERSONNEL					
Recovery from Crossing Guards		0.00	0.00	0	-
OFFICERS - Wages -Full time	295,560.31	332,617.59	-37,057.28	3,991,411	544,869.45
OFFICERS - Wages -Part time	11,277.58	11,430.76	-153.18	137,169	11,998.63
Recovery - By-Law/Inspector		0.00	0.00	0	-
Wages - Overtime	10,280.89	6,250.00	4,030.89	75,000	11,301.74
Accrued Payroll Expense	-5,973.13	1,666.67	-7,639.80	20,000	(124,037.19)
From Sick Bank Reserve		0.00	0.00	0	
PAYROLL BENEFIT OVERHEAD	92,067.12	105,351.76	-13,284.64	1,264,221	114,421.00
Insurance - Deductible	0.00	0.00	0.00		-
Retirement / Relocation	5,000.00	2,083.33	2,916.67	25,000	-
Travel expense	0.00	83.33	-83.33	1,000	-
Clothing & C. Allowance	0.00	1,277.08	-1,277.08	15,325	-
Uniforms & Equipment	1,720.73	1,458.33	262.40	17,500	5,379.82
Pensioners Benefits	8,017.91	6,791.67	1,226.24	81,500	7,674.54
Car Allowances	800.00	800.00	0.00	9,600	-
Professional Development	1,983.42	3,333.33	-1,349.91	40,000	1,196.48
Memberships	1,494.78	375.00	1,119.78	4,500	175.14
Donations	0.00	0.00	0.00	0	500.00
Reallocated Wages	4,655.17	4,655.17	0.00	55,862	
Recovery	446.56	-208.33	654.89	-2,500	12,864.36
Total Personnel - GENERAL	427,331.34	477,965.69	-50,634.35	5,735,588	586,343.97
Personnel - PAID DUTY					
Paid Duty REVENUE	1,240.00	-1,000.00	2,240.00	-12,000	17,840.00
Wages - Overtime Incl. Benefits	0.00	416.67	-416.67	5,000	-
Total Personnel - PAID DUTY	1,240.00	-583.33	1,823.33	-7,000	17,840.00
Personnel - R.I.D.E. Program					
RIDE - Ontario Grants		-1,116.67	1,116.67	-13,400	-
Payroll Accrual Expense	0.00	0.00	0.00		(2,136.23)
RIDE - Wages - Overtime Incl. Benefits	217.28	1,116.67	-899.39	13,400	1,985.63
Total Personnel - R.I.D.E. Program	217.28	0.00	217.28	0	-150.60
Personnel - AUXILIARY POLICE					
REVENUE	0.00	0.00	0.00	0	-
Clothing & C. Allowance (December)		125.00	-125.00	1,500	-
Uniforms & Equipment	0.00	625.00	-625.00	7,500	-
Professional Development		41.67	-41.67	500	
Miscellaneous Expense	0.00	0.00	0.00	0	-
Total Personnel - AUXILIARY POLICE	0.00	791.67	-791.67	9,500	0.00
PERSONNEL TOTAL	428,788.62	478,174.02	-49,385.40	5,738,088	604,633.37
ADMINISTRATION					
Admin - CRIME PREVENTION					
STOP / Y.I.P.I. GRANTS	-2,089.15	-375.00	-1,714.15	-4,500	(2,262.00)
Donations (D.A.R.E.)	-6,358.30	-166.67	-6,191.63	-2,000	(230.00)
Wages - Part Time	457.36	1,108.33	-650.97	13,300	735.64
Wages - Full Time	1,996.80	0.00	1,996.80		
Wages - Gov't Work Programs		0.00	0.00		
Reallocated Wages	3,541.30	3,541.33	-0.03	42,496	
PAYROLL BENEFIT OVERHEAD	331.79	155.17	176.62	1,862	99.01
Clothing & C. Allowance		8.33	-8.33	100	-
Accrued Payroll Expense	-2,148.00	0.00	-2,148.00	0	(16.88)
Meeting Expenses		0.00	0.00	0	
Office Supplies & Mail Hydro & supplies	143.91	125.00	18.91	1,500	186.10
Materials & Supplies	0.00	450.00	-450.00	5,400	630.28
Promotion Exp (Incl. Advertising)	-0.03	208.33	-208.36	2,500	-
Misc. (Training/POC Grant Expenses)	0.00	8.33	-8.33	100	-
RECOVERY	-27.08	0.00	-27.08	0	643.10
Telephones	160.21	108.33	51.88	1,300	1,044.14
Total Admin. - CRIME PREVENTION	-3,991.19	5,171.50	-9,162.69	62,058	829.39

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - JANUARY 2017
DEPARTMENT 3100 POLICE OFFICERS**

	ACTUALS	PERIOD BUDGET	VARIANCE	page 1b 2017 BUDGET	2015 ACTUALS
Administration - USE OF FORCE					
Materials & Supplies	2,750.00	833.33	1,916.67	10,000	320.17
Administration - GENERAL					
Bank Charges	205.01	83.33	121.68	1,000	-
Meeting Expenses	0.00	125.00	-125.00	1,500	79.15
Investigation Expense	1,018.12	583.33	434.79	7,000	1,195.93
Postage/Courier/Shipping	410.46	208.33	202.13	2,500	75.44
Photocopy / Lease charges	2,240.95	758.33	1,482.62	9,100	2,181.03
Office Supplies & Expense	1,287.59	1,250.00	37.59	15,000	886.12
Subscriptions/Publications	1,175.22	625.00	550.22	7,500	747.16
HR Contract	3,052.81	3,333.33	-280.52	40,000	3,052.81
Advertising		83.33	-83.33	1,000	
Miscellaneous Expense	30.53	41.67	-11.14	500	16.55
Telephones	2,439.87	2,625.00	-185.13	31,500	1,357.59
Legal Fees	0.00	208.33	-208.33	2,500	-
Office Equip.Lease/Rental	0.00	875.00	-875.00	10,500	-
Total Administration - GENERAL	11,860.56	10,800.00	1,060.56	129,600.00	9,591.78
ADMINISTRATION TOTAL	10,619.37	16,804.83	-6,185.46	201,650.00	10,741.34
EQUIPMENT					
Equipment - GENERAL					
Licence	1,144.90	1,404.00	-259.10	1,404	-
Fuel		5,416.67	-5,416.67	65,000	3,017.77
Repairs/ Parts & Materials	706.07	2,500.00	-1,793.93	30,000	1,875.07
Photo & I.D. Exp/Equipment	1,700.00	541.67	1,158.33	6,500	33.79
Insurance	14,782.00	32,400.00	-17,618.00	32,400	-
Service Agreements	39,584.80	12,208.33	27,376.47	146,500	24,330.31
Expense recovery	1,378.65	-666.67	2,045.32	-8,000	886.35
Vehicle Leases		475.00	-475.00	5,700	473.27
Total Equipment - GENERAL	59,296.42	54,279.00	5,017.42	279,504.00	30,616.56
Equipment - (Comm.Serv.)					
CARAVAN - Expense Recovery					
Fuel		166.67	-166.67	2,000	105.21
Repairs		83.33	-83.33	1,000	35.56
Insurance & Licence	1,694.00	2,500.00	-806.00	2,500	-
Total Equipment - GENERAL	1,694.00	2,750.00	-1,056.00	5,500.00	140.77
EQUIPMENT TOTAL	60,990.42	57,029.00	3,961.42	285,004.00	30,757.33
CAPITAL - GENERAL					
Excluded by City Hall Budget			0.00		
Office Equipment		0.00	0.00		
Computer equipment	14,234.00	0.00	14,234.00		1,412.92
Software		0.00	0.00		
Automobiles	7,677.30	0.00	7,677.30		
Use of Force		0.00	0.00		2,028.08
Video Equipment		0.00	0.00		
Communications Equipment	11,441.37	0.00	11,441.37		360.15
Identification Equipment		0.00	0.00		9,381.49
Building Improvements		0.00	0.00		
All Other Equipment		11,000.00	-11,000.00	132,000	
From Board Reserve		0.00	0.00	0	
To Board Reserves		0.00	0.00		
All Other Capital Items		0.00	0.00		912.79
Provincial Grant		0.00	0.00		
2010 Capital (vehicles)		0.00	0.00		
Sale of Fixed Assets	250.00	0.00	250.00		
CAPITAL TOTAL	33,602.67	11,000.00	22,602.67	132,000.00	14,095.43
TOTAL DEPARTMENT 3100	534,001.08	552,591.19	-18,590.11	6,231,750.22	669,755.98

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - JANUARY 2017
DEPARTMENT 3200 POLICE CIVILIANS**

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	2017 ACTUALS	PERIOD BUDGET	VARIANCE	2017 BUDGET	2016 ACTUALS
REVENUE - Dispatch					
CPP GRANT	23,974.34	-7,500.00	31,474.34	-90,000	68,423.68
Dispatch Recovery O/MUN	8,005.89	-86,207.66	94,213.55	-1,034,492	(253,717.92)
Fire Paging Revenues		-19,949.11	19,949.11	-239,389	(17,817.89)
Owen Sound Fire Department		-6,363.53	6,363.53	-76,362	
E911 County Revenue		-7,473.11	7,473.11	-89,677	(397.60)
Total REVENUE - Dispatch	31,980.23	-127,493.40	159,473.63	-1,529,921	-203,509.73
PERSONNEL					
DISPATCH - Wages -Full time	57,231.63	62,573.29	-5,341.66	750,879	85,800.48
Wages - Part Time	32,536.58	35,060.81	-2,524.23	420,730	61,320.47
Wages - Overtime	1,996.19	416.67	1,579.52	5,000	6,721.46
Wages - Other		0.00	0.00	0	
Reallocated Wages	-13,350.33	-13,350.33	0.00	-160,204	
Accrued Payroll Expense	-17,810.12	291.67	-18,101.79	3,500	(30,200.25)
PAYROLL BENEFIT OVERHEAD	21,068.00	22,741.90	-1,673.90	272,903	30,925.00
Reserve for Severance	15,000.00	15,000.00	0.00	15,000	
Travel expense		0.00	0.00		
Professional Development	63.04	1,666.67	-1,603.63	20,000	1,207.63
Total Personnel - DISPATCH	96,734.99	124,400.67	-27,665.68	1,327,808	155,774.79
Personnel - RECORDS/DATA ENTRY					
REVENUE - POLICE REPORTS	-3,411.22	-2,083.33	-1,327.89	-25,000	(2,644.75)
Records Management Revenue	1,385.00	-833.33	2,218.33	-10,000	-
Accrued Payroll Expense	-5,810.34	0.00	-5,810.34		(4,544.75)
RECORDS - Wages -Full time	17,173.95	18,337.93	-1,163.98	220,055	37,203.18
Earnings Recovery		0.00	0.00	0	
Wages - Part Time	11,294.80	15,472.96	-4,178.16	185,675	6,641.57
Wages - Overtime	743.07	125.00	618.07	1,500	1,689.59
Reallocated Wages	-651.75	-651.75	0.00	-7,821	
PAYROLL BENEFIT OVERHEAD	5,794.99	7,392.52	-1,597.53	88,710	11,082.76
Total Personnel - RECORDS/DATA ENTRY	26,518.50	37,759.99	-11,241.49	453,120	49,427.60
Personnel - ADMINISTRATION					
SECRETARIAL - Wages -Full time	4,357.41	4,677.20	-319.79	56,126	11,345.04
Accrued Payroll Expense	-1,919.54	0.00	-1,919.54		(1,779.18)
Reallocated Wages	8,059.08	8,059.08	0.00	96,709	
Wages - Part Time	3,838.36	4,084.52	-246.16	49,014	5,538.67
PAYROLL BENEFIT OVERHEAD	1,735.67	1,904.83	-169.16	22,858	3,895.32
Total Personnel - ADMINISTRATION	16,070.98	18,725.64	-2,654.66	224,708	18,999.85
Personnel - IDENTIFICATION UNIT					
IDENTIFICATION - Wages -Full time		0.00	0.00	0	8,245.01
Wages - Overtime		1,041.67	-1,041.67	12,500	285.11
Reallocated Wages		0.00	0.00	0	
PAYROLL BENEFIT OVERHEAD		0.00	0.00	0	2,267.38
Total Personnel - IDENTIFICATION UNIT	0.00	1,041.67	-1,041.67	12,500	10,797.50
Personnel - LICENCING/CPIC					
REVENUE - PERMITS/BYLAW	-3,545.00	-1,666.67	-1,878.33	-20,000	(1,200.00)
LICENCE - Wages	4,168.09	4,752.69	-584.60	57,032	6,120.14
PAYROLL BENEFIT OVERHEAD	1,146.23	1,354.52	-208.29	16,254	1,683.05
Earnings Recovery		0.00	0.00	0	
Legal Fees		0.00	0.00	0	
Total Personnel - LICENCING/CPIC	1,769.32	4,440.54	-2,671.22	53,286	6,603.19
Personnel - SWITCHBOARD					
WAGES - Full Time	7,130.72	6,939.39	191.33	83,273	2,175.20
Wages - Part Time		625.00	-625.00	7,500	
Payroll Benefit Overhead	1,960.96	2,065.23	-104.27	24,783	598.18
Total Personnel - SWITCHBOARD	9,091.68	9,629.61	-537.93	115,555.34	2,773.38
PERSONNEL TOTAL	150,185.47	195,998.12	-45,812.65	2,186,977.38	244,376.31
ADMINISTRATION					
Pensioners Benefits	1,510.89	1,916.67	-405.98	23,000	831.89
Telephone	9,666.73	3,791.67	5,875.06	45,500	7,146.37
Telephone Cost RECOVERY	1,847.26	-1,250.00	3,097.26	-15,000	5,249.28
EQUIPMENT - General					
Repairs to Equipment	373.96	583.33	-209.37	7,000	3,844.97
ADMINISTRATION & EQUIPMENT TOTAL	13,398.84	5,041.67	8,356.97	80,500	17,072.51
TOTAL DEPARTMENT 3200	195,564.34	73,546.38	122,017.96	717,557	57,939.09

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - JANUARY 2017
DEPARTMENT 3300 COURT SECURITY**

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	2017 ACTUALS	PERIOD BUDGET	VARIANCE	2017 BUDGET	2016 ACTUALS
Personnel - COURT CASE MANAGERS					
Wages -Full time	11,323.76	12,363.79	-1,040.03	148,365	22,642.44
Wages - Part Time (Asst Court Mgr)		0.00	0.00	0	-
Wages - Overtime		83.33	-83.33	1,000	
PAYROLL BENEFIT OVERHEAD	3,114.03	3,547.43	-433.40	42,569	6,226.66
Accrued Payroll Expense		125.00	-125.00	1,500	-
Earnings recovery	-2,991.17	-2,991.17	0.00	-35,894	
Clothing & C. Allowance		0.00	0.00	0	
Travel Expenses		0.00	0.00	0	
Total Personnel - GENERAL	11,446.62	13,128.38	-1,681.76	157,541	28,869.10
Personnel - SPECIAL CONSTABLES					
From Prior Reserves					
SPEC. - Wages - Part time	24,197.82	20,833.33	3,364.49	250,000	2,328.68
SPEC. - Wages - Full time	9,029.82	9,804.70	-774.88	117,656	54,099.85
Wages - Overtime		41.67	-41.67	500	88.37
PAYROLL BENEFIT OVERHEAD	5,715.69	5,711.01	4.68	68,532	5,771.96
Clothing & C. Allowance		137.50	-137.50	1,650	-
Training		0.00			
Uniforms & Equipment	71.23	208.33	-137.10	2,500	435.36
Accrued Payroll Expense	-11,822.11	0.00	-11,822.11		(20,680.02)
Government Grant	-78,282.77	-26,094.25	-52,188.52	-313,131	
Total Personnel - SPEC. CONSTABLES	-51,090.32	10,642.29	-61,732.61	127,707	42,044.20
PERSONNEL TOTAL	-39,643.70	23,770.68	-63,414.38	285,248	70,913.30
Administration - GENERAL					
Prisoner & Escort Expenses	101.76	166.67	-64.91	2,000	643.76
Prisoner & Escort RECOVERY	698.29	-83.33	781.62	-1,000	1,500.29
Miscellaneous Expense		41.67	-41.67	500	404.62
Telephone Lines and Leases	184.61	200.00	-15.39	2,400	124.02
Total Administration - GENERAL	984.66	325.00	659.66	3,900	2,672.69
Equipment - GENERAL					
Licence		8.33	-8.33	100	
Fuel		0.00	0.00	0	75.51
Repairs/ Parts & Materials	35.56	83.33	-47.77	1,000	
Insurance	1,294.00	1,200.00	94.00	1,200	
Total Equipment - GENERAL	1,329.56	1,291.67	37.89	2,300	75.51
ADMINISTRATION & EQUIPMENT TOTAL	2,314.22	1,616.67	697.55	6,200	2,748.20
TOTAL DEPARTMENT 3300	-37,329.48	25,387.34	-62,716.82	291,448	73,661.50

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - JANUARY 2017
DEPARTMENT 3000 POLICE SERVICES BOARD**

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	2017	PERIOD		2017	2016
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS
PERSONNEL - GENERAL					
From BOARD Reserves (Appreciation)		0.00	0.00	-32,500	
Remuneration	1,941.00	1,487.50	453.50	17,850	
Wages - Full Time	1,089.35	1,166.30	-76.95	13,996	3,378.00
Wages - Part time		0.00			
Reallocated Wages	737.35	737.75		8,853	
PAYROLL BENEFIT OVERHEAD	299.57	332.40	-32.83	3,989	928.95
Accrued Payroll Expense	-1,941.00	0.00	-1,941.00		
Appreciation functions		666.67	-666.67	8,000	
Expense Recovery	-51.45	0.00	-51.45	0	(3.96)
Total PERSONNEL - GENERAL	2,074.82	4,390.61	-2,315.79	20,187	4,302.99
ADMINISTRATION					
One time funding					
Professional Development	0.00	500.00	-500.00	6,000	
Memberships	250.00	258.33	-8.33	3,100	250.00
Meeting Expenses	0.00	166.67	-166.67	2,000	-
Office Supplies & Expense	0.00	83.33	-83.33	1,000	
Advertising	0.00	166.67	-166.67	2,000	
Telephones	117.02	106.25	10.77	1,275	117.02
Legal Fees	0.00	750.00	-750.00	9,000	-
Consultants fees	0.00	416.67	-416.67	5,000	6,614.41
Total ADMINISTRATION	367.02	2,447.92	-2,080.90	29,375	6,981.43
TOTAL DEPARTMENT 3000	2,441.84	6,838.53	-4,396.69	49,562	11,284.42

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - JANUARY 2017**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2017 BUDGET
DEPARTMENT 3100 " OFFICERS "	500,398.41	552,591.19	-52,192.78	-9%	6,099,750
CAPITAL ASSETS	33,602.67	11,000.00	22,602.67		132,000
DEPARTMENT 3200 " CIVILIANS "	195,564.34	73,546.38	122,017.96	166%	717,557
DEPARTMENT 3300 " COURT "	-37,329.48	25,387.34	-62,716.82	-247%	291,448
DEPARTMENT 3000 " BOARD "	2,441.84	6,838.53	-4,396.69	-64%	49,562
SUMMARY TOTAL	694,677.78	669,363.43	25,314.35		7,290,317

0.35%

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS FOR APPROVAL
For the period January1 - 31, 2017

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ 367.02
DEPARTMENT 3100 (Officers)	25,629.97
DEPARTMENT 3200 (Civilians)	8,762.91
DEPARTMENT 3300 (Court Security)	393.16
TOTAL EXPENSES	<u>\$ 35,153.06</u>



Report to the Board: Sexual Assault Investigations

From: Chief W. Sornberger M.O.M.

Date: Tuesday, February 21, 2017

In the fall of 2016 an FOI request was completed regarding the classifications of our Sexual Assault investigations and the investigations themselves. As a result of that request our Director of Corporate Services began to look at the classification of the various occurrences. I met with Detectives to discuss the various investigative responsibilities involved in such complex cases and to ensure that our officers had the training necessary to complete the tasks. Sexual Assault investigations are Provincially Standardized.

During the month of January a course of articles appeared under the title "Will you be believed" in the Globe and Mail. This of course is not the message that a Police Service wants conveyed especially to those most vulnerable and victims of this crime.

As a result of the findings from our Director of Corporate Services and to ensure that our policy and procedures are being followed I have directed an investigation into Sexual Assault occurrences from 2010 to December of 2016. This investigation will be carried out by senior staff and no member that worked on a particular case will review their own work.

Once this has been completed I will report back to the Board during the March Board meeting on next steps. The information will be shared publicly and made available through our home web page.