

**Owen Sound Police Services Board
Public Meeting
Wednesday, December 14, 2016
2nd Floor Meeting Room**

Members Present: I. Boddy, B. O’Leary, G. Pierce (Chairman) and B. Twaddle

Admin. Present: Chief W. Sornberger, A/Deputy V. Wurfel, A/Inspector J. Fluney, A/Staff Sergeant M. Daze and Director S. Bell-Matheson

Admin. Absent: Director K. Fluney and Director C. Hill

Staff Present: PC. C. Peddle

Minutes: K. Krampien

1. Call to Order

Chairman declared the Wednesday, December 14, 2016 meeting be called to order at 9:05 a.m. CARRIED

2. Approval of Agenda

*Moved by B. Twaddle, seconded by B. O’Leary
“That the agenda dated December 14, 2016 be approved.” CARRIED*

3. Declaration of Conflict of Interest arising out of the matter listed on the agenda. HEARING NONE.

4. Presentations, deputations, and Public Question period. HEARING NONE.

5. Approval of Minutes

*Moved by B. O’Leary, seconded by B. Twaddle
“That the minutes dated November 23, 2016 be approved as distributed.” CARRIED*

6. Business arising out of the minutes dated November 23, 2016 Public Meeting. HEARING NONE.

7. Presentation from PC C. Peddle

- Constable Craig Peddle provided a PowerPoint presentation. Topics covered were: 2016 Corporate Media, 2016 Commitment to our Local Community, 2017 City of Owen Sound Crimestoppers of Grey Bruce City Signage and 2016-2017 Youth in Policing Initiative. A copy of this presentation will be kept on file should the Board wish to review.

A question and answer period followed this presentation. Chairman thanked PC Peddle for the information that was presented.

PC Peddle was dismissed at 9:30 a.m.

8. Reports from Acting Inspector J. Fluney

(discussed Acting Inspector J. Fluney's reports provided in correspondence package)

- The following reports were provided:
 - Collision Statistics
 - Lost Hours and Training
 - Traffic Enforcement
- A/Insp. provided a PowerPoint presentation titled, "Police Building Issues". A copy will be kept on file should the Board wish to review.

A serious issue was raised regarding the failure of generator which allows for approx. 30-40 minutes of battery power time for 9-1-1 dispatch/server systems. This would potentially affect 280,000 people. City Hall has been notified of this facility maintenance issue. The Board requested a follow-up report at the next Board meeting on what has been instituted with the City on this issue.

- There were no questions regarding the above named reports.

9. Reports from Acting Staff Sergeant Dazé

(discussed Acting Staff Sergeant Dazé's reports provided in correspondence package)

- The following reports were provided:
 - Auxiliary Unit – results of the food drive were approx. 7,500 lbs of food and approx. \$2,000.00 cash, with the Police Service challenge the total lbs of food is approx. 10,000. Appreciation was given to the dedication of staff members and the auxiliary unit.
 - Community Oriented Response
 - Community Services Office
 - Criminal Investigation Branch
 - Drug Enforcement
- Chairman enquired about the C.O.P. program to which a report/update will be brought forward at the next Board meeting.
- A/Staff Sgt. Dazé provided a PowerPoint presentation. Topics covered were: Block Training/Sergeant's Retreat/Wellness, Collection of Identifying Information in Certain Circumstances Act Training and The Rapid Emergence of Unmanned Aircraft.

Chief questioned the Board on whether they felt a Drone presentation should be made to the City.

10. Moved by I. Boddy, seconded by B. Twaddle

"That the Board approves and directs the Chief to write a letter to the City By-law committee for a discussion and education presentation on Drones." **CARRIED**

- There were no questions regarding the above named reports:

11. Moved by I. Boddy, seconded by B. O'Leary

"That the reports by PC Peddle, Acting Inspector J. Fluney and Acting Staff Sergeant Dazé be accepted as presented." **CARRIED**

12. Reports from Director of Civilian Services K. Fluney

(discussed Director K. Fluney's reports provided in correspondence package)

- A/Inspector provided reports in the absence of Director K. Fluney.
 - Court – (Chief will provide a one page report on court costs to Councillor O'Leary as he requested).
Mayor Boddy shared an article regarding Brockton Court Transportation costs. There was a discussion by all. This could also impact our budget significantly in court costs if the Province makes changes that affect Owen Sound.
 - Records
 - By-law
 - Board By-laws
- A/Insp. provided a PowerPoint presentation titled, "Court Case Disclosure". A copy will be kept on file should the Board wish to review.
- There were no further questions regarding the above listed reports:

13. Report from Director of Corporate Service's S. Bell-Matheson

(discussed Director Bell-Matheson's report provided in correspondence package)

- Director Bell-Matheson provided a PowerPoint presentation titled, "Communications Centre – 911 Policy and Response Times". A copy will be kept on file should the Board wish to review.
- There were no questions regarding the above report and Corporate Service's report named Calls for Service.

14. Report from Director of Information Technology Service's C. Hill

(discussed Director Hill's report provided in correspondence package)

- A/Deputy provided reports in the absence of Director Hill.
- A/ Deputy provided a PowerPoint presentation titled, "Non-Dispatch IT Revenue". A copy will be kept on file should the Board wish to review.
- There were no questions regarding the above report and Information Technology Service's report named Information Technology.

15. Moved by B. Twaddle, seconded by I. Boddy

"That the reports by Director K. Fluney, Director Bell-Matheson and Director Hill be accepted as presented." **CARRIED**

16. Financial Report

- Chief advised members that the budget is currently targeted for a surplus and explained the reasons.
- There were no questions raised regarding the budget.

16. Chief's Report

- Chief verbally reported with two weeks until Christmas; the Festive R.I.D.E. and food drives will come to a completion for this year. Chief extended a Merry Christmas to the community on the D.O.C.K. radio yesterday and to the Board members today looking forward to a good year ahead. Members thanked the Chief.
- There were no questions regarding the Chief's report.

19. Approval of Chief's Report

Moved by I. Boddy, seconded by B. O'Leary

"That the Chief's report be accepted as Chief Sornberger presented." CARRIED

20. Other Business

- Member Twaddle recognized and commended the Police Service staff members and Auxiliary Unit for all their hard work and dedication to the food drives.
- There was no other business to be discussed.

21. Motion to Receive Information Package

Moved by B. O'Leary, seconded by I. Boddy

"That the Board Information Package dated December 14, 2016 be approved as circulated." CARRIED.

22. Motion to Adjourn

Moved by B. Twaddle

"That the meeting of December 14, 2016 be declared terminated at 11:16 a.m. to move in-camera for the purposes of discussing personnel issues, matters involving public security and intimate financial or personal matters." CARRIED

Next meeting:

Wednesday, January 18, 2017 at 9:00 a.m. O.S.P.S. 2nd Floor Meeting Room



Presentations to Board:

- i) City of Owen Sound Crime Stoppers of Grey Bruce Signage
- ii) Youth In Policing Initiative (YiPi) Program
- iii) Community Living partnership
- iv) Commitment to our local community in need

From: Police Constable Craig W. Peddle 175

Date: Friday, December 09, 2016

City of Owen Sound Crime Stoppers of Grey Bruce Signage

This three slide presentation will include the final printed image, suggested strategy for sign placement and a proposal for a roll-out date in 2017.

Youth In Policing Initiative (YiPi) Program

An overview of the program, its value and its current status will be displayed on two slides.

Community Living partnership

The ongoing partnership that the Owen Sound Police Service has with Community Living will be discussed using one slide.

Commitment to our local community in need

Our efforts to feed hungry people in the community will be discussed with two slides that will showcase our police officers personal efforts and the efforts of the Auxiliary Unit and the Frontline Officers.



Report to the Board: Collision Statistics

From: Acting Inspector J. Fluney

Date: Wednesday, December 07, 2016

Related to Business Plan S#10.2

November 2016 – Collision Statistics

Total Collisions:	(43)	Comments
Collisions - East side Owen Sound	16	
Collisions - West side Owen Sound	12	
Collisions - parking lots	15	Including 5 FTR, below
Fail to Remain Collisions	5	
Collisions referred to CRC	19	
Collisions investigated by OSPS	24	

There was an increase in collisions over October when there were 27. The cause of the bulk of collisions occurring during the month was driver inattentiveness, failing to yield right of way and inattentive reversing in parking lots. Two collisions were due to medical reasons causing the driver to lose control.



Report to the Board: Lost Hours and Training

From: Acting Inspector J. Fluney

Date: Wednesday, December 07, 2016

Related to Business Plan S# 12.1, 14.2

Seventeen (17) fulltime members reported sick in November for a total of 50 complete or partial shifts, representing a total of 445 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
November 2016	17	*50	*445	1	15	180
October 2016	14	42	327	1	16	192
November 2015	12	28	267	1	9	72

- One officer is on short term sick leave recovering from surgery
- *22 shifts by this officer included in the total of 50 shifts (without is 28)
- * 176 hrs by this officer included in the total of 445 hours (without is 269)

WSIB:

- One officer remains off on WSIB, injury from mid September
- One officer remains off on long term (one previously on long term has retired)

Training:

- Two members attended the OACP Professional Standards Conference in Toronto
- One member attended the OACP Alcohol and Gaming Workshop in Toronto
- Two members attended the OACP Fentanyl Symposium in Toronto
- One member attended the Ontario Gang Investigators Conference in Huntsville
- One member attended the Ont. Homicide Investigators Training symposium in Gravenhurst
- One member attended the Drug Investigation Course at OPC
- One member completed the Basic Constable Training at OPC



Report to the Board: Traffic Enforcement – November 2016

From: Acting Inspector J. Fluney

Date: Wednesday, December 07, 2016

Related to Business Plan S# 10.3, 1.6

<u>Platoon #1 – 4</u>		<u>Traffic Enforcement Officers</u>	
Highway Traffic Act: (includes CAIA)	99	Highway Traffic Act: (includes CAIA)	66
Compliance Reports:	17	Compliance Reports:	06
Recorded Cautions:	44	Recorded Cautions:	30
Liquor Licence Act:	06	Other POA/By-Law:	00
Criminal Code/ CDSA:	74	Foot Patrol (Downtown):	33
Other POA/By-Law:	10	Foot Patrol (High Schools):	01
Foot Patrol (Downtown):	93	Shifts Worked:	40
Foot Patrol (High Schools):	2.5		
Foot Patrol JMRRRC	06		

R.I.D.E.

There were a total of 21 on-duty R.I.D.E. checks in November. Of the on-duty RIDE checks, Sgt. Sullivan's platoon (# 1) conducted 7; Sgt. Green's platoon (# 2) conducted 4; Sgt. Baker's platoon (# 3) conducted 4; and Sgt. Kitto's platoon (# 4) conducted 3.

The combined statistics were:

On Duty R.I.D.E.

- 40 officers
- 19.25 hours,
- 394 drivers checked,
- 4 HTA charge/cautions
- 0 Roadside test
- 0 Impaired Driving/ Over 80 charge

There were 4 provincially funded overtime R.I.D.E. checks conducted in November resulting in an additional 1801 drivers checked and 30 HTA charges or cautions. There were no impaired driving charges.



Report to the Board: Auxiliary Unit

From: Sergeant Tom Sullivan

Date: Saturday, December 03, 2016

Related to Business Plan S#1.5

In November the Auxiliary Unit contributed 221 hours. In addition to patrol hours, Auxiliary members assisted with: Santa Claus Parade, Festival of Northern Lights, Remembrance Day and Christmas Food Drives.

This month the top two contributors had 32.5 hours and 30.5 hours respectfully.



Report to the Board: Community Oriented Response

From: Acting Staff Sergeant M.Dazé

Date: Tuesday, December 06, 2016

Related to Business Plan S#1.6, 3.1, 6.2, 6.3, 8.1, 8.3

In November the CORE officer attended the Ontario Police College for two weeks to attend the Drug Investigations Course. When not at the Ontario Police College the CORE Unit assisted the Drug Enforcement Branch.

A CORE officer continued to teach the KIDS program to local Grade 6 classes and also attended a meeting with Grey Housing to assist with resolving some chronic issues and offer solutions to ongoing issues.



Report to the Board: Community Services Office

From: Acting Staff Sergeant M. Dazé

Date: Tuesday, December 06, 2016

Related to Business Plan S#1.1, 1.3

The Community Services Office continues its work in three primary areas; Community Service, Training and Media.

Community Services

- Attended the Ontario Gang Investigators Association Annual Conference and was honoured with the Lifetime Achievement Award for his contributions to gang investigations in the Province of Ontario.
- Delivered an educational presentation on Elder Abuse to 150 Georgian College students.
- Designed and launched material for Crime Prevention Week on behalf of the Police Service.
- Participated in the first lockdown procedure/exercise for the newly amalgamated high school.
- Participated on ongoing consultations for the new Owen Sound Police website.
- Prepared and participated in the hiring process for the Youth in Policing Initiative.
- Assisted in preparations for the Police Services Appreciation Dinner

Training

The CSO continued development of internal Advanced Patrol Training

Media

In addition to authoring daily media releases and engaging our social media platforms the CSO provided assistance for two missing persons by liaising with Facebook, media and social media.



Report to the Board: Criminal Investigations Branch

From: Acting Staff Sergeant Mike Dazé

Date: Tuesday, December 06, 2016

Related to Business Plan S#3, 14

During November the Criminal Investigations Branch continued to work on numerous assigned cases. Of particular note for November was a stabbing and an abandoned vehicle that had numerous bullet holes in it.

Resulting from a dispute over an outstanding debt a 33 year old Owen Sound male was punched, then stabbed in the back with an edged weapon. The victim was treated for a wound upon his back and released from the hospital. Detectives obtained both video and physical evidence to support charges of assault, assault with a weapon, assault cause bodily harm and utter threats.

The owner of vehicle, who resides in the Listowel area, contacted the Owen Sound Police to report their vehicle may be in the City. The owner suggested the vehicle was stolen but was vague and evasive in providing details. Additionally, they had not filed an official report with their jurisdictional OPP where the vehicle was allegedly taken from. The vehicle was located abandoned during early morning hours in a downtown Owen Sound parking lot. The vehicle had numerous bullet holes in the side of it and through the rear window. Subsequent examination of the vehicle resulted in the location and seizure of several bullet fragments and an intact bullet. The Criminal Investigation Branch continues to investigate and at current time there is no reason to believe a person was injured as a result of bullets being shot at the vehicle. Investigation reveals that persons associated to the vehicle are involved in the Methamphetamine drug subculture.



Report to the Board: Drug Enforcement

From: Acting Staff Sergeant M. Dazé

Date: Tuesday, December 06, 2016

Related to Business Plan S#3, 14

In November the Drug Unit located and arrested a male party who was wanted on numerous charges from two other local Police Services. Upon arrest the male was found in possession of Methamphetamine and Fentanyl. A search warrant was sought and executed on the motel room of the male party and the vehicle he was in possession of. Additional drugs and stolen property were located. Continued investigation resulted in identifying storage units located outside of the City that the male was responsible for breaking into and stealing items from.

The Drug Unit hosted a Regional Joint Crime Meeting to discuss mutual persons of interest and crime trends occurring between neighbouring jurisdictions.

One Detective from the Drug Unit returned back to Uniform Patrol to provide resource support and will take an Acting Sergeant position.

Based upon the continuing investigations in November, the Drug Unit confirms that Fentanyl and Methamphetamine continue to be the drugs of choice locally.



Presentations to Board:

- i) Block Training / Sergeant's Retreat / Wellness Update
- ii) Collection of Identifying Information in Certain Circumstances
- iii) Drone Bylaw

From: Acting Staff Sergeant Mike Dazé

Date: Thursday, December 08, 2016

Block Training / Sergeant's Retreat / Wellness Update

This presentation will provide an overview of the upcoming block training for our Police Service and the Sergeant's retreat scheduled for February. Additionally, an update will be provided on some of the Owen Sound Police wellness strategy that is being planned for 2017.

Collection of Identifying Information in Certain Circumstances Act

An implementation update will be provided as to the legislative mandate and compliance.

Drone Bylaw

An overview will be provided as to drone aircrafts and Policing in Ontario. Information will be provided as to incidents that have occurred in other jurisdictions involving drones in addition to operation regulations.



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: Friday, December 09, 2016

Related to Business Plan S#

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Personnel:

One Full Time Special Constable on modified hours/duties with lower back issue for first 2 weeks of November.

Budget:

Nothing to report for month of November 2016.

Operational:

Custodies Transported during the month: OPP – 45, OSPS – 62 **TOTAL – 107**
Video /Audio appearances: 75
Meals provided to custodies: 109
Court days available: 21
Special Constable Shifts needed: 132
Special Constable Total Hours: 1288 (includes 2 days per week coverage in property office for one Full-Time Special Constable)

Issues, Concerns & Comments:

One Full-Time Special Constable off on modified hours/duties for first 2 weeks of November with back injury. Their hours were filled with Part-Time Special Constables.

One Full-Time Special Constable on annual leave for week at end of November. Those shifts were filled by Part-Time Special Constable.

Approximately 11 days during the month there were 2 to 3 hour wait times for the OPP Prisoner Transport Unit once they were notified.

Front Entrance Statistics:

- 29 knives identified and turned away (most of which were pocket knives)
- 6 days were items like scissors/screwdrivers/needles turned away
- 1 person turned away because of visible front door security



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: Thursday, November 10, 2016

Related to Business Plan S#14.4

Personnel:

- One Full Time Data Entry Clerk off on Maternity Leave. Her shifts for November were filled by a Part Time Data Entry Clerk.
- The Full Time Data Entry Clerks took off a total of 5 shifts off for the month of November which were covered by the Part Time Data Entry Clerks.
- There was 1 sick call-in by a Full Time Data Entry Clerk for the month of November.

Comments:

Local criminal record searches are being completed and sent back to the individuals within 3 weeks of submitting them.

Background checks were conducted on 2 applicants for the part-time data entry positions.

One full-time data entry clerk attended the OPTIC/Niche Enhancement Committee Meeting for 2 days during first week of November.

There were approximately 1098 people attend the front counter at the police service for the month of November.

The total number of bulk searches completed in November 2016 was approximately **1981**.



Report to the Board: Bylaw

From: Director of Civilian Services – K. Fluney

Date: Friday, December 09, 2016

Related to Business Plan S#

In 2011 By-law Enforcement was transferred from the City to the Owen Sound Police Service.

In 2015 it was decided that By-law Enforcement would be transferred back to the City. BEO Linthorne was offered a position with the City to continue on as a Bylaw Enforcement Officer however he declined that offer and was successful in the competition for the Switchboard position that was posted for the Owen Sound Police Service.

BEO Linthorne continued as the by-law enforcement officer while the City commenced the process of hiring two new by-law enforcement officers.

In October 2016 one new by-law enforcement officer commenced training at the Owen Sound Police Service with BEO Linthorne. In November 2016 a second by-law enforcement officer commenced training with BEO Linthorne as well.

The two new by-law enforcement officers have been conducting investigations, handling complaints and keeping their own records. BEO Linthorne has been providing advice, guidance and assistance.

By-law Enforcement will physically be moving back to the City at the end of December with a completion training date of December 31, 2016.

BEO Linthorne will then commence his new position on January 3, 2017.

The By-law Enforcement Officers continue to work with other departments/divisions of the City, as well as other outside agencies.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: Friday, December 09, 2016

Related to Business Plan S#

November 2016

TAXI

Total number of Taxi Driver's Licences Issued	= 7
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 0
Total number of Agent Transfers	= 0

Taxi Issues

Correspondence was sent out to companies regarding renewal of taxi broker licences for the 2017 year (including agent drivers).

Redline Taxi attended to register as broker and 3 vehicles for 2017.
Agent for Redline Taxi attended and registered as an agent for 2017.

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 2
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Completed alarms and invoices prepared for Chief's signature.

SECOND HAND STORES

Nothing to Report

BODY RUB PARLOUR

Nothing to Report



Report to the Board: Calls for Service

From: Director of Corporate Services – S. Bell-Matheson

Date: Tuesday, December 06, 2016

Related to Business Plan S#2.2, 3.1, 6.3

OCCURRENCE STAT REPORT Owen Sound Police Service November 2016

Occurrence Group	Reported	Actual	Clearance Rate
Violent	27	22	104.5%
Property	36	30	56.7%
Other Criminal Code (weapons,bail,etc)	33	33	112.1%
Drugs	11	11	100%
Driving Offences	2	2	0%

AVERAGE RESPONSE TIME IN MINUTES Owen Sound Police Service November 2016

TYPE	SUN	MON	TUES	WED	THURS	FRI	SAT	TOTAL Average
911 Call	0:00	0:00	4:12	3:14	4:44	2:50	4:25	4:00

EVENTS BY TYPE
Owen Sound Police Service
November 2016

Event Code	Event Description	# of Events
911Call	911 Call/911 Hang-Up	16
Alarm	Alarm	22
Abandveh	Abandoned Vehicle	2
Animal	Animal Complaint	16
Assault	Assault	11
Assist	Police Assistance	112
AssltSex	Sexual Assault	2
Bail	Bail Violations	1
BarCheck	Bar Check	5
B-E	B-E Res/Bus/Other	10
BrProb	Breach Probation	8
CommServ	Community Services	138
Checkin	Person Check-In	0
CourtOrd	Court Order	3
Danger	Dangerous Condition	4
Death	Sudden Death	4
Disturb	Disturb the Peace	18
Domestic	Domestic Dispute	22
Drugs	Drug Offences	6
Escort	Escort	19
FamDisp	Family Dispute	7
Fire	Fire	4
Fraud	Fraud	20
Harass	Harassment	12
Impaired	Impaired Driving	10
Indecent	Indecent Acts	1
Inform	Police Information	8
Insecure	Insecure Premise	1
Landlord	Landlord Tenant Problem	2
LLA	Liquor Licence Act	8
Mental	Mental Health Act	17
Misc h	Mischief	13
MisPerLo	Missing Person Located	3
MissPers	Missing Persons	14
Municip	Municipal By-Law	7
MVC	Motor Vehicle Collision	29
Neigh	Neighbour Dispute	5
Noise	Noise Complaint	11
PersonStop	Subject Stop	2
Other	Other Non Police Matters	0
PhoneCal	PhoneCalls	4
PosProp	Possession of Stolen Property	0
PrevBr	Prevent Breach of Peace	7
Procheck	Property Check	0

Event Code	Event Description	# of Events
PropDam	Property Damage	1
Property	Property Related	15
Recoverd	Recovered Stolen Vehicle	1
Ride	RIDE	24
Robbery	Robbery	1
Suicide	Attempt Suicide/Threat of Suicide	8
Suspers	Suspicious Person	34
Suspveh	Suspicious Vehicle	10
TheftSh	Shoplift	3
TheftMV	Stolen Vehicle	3
Theft	Theft	27
Threats	Threats	3
TrafCon	Traffic Control	3
TrafEnf	Traffic Enforcements – HTA	160
Traffic	Complaint	17
TraffHaz	Debris/Animal or Roadway	0
Trespass	Trespass At Night	0
TroubYo	Trouble With Youth	11
TTPA	Trespass to Property Act	7
Unwanted	Unwanted Person	11
Warrants	Execute Warrants	5
Weapons	Weapons	5
	TOTAL # OF EVENTS	953



Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: Monday, December 05, 2016

Related to Business Plan S# 11.5

- **Telus upgrade of Provincial and Federal systems. Allows for newer technologies and redundancies for all employees to access required systems. Overnight upgrade.**
- **Mapping project resumed for Stratroy-Caradoc Police Service. Large, complex map for police and fire boundaries. To be ready for test by year end.**
- **Recently took over Saugeen Shores Police Service IT work as local IT unable to access all police systems. Currently working on refreshing workstations/servers at that location as well as completing a handover from Hanover PS to SSPS for Court Case Manager in Walkerton. Revenue source with approximately 2-4 days of labour per month recovery. Most work done remotely on-site when required. After hours at an overtime rate.**
- **Completion of workstations to handle E-Warrants. Allows for officers to obtain signed warrants via encrypted emails. Mandatory system to replace aging fax system to prevent queue/busy errors with faxes.**
- **Website consultation meetings to develop new OSPS website.**

122 work orders were created in the month of November with 119 closed.



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
NOVEMBER 2016

Prepared by: Donna Flood
Financial Coordinator
December 8, 2016

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - NOVEMBER 2016**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2016 BUDGET
DEPARTMENT 3100 " OFFICERS "	5,229,124.72	5,371,170.33	-142,045.61	-3%	5,855,244
CAPITAL ASSETS	204,835.76	120,000.00	84,835.76	71%	120,000
DEPARTMENT 3200 " CIVILIANS "	638,305.88	669,349.39	-31,043.51	-5%	728,836
DEPARTMENT 3300 " COURT "	415,990.75	296,172.50	119,818.25	40%	343,970
DEPARTMENT 3000 " BOARD "	103,785.40	95,111.25	8,674.15	9%	103,485
SUMMARY TOTAL	6,592,042.51	6,551,803.48	40,239.04		7,151,535
			0.56%		
Income Adjustments					
Dept 3200					
Dispatch Receivable	53,853.72				
Other Receivables	19,166.48		73,020.20		
Unposted revenues received					
CPP Grant claimed to date	53,974.00		53,974.00		
Expense Adjustments					
Fuel costs not posted for Oct/Nov	-8,000.00		-8,000.00		
Estimated Prepaids/Inventory Adjmt			0.00		
Board to pay Capital Overage			0.00		
		Difference	-78,755.16		
			-1.10%		

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS
For the period November 1 - 30, 2016

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ 8,447.40
DEPARTMENT 3100 (Officers)	18,876.42
DEPARTMENT 3200 (Civilians)	11,118.96
DEPARTMENT 3300 (Court Security)	1,404.84
TOTAL EXPENSES	\$ <u>39,847.62</u>