

**Owen Sound Police Services Board
Public Meeting
Monday, April 24, 2017
2nd Floor Meeting Room**

Members Present:	I. Boddy, B. O’Leary and G. Pierce (Chairman)
Members Absent:	B. Twaddle
Admin. Present:	Chief W. Sornberger, A/Deputy V. Wurfel, A/Inspector J. Fluney, A/Staff Sergeant M. Daze, Director K. Fluney and Director C. Hill
Admin. Absent:	Director S. Bell-Matheson
Public Present:	Mr. B. Hillyer
Minutes:	K. Krampien

1. Call to Order

Chairman declared the Monday, April 24, 2017 meeting be called to order at 9:00 a.m.
CARRIED

2. Approval of Agenda

Moved by I. Boddy, seconded by B. O’Leary
“That the agenda dated April 24, 2017 be approved.” **CARRIED**

3. Declaration of Conflict of Interest arising out of the matter listed on the agenda.
HEARING NONE.

4. Presentations, deputations, and Public Question period.

- Mr. Bradley Hillyer came before the Board to discuss and appeal the letter he received regarding his request for a Taxi Driver’s Licence which has been deferred to the Board. The Board heard the entire deputation along with further information provided by from the Chief. There was a brief question and answer period by the Board members and the following decision was made:

5. Moved by B. O’Leary, seconded by I. Boddy

“That the Board approves the application of a Taxi Driver’s Licence from Mr. Bradley Hillyer.” **CARRIED**

- Chairman thanked Mr. Hillyer for attending and he was dismissed at 9:06 a.m.

6. Approval of Minutes

Moved by B. O’Leary, seconded by I. Boddy

“That the minutes dated March 22, 2017 be approved as distributed.” **CARRIED**

7. Business arising out of the minutes dated March 22, 2017 Public Meeting. HEARING NONE.

8. Chairman’s Report

- Chairman Pierce commented on the increased amount of information being sent regarding today’s policing and Board structuring. Chief confirmed that there is much discussion regarding governance. Many suggestions are being made, for example, Board structures being changed to all Boards having seven members, with larger Boards having nine members.
- Members were reminded of the upcoming OAPSB conference being held at the Blue Mountains Resort June 21 – 24.

9. Reports from Acting Inspector J. Fluney

(discussed Acting Inspector J. Fluney’s reports provided in correspondence package)

- The following reports were provided:
 - Collision Statistics
 - Lost Hours and Training
 - Traffic Enforcement
- There were no questions regarding the above named reports.

10. Reports from Acting Staff Sergeant Dazé

(discussed Acting Staff Sergeant Dazé’s reports provided in correspondence package)

- The following reports were provided:
 - Auxiliary Unit
 - Community Oriented Response & Enforcement
 - Community Services Office
 - Criminal Investigations Branch
 - Drug Enforcement
- There were no questions regarding the above named reports:

11. Moved by B. O’Leary, seconded by I. Boddy

“That the reports by Acting Inspector J. Fluney and Acting Staff Sergeant Dazé be accepted as presented.” **CARRIED**

12. Reports from Director of Civilian Services K. Fluney

(discussed Director K. Fluney’s reports provided in correspondence package)

- The following reports were provided:
 - Board By-laws
 - Court
 - Records
- There were no questions regarding the above named reports:

13. Report from Director of Corporate Service's S. Bell-Matheson (discussed Director Bell-Matheson's report provided in correspondence package)

- Director K. Fluney provided the report Calls for Service in the absence of Director Bell-Matheson.
- There were no questions regarding the Corporate Service's report.

14. Report from Director of Information Technology Service's C. Hill (discussed Director Hill's report provided in correspondence package)

- There were no questions regarding the Information Technology Service's report named Information Technology.

15. Moved by I. Boddy, seconded by B. O'Leary

"That the reports by Director K. Fluney, Director Bell-Matheson and Director Hill be accepted as presented." **CARRIED**

16. Financial Report

- Chief advised members that the budget is tracking on target and also reminded members that March was a three pay period month. Chief explained the drop in actual figures for Court with hopes that this trend continues for the remainder of the year.
- Chief previously mentioned he would try to provide a better financial report, however the current financial reports are driven by City Hall and very difficult to change without knowing what questions (if any) may arise.
- There were no questions raised regarding the budget.

17. Presentation

- A/Staff Sergeant Dazé provided a presentation on Constable Recruitment for the Owen Sound Police Service. A copy of this presentation will be kept on file should the Board wish to review.
- A brief question and answer period followed this presentation and the Chairman thanked A/Staff Sgt. Dazé.

18. Chief's Report

- Chief explained further his report; Fees Schedule for items such as Accident reports, copies of reports and Criminal Records checks to name a few. It was Chief's recommendation that a review on behalf of the Board be conducted using the LEARN guidelines. This report will be provided to the Board for suggestions and feedback for the purpose of raising or lowering fees being charged. The Board members all agreed to the Chief's recommendation.
- Chief advised the Board that the contracts for Vehicle Oil Changes, Vehicle Service and Maintenance and Vehicle Towing and Impounding Service are due to expire. There was a brief discussion around each contract and as currently stated (if mutually agreeable) these contracts may be extended.

Chief further explained that Supply, Installation and Repair of Vehicle Tires is also due to expire however with the change in fleet there are different requirements for sizes of tires that are not in the current contract.

19. Moved by B. O’Leary, seconded by I. Boddy

“That the Board accepts and approves of the Chief’s recommendation to extend OSPS Vehicle Service and Maintenance to Bear Wheel & Brake for one additional year, to extend OSPS Vehicle Oil Changes to Bear Wheel & Brake for one additional year and to extend OSPS Vehicle Towing and Impounding Services to Owen Sound Towing for one additional year as presented.” CARRIED

20. Moved by I. Boddy, seconded by B. O’Leary

“That the Board accepts and approves of the Chief’s recommendation to request City Hall purchasing department send to tender OSPS Supply, Installation and Repair of Vehicle Tires which will include a more fulsome report as presented.” CARRIED

- Chief provided information regarding this years’ Police Week. Some events that will take place are: Shop with a Cop, K.I.D.S. Graduation at the Roxy, Chief for a Day, Chief’s Citation Awards and an Education day to a Syrian refugees group (newcomers to our area). These events along with station tours will take place at the Police Service every day between May 15 and May 20. A full schedule will be provided and Chief encouraged all the Board members to attend.
- Chief provided a Business Plan update. Staff members were polled regarding the Mission, Vision and Values. A draft report is in process and should be provided to the Board prior to the next meeting.
- A/ Staff Sgt. Dazé has been involved in training our new Auxiliary recruit class. Their graduation took place at 6.00 pm on April 6, 2017 at Georgian College in the gymnasium and the Chief thanked the Board for their attendance at the ceremony.

Successful candidates’ names will be forwarded (upon approval) to the Ministry for designation prior to commencing patrols.

21. Moved by B. O’Leary, seconded by I. Boddy

“That the Owen Sound Police Services Board approves the appointments of ten (10) new Auxiliary Members listed below at their monthly Board meeting held on Wednesday, April 24, 2017.” CARRIED

Caleb Camplin
Colton Lammers
Julie Robinson
Mike West

Jonelle Carroll-Berube
David Martin
Sarah-Marie Stevens

Joshua Harris
Dominic Nolan
Rick Wardrop

- There were no questions regarding the Chief’s report.

22. Approval of Chief’s Report

Moved by I. Boddy, seconded by B. O’Leary

“That the Chief’s report be accepted as Chief Sornberger presented.” CARRIED

23. Other Business

- Board members discussed request I-3 in today’s package. A written letter of response from the Chairman will be forwarded.

- Chairman Pierce on behalf of the entire Board wished Mr. Twaddle the best as he recovers from surgery.
- Chief reminded the Board of retired member Sgt. Rusk's retirement get-together this Thursday night at 6:30 p.m.
- There was no other business to be discussed.

24. Motion to Receive Information Package

Moved by I. Boddy, seconded by B. O'Leary

"That the Board Information Package dated April 24, 2017 be approved as circulated."

CARRIED.

25. Motion to Adjourn

Moved by B. O'Leary

*"That the meeting of April 24, 2017 be declared terminated at 10:27 a.m. to move in-camera for the purposes of discussing personnel issues, matters involving public security and intimate financial or personal matters." **CARRIED***

Next meeting:

Wednesday, May 24, 2017 at 9:00 a.m. O.S.P.S. 2nd Floor Meeting Room



Report to the Board: Collision Statistics

From: Acting Deputy Chief V. Wurfel

Date: Friday, April 07, 2017

Related to Business Plan S#10.2

March 2017 – Collision Statistics

Total Collisions:	(31)	Comments
Collisions - East side Owen Sound	16	Including 1 FTR, below
Collisions - West side Owen Sound	04	
Collisions - parking lots	11	Including 1 FTR, below
Fail to Remain Collisions	02	
Collisions referred to CRC	11	
Collisions investigated by OSPS	20	

The cause of a number of collisions occurring during the month were attributed to persons failing to yield right of way and following too close.



Report to the Board: Lost Hours and Training

From: Acting Inspector J. Fluney

Date: Wednesday, April 12, 2017

Related to Business Plan S# 12.1, 14.2

Eighteen (18) fulltime members reported sick in March for a total of 30 complete or partial shifts, representing a total of 316 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
March 2017	18	30	316	0	0	0
February 2017	12	23	228	0	0	0
March 2016	17	22	247	1	21	168

WSIB:

- One officer that received a work related injury continues to work full hours on modified duties

Training:

- Two members attended a General Investigations Techniques Course in York Region
- One member attended a CISO Operating Meeting in London
- One member attended the Adult Learning Facilitator Course at OPC
- One member attended a Fentanyl/Opioid Symposium in Orillia
- One member attended an OPTIC meeting in Barrie.



Report to the Board: Traffic Enforcement

From: Acting Inspector J. Fluney

Date: Thursday, April 13, 2017

Related to Business Plan S# 10.3, 1.6

<u>Platoon #1 – 4</u>		<u>Traffic Enforcement Officers</u>	
Highway Traffic Act: (includes CAIA)	113	Highway Traffic Act: (includes CAIA)	73
Compliance Reports:	46	Compliance Reports:	08
Recorded Cautions:	56	Recorded Cautions:	47
Liquor Licence Act:	06	Other POA/By-Law:	00
Criminal Code/ CDSA:	50	Foot Patrol (Downtown):	30
Other POA/By-Law:	44	Foot Patrol (High Schools):	32
Foot Patrol (Downtown):	115	Shifts Worked:	32
Foot Patrol (High Schools):	06		

R.I.D.E.

There were a total of 16 on-duty R.I.D.E. checks in March. Of the on-duty RIDE checks, Sgt. Sullivan's platoon (# 1) conducted 3; Sgt. Green's platoon (# 2) conducted 3; Sgt. Baker's platoon (# 3) conducted 6; and Sgt. Kitto's platoon (# 4) conducted 4.

The combined statistics were:

On Duty R.I.D.E.

- 33 officers
- 14 hours,
- 626 drivers checked,
- 7 HTA charge/cautions
- 0 Roadside test
- 0 Impaired Driving/ Over 80 charge

There were three provincially funded overtime R.I.D.E. checks conducted in March resulting in an additional 1084 drivers checked and 4 HTA charges or cautions. There were 4 people charged with impaired driving/over 80 during regular patrols.



Report to the Board: Auxiliary Unit

From: Sergeant Tom Sullivan

Date: Wednesday, April 19, 2017

Related to Business Plan S#1.5

In March 2017 the Auxiliary Unit contributed 173 hours. In addition to patrol hours, Auxiliary members assisted with: the NHL Alumni Game and the Health Fair.

This month the top two contributors had 35 hours and 19.5 hours respectfully.



Report to the Board: Community Oriented Response & Enforcement Unit (C.O.R.E.)

From: Acting Staff Sergeant M.Dazé

Date: Wednesday, April 19, 2017

Related to Business Plan S#1.6, 3.1, 6.2, 6.3, 8.1, 8.3

In March, the CORE Unit continued investigating property crimes, locating wanted persons and participated in training.

Throughout January and February several local apartment complexes had their laundry room facilities entered, the machines broken into and the deposited coins stolen. The CORE Unit continued the investigation and identified the suspect. The CORE Unit wrote and executed two residential search warrants to retrieve the stolen money and gather evidence. As a result of the search warrants some of the stolen coins were recovered in addition to the break-in instrument, access keys and a small quantity of Marihuana. A 28 year old Owen Sound male was charged with theft under (3 counts), possession of property obtained by crime (three counts), possession of coin operated break-in instruments (3 counts), possession of marihuana and 4 counts of fail to comply with probation.

The CORE Unit worked throughout the month to successfully locate and arrest several wanted persons for offences related to possession of controlled substances and assault to unlawful possession of a firearm.

One CORE Officer attended York Region for a course in General Investigative Techniques and another officer attended the Ontario Police College for Adult Learning Facilitator training.

Additionally, the CORE Unit laid 3 Highway Traffic Act charges, participated in a school lockdown drill, conducted 2 hours of criminal fingerprinting and 4.5 hours of foot patrol.



Report to the Board: Community Services Office

From: Acting Staff Sergeant M. Dazé

Date: Wednesday, April 19, 2017

Related to Business Plan S#1.1, 1.3

In March the CSO was actively involved in throughout many schools.

The CSO participated in 3 elementary school and 1 high school lockdown drills. Feedback was provided regarding security and preventative measures that could be implemented and or improved upon.

A presentation was given to teachers of an elementary school who recently faced some challenges with a threatening ex-employee. Again, safety measures and precautions were discussed.

With the KIDS program in full swing the CSO taught the education program to over 80 students on a weekly basis. Furthermore, he attended a local Catholic school to visit the Tour for Humanity bus that was visiting the City.

From a community events perspective the CSO assisted in the preparation of the Polar Plunge, participated in the social media and community engagement at the NHL Alumni Game and worked alongside the Canadian Mental Health Association in providing an education program to a local elementary school.

The CSO has commenced planning for Police Week, Chief for A Day in addition to other community events upcoming in the months ahead.

The CSO took one week of vacation in March.



Report to the Board: Criminal Investigation Branch

From: Acting Staff Sergeant Mike Dazé

Date: Friday, April 21, 2017

Related to Business Plan S#3, 14

During March Detectives in the Criminal Investigation Branch conducted investigations relating to frauds and missing persons in addition to break, enters and thefts, and robbery.

In late March an eastside residence had its garage entered, during daylight hours, as the home owner left the door open while he attended the back yard. An unidentified suspect, stole from the garage a bike worth approximately \$5000.00. The Criminal Investigation Branch worked quickly and diligently to locate the valuable bike. Due to police and social media pressure, the bike was stashed in a wooded area outside of City limits. Continued pursuit and follow up on leads resulted in Detectives recovering the bike. A suspect has yet to be identified.

On March 30th a taxi driver was robbed of over \$700.00 by three male passengers. The driver was restrained by one of the males while another male removed the cash from the driver. During the robbery a weapon was brandished and the driver threatened. The suspects fled to a residence which was quickly surrounded and contained by responding Uniform Officers. The Criminal Investigation Branch sought a search warrant for the residence to apprehend the suspects, recover the money and secure evidence. Upon executing the search warrant, two of the males were arrested, the third was not located. One male is charged with robbery using a weapon, uttering threats, and possession of property obtained by crime. The second male was charged with robbery with a weapon, possession of property obtained by crime and five counts of breach probation.



Report to the Board: Drug Enforcement

From: Acting Staff Sergeant M. Dazé

Date: Wednesday, April 19, 2017

Related to Business Plan S#3, 14

The Drug Unit had a busy March participating in a joint force operation, assisting the Criminal Investigations Branch and attending training.

At the beginning of March a joint force operation, with the RCMP and the OPP, concluded with multiple search warrants being executed including one in Owen Sound. The search warrant executed in Owen Sound resulted in two people being charged with production, trafficking and importation of steroids. Additional firearm and drug charges were also laid resulting from a search warrant execution outside the City.

On March 23rd, the Drug Unit executed a warrant to enter a west side residence for the purposes of arresting a wanted male party who was evading police. While inside the residence arresting the male, a quantity of methamphetamine was observed. Detectives subsequently sought and executed a Controlled Drugs and Substances Act search warrant and seized approximately \$800.00 worth of methamphetamine and two flick knives. The male was charged with possession of methamphetamine for the purpose of trafficking and possession of a prohibited weapon. While waiting to execute the search warrant, a male, who did not realize the plain clothes officers were the police, offered to sell a Detective a quantity of methamphetamine. The male was arrested and charged with trafficking and possession of a prohibited weapon (flick knife).

The Drug Unit assisted other branches with various criminal investigations. This included assisting with a search warrant relating to thefts from coin operated laundry machines, assisting with a search warrant relating to a robbery investigation and jointly working with the Criminal Investigations Branch to recover a stolen bike worth over \$5000.00.

One Detective conducted Use of Force certification of the new Auxiliary Constables and attended an Opioid Training Symposium.



Report to the Board: Board Bylaws

From: Director of Civilian Services – K. Fluney

Date: Wednesday, April 12, 2017

Related to Business Plan S#

March 2017

TAXI

Total number of Taxi Driver's Licences Issued/Renewals	= 5
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 2
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

Taxi Licence for a male has been deferred to the Owen Sound Police Services Board meeting in April. Male was charged by Owen Sound Police under the Highway Traffic Act as well as charged under the Owen Sound Police Services Board By-Law #2014-01 with failing to have valid taxi driver's licence (expired in July 2015). Male was operating as a taxi driver for a taxi company and owners of that taxi company have also been charged under Owen Sound Police Services By-Law #2014-01 for allowing an unlicensed taxi driver to operate their taxi.

Complaint received regarding a taxi company refusing to take a fare with a service dog. Letters prepared and mailed to all operating taxi companies advising of compliance regarding AODA. Each taxi company contacted the Issuer of Licences upon receipt of their letter and all owners were in agreement that AODA would be complied with.

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 7
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

On March 9, 2017 there was a male revue in Owen Sound with no issues reported.

ALARMS

Completed alarms and invoices prepared for Chief's signature.

SECOND HAND STORES

New business Philly D's Second Hand Shop Licence Issued.

BODY RUB PARLOUR

Nothing to Report



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: Wednesday, April 12, 2017

Related to Business Plan S#

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Personnel:

There is nothing new to report for the month of March.

Budget:

Nothing to report for month of March 2017.

Operational:

Custodies Transported during the month: OPP - 48, OSPS – 52 **TOTAL - 100**
Video /Audio appearances: 98
Meals provided to custodies: 97
Court days available: 23
Special Constable Shifts needed: 146
Special Constable Total Hours: 1294.25 (includes coverage in property office and court case management vacation)

Issues, Concerns & Comments:

Approximately 5 days during the month there were 2 to 3 hour wait times for the OPP Prisoner Transport Unit once they were notified.

Front Entrance Statistics:

- 26 knives identified and turned away (most of which were pocket knives)
- 8 days were items like scissors/screwdrivers/needles turned away
- 1 person turned away because of visible front door security



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: Wednesday, April 12, 2017

Related to Business Plan S#14.4

Personnel:

- Two full-time Data Entry Clerks off on maternity leave for month of March. All shifts for these 2 maternity leaves were filled by part-time Data Entry Clerks.
- The full-time Data Entry Clerks took off a total of 1 shift off for the month of March which was covered by a part-time Data Entry Clerk.
- There were 2 sick call-ins by a full-time Data Entry Clerk for the month of March.

Comments:

Local criminal record searches are being completed and sent back to the individuals within 3 weeks of submitting them.

One full-time Data Entry Clerk attended a 2 day OPTIC Enhancement Committee Meeting in Barrie at the end of March.

There were approximately 945 people attend the front counter at the police service for the month of March.

The total number of bulk searches completed in March 2017 was approximately **1364**.



Report to the Board: Calls for Service

From: Director of Corporate Services – S. Bell-Matheson

Date: Tuesday, April 11, 2017

Related to Business Plan S#2.2, 3.1, 6.3

OCCURRENCE STAT REPORT
Owen Sound Police Service
March 2017

Occurrence Group	Reported	Actual	Clearance Rate
Violent	31	28	78.6%
Property	69	68	22.1%
Other Criminal Code (weapons,bail,etc)	20	20	130.0%
Drugs	03	03	133.3%
Driving Offences	05	05	180.0%

AVERAGE RESPONSE TIME IN MINUTES
Owen Sound Police Service
March 2017

TYPE	SUN	MON	TUES	WED	THURS	FRI	SAT	TOTAL Average
911 Call	5:05	2:24	14:34	6:14	4:52	4:51	3:05	5:34

EVENTS BY TYPE
Owen Sound Police Service
March 2017

Event Code	Event Description	# of Events
911Call	911 Call/911 Hang-Up	27
Alarm	Alarm	27
Abandveh	Abandoned Vehicle	1
Animal	Animal Complaint	14
Assault	Assault	13
Assist	Police Assistance	74
AssltSex	Sexual Assault	2
Bail	Bail Violations	0
BarCheck	Bar Check	7
B-E	B-E Res/Bus/Other	20
BrProb	Breach Probation	4
CommServ	Community Services	163
Checkin	Person Check-In	0
CourtOrd	Court Order	4
Danger	Dangerous Condition	2
Death	Sudden Death	2
Disturb	Disturb the Peace	13
Domestic	Domestic Dispute	27
Drugs	Drug Offences	6
Escort	Escort	18
FamDisp	Family Dispute	10
Fire	Fire	3
Fraud	Fraud	8
Harass	Harassment	10
Impaired	Impaired Driving	6
Indecent	Indecent Acts	0
Inform	Police Information	11
Insecure	Insecure Premise	2
Landlord	Landlord Tenant Problem	7
LLA	Liquor Licence Act	4
Mental	Mental Health Act	11
Misc h	Mischief	13
MisPerLo	Missing Person Located	0
MissPers	Missing Persons	5
Municip	Municipal By-Law	12
MVC	Motor Vehicle Collision	22
Neigh	Neighbour Dispute	5
Noise	Noise Complaint	10
PersonStop	Subject Stop	0
Other	Other Non Police Matters	1
PhoneCal	PhoneCalls	4
PosProp	Possession of Stolen Property	0
PrevBr	Prevent Breach of Peace	0
Procheck	Property Check	0

Event Code	Event Description	# of Events
PropDam	Property Damage	0
Property	Property Related	14
Recoverd	Recovered Stolen Vehicle	0
Ride	RIDE	18
Robbery	Robbery	0
Suicide	Attempt Suicide/Threat of Suicide	13
Suspers	Suspicious Person	30
Suspveh	Suspicious Vehicle	15
TheftSh	Shoplift	1
TheftMV	Stolen Vehicle	2
Theft	Theft	31
Threats	Threats	15
Towed	Towed Vehicle	0
TrafCon	Traffic Control	2
TrafEnf	Traffic Enforcements – HTA	232
Traffic	Complaint	27
TraffHaz	Debris/Animal or Roadway	0
Trespass	Trespass At Night	5
TroubYo	Trouble With Youth	4
TTPA	Trespass to Property Act	5
Unwanted	Unwanted Person	22
Warrants	Execute Warrants	15
Weapons	Weapons	5
	TOTAL # OF EVENTS	1024



Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: Tuesday, April 18, 2017

Related to Business Plan S# 11.5

- RCMP Audit submissions for ourselves and Saugeen Shores Police (billable). Required every two years for compliance
- Completed replacement of all but one user workstations that were purchased for this year, last one to be finished week of April 18th.
- Business planning meetings (3).
- Upgrade of our NG911 systems with Bell.
- Hanover ATV collision where SIU was called. Worked with Director Bell-Matheson to compile GPS, CAD and audio logs.

177 Work Orders were opened in the month of March. 184 were closed (7 from February carryover). This continues a trend of an increase of 50% higher work-order submission rate than 2016. Some of these work orders leading to higher rates include numerous mapping change requests by fire departments and dispatchers as well as capital projects.



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
MARCH 2017

Prepared by: Donna Flood
Financial Coordinator
April 20, 2017

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - MARCH 2017**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2017 BUDGET	2016 Actuals
DEPARTMENT 3100 " OFFICERS "	1,687,120.57	1,603,915.56	83,205.02	5%	6,099,750	1,580,455.87
CAPITAL ASSETS	76,858.30	33,000.00	43,858.30		132,000	158,290.56
DEPARTMENT 3200 " CIVILIANS "	18,571.60	123,381.18	-104,809.58	-85%	717,557	11,489.75
DEPARTMENT 3300 " COURT "	101,523.18	73,837.03	27,686.16	37%	291,448	136,016.97
DEPARTMENT 3000 " BOARD "	11,252.21	20,515.58	-9,263.37	-45%	49,562	56,150.70
SUMMARY TOTAL	1,895,325.86	1,854,649.34	40,676.52		7,290,317	1,942,403.85
			0.56%			

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS FOR APPROVAL

For the period March 1 - March 31, 2017

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ 1,766.33
DEPARTMENT 3100 (Officers)	67,069.80
DEPARTMENT 3200 (Civilians)	12,237.43
DEPARTMENT 3300 (Court Security)	1,474.23
TOTAL EXPENSES	<u>\$ 82,547.79</u>



Report to the Board: Fees Schedule

From: Chief W. Sornberger M.O.M.

Date: Friday, April 21, 2017

The current fees that the Board has placed on various tasks has not been updated in the past 5 years and I am recommending that the Board, through their assistant, commence an evaluation of our current fee schedules and compare that to the LEARN guidelines of suggested fees.

It is still my recommendation that the Board provide free of charge a volunteer criminal record check for residents of Owen Sound volunteering in Owen Sound. While this is a loss of significant revenue for the Service, estimated at \$20,000.00 a year, it helps foster the strong relationships that the community has both with volunteering in the City and with the OSPS.



Report to the Board: Tires 2017

From: Chief W. Sornberger M.O.M.

Date: Friday, April 21, 2017

The Vehicle Tire supply and installation contract is, if no mutually agreed extension is negotiated, set to expire in June of this year. Currently Booy's Action Auto Centre has the contract and has lived up to the agreement.

It is my recommendation however that the Board commences an RFP for tire supply. When the original agreement was signed it referenced only one size of tire. Our vehicles have now changed and the various sizes of the tires needs to be better referenced in a new bid.

I would recommend that we ask for assistance from the City Purchasing Department to assist with a more fulsome list of requirements.



Report to the Board: Towing 2017

From: Chief W. Sornberger M.O.M.

Date: Friday, April 21, 2017

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The towing contract is, if no mutually agreed extension is negotiated, set to expire in June of this year.

Currently Owen Sound Towing has the contract and has lived up to the agreement.

It is my recommendation that we extend this contract by a further one year term.



Report to the Board: Vehicles 2017

From: Chief W. Sornberger M.O.M.

Date: Friday, April 21, 2017

.....
The Vehicle Service and Maintenance and Oil Changes contract are, if no mutually agreed extension is negotiated, set to expire in June of this year.

Currently Bear Tire and Service has the contract and has lived up to the agreement.

It is my recommendation that we extend this contract by a further one year term.