

**Owen Sound Police Services Board
Public Meeting
Wednesday, January 28, 2015
2nd Floor Meeting Room**

Media Present: J. Alexander; 92.3 The Dock
M. Villeneuve; Bayshore Broadcasting

Members Present: I. Boddy, G. Pierce (Chairman) and A. Wright

Members Absent: G. Levine

Admin. Present: Chief W. Sornberger, Inspector S. MacKinnon
and Inspector V. Wurfel

Minutes: K. Krampien

1. **Call to Order**

Chairman declared the Wednesday, January 28, 2015 meeting be called to order at 11:10 a.m. CARRIED

2. **Approval of Agenda**

*Moved by A. Wright, seconded by I. Boddy
"That the agenda dated January 28, 2015 be approved." CARRIED*

3. Declaration of Conflict of Interest arising out of the matter listed on the agenda.
HEARING NONE.

4. Presentations, deputations, and Public Question period. **HEARING NONE.**

5. **Approval of Minutes**

*Moved by A. Wright
"That the minutes dated November 26, 2014 be approved as distributed." CARRIED*

6. Business arising out of the minutes dated November 26, 2014 Public Meeting.
HEARING NONE.

7. **Operational Report**

Platoon Enforcement Statistics – November 2014

<p><u>Platoon #1 (Sgt. Kielb)</u></p> <p>Highway Traffic Act: 27 (includes CAIA) Compliance Reports: 1 Recorded Cautions: 20 Liquor Licence Act: 1 Criminal Code/ CDSA: 8 Other POA/By-Law: - Foot Patrol (Downtown): 15.25 Foot Patrol (High Schools): -</p>	<p><u>Platoon #2 (Sgt. Green)</u></p> <p>Highway Traffic Act: 15 (includes CAIA) Compliance Reports: 6 Recorded Cautions: 16 Liquor Licence Act: - Criminal Code/ CDSA: 7 Other POA/By-Law: 3 Foot Patrol (Downtown): 18.25 Foot Patrol (High Schools): -</p>
<p><u>Platoon #3 (Sgt. Baker)</u></p> <p>Highway Traffic Act: 35 (includes CAIA) Compliance Reports: 20 Recorded Cautions: 17 Liquor Licence Act: - Criminal Code/ CDSA: 41 Other POA/By-Law: 7 Foot Patrol (Downtown): 26.5 Foot Patrol (High Schools): 1.5</p>	<p><u>Platoon #4 (Sgt. Rusk)</u></p> <p>Highway Traffic Act: 20 (includes CAIA) Compliance Reports: 4 Recorded Cautions: 20 Liquor Licence Act: 3 Criminal Code/CDSA: 23 Other POA/By-Law: 1 Foot Patrol (Downtown): 24.75 Foot Patrol (High Schools): -</p>
<p><u>P.C. D. Smith(Part-time)</u></p> <p>Highway Traffic Act: 8 (includes CAIA) Compliance Reports: 1 Recorded Cautions: 9 Other POA/By-Law: 1 Foot Patrol (Downtown): 7.5 Foot Patrol (High Schools): 1 Shifts Worked: 10</p>	<p><u>P.C. Mahon (Part-time)</u></p> <p>Highway Traffic Act: 3 (includes CAIA) Compliance Reports: 1 Recorded Cautions: 9 Other POA/By-Law: - Foot Patrol (Downtown): 5 Foot Patrol (High Schools): - Shifts Worked: 7</p>

R.I.D.E.

There were a total of 9 on-duty R.I.D.E. checks in November. Of the on-duty RIDE checks, Sgt. Kielb's platoon (# 1) conducted 2; Sgt. Green's platoon (# 2) conducted 2; Sgt. Baker's platoon (# 3) conducted 5; and Sgt. Rusk's platoon (# 4) conducted 0.

The combined statistics were:

On Duty R.I.D.E.

- 18 officers,
- 8 hours,
- 177 drivers checked,
- 0 - roadside test administered,
- 1 HTA charge/cautions
- 0 Compliance Report

There were two provincially funded overtime R.I.D.E. checks conducted in November. The statistics were:

Overtime R.I.D.E.

- 4 officers
- 8 hours
- 886 drivers checked,
- 0- roadside test administered,
- 9 HTA charge/cautions
- 1 Compliance Report

Platoon Enforcement Statistics – December 2014

<p><u>Platoon #1 (Sgt. Kielb)</u></p> <p>Highway Traffic Act: 19 (includes CAIA) S.T.E.P. 3 Compliance Reports: 9 Recorded Cautions: 24 Liquor Licence Act: 2 Criminal Code/ CDSA: 16 Other POA/By-Law: 15 Foot Patrol (Downtown): 32 Foot Patrol (High Schools): 3.5</p>	<p><u>Platoon #2 (Sgt. Green)</u></p> <p>Highway Traffic Act: 11 (includes CAIA) S.T.E.P. - Compliance Reports: 15 Recorded Cautions: 10 Liquor Licence Act: 2 Criminal Code/ CDSA: 4 Other POA/By-Law: 5 Foot Patrol (Downtown): 19 Foot Patrol (High Schools): -</p>
<p><u>Platoon #3 (Sgt. Baker)</u></p> <p>Highway Traffic Act: 8 (includes CAIA) S.T.E.P. - Compliance Reports: 21 Recorded Cautions: 22 Liquor Licence Act: 1 Criminal Code/ CDSA: 10 Other POA/By-Law: 3 Foot Patrol (Downtown): 33.5 Foot Patrol (High Schools): 1</p>	<p><u>Platoon #4 (Sgt. Rusk)</u></p> <p>Highway Traffic Act: 17 (includes CAIA) S.T.E.P. - Compliance Reports: 6 Recorded Cautions: 14 Liquor Licence Act: 3 Criminal Code/CDSA: 21 Other POA/By-Law: 4 Foot Patrol (Downtown): 22 Foot Patrol (High Schools): .75</p>

<u>P.C. D. Smith(Part-time)</u>		<u>P.C. Mahon (Part-time)</u>	
Highway Traffic Act: (includes CAIA)	9	Highway Traffic Act: (includes CAIA)	6
S.T.E.P. (Warnings)	4	S.T.E.P.	0
Compliance Reports:	0	Compliance Reports:	2
Recorded Cautions:	8	Recorded Cautions:	17
Other POA/By-Law:	4	Other POA/By-Law:	-
Foot Patrol (Downtown):	8.5	Foot Patrol (Downtown):	12.5
Foot Patrol (High Schools):	-	Foot Patrol (High Schools):	-
Shifts Worked:	10	Shifts Worked:	12

Special Traffic Enforcement Program (S.T.E.P.)

The December S.T.E.P. initiative related to vehicles failing to clear signalized intersections and blocking traffic on 10th Street in the downtown area. All platoons as well as the CORE Unit and traffic officers participated. A total of 7 S.T.E.P. related charges were laid and seven cautions were issued.

R.I.D.E.

There were a total of 24 on-duty R.I.D.E. checks in December. Of the on-duty RIDE checks, Sgt. Kielb's platoon (# 1) conducted 6; Sgt. Green's platoon (# 2) conducted 5; Sgt. Baker's platoon (# 3) conducted 8; and Sgt. Rusk's platoon (# 4) conducted 5.

The combined statistics were:

On Duty R.I.D.E.

- 53 officers,
- 21 hours,
- 1572 drivers checked,
- 0 - roadside test administered,
- 13 HTA charge/cautions
- 0 Compliance Report

There were three provincially funded overtime R.I.D.E. checks conducted in December.

The statistics were:

Overtime R.I.D.E.

- 7 officers
- 12 hours
- 901 drivers checked,
- 0- roadside test administered,
- 2 HTA charge/cautions
- 0 Compliance Report

Auxiliary Report: November 2014

Operations:

In November 2014, the Auxiliary Unit contributed 281.75 hours. Our top members this month were Aux. Sgt. Adam Heathers and Aux. Jason Helm with 46 hours followed by Aux. Sgt. Jessica Brown with 41 hours.

Events:

In November there was an increase in community events that correlate to the commencement of the Holiday Season. This included the Festival of Northern Lights, the Santa Claus Parade and three Food Drives, which were very successful. Furthermore, the Auxiliary Unit assisted at the NHL Alumni Game which was a fundraiser for Special Olympics.

Recruitment:

Our recruitment drive continues for the February 2015 auxiliary intake. We continue to receive resumes which are being accepted until December 12th, 2014. Constable Dazé promoted the Auxiliary Unit and the recruitment process on a local radio station which garnered some additional attention. A recruitment information session is scheduled for December 1st and thus far has received a positive response from individuals pre-registering.

Member Acknowledgement:

On November 22nd, 2014 a member of the Uniform Division received a call to a medical assist at Heritage Place Mall, where they happen to be conducting foot patrol. Upon the officers arrival Auxiliary Jason Helm was on scene, in his capacity as a security officer for Heritage Place Mall. Aux. Helm was praised in an email sent to Constable Dazé by the involved officer who noted his ability to work under pressure and delegate to his other security staff members. The officer advised that Aux. Helm was of great assistance to both the officer and the individual in medical distress. The officer relayed her belief that Aux. Helm's formal training and calm manner was an asset and he represented the Owen Sound Police in an admirable manner. Constable Dazé commended Auxiliary Helm for his actions and provided the above information to both his direct supervisor at Heritage Place Mall and to Command Staff at the Owen Sound Police.

Auxiliary Report: December 2014

Operations:

In December 2014, the Auxiliary Unit contributed 188.75 hours. Our top member this month was Jason Helm with 30.5 hours.

Events:

In addition to patrol, the Auxiliary Unit was also involved in the Festival of Northern Lights and their annual Food Drive.

The 2014 Owen Sound Police Auxiliary Food Drive concluded in December having had another successful year. The Unit received 2485 pounds of food and cash donations totaling \$2,790.20; nearly triple the cash donations from the 2013 campaign.

Resignations:

In December three Auxiliary members submitted their resignations due to their inability to maintain the hourly commitments to the Unit.

New Committee:

PC Dazé established a new Auxiliary Unit committee that will proactively investigate additional opportunities for the Unit to participate in or establish additional Community events. The goal of the committee is to further increase the representation of the Owen Sound Police Service within the Community and strengthen the Auxiliary Unit itself. The Committee will be chaired by PC Dazé and will afford space to include some of the new auxiliary recruits scheduled to begin training in February 2015.

Member Appreciation:

PC Dazé would like to acknowledge the work and dedication of the Auxiliary Unit throughout 2014 and certainly for the month of December. The Festival of Northern Lights is an annual commitment that the Unit diligently fulfills, despite it being a very busy time of year and a time which we all enjoy spending with family.

- There were no questions regarding Operations.

8. **Administration Report**

November 2014 – Accident Statistics

Total Collisions:	(54)	Comments
Collisions - East side Owen Sound	23	
Collisions - West side Owen Sound	13	
Collisions - parking lots	18	Including 06 FTR below
Fail to Remain Collisions	08	
Collisions referred to CRC	20	
Collisions investigated by OSPS	34	
Total Collisions:	(54)	

The most prevalent collisions this month are linked to failing to yield the right of way and speed.

December 2014 – Accident Statistics

Total Collisions:	(50)	Comments
Collisions - East side Owen Sound	22	
Collisions - West side Owen Sound	05	
Collisions - parking lots	23	Including 07 FTR below
Fail to Remain Collisions	08	

Collisions referred to CRC	17	
Collisions investigated by OSPS	33	
Total Collisions:	(50)	

The most prevalent collisions this month are linked to improper turns and failing to yield the right of way.

Community Services Office Report – November 2014

Operational:

- The Community Service Office welcomed two YIPI students to OSPS in November: Justyn Broderick, of OSCVI and Adam Ritchie of St. Mary's
- Met with Executive Director of the Partners in Process Program regarding their youth initiative program
- Participated in several meetings as a committee member for the Rogers Hometown Hockey Event that is to occur on January 3rd and January 4th, 2015
- Assisted in the NHL Alumni Game
- Appeared on The Dock radio station to promote the Auxiliary Unit recruitment drive
- Spoke to a social services interagency committee regarding Community Policing and OSPS's proactive approach to community partnerships
- The Quota Club, based upon a grant proposal submitted to them by the CSO, gave a quantity of money from the proceeds of the Tour of Homes in support of the KIDS program. The CSO attended the Tour of Homes and set up an OSPS display and spoke with attendees, promoting both the Police Service and the KIDS Program
- Assisted Georgian College, Police Foundations in conducting mock interviews for their students
- Attended a Local Resource Committee, as a guest, to discuss a high risk case involving a local area youth. Meeting chaired by Keystone
- Attended the Auxiliary monthly meeting / Christmas gathering
- Began preliminary drafting of proposals for 2 new community events to be held in 2015
- Continued meeting one on one with Auxiliary members
- Established new process and procedure for disseminating information relating to Community Events for the Auxiliary Unit that is designed to improve communication within the Unit and provide better access to and more fulsome description of event details
- Established a Committee composed of Auxiliary members that will work to identify new community initiatives the Unit can become involved in from a participant level. This proactive approach will improve and increase the profile of the Auxiliary Unit and the Police Service while bringing the Auxiliary Unit closer together as a working group. First meeting to be held on December 18th, 2014.

Community Services Office Report – December 2014

Operational:

- In December the CSO Office continued the planning process for 2 upcoming

community Events to be hosted by the Police Service in 2015 (as described below)

- Participated in mock interviews for Police Foundation students at Georgian College
- Attended St. Mary's School and guest presented for career day
- Attended the Georgian Bay Symphony, with Buster, for the Children's Christmas concert
- PC Dazé attended the Canadian Armed Forces - Grey Simcoe Foresters Christmas Dinner and was presented the Commanding Officer award
- Continued participating in and planning the Rogers Hometown Hockey Event
- PC Dazé was required to attend Kitchener to testify in a trial based upon a 2013 investigation
- PC Dazé completed and submitted a proposal to partner with a local not-for-profit group in a Child Identification and Medical Safety Program

Events:

1. Through a Child's Eyes:

This event was scheduled for **February 14, 2015** but unfortunately has been cancelled due to resource issues with community partners. We will attempt to hold this event next year.

2. Owen Sound Police Road Hockey Tournament:

The Owen Sound Police Service is planning to host a Road Hockey Tournament on **Sunday May 10th, 2015** as their kick off to Police Week. The event is to be held in the 800 block of 2nd Avenue East and will include 3 rinks and an entertainment area. Proposals have been submitted to the City for approval and permission to close the road for the event is scheduled to appear before Council in January 2015.

Training Office Report – November 2014

Operational:

- Facilitated "Take Our Kids to Work Day" with 4 grade 9 students
- Taught K.I.D.S. sessions 4, 5, 6 and 7 to two classes per week at École Sydenham Community School
- Participated in Remembrance Day ceremonies at Owen Sound Cenotaph
- Attended COP Meeting. Completed applicants' background reference checks
- Conducted interviews of three Citizens on Patrol (COP) applicants
- Revised COP training manual to reflect current practices. Completed COP members' annual background checks; updated COP members' personnel files
- Attended OACP Diversity Committee board member meeting, assisted with facilitation of OACP Inclusion & Equity for All Symposium and AGM
- Planning January's Block Training topics, presenters, and scheduling
- Interviews of potential providers, and research for Police Mental Health Training in 2015
- Co-presented and accommodated Owen Sound, Meaford, Thornbury Interagency Group's meeting at OSPS Barclay Room
- Participated in Georgian College Police Foundations Program's Mock Interviews

- Visited briefings for each platoon re. Crown Brief Document Requirements and Common Problems training
- Visited platoon briefings re. “Metal Theft Affects Me” training
- Updated Crown Briefs Checklist form, and Grounds Sheet for Impaired Drivers
- Provided Accessibility for Ontarians with Disabilities Act training to two new Youth in Policing Initiative (YIPI) members
- Appointed by Ontario Police Video Alliance (OPVTA) Executive to represent Small Police Services (under 100 officers)
- Completed approvals of Collision Reporting Centre’s Motor Vehicle Collision Reports
- Meeting with Owen Sound Fire & Emergency’s training officer regarding them providing fire-related safety training to our officers
- Completed Conestoga College Police Foundations student Nicole Lorio’s assignment questionnaire re “Police Officers and How They Respond to Mental Health”

Training Office Report – December 2014

Operational:

- Police Mental Health Training tele-meetings with Shepell & Associates and Mega-Health at Work
 - Taught K.I.D.S. Drug Awareness sessions at École Sydenham Community School
 - Attended COP Christmas Meeting and COP Administrators Meeting
 - Continued planning January’s Block Training topics, presenters, and scheduling
 - Completed approvals of Collision Reporting Centre’s Motor Vehicle Collision Reports
 - Attended OACP Diversity Committee’s Steering Network Committee Meeting at Halton Regional Police Services HQ. Discussed content, issues & themes, and providers for 2015 OACP Diversity Committee Symposium
 - Qualified PC Edmiston as RADAR Operator
 - Trained PC Edmiston on AODA and Integrated Accessibility Standards Regulations
 - Attended and provided a speech on Saturday, December 6th’s National Day of Remembrance and Action on Violence Against Women in Canada, regarding the anniversary of the l’École Polytechnique de Montréal murders in 1989 of 14 young women
 - Taught K.I.D.S. Report and Review Finale sessions at École Sydenham Community School
 - Off-duty volunteer for Hillcrest School’s Boys Volleyball Team Qualifiers Tournament
 - Classroom set-up and welcome of Intoxilyzer students re-qualification testing
- There were no questions regarding Administration.

10. Approval of Operational/Administration Reports

Moved by A. Wright, seconded by I. Boddy

“That the Operational Report be accepted as presented by Inspector Wurfel and that the Administrations Report be accepted as presented by Inspector MacKinnon.” CARRIED

11. Chief’s Report

Auxiliary Unit

- Constable Dazé and Sergeant Fluney conducted interviews for new recruits and we have a new class of 12 volunteers starting on February 9th. This class will be graduating in May in time to be activated for the various summer events held in the City.
- The following Chiefs reports are mandated under the Police Services Act and will be filed with the Board for future reference.

Chief presented the following 2014 year-end reports:

- **2014 Use of Force Report**
Chief advised the board that there seventeen reports submitted for the year. Two incidents involved empty hand techniques. We did not use the baton or pepper spray last year. The Taser was deployed twice and there were three incidents where the Taser was displayed in 2014. There was eight incident's where a firearm was drawn by a police officer in the presence of public, and two incidents where a handgun was pointed to affect an arrest. Two incidents with a firearm discharged to destroy a sick or injured animal.
- **2014 Public Complaints Report**
There were four new public complaints submitted to the Office of the Independent Review Director. One complaint was designated as officer conduct complaint which was investigated and determined to be unsubstantiated. Two complaints were deemed not to be in the public interest to proceed and one complaint was deemed to be more appropriately dealt with under another Act of law. There are no outstanding or unresolved 2014 complaints carried into 2015.
- **Special Investigations Unit**
OSPS had no incidents in 2014 which required an investigation of notification of the Special Investigations Unit in accordance with the provisions of Ontario Regulation 673/98 made under the Police Services Act.
- **Court Security Plan**
The Court Security Plan was updated in 2014 by implementing a security screening process which included the use of a magnetic detection device and the physical search of bags, purses and parcels, in addition to inspection of contents carried in clothing pockets. All entry points except the main entrance were secured to maintain a single point of public entry and exit for enhanced control and security.
- **Disposition of Owen Sound Police Services Board Assets and Recovered Property**
One piece of Board Equipment was disposed of in 2014 which was an old laser printer purchased in 2011 and sent to be recycled.
- **Secondary Employment and Board/Committee Membership**
There were nine requests from members for approval from Chief Sornberger for secondary employment and one request to sit on an external Board. This is reportable under the Act to the Board. Every year these individuals update us as to their status of working part time and we go through to make sure there is no conflict of interests.

- **2014 Auction Report**
Approx. 65 items from the property vault were sent for auction in 2014, the vast majority of which were bicycles and remain as UNSOLD at the time of this report. Fifteen items were sold in 2014 at auction (twelve of those items had been sent to auction in 2013 and sold in the first quarter of 2014) for which we received \$299.68 after submitting taxes.
- **Health and Safety**
There was one main issue raised and dealt with in 2014 which was in regards to air quality.
- **Conditions of the Building**
There is nothing of serious nature in our building however there are a couple of leaks that are being dealt with in the ceiling. One issue of greater importance with the police building is the flooring in the Records Branch; this will need to be replaced. There will also need to be wall repairs and painting re-done as this building is in use 24/7.
- **Property Vault Audit**
A complete audit of all found and seized property was ordered, undertaken and completed. Owners of property were notified and items were collected. We are currently up to date in this area.

- **Firearms Report 2014**
OSPS took possession of fourteen firearms in 2014; three handguns, six rifles and five shotguns (of which were sawed off). Of the fourteen firearms, nine were handed in for destruction by the lawful owners or the next-of-kin of deceased owners, and the remaining six were seized by officers as evidence which are stored securely pending court proceedings.

The Canadian Ammunition Disposal Services attended the station in December for the disposal/destruction of all the (nine) surrendered firearms.

- **2014 Joint Forces Investigation**
While the OSPS works cooperatively with our local municipal police and OPP partners on a regular basis, regarding investigations and offenders of common interest, no formal Joint Forces Operations were conducted in 2014.
- **2014 Staffing Report**
OSPS saw two members retire, one member suspended, one member commence LTD, ten members hired and five members resign.
- Chief has an upgraded organizational chart that he will be filing with the board as per the act.
- Chief advised the Board that an Officer Availability Study is being conducted to ensure that we have the right resources on the street. The preliminary draft report is complete. This started in November and continues to be worked on. It identifies the officers, calls for service and times, how much free time during the day and for directed patrols and highway enforcement.

- The PSA is very clear that at the first meeting of every year elections be held. Chief announced the results of today's elections of the Board. Mr. Garth Pierce was re-elected as Chairman of the Police Services Board for 2015.
- There were no questions regarding the Chief's report.

11. **Approval of Chief's Report**

Moved by A. Wright, seconded by I. Boddy

"That the 2014 Annual Reports and Chief's report be accepted as Chief Sornberger presented." **CARRIED**

13. **Other Business**

- Mayor Boddy asked for clarification as to why the OPP would be involved in the recent OSPS murder investigation. Chief explained that Owen Sound averages one of these cases in approx. every three years. It is too expensive for a service of our size to keep someone trained full time in homicide. The Provincial Framework Agreement allows the OPP to assist and manage the case as well as give direction on where we can focus our resources to gather information and evidence. Different aspects of our service are completely involved in this investigation. There is no charge to the City to assist us with doing this investigation.
- At the next in-camera February Board meeting all future 2015 Public Board meeting dates will be issued. The public and media will be contacted once these dates are determined. The next Public meeting will be in the month of March.
- Mr. Pierce advised the media present that the Board has agreed to extend the Chief's contract until December 31, 2018. This is an additional two year extension of his current contract. The Board is very much excited to have the Chief accept this offer.
- On behalf of the entire Board, Chairman expressed sincere thanks and appreciation to Deputy Mayor Arlene Wright for her many years of dedication to this Service.
- There was no other business to be discussed.

14. **Motion to Receive Information Package**

Moved by I. Boddy, seconded by A. Wright

"That the Board Information Package dated January 28, 2015 be approved as circulated." **CARRIED.**

15. **Motion to Adjourn**

Moved by A. Wright

"That the meeting of January 28, 2015 be declared terminated at 11:43 a.m." **CARRIED**

***Next meeting:
To be Determined***