



## OWEN SOUND POLICE SERVICE

### BOARD POLICY

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Rescinds OSPSB-OPS-045 Criminal  
Investigation Management & Procedures

**LE-006OSPSB** Criminal Investigation  
Management & Procedures

The objective of Criminal Investigations Management and Procedures is to ensure that investigations into criminal acts:

- a) Are effectively and efficiently investigated by qualified investigators and investigative supervisors;
- b) Respect the individual rights of victims, persons of interest, suspects, and witnesses alike; and
- c) Are capable of supporting a successful prosecution of the person(s) for the criminal acts in question.

It is the policy of the Owen Sound Police Services Board with respect to general criminal investigation that:

- (a) The Chief of Police will:
  - I. Periodically review and report back to the Board on the occurrences which can be investigated by members of the Police Service based on their knowledge, skills and abilities, and which occurrences require the services of another Police Service;

- II. Prepare a criminal investigation management plan that meets the requirements of the *Adequacy Standards Regulation*, including identifying the type of occurrences which should be investigated by another Police Service or through a combined, regional, or cooperative service delivery method;
  - III. Develop and maintain procedures on and processes for undertaking and managing criminal investigations;
  - IV. Establish a selection process for criminal investigators, including ensuring that members who provide this service meet the requirements of the *Adequacy Standards Regulation*;
  - V. Ensure that the Police Service has one or more members who are criminal investigators;
  - VI. Require supervisors to ensure that the member assigned an occurrence listed in the criminal investigation management plan has the knowledge, skills, and abilities to investigate that type of occurrence;
  - VII. Ensure that persons providing scenes of crime analysis and forensic identification investigative supports meet the requirements of the *Adequacy Standards Regulation*; and
  - VIII. Ensure that persons who provide other investigative supports identified in (d) have the knowledge, skills, and abilities to provide that support.
- (b) Enter into an agreement with the Ontario Provincial Police (OPP) for the investigation of occurrences pursuant to section 11(3) of the *Adequacy Standards Regulation*;
  - (c) This Board will augment the number of criminal investigators available to the Police Service by establishing a protocol with the OPP or other Municipal Police Services;
  - (d) Scenes of crime analysis will be provided by the Owen Sound Police Service. Forensic identification will be provided by the Owen Sound Police Service except in those cases identified under section 11(3) of the *Adequacy Standards Regulation* and/or when a supervisor deems it advisable.

Canine tracking, behavioural science, physical surveillance, electronic interception, video and photographic surveillance, technical collision investigation and reconstruction, breath analysis and polygraph investigative supports will be provided by the OPP under the terms of the Framework Agreement between the Owen Sound Police Service and the OPP. Owen Sound Police Service officer(s) when trained, can carry out the function of police canine support;

(e) Violent Crime Linkage Analysis System Reporting, O.Reg 550/96. S. 1

- I. Develop and maintain procedures to ensure compliance with the ViCLAS Regulation and the *Police Services Act* (PSA); and
- II. Shall cause a report to be prepared and submitted to the Minister of the Solicitor General, no later than February 28th of each year, outlining all required information requested by the Minister of the Solicitor General as per the Regulation and the PSA.

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Chair

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Date