

Owen Sound Police Services Board

PUBLIC SESSION MINUTES

December 15, 2021

Members Attending: J. Thomson (Chair), I. Boddy, G. Pierce, J. Sampson, J. Tamming

Management Attending: Chief C. Ambrose, Inspector J. Fluney, Inspector D. Bishop

Via Zoom: Tim Simmonds – City Manager, Owen Sound

Minutes: K. Wardell

1. Call to Order

The chair called the meeting to order at 10:02 a.m.

“Prior to today’s meeting the Board met in closed session to review and discuss matters that in their opinion fell under Section 35 (4) of the Police Services Act, R.S.O 1990 c. P.15 and as per the Owen Sound Police Services Board BY-LAW NO. 2019-01 Section 19.1 Closed Items.”

2. Approval of the Agenda

Moved by G. Pierce, seconded by J. Sampson.

“That the agenda dated December 15, 2021 be approved”

3. Declaration of Conflict of Interest arising out of the Minutes and Matters Listed on the Agenda. HEARING NONE

4. Presentations, Deputations, and Public question period. SEEING NONE

5. Confirmation of the Minutes of the Public Session held November 24, 2021.

Moved by G. Pierce, seconded by J. Sampson.

“That the minutes dated November 24, 2021 be approved.” CARRIED

6. Business arising out of the Public Session Minutes of the November 24, 2021. HEARING NONE

7. Correspondence received.

An email from a private citizen was received congratulating the service on the successful completion of a joint police force drug/gun seizure and accompanying arrests pertaining to the December 3, 2021 media release.

8. Chairman's Report

Chair Thomson gave an update on the Zone 5 meeting. The Zone 5 meeting took place December 14, 2021 via zoom, but there were some technical difficulties and not all members were able to participate. They are planning a spring conference in May 2022 to take place at either The Blue Mountains or Deer Hurst Resort depending on COVID restrictions at the time. They are considering doing a hybrid conference where some meetings will be virtual and some will be in person. More information on the Spring Conference to come in February.

The training for the new CSPA will be delivered through the Ontario Association Police Service Board's website. Training modules are currently in beta testing with a select group. The full and final release will be in conjunction with the new CSPA which is not expected until the Fall of 2022.

9. Reports from Inspector D. Bishop

- Inspector Bishop presented the following reports:
 - a) Criminal Investigations Branch
 - b) Drug Enforcement and Intelligence
 - c) Auxiliary Unit Report
 - d) Community Oriented Response & Enforcement Unit

Chief Ambrose welcomed James Boyle who is a member of the Owen Sound police service and is also Vice President of the Police Association. James was a member of the RCMP back in 2016 and assisted with rescue efforts during the Fort McMurray wildfires. Chief Ambrose was contacted by the RCMP K division Commander to present a commendation on his behalf. Chief Ambrose presented the commissioners commendation to James Boyle officially commending him for his dedication, perseverance, and professionalism under exceptionally difficult conditions during the 2016 Fort McMurray wildfires.

10. Reports from Inspector J. Fluney

- Inspector Fluney presented the following reports:
 - a) Collision Statistics
 - b) Community Services Office
 - c) Lost Hours and Training

d) Front Line Patrol

11. Reports from Director of Civilian Services K. Fluney

- Inspector Bishop presented the following reports on behalf of Director Fluney:
 - a) Board By-laws - 2020 and 2021
 - b) Court - 2020 and 2021
 - c) Records - 2020 and 2021

12. Report from Director of Corporate Services S. Bell-Matheson

- Inspector Fluney presented the report on behalf of Direction Bell-Matheson

13. Report from Director of Information Technology Services C. Hill

- Chief C. Ambrose presented the report on behalf of Director Hill

14. Financial Reports from the Chief of Police

a) Financials

Chief Ambrose gave a summary of the financials. At this time, we are approximately \$32,000 under the 2021 budgeted amount Chief Ambrose has had conversations with the city finance director and there is possibility of the budget being over the 2021 budget by \$30,000 by the end of the year. It was noted that there are account receivables that have not been received yet. There are also new contracts that are signed and income from them should be received by year end. Some capital expenditures remain outstanding given delays of acquiring some items due to COVID. These items will likely to be carried over into fiscal 2022.

Chief Ambrose noted that on the civilian budget there is a high variance due to the number of dispatch shortages and the training of employees during the year. Court Security is somewhat down as to what was budgeted because of COVID, as the courts were not fully reopened.. There is also missing grant revenue of \$84,000 from the ministry for courts. There is also an over budget item in HR support from City Hall which had not been budgeted for but was a necessity. The transfer from board reserves has not yet been done, but once completed it will decrease the over budget variance.

As there were no requests for action in any of the above reports, and were provided for information purposes, they will be placed on file with the minutes of this meeting for future reference.

b) Approval of Outstanding Accounts for Payment

Moved by J. Tamming, seconded by I. Boddy

“That the payment for outstanding accounts of \$ 100,974.65 for the period October 1, 2021 to October 31, 2021 and that the payment for outstanding accounts of \$55,003.84 for the period November 1, 2021 to November 30, 2021 be approved.”

CARRIED

15. Operating Reports from the Chief of Police

a) Chief's Activity Report

- Chief Ambrose reviewed his activity report for the month of November 2021.

As there were no requests for action in any of the above report, and were provided for information purposes, it will be placed on file with the minutes of this meeting for future reference.

16. Other Items and New Business

17. Termination of the Public Meeting

As the board had dealt with all of the items on the agenda, and there being no additional business to conduct, the chair declared the open session to be terminated at 10:45 a.m.

Next meeting Wednesday, January 26, 2022

From:

Sent: Saturday, December 04, 2021 08:13

To: Ambrose, Craig <ambrose@owensoundpolice.com>

Subject: Congratulations!

Hi Craig,

Congratulations upon the successful completion of a joint police force drug/gun seizure and accompanying arrests.

I know that my neighbour and I realized that Owen Sound had other places [REDACTED], but I don't think that any of us realized the magnitude of what you've been dealing with.

Thank-you and your officers on another job well done!

[REDACTED]

Sent from my Galaxy



Report to the Board

Criminal Investigations Branch and Drug Enforcement Unit

From: Inspector D. Bishop

Date: December 11th, 2021

Fraud Investigation (November 1st) - A local employer's payroll department received an email believed to be from a senior employee with regards to changing their account information for direct pay deposit. The fraudster(s) had gathered all pertinent information for the email to seem legit. Two weeks wages for this employee were fraudulently placed into another account. A production order for bank records, etc. has been completed; investigation is continuing.

Background Checks (November 1st) - Members of the Criminal Investigations Branch commenced background checks on a candidate for the full time experienced officer position as well as one for the part time experienced officer position. Background checks for six part time dispatchers have also been completed in November by the Criminal Investigations Branch and the CORE Unit

Drug Overdose Investigation (November 3rd) - The Criminal Investigations Branch investigated the sudden death of a 42 year old female found deceased inside a tent on the city's east side. The deceased was located by her father who knew where she had been staying. He had attended to try and convince her to come home as the outdoor temperatures were dropping. The investigation revealed that she had been very depressed after the recent passing of her mother. In the tent where she was found, evidence was discovered that was indicative of intravenous Fentanyl use. All indications are that the death is a direct result of a Fentanyl overdose however toxicology reports remain pending.

Fraud Investigation (November 11th) - The Criminal Investigations Branch took over a fraud investigation from uniform patrol after the results of a production order were returned. Fraudster(s) had falsified an email representing the CEO of a local organization. This email had been sent to the organizations payroll department

seemingly to be from the CEO requesting that their pay be deposited into a different account than previous. This investigation remains on going at this time.

SOR Compliance Checks (November 12th) - The Criminal Investigations Branch assisted the OSPS Sex Offender Registry Officer with conducting address checks. Several individuals on the registry were confirmed to be in compliance with the regulations.

Protest / Demonstration (November 15th) - A local group known as the Grey Bruce Freedom Fighters organized a demonstration at the Owen Sound City Hall to protest against vaccination passports. Increased concern for this demonstration was warranted after language used in social media posts indicated an intent to “blockade” the city hall parking lot. The Criminal Investigations Branch assisted with organizing a plan which involved the assistance of the Ontario Provincial Police. An operational plan was developed and implemented to ensure an adequate response to maintain public safety and a peaceful demonstration. All members of CIB and CORE were on scene to monitor the demonstration which remained peaceful.

Human Trafficking Investigation (November 16th) - A representative of a local organization reached out to a member of the Criminal Investigations Branch whom they were aware was trained in the area of human trafficking. The complainant had concerns that a 12-year-old girl currently residing in Owen Sound may be the victim of human trafficking. A production order was completed for cellphone subscriber information, interviews commenced and the Owen Sound Police Open Source Analyst was utilized. The investigation remains ongoing but at this time this does not appear to be a human trafficking case. Although other sex offence charges are anticipated at the conclusion of this investigation.

Fraud Over Investigation (November 18th) - The Criminal Investigations Branch received information from the RCMP in Saskatchewan with regards to a fraud. A business owner in Saskatchewan had sent a cheque worth over \$7,000 to a vender in Toronto. This cheque was intercepted prior to it reaching the vender, altered and cashed at a bank in the city of Owen Sound. A production order was completed for bank records and video to be obtained. Investigation continues.

Suicide / Sudden Death (November 22nd) - The Criminal Investigations Branch along with the Forensic Identifications Unit attended a sudden death in the city’s east side. The 36-year-old deceased male was found by his common law spouse in the bathroom of their home, non-responsive. His spouse immediately contacted 911 and commenced CPR. The Owen Sound resident had been a member of the Canadian Forces for 18 years. The man was transported to hospital by EMS where he was pronounced dead by the attending physician. The investigation confirmed that the cause of death was from hanging, no criminality is associated with his death. Investigation has been concluded.

Sexual Assault (November 23rd) - Uniform patrol were called to the 200 block of 9th Street East with regards to a sexual assault that had just occurred. The 33-year-old female resident of Owen Sound reported that she was forced to perform a sex act on a 47-year-old male acquaintance. The Criminal Investigations Branch has taken over the investigation which continues at this time.

Drug Investigation - The Owen Sound Police Drug Unit has partnered with investigators from the Ontario Provincial Police in a larger scale drug investigation. Their focus is on targeting the individuals who are supplying our citizens and those from the surrounding area with illegal drugs (cocaine).

Uniform Assistance:

Aggravated Assault (November 8th) - A disturbance in front of a downtown convenience store resulted in significant injuries to a 22-year-old Hanover man. Due to the level of injury and several parties to be formally interviewed, the Criminal Investigations Branch is assisting with this investigation.

Breach of Undertaking Investigation (November 9th) - Assistance was requested by uniform patrol regarding concern that a man charged in February 2021 with sexually assaulting his estranged wife may flee the country to avoid prosecution. The investigation revealed that there was not enough evidence to formulate grounds for a section 524 arrest without a warrant for 'about' to contravene an undertaking. The lawyer for the accused was contacted and advised of the concern. Canada Border Services Agency Intelligence Division was also contacted and advised.

Follow Up:

Sexual Assault (November 19th) - As previously reported, in October detectives conducted a sexual assault investigation after the resident of a west-side apartment building reported being propositioned for sex by a neighbor. The victim was groped during a brief elevator ride as well as inside of her apartment shortly thereafter. Police conducted a series of interviews and obtained video surveillance evidence in the investigation. At the completion of this investigation the 67-year-old accused was arrested and charged for 2 counts of sexual assault and 1 count of obtaining sexual services for consideration. The accused will be appearing in December in the Ontario Court of Justice.

Court Case Prep and Follow Up (November) -

As the Crown Attorney's office prepares for the upcoming court proceedings in relation to Robbery/Weapons/Firearms/Forcible Confinement charges involving 7 accused, some additional follow up has been requested. As well, some additional investigation and follow up has been completed for 2 accused in relation to Firearms/Robbery charges from another incident. This case as well is soon scheduled to be dealt with by the court.

Staffing:

D/Sgt. Baker transitioned into CIB November 1st, 2021

D/Cst. Houston remains on parental leave until February 2022

D/Cst. Tremblay was on scheduled and banked time off Nov 1st to 9th

D/Cst. Hartley was on scheduled and banked time off Nov 20th to 25th

Training:

D/Cst Down commenced some initial drug investigation training with PC Hawke from November 2nd to 12th. PC Hawke will be transitioning in to the drug unit commencing January 2022.

D/Cst. Tremblay attended Walkerton on November 26th for training on R.E.S.E.T – Recognizing Exploitation Syllabus to End Trafficking. This is a curriculum to address Human Trafficking for 12 – 15-year-old youth.

Meetings:

- Area Crime Meeting (virtual), November 3rd – D/Sgt. Baker & D/Cst Down attended
- OACP – Substance Advisory Committee Meeting, November 8th, Mississauga - D/Sgt. Baker attended with Insp. Bishop
- OSPS CIB Meeting, November 10th – all CIB members and CORE
- Outreach Team Meeting with CMHA (virtual), November 16th - D/Sgt. Baker & PC Martin attended
- STAR AD Hoc Meeting (virtual), deal with situation brought to the table, November 18th – D/Sgt. Baker attended
- OHIA (Ontario Homicide Investigators Association) Meeting (virtual), November 24th - D/Sgt. Baker attended
- Project Meeting – Drug Investigation. Met with members of OPP with regards to the project, November 29th - D/Cst Down and D/Sgt. Baker

Court:

Preliminary Trial - November 25th and 26th, for a male party who remains in custody on the charges of possession of fentanyl for the purpose of trafficking, possession of prohibited weapons, obstruct police, possession of proceeds of property obtained by crime, and fail to comply with probation. These charges stem from a joint investigation with the West Grey Police Service in November 2020. D/Cst. Down and D/Cst. Hartley were called upon to testify.

Drug Overdose Information:

By the end of November 2021, the Owen Sound Police have investigated a total of thirteen (13) drug overdose fatalities that have occurred within the city.

For the purpose of comparison – Owen Sound Police investigated a total of eight (8) drug overdose fatalities in the year 2020.

OSPS investigated another overdose fatality on December 8th which will be reported on next month, bring the total to date to 14.



Report to the Board: Auxiliary Unit

From: Inspector D. Bishop

Date: December 11th, 2021

November is always a big month for the Auxiliary and 2021 has proven to be no different!

Members of the Auxiliary Unit took part in the Remembrance Day Ceremony in downtown Owen Sound and assisted the Police Service by providing crowd control at designated traffic posts. This was a well attended event and went off without any issues for our members.

Next the Unit kicked off our annual partnership with the Salvation Army by assisting at Food Drives at various locations in the community. The first Food Drive was on November 12th and 13th at Metro Grocery Store. This was a successful event, which was the first of three Holiday Drives. The second Food Drive was at Food Basics on November 26th and 27th, and the third took place December 3rd and 4th at Zehrs. In total an incredible 6602 lbs of food was collected and \$4341.15 in cash!

November 20th was Owen Sound's Santa Claus Parade and the opening of the Festival of Northern Lights, a newly combined community event this year. It was well attended by the Owen Sound Police Auxiliary Unit, representing and assisting the Service once again with great volunteer numbers. At the Santa Claus Parade, Auxiliary Members were posted at traffic points along the parade route and engaged with families and community members in the process.

Moving into the evening, Auxiliary Members assisted the Festival of Northern Lights with crowd control during the opening fireworks display and then conducted foot patrols while in pairs for the first night of the lights. The weather cooperated and the night was a success!

Auxiliary Members have further committed to volunteer every Wednesday, Friday and Saturday nights from 7:00p.m.-11:00 p.m. to patrol the Northern Lights in a proactive manner. These patrol shifts are done throughout the duration of the Festival of Northern

Lights, and are in partnership with the Georgian College Police Foundations program, who has students volunteered on alternate nights.

Our Members have also continued to sign up for ride alongs with our uniformed officers. The total number of volunteer hours for the Auxiliary Unit for the month of November totaled **154 hours!**

This month the Auxiliary Unit had a single resignation from Auxiliary Member Caleb CAMPLIN, citing his declining ability to commit to the Unit due to personal reasons. Aux Camplin expressed his appreciation to both the Owen Sound Police Service and the Auxiliary Unit for his time and experience. We wish Aux Camplin well in his future endeavours.





Community Oriented Response & Enforcement Unit (CORE)

PC Martin #173
Month End Report
November 2021

HOURS WORKED	130 (+24 Covering Platoon) = 155 Hours
FOOT PATROL (Hours)	17.5
WARRANTS	2
COURSES	SEARCH WARRANT (OPC) – 5 days

- **Community Partners**

- Sundays Ice Cream Parlour – Arranged Positive Ticketing Partnership
- St. Basil's School – Presentation to two Grade One classes as part of their "Community Helpers" studies
- Traffic Duties / Foot Patrol during Santa Claus Parade & Festival of Northern Lights
- Presentation in conjunction with Keystone to Parents/Caregivers regarding Police role in responding to youths with Fetal Alcohol Spectrum Disorder (FASD)
- Joint Forces RIDE to kick off Festive Ride season with OPP, Saugeen Shores PS, West Grey PS, Hanover PS
- CMHA Mental Health, Addictions & Housing – Connected one homeless individual with organization to start process of obtaining housing
- Two businesses visited -introduced CORE Unit and provided contact info for future reference

- **Foot Patrol Locations**

- River District (Downtown Main Street, Rainbow Crosswalk, Queens Park)
- OSDSS
- St. Mary's High School
- Former Russell Brothers site along east harbour waterfront – encampment site
- 8th Street West / 2nd Avenue West in response to landlord complaint
- Julie McArthur Rec Center & Bayshore during Silver Stick Hockey Tournament
- Heritage Place Mall

- **Assist C.I.B.**

- Conducted Background Reference Checks for five part time-dispatcher candidates
- Compliance check of accused at request of Federal Crown
- Protest – Grey Bruce Freedom Fighters – Owen Sound City Hall

- **Assist Uniform Platoon**
 - Arrested two individuals for two separate shoplifting incidents
 - Assisted with calls for service in Downtown core and wooded area near soccer complex
 - Provided coverage for platoon shortage on November 29th & 30th (Platoon 4)
 - Search of female prisoner
 - Breath test of impaired subject

- **Investigations**
 - **100 block of 8th Street West** – Identified through neighborhood complaint to City Officials and Chief Ambrose – homeless, CDSA involved individuals suffering from mental health issues frequenting the area and interfering in the lives of neighbours in attached dwellings
 - Spoke at length with two neighbours regarding their complaints and exchanged contact information with them to continue to provide me with information/suspicious activity directly if not urgent
 - Increased foot patrol and checks of area
 - Spoke to problem tenant and expressed the concerns with some of her guests and the impact on her neighbours
 - **Hobart's Property – West of Soccer Complex**
 - Three calls for service to platoons regarding the construction of a structure in the wooded area west of the soccer complex
 - Attended with platoon and located homeless male constructing large structure out of scrap materials, and connecting to nearby hydro station
 - Connected with Owen Sound By-Law Department, who attended with OS Fire Prevention Officer and issued order for male to vacate private property
 - **OSDSS**
 - Contacted by school administration regarding student who has failed to show up for classes on several days
 - Concerns regarding their safety, as they have also been staying with older male whom they just met
 - Bruce Grey Child & Family Services, and family of student, spoken to as well regarding the situation after student located and spoken to

- **Training / Meetings**
 - Search Warrant Course – Ontario Police College
 - Automated Licence Plate Reader – Practical Training
 - OSPS Social Media / Communications Committee Meeting
 - Situation Table Weekly Meeting (Zoom)
 - CMHA Mental Health, Addictions & Housing Meeting (Zoom)



Report to the Board: Collision Statistics

From: Inspector J. Fluney

Date: December 6, 2021

November 2021 – Collision Statistics

	November 2021	October 2021	November 2020
Total Collisions:	36	36	43
Collisions - East side Owen Sound	14	22	16
Collisions - West side Owen Sound	6	6	17
Collisions - parking lots	16	8	10
Fail to Remain Collisions	6	3	5
Collisions referred to CRC	15	14	23
Collisions investigated by OSPS	21	22	20



Report to the Board: Community Services Office

From: Inspector J. Fluney

Date: December 8, 2021

In November The Community Services Officer engaged in the following highlights:

- Continued with traditional corporate and social media for OSPS
 - Highlights- Elder Abuse, Local Food Drive, Festive RIDE Program, School & Student Safety, Santa Claus Parade, Traffic Enforcement, Crime Prevention Through Environmental Design.
- Elder Abuse Podcast part 2- Partnership with M'Wikwedong and Sheatre. Podcast to be broadcasted throughout Ontario.
- Encampment Walk with Y Housing & County of Grey.
- Home Takeover Community Meeting- GBHS, County of Grey, CMHA, Public Health and Safe and Sound
- Worked with Community Living staff and FASD committee to implement education sessions for Officers. Partnership with SSPS
- Assisted with OSDSS Co-Op Students work. Two students stationed at OSPS through their OSDSS Co-Op program. The students work with the CSO each week.
- Continued work with CORE Officer, Chevonne Martin and local school Administrators to highlight local youth who are committed to positive and safe actions for themselves and others.
- CPTED work commenced in the downtown core/River District. Working with By-Law on issues pertaining to CPTED work
- GB Local Immigration Partnership meeting and next steps to ensuring a positive first experience with Police and first responders.
- Alpha Street Resource Community Meeting, focus on education, community safety and home takers

- COPS Program continued to run throughout Nov.
- Took part in the following;
 - Housing Homelessness Committee
 - YIPI Provincial Meeting
- Community Presentations;
 - REACH program participants- winter safety & safety in and around the home
 - CICE Georgian College- Presentation year 2 students- personal safety
 - HT to Catholic School Mental Health Team
- Special Events supported;
 - Santa Claus Parade
 - Festival of Northern Lights
 - Remembrance Day
 - Commencing of Hockey Day in Canada- meeting of Police/community involvement
- Schools
 - Foot Patrol- OSDSS & St. Mary's
 - Continued the School Safety Patrol Program
 - In class presentations to Careers class- OSDSS
 - In class presentation to St. Basils' students- safety village talk



Santa Claus Parade



Report to the Board: Lost Hours and Training

From: Inspector Jeff Fluney

Date: December 6, 2021

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
November 2021	4	11	132	1	22	176
October 2021	12	23	245	1	22	176
November 2020	8	39	340	1	21	136

One member remains on WSIB. Three members are on LTD.

Training:

- One recruit continued their basic training at OPC
- One member attended the Drug Investigation course at OPC
- One member completed the IACP Leadership course in Toronto
- Two members attended a Human Trafficking Training Session in Walkerton
- One member attended the Search Warrant course at OPC
- One member attended a Human Osteology course in Hamilton



Report to the Board: Front Line Patrol Report November 2021

From: Inspector J. Fluney

Date: December 9, 2021

<u>Platoon #1 – 4</u>	<u>Nov 21</u>	<u>Nov 20</u>	<u>Traffic/Part time Officers</u>	<u>Nov 21</u>	<u>Nov 20</u>
Highway Traffic Act:	91	72	Highway Traffic Act:	8	75
Compliance Reports:	3	17	Compliance Reports:		
Recorded Cautions:	28	20	Recorded Cautions:	8	20
Liquor Licence Act:		6	Liquor Licence Act:	2	
Criminal Code/ CDSA:	99	104	Criminal Code/ CDSA:		
Other POA/By-Law:	13	14	Other POA/By-Law:	2	3
Foot Patrol:	114	87	Foot Patrol:	21	24

R.I.D.E.

There was a total of 16 on-duty R.I.D.E. checks in the month of November. There were three grant funded RIDE programs during the month and one joint forces RIDE program with other area services. Five breath tests were completed. One charge under the Cannabis Control Act was laid.

The combined statistics for RIDE were:

- 35 officers
- 22 hours
- 1912 vehicle drivers checked

Two impaired charges were laid during regular patrols.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: December 14, 2020

Related to Business Plan S#

November 2020

TAXI

Total number of Taxi Driver's Licences Issued/Renewals	= 2
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 1
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 1
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Invoices to be completed for Chief's signature.



Report to the Board: Board Bylaw

From: Director of Civilian Services – K. Fluney

Date: December 12, 2021

Related to Business Plan S#

November 2021

TAXI

Total number of Taxi Driver & Private Transportation Company Driver Licences Issued/Renewals	= 3
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 2
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 5
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

ALARMS

Invoices to be completed for Chief's signature.



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: December 14, 2020

Related to Business Plan S#

Personnel:

Nothing to Report

Budget:

Nothing to Report

Operational:

Custodies Transported during the month: OPP - 0, OSPS – 0 **TOTAL - 0**
Video /Audio appearances: 46 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)
Meals provided to custodies: 0
Special Constable Total Hours: 720.25

Issues, Concerns & Comments:

Three courtrooms (Superior Court, Criminal Court & Family Court) remain the only courtrooms that hear matters in-person. Prisoners are not transported to the courthouse at this time unless they are attending for their trial. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

Front Entrance Statistics:

- Nothing to report



Report to the Board: Courts

From: Director of Civilian Services – K. Fluney

Date: December 12, 2021

Related to Business Plan S#

Personnel:

Nothing to Report

Budget:

Nothing to Report

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Operational:

Custodies Transported during the month: OPP - 3, OSPS – 0 **TOTAL – 3**

Video /Audio appearances: 48 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)

Meals provided to custodies: 4

Special Constable Total Hours: 800.25

Issues, Concerns & Comments:

Superior Court, Criminal Court & Family Court remain the only courtrooms that hear matters in-person. Prisoners are not transported to the courthouse at this time unless they are attending for their trial. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

Front Entrance Statistics:

- Nothing to report



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: December 14, 2020

Related to Business Plan S#14.4

Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service accepts criminal record check applications in person at the service as well as online.

There was a total of 4354 bulk searches completed in November 2020.



Report to the Board: Records

From: Director of Civilian Services – K. Fluney

Date: December 12, 2021

Related to Business Plan S#14.4

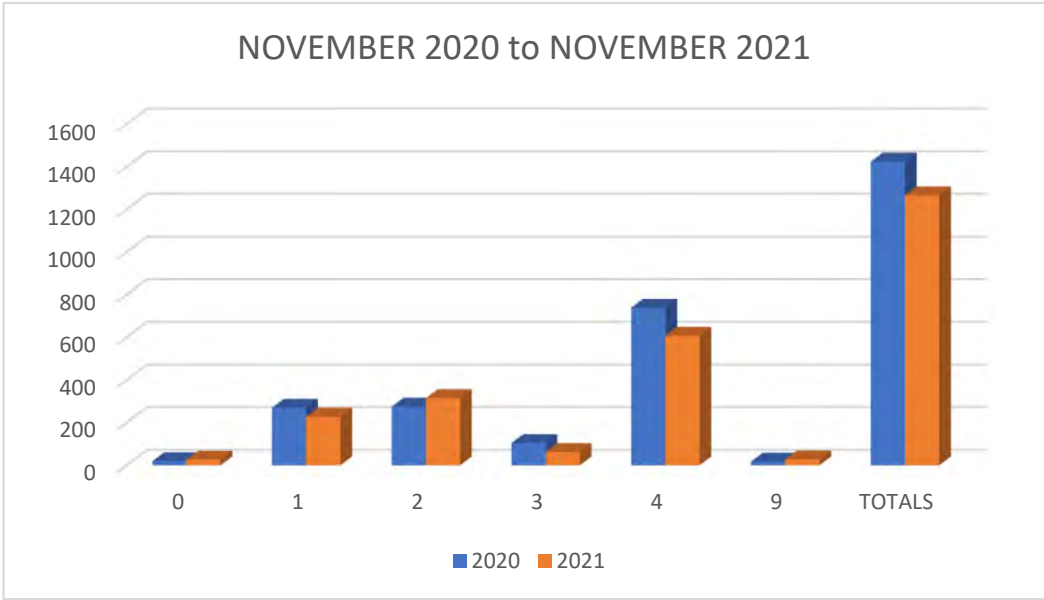
Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service accepts criminal record check applications in person at the service as well as online.

There was a total of **10,754** bulk searches completed in November 2021.

CALLS FOR SERVICE BY PRIORITY

November 2020 - November 2021

CALLS FOR SERVICE BY PRIORITY		
NOVEMBER 2020 to NOVEMBER 2021		
	2020	2021
0	19	26
1	270	228
2	275	315
3	104	62
4	739	608
9	17	27
TOTALS	1424	1266



TOTAL FOR ALL PRIORITIES AND CALLS FOR SERVICE YEAR TO DATE DIFFERENTIAL 2020-2021

2020	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	TOTAL
0	29	19	23	19	25	17	31	28	25	30	19	265
1	209	198	196	206	238	299	276	302	267	250	270	2711
2	243	283	302	354	316	355	420	377	325	339	275	3589
3	99	83	94	95	98	141	149	135	89	87	104	1174
4	739	651	655	536	860	852	795	889	718	730	739	8164
9	0	5	24	20	22	30	30	23	21	24	17	216
TOTALS	1319	1239	1294	1230	1559	1694	1701	1754	1445	1460	1424	16119

2021	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	TOTAL
0	27	17	23	24	31	35	24	30	28	32	26	297
1	191	170	218	226	239	290	256	219	226	278	228	2541
2	335	315	337	403	362	423	426	422	365	447	315	4150
3	94	81	92	82	81	111	123	96	82	93	62	997
4	739	538	803	687	733	662	723	631	650	617	608	7391
9	11	33	28	29	14	26	30	41	22	25	27	286
TOTALS	1397	1154	1501	1451	1460	1547	1582	1439	1373	1492	1266	15662

Overall call for service decrease of 2.84% from 2020 to 2021

Decrease of 11.75% November 2020 to November 2021



Report to the Board: Information Technology

From: Director of Information Technology Services – C. Hill

Date: December 11 2021

- Completed commissioning and changeover of new alternate dispatch location at Public Works. Now used for training as well
- Delivered NG911 agent solution documentation to police and fire agencies which allow for existing dispatch centres to utilize OSPS infrastructure to gain access to NG911 on a subscription model
- Completed radio installs for Perth County fire dispatch (cutover Jan 5)
- Completed configuration for Howick fire dispatch (cutover December 8)
- Work progressed on migration to new phone system to allow for removal of existing phone system. Project with numerous departments of Bell for administrative/911.
- Acquired Hanover Fire for new dispatch contract starting in 2022. Multiple discussions with radio providers and Hanover in regards to migration and integration to new Grey County Radio System



Owen Sound Police Service
MONTHLY FINANCIAL REPORT
NOVEMBER 2021

Prepared by: Emilie Sauks
Financial Coordinator
December 3, 2021

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - NOVEMBER 2021**

DEPARTMENTS 3000 - 3100 - 3200 - 3300

	ACTUALS	BUDGET	VARIANCE	% by Dept.	<i>2021 BUDGET</i>
DEPARTMENT 3100 " OFFICERS "	5,584,597.75	5,711,168.76	-126,571.01	-2%	6,409,515
CAPITAL ASSETS	39,649.08	139,333.33	-99,684.25		152,000
DEPARTMENT 3200 " CIVILIANS "	1,108,912.37	872,589.50	236,322.87	27%	1,036,137
DEPARTMENT 3300 " COURT "	224,455.72	287,196.38	-62,740.66	-22%	335,901
DEPARTMENT 3000 " BOARD "	55,337.54	35,516.91	19,820.63	56%	39,633
SUMMARY TOTAL	7,012,952.46	7,045,804.89	-32,852.43		7,973,186
			-0.41%		

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - NOVEMBER 2021
DEPARTMENT 3100 POLICE OFFICERS**

	2021	PERIOD		page 1a 2021	2020	2019
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
CPP Grant	-174,135.16	-168,437.50	-5,697.66	-183,750.00	-45,938	-137,812.49
Total REVENUE - GENERAL	-174,135.16	-168,437.50	-5,697.66	-183,750.00	-45,938	(137,812.49)
PERSONNEL						
OFFICERS - Wages - Full time	3,648,690.71	3,812,015.80	-163,325.09	4,288,518	1,672,980.84	3,708,461.01
OFFICERS - Wages - Part time	156,457.01	218,323.11	-61,866.10	245,614	82,652.34	167,127.13
Wages - Contingency		-117,333.33	117,333.33	-132,000		101,545.88
Wages - Overtime	79,604.07	66,666.67	12,937.40	75,000	35,644.47	75,810.22
Wages RECOVERY WSIB	-27,310.56	-53,013.65	25,703.09	-59,640	-56,691.96	-2,983.50
Accrued Payroll Expense	-50,609.40	17,777.78	-68,387.18	20,000	-84,696.07	93,151.93
Sick Bank Payout		0.00	0.00	0		
PAYROLL BENEFIT OVERHEAD	1,160,546.62	1,178,100.03	-17,553.41	1,325,363	535,730.68	1,250,112.14
Retirement / Relocation		0.00	0.00	0		30,000.00
Travel expense	91.19	916.67	-825.48	1,000	36.78	4,538.24
Clothing & C. Allowance	7,937.20	12,833.33	-4,896.13	14,000	3,635.12	10,819.23
Uniforms & Equipment	73,672.20	18,333.33	55,338.87	20,000	8,279.39	40,789.22
Pensioners Benefits	114,556.64	147,766.67	-33,210.03	161,200	57,500.21	132,485.90
Car Allowances	9,900.00	8,800.00	1,100.00	8,800	4,000.00	8,800.00
Professional Development	61,387.22	45,833.33	15,553.89	50,000	16,728.90	44,141.45
Memberships	4,219.41	8,250.00	-4,030.59	9,000	8,085.69	7,946.84
Donations		0.00	0.00		0.00	1,000.00
Reallocated Wages	51,206.87	49,654.71	1,552.16	55,862	23,275.65	55,861.56
Recovery	34,546.06	-2,291.67	36,837.73	-2,500	1,745.11	5,639.32
Total Personnel - GENERAL	5,324,895.24	5,412,632.77	-87,737.53	6,081,015	2,308,885.15	5,735,246.57
Personnel - PAID DUTY						
Paid Duty REVENUE	-12,887.16	-36,666.67	23,779.51	-40,000	-6,068.02	-30,538.00
Wages - Overtime Incl. Benefits	4,190.23	14,666.67	-10,476.44	16,000	1,656.88	14,277.35
Total Personnel - PAID DUTY	-8,696.93	-22,000.00	13,303.07	-24,000	-4,411.14	-16,261
RIDE - Ontario Grants	-13,271.00	-12,483.17	-787.83	-13,618		-13,460.00
Payroll Accrual Expense			0.00			
RIDE - Wages - Overtime Incl. Benefits	1,860.67	12,483.17	-10,622.50	13,618	3,064.68	16,184.97
Total Personnel - R.I.D.E. Program	-11,410.33	0.00	-11,410.33	0	3,064.68	2,724.97
Personnel - AUXILIARY POLICE						
Clothing & C. Allowance (December)	0.00	1,375.00	-1,375.00	1,500		360.24
Uniforms & Equipment	0.00	2,750.00	-2,750.00	3,000	689.93	2,720.90
Professional Development	0.00	458.33	-458.33	500	67.81	
Miscellaneous Expense	142.20	0.00	142.20	0		39.67
Total Personnel - AUXILIARY POLICE	142.20	4,583.33	-4,441.13	5,000	757.74	3,120.81
PERSONNEL TOTAL	5,304,930.18	5,395,216.10	-90,285.92	6,082,015	2,308,286.43	5,724,831.70
ADMINISTRATION						
Admin - CISO						
CISO Grant	-4,336.63	-7,333.33	2,996.70	-8,000	-3,150.44	-12,849.56
CISO Material and Supplies	827.51	0.00	827.51		239.03	
CISO Vehicle Lease/Expense	4,592.10	5,866.67	-1,274.57	6,400	3,530.12	12,849.56
Total Admin - CISO	1,082.98	-1,466.67	2,549.65	-1,600.00	618.71	0.00
Admin - CRIME PREVENTION						
STOP / Y.I.P.I. GRANTS	-3,670.48	0.00	-3,670.48	0	-13,100.00	
Donations (D.A.R.E.)	-16,112.01	-1,833.33	-14,278.68	-2,000	-9,498.43	-4,056.75
Wages - Part Time	8,759.10	0.00	8,759.10	0	325.42	1,581.84
Wages - Full Time	62,910.05	63,248.22	-338.17	71,154	28,395.80	20,534.53
Miscellaneous		0.00	0.00			
Reallocated Wages		0.00	0.00	0		42,495.60
PAYROLL BENEFIT OVERHEAD	20,765.63	19,606.95	1,158.68	22,058	8,514.07	6,538.69
Clothing & C. Allowance	115.51	91.67	23.84	100	27.01	1,298.47
Accrued Payroll Expense		0.00	0.00	0	-422.69	612.88
Meeting Expenses	128.54	0.00	128.54	0	17.30	
Office Supplies & Mat Hydro & supplies	42.74	0.00	42.74	0	355.96	1,251.21
Materials & Supplies	4,077.61	2,750.00	1,327.61	3,000	2,064.25	11,339.38
Promotion Exp (Incl. Advertising)	501.00	916.67	-415.67	1,000	1,205.58	468.97
Misc. (Training/POC Grant Expenses)	2,132.51	91.67	2,040.84	100	991.31	
RECOVERY	2,021.95	0.00	2,021.95	0		
Telephones	339.53	595.83	-256.30	650	248.25	2,045.51
Total Admin - CRIME PREVENTION	82,011.68	85,467.67	-3,455.99	98,062	19,121.42	84,110.33

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - NOVEMBER 2021
DEPARTMENT 3100 POLICE OFFICERS**

				page 1b 2021	2020	2019
	ACTUALS	PERIOD BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
Administration - USE OF FORCE						
Materials & Supplies	539.91	11,000.00	-10,460.09	12,000	9,369.10	12,391.51
Administration - GENERAL						
Bank Charges	1,862.90	1,375.00	487.90	1,500	777.19	2,019.84
Meeting Expenses	552.83	1,375.00	-822.17	1,500		205.34
Investigation Expense	2,729.51	6,416.67	-3,687.16	7,000	2,193.95	4,667.67
Postage/Courier/Shipping	1,789.96	2,291.67	-501.71	2,500	1,030.07	1,987.37
Photocopy / Lease charges	7,418.59	8,525.00	-1,106.41	9,300	5,294.00	9,348.82
Office Supplies & Expense & Pandemic	20,210.26	18,500.00	3,710.26	18,000	9,882.75	24,391.91
Subscriptions/Publications	2,837.51	3,208.33	-370.82	3,500	1,878.54	10,984.31
HR Contract	3,256.32	16,344.80	-13,088.48	17,831	1,828.18	18,113.26
Counselling	23,689.74	25,185.86	-1,496.12	27,475	10,378.49	23,799.69
Advertising		916.67	-916.67	1,000	0.00	
Miscellaneous Expense	876.00	0.00	876.00	0	401.36	2,341.61
Telephones	25,819.81	31,166.67	-5,346.86	34,000	13,412.47	29,752.79
Legal Fees	8,069.07	2,291.67	5,777.40	2,500		
Office Equip. Lease/Rental	6,103.15	11,458.33	-5,355.18	12,500	3,126.75	6,537.75
Total Administration - GENERAL	105,215.65	127,055.66	-21,840.01	138,608.17	49,599.73	134,150.36
ADMINISTRATION TOTAL	188,040.22	222,056.68	-33,206.44	245,068.24	78,708.96	230,652.20
EQUIPMENT						
Equipment - GENERAL						
Licence	1,569.76	1,468.50	101.26	1,802	2,516.83	884.30
Fuel	57,406.35	55,000.00	2,406.35	60,000	19,040.16	54,041.17
Repairs/ Parts & Materials	44,056.75	32,083.33	11,973.42	35,000	21,172.38	34,708.15
Photo & I.D. Exp/Equipment	15,891.54	5,958.33	9,933.21	6,500	2,876.98	7,512.39
Insurance	32,981.00	18,260.00	14,721.00	19,920	23,295.00	15,426.89
Service Agreements	112,212.47	145,291.67	-33,079.20	158,500	89,818.10	146,718.24
Expense recovery		0.00	0.00		-814.69	-255.46
Vehicle Leases		0.00	0.00			
Total Equipment - GENERAL	264,117.87	258,061.83	6,056.04	281,522.00	157,904.76	259,035.68
Equipment - (Comm. Serv)						
Licence		0.00				444.25
Fuel		0.00	0.00	0		36.02
Repairs	834.64	2,750.00	-1,915.36	3,000	3,062.81	1,236.14
Insurance & Licence		1,521.67	-1,521.67	1,660	2,629.00	1,328.00
Total Equipment - GENERAL	834.64	4,271.67	-3,437.03	4,660.00	5,691.81	3,044.41
EQUIPMENT TOTAL	284,952.51	262,333.50	2,819.01	286,182.00	183,596.57	262,080.09
CAPITAL - GENERAL						
Previous Year's Unfinanced			0.00		50,000.00	
Office Equipment	13,676.44	0.00	13,676.44		2,145.08	1,175.33
Computer equipment	30,178.49	0.00	30,178.49		32,625.57	30,240.12
Software		0.00	0.00			34,460.44
Automobiles	41,645.36	0.00	41,645.36			81,751.75
Use of Force	2,400.00	0.00	2,400.00			10,890.78
From Capital Fund		0.00	0.00			-150,000.00
Communications Equipment	48,284.00	0.00	48,284.00		66,660.64	4,938.63
Identification Equipment	3,887.19	0.00	3,887.19		3,866.87	
All Other Equipment		139,333.33	-139,333.33	152,000		-6,396.95
From Board Reserve		0.00	0.00	0		-64,573.00
For Future Financing		0.00	0.00			-209,821.04
All Other Capital Items	21,403.03	0.00	21,403.03			7,512.87
Provincial Grant	-108,781.08	0.00	-108,781.08		-93,176.00	
Software Capital		0.00	0.00			254,234.40
NG911 Unfinanced		0.00	0.00			-209,821.04
NG911 Unfinanced		0.00	0.00			209,821.04
Communication Capital		0.00	0.00		8,175.76	5,586.64
Sale of Fixed Assets	-13,044.35	0.00	-13,044.35		-2,073.85	
CAPITAL TOTAL	39,849.08	139,333.33	-99,884.25	152,000.00	88,224.07	-0.03
TOTAL DEPARTMENT 3100	5,624,246.83	5,850,502.10	-226,255.27	6,581,515.23	2,572,888.53	6,079,751.47

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - NOVEMBER 2021
DEPARTMENT 3200 POLICE CIVILIANS**

page 2a
2021

	2021 ACTUALS	PERIOD BUDGET	VARIANCE	2021 BUDGET	2020 ACTUALS	2019 ACTUALS
REVENUE - Dispatch						
CPP GRANT			0.00	0		-0.01
NG911 Recovery			0.00			
Dispatch Recovery O/MUN	-864,446.77	-927,368.81	62,922.04	-1,011,675	-610,775.81	-940,850.15
Fire Paging Revenues	-247,899.28	-215,980.38	-31,918.90	-235,615	-121,824.89	-235,970.71
Owen Sound Fire Department	-112,434.00	-102,911.42	-9,522.58	-112,267	-77,694.58	-76,362.30
E911 County Revenue	-46,923.45	-84,433.07	37,509.62	-92,109	-92,108.80	-92,108.80
Total REVENUE - Dispatch	-1,271,703.50	-1,330,693.68	58,990.18	-1,451,666	-902,404.08	-1,345,291.97
PERSONNEL						
DISPATCH - Wages -Full time	626,598.44	633,071.58	-6,473.14	712,206	228,025.72	667,241.53
Wages - Part Time	264,828.63	415,732.68	-150,904.05	467,699	210,930.07	475,649.58
Wages - Overtime	131,652.58	4,444.44	127,208.14	5,000	14,452.33	30,667.03
Software Licence & Upgrades		0.00	0.00	0		0.00
Reallocated Wages		0.00	0.00	0		-160,203.96
Accrued Payroll Expense	-29,041.59	3,111.11	-32,152.70	3,500	-50,338.92	29,489.04
PAYROLL BENEFIT OVERHEAD	230,974.31	258,612.29	-27,637.98	290,939	95,932.68	268,935.75
Contract Services	44,158.36	0.00	44,158.36		35,002.50	
Retirement Incentive		0.00	0.00			
Service Agreements		0.00				
Clothing Allowance		0.00				540.32
Travel expense	205.06	0.00	205.06		85.16	746.19
Professional Development	15,522.49	27,500.00	-11,977.51	30,000	6,405.05	10,123.55
Total Personnel - DISPATCH	1,284,898.28	1,342,472.11	-57,573.83	1,509,344	540,494.59	1,323,189.03
Personnel - RECORDS/DATA ENTRY						
REVENUE - POLICE REPORTS	-38,815.67	-36,666.67	-2,149.00	-40,000	-12,885.95	-44,298.52
Records Management Revenue		-32,083.33	32,083.33	-35,000	0.00	-72,339.29
Accrued Payroll Expense	-2,068.61	0.00	-2,068.61		-15,673.56	7,495.45
RECORDS - Wages -Full time	252,887.24	305,105.19	-52,217.95	343,243	161,279.90	229,610.05
Earnings Recovery		0.00	0.00	0		
Wages - Part Time	95,170.44	85,741.38	9,429.06	96,459	40,900.58	171,623.26
Wages - Overtime	3,860.35	1,333.33	2,527.02	1,500	2,045.75	3,971.49
Wages - Contingency		0.00	0.00	0		
Reallocated Wages		0.00	0.00	0		-7,821.24
PAYROLL BENEFIT OVERHEAD	95,272.34	107,443.81	-12,171.47	120,874	55,374.18	99,471.56
Total Personnel - RECORDS/DATA ENTRY	406,306.09	430,873.72	-24,567.63	487,077	231,040.90	387,712.76
Personnel - ADMINISTRATION						
SECRETARIAL - Wages -Full time	35,243.36	55,770.64	-20,527.28	62,742	25,032.15	59,454.90
Accrued Payroll Expense	-25,887.20	0.00	-25,887.20		-2,966.67	1,020.76
Reallocated Wages		0.00	0.00	0		96,708.96
Wages - Part Time	48,495.52	46,990.49	1,505.03	52,864	22,275.71	50,715.52
PAYROLL BENEFIT OVERHEAD	17,580.68	24,337.48	-6,756.80	27,380	10,878.77	25,162.34
Total Personnel - ADMINISTRATION	75,432.36	127,098.60	-51,666.24	142,986	55,219.96	233,062.48
Personnel - IDENTIFICATION UNIT						
IDENTIFICATION - Wages -Full time	71,387.87	71,930.82	-542.95	80,922	33,946.52	72,468.36
Accrued Payroll Expense		0.00	0.00		-1,418.26	1,750.15
PAYROLL BENEFIT OVERHEAD	22,130.27	22,298.55	-168.28	25,086	10,523.39	21,740.61
Total Personnel - IDENTIFICATION UNIT	93,518.14	94,229.37	-711.23	106,008	43,051.65	95,959.12

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - NOVEMBER 2021
DEPARTMENT 3200 POLICE CIVILIANS**

page 2b

	2021 ACTUALS	PERIOD BUDGET	VARIANCE	2021 BUDGET	2020 ACTUALS	2019 ACTUALS
Personnel - LICENCING/CPIC						
REVENUE - PERMITS/BYLAW	-7,664.97	-18,333.33	10,668.36	-20,000	-2,119.96	-21,695.01
LICENCE - Wages	9,886.86	11,035.11	-1,148.25	12,415	25,239.06	56,035.04
Wages - Overtime		0.00	0.00	0		479.93
Accrued Payroll Expense		0.00	0.00		-1,093.18	1,339.55
PAYROLL BENEFIT OVERHEAD	3,064.91	3,420.88	-355.97	3,848	7,824.07	16,810.46
Total Personnel - LICENCING/CPIC	5,286.80	-3,877.34	9,164.14	-3,737	29,849.99	52,969.97
Personnel - SWITCHBOARD						
WAGES - Full Time	40,886.61	102,902.36	-62,015.75	115,765	8,487.01	83,208.66
Wages - Part Time	147,852.56	8,888.89	138,963.67	10,000	59,473.35	2,297.81
Wages - Overtime	17,660.35	0.00	17,660.35	0	811.13	1,332.66
Accrued Payroll Expense	-625.05	0.00	-625.05		-4,785.56	-1,705.33
Payroll Benefit Overhead	34,036.83	33,233.07	803.76	37,387	10,409.26	11,872.28
Total Personnel - SWITCHBOARD	239,811.30	145,024.31	94,786.99	163,152.35	74,395.19	97,006.08
Personnel - Cell Block Monitoring						
Wages - Part time	65,258.68	103,822.22	-38,563.54	116,800		
Wages - Overtime	1,412.75	0.00	1,412.75			
Record Checks Revenue		-224,840.00	224,840.00	-245,280		
Accrued Payroll Expense	-872.20	0.00	-872.20			
Payroll Benefits Overhead	9,011.20	15,573.33	-6,562.13	17,520		
Total Personnel - Cell Block Monitoring	74,810.43	-105,444.44	180,254.87	-110,960	0.00	0
Personnel - Information Technology Services						
IT/Records Management Revenue	-86,261.40	-55,000.00	-31,261.40	-60,000	-15,619.90	
IT Wages - Full Time	189,488.14	162,746.24	26,741.90	183,090	75,869.95	
Wages - Overtime	949.19	0.00	949.19			
Payroll Benefits Overhead	58,741.31	50,451.33	8,289.98	56,758	23,519.71	
Reallocated Wages	-59,322.12	-57,524.04	-1,798.08	-64,715	-26,964.40	
Payroll Accrual	-24,348.81	0.00	-24,348.81			
Total Personnel - Information Technology Serv	79,246.31	100,673.53	-21,427.22	115,133	56,805.36	0
PERSONNEL TOTAL	2,259,309.71	2,131,049.85	128,259.86	2,409,002.33	1,030,857.64	2,189,899.44
ADMINISTRATION						
Pensioners Benefits	25,226.86	30,525.00	-5,298.14	33,300	9,966.18	28,152.35
Telephone	115,354.33	44,458.33	70,896.00	48,500	479,410.47	92,773.94
Telephone Cost RECOVERY	-33,205.34	-9,166.67	-24,038.67	-10,000	-14,482.24	-49,481.52
EQUIPMENT - General						
Repairs to Equipment	13,930.31	6,416.67	7,513.64	7,000	2,659.25	4,086.30
ADMINISTRATION & EQUIPMENT TOTAL	121,306.16	72,233.33	49,072.83	78,800	477,553.66	75,531.07
TOTAL DEPARTMENT 3200	1,108,912.37	872,589.50	236,322.87	1,036,137	606,007.22	920,138.54

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - NOVEMBER 2021
DEPARTMENT 3300 COURT SECURITY**

page 3a

	2021	PERIOD		2021	2020	2019
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
Personnel - COURT CASE MANAGERS						
Wages -Full time	143,943.13	141,973.18	1,969.95	159,720	40,329.30	159,092.80
Wages - Contingency		0.00	0.00	0		
Wages - Overtime		888.89	-888.89	1,000		
PAYROLL BENEFIT OVERHEAD	44,622.41	44,011.69	610.72	49,513	12,264.29	47,727.84
Accrued Payroll Expense	-24,348.81	1,333.33	-25,682.14	1,500	-1,820.58	2,524.76
Earnings recovery		0.00	0.00	0		-35,893.92
Clothing & C. Allowance		0.00	0.00	0		234.28
Travel Expenses		0.00	0.00	0		
Total Personnel - GENERAL	164,216.73	188,207.09	-23,990.36	211,733	50,773.01	173,685.76
Personnel - SPECIAL CONSTABLES						
From Prior Reserves						
SPEC. - Wages - Full time	61,383.22	60,309.33	1,073.89	67,848	28,521.39	
SPEC. - Wages - Part Full time	234,628.60	340,444.44	-105,815.84	383,000	151,391.71	416,283.53
Wages - Overtime	4,195.74	1,333.33	2,862.41	1,500	201.31	2,313.77
Retirement incentive		0.00	0.00	0		
Pension benefits	2,818.25	2,755.56	62.69	3,100	1,291.16	3,447.19
PAYROLL BENEFIT OVERHEAD	52,349.25	69,762.44	-17,413.19	78,483	29,036.88	57,450.80
Clothing & C. Allowance	963.37	1,420.83	-457.46	1,550	351.13	1,440.56
Training		4,583.33	-4,583.33	5,000		407.04
Uniforms & Equipment	3,285.84	2,291.67	994.17	2,500	1,077.01	2,462.89
Accrued Payroll Expense	-2,363.27	0.00	-2,363.27		-22,149.00	6,465.43
Government Grant	-302,988.66	-387,028.32	84,039.66	-422,213		-454,519.32
Total Personnel - SPEC. CONSTABLES	54,272.34	95,872.62	-41,600.28	120,768	189,721.59	35,751.89
PERSONNEL TOTAL	218,489.07	284,079.71	-65,590.64	332,501	240,494.60	209,437.65
Administration - GENERAL						
Prisoner & Escort Expenses	4,512.32	1,833.33	2,678.99	2,000	3,008.91	9,068.60
Prisoner & Escort RECOVERY	76.70	-916.67	993.37	-1,000	-383.90	-9,547.36
Miscellaneous Expense	221.63	458.33	-236.70	500	432.20	192.53
Telephone Lines and Leases	1,156.00	1,741.67	-585.67	1,900	619.46	1,697.24
Total Administration - GENERAL	5,966.65	3,116.67	2,849.98	3,400	3,676.67	1,411.01
Equipment - GENERAL						
Licence		0.00	0.00	0		
Fuel		0.00	0.00	0		35.08
Repairs/ Parts & Materials		0.00	0.00	0		
Insurance		0.00	0.00	0		
Lease		0.00	0.00	0		
Total Equipment - GENERAL	0.00	0.00	0.00	0	0.00	35.08
ADMINISTRATION & EQUIPMENT TOTAL	5,966.65	3,116.67	2,849.98	3,400	3,676.67	1,446.09
CAPITAL - GENERAL						
Automobiles			0.00			
All Other Capital Items			0.00			
TOTAL DEPARTMENT 3300	224,455.72	287,196.38	-62,740.66	335,901.01	244,171.27	210,883.74

**OWEN SOUND POLICE SERVICES
FINANCIAL REPORT - NOVEMBER 2021
DEPARTMENT 3000 POLICE SERVICES BOARD**

page 4a

	2021 ACTUALS	PERIOD BUDGET	VARIANCE	2021 BUDGET
PERSONNEL - GENERAL				
One time funding Pr Yr Res			0.00	
HR Support - City Hall	20,625.00	0.00	20,625.00	
From BOARD Reserves (Appreciation)		-27,500.00	27,500.00	-30,000
Remuneration	8,343.00	10,266.67	-1,923.67	11,200
Wages - Full Time	3,333.46	13,862.66	-10,529.20	15,595
Wages - Part time	1,826.50	0.00	1,826.50	
Reallocated Wages	8,115.25	7,869.33	245.92	8,853
PAYROLL BENEFIT OVERHEAD	1,296.84	4,297.42	-3,000.58	4,835
Accrued Payroll Expense		0.00	0.00	
Legal Fees		0.00	0.00	
Appreciation functions	81.99	9,166.67	-9,084.68	10,000
Expense Recovery		0.00	0.00	0
Total PERSONNEL - GENERAL	43,622.04	17,962.75	25,659.29	20,483
ADMINISTRATION				
One time funding				
Professional Development	2,490.07	5,500.00	-3,009.93	6,000
Memberships	3,354.68	1,512.50	1,842.18	1,650
Meeting Expenses	51.20	916.67	-865.47	1,000
Office Supplies & Expense	7.51	458.33	-450.82	500
Advertising		916.67	-916.67	1,000
Telephones		0.00	0.00	0
Legal Fees	5,812.04	8,250.00	-2,437.96	9,000
Consultants fees		0.00	0.00	0
Total ADMINISTRATION	11,715.50	17,554.17	-5,838.67	19,150
POLICE SERVICE BOARD ACTIVITIES				
Revenue	-2,233.31	-24,750.00	22,516.69	-27,000.00
External Police Reports	-224,453.94	-124,208.33	-100,245.61	-135,500.00
From Prior Reserves		0.00	0.00	0.00
Interest Revenue	-1,142.43	-2,200.00	1,057.57	-2,400.00
Bank Charges	38.63	114.58	-75.95	125.00
Office Supplies		0.00	0.00	
To Police Board Reserves	227,791.05	151,043.75	76,747.30	164,775.00
Total POL SERV BOARD ACTIVITIES	0.00	0.00	0.00	0
TOTAL DEPARTMENT 3000	55,337.54	35,516.91	19,820.63	39,633

Board Reserve for Equipment

Opening Balance at December 31, 2020	309,922.53
Cufflinks Donation	
Current year transfers	227,791.05
Balance to date	537,713.58

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS

For the period October 1 - 31, 2021

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ -
DEPARTMENT 3100 (Officers)	85,887.77
DEPARTMENT 3200 (Civilians)	15,006.28
DEPARTMENT 3300 (Court Security)	80.60
TOTAL EXPENSES	<u>\$ 100,974.65</u>

OWEN SOUND POLICE SERVICES

PAYMENT OF ACCOUNTS

For the period November 1 - 30, 2021

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ 792.35
DEPARTMENT 3100 (Officers)	36,651.34
DEPARTMENT 3200 (Civilians)	16,799.90
DEPARTMENT 3300 (Court Security)	760.25
TOTAL EXPENSES	<u>\$ 55,003.84</u>



Report to the Board: Chief 's Activities

From: Chief C. Ambrose

Date: Thursday December 9, 2021

- Holiday and Sick Time – 7 days
- 2022 Budget Preparation– 10 hours
- Conference calls re Covid19 with City and partners -2 hours
- OHL Attack and Special Olympics Hockey Night – 3 hours
- OACP Conference Board and Zone duties – 4 hours
- Community Safety and Well Being Planning – 1.5 hours
- Dispatch and NG911 meetings – 6 hours
- Conference Call with Solicitor General- 1 hour
- Alcohol and Drug Strategy -4.5 hours
- City Hall Budget Meetings – 2 hours
- Court Case Manager and Court Security meeting– 1.5 hours
- WSIB Hicks Morley Webinar – 1.5 hours
- Policy and Procedure Review – 8 hours
- Board Negotiations -2 hours
- Flag Raising Violence against Women - 1 hour
- Remeberance Day Service - 3 hours
- Santa Clause Parade - 4 hours
- IBM / Peel Webinar on Information Analysis – 2 hours
- CISO Governing Body Meeting - 4 hours
- CACP Information Communications and Technology meeting- 2.5 hours
- Staff Interviews – 5.5 hours