

# Owen Sound Police Services Board

2nd Floor Meeting Room

Wednesday November 29, 2023, at 10:00 a.m.

## PUBLIC SESSION MINUTES

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**Members Present:** J. Thomson (Chair), G. Pierce, S. Kukreja, I. Boddy, B. O'Leary

**Absent with Regret:** Inspector D. Bishop

**Management Present:** Chief C. Ambrose, Inspector J. Fluney

**Guests Attending:** Tim Simmonds- City Manager  
(Via Zoom)

**Minutes:** K. Wardell

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### 1. Call to Order

Chair Thomson called the meeting to order at 10:05 a.m.

### 2. Land Acknowledgment

I would like to respectfully acknowledge that we are meeting on the traditional lands of the First Nations and has been inhabited by Indigenous peoples from the beginning. In particular, I acknowledge the history, spirituality, and culture of the Territory of the Anishinabek Nation; the People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nation and further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, known collectively as the Saugeen Ojibway Nation, as the traditional keepers of this land. We recognize and deeply appreciate their historic connection to this area as well as the contributions of Métis, Inuit, and other Indigenous peoples whose ancestors shared these lands and waters. May we live with respect for each other on this land and live in peace and friendship with all its diverse peoples.

Megwitch

*"Prior to today's meeting, the Board met in closed session to review and discuss matters that in their opinion fell under Section 35 (4) of the Police Services Act, R.S.O 1990 c. P.15 and as per Section 24 Closed Items of the Owen Sound Police Services Board General Policy 003 Board Governance."*

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### **3. Approval of the Agenda**

**Moved by I. Boddy, seconded by S. Kukreja.**

*“That the agenda dated November 29, 2023, be approved.” CARRIED*

### **4. Declaration of Conflict of Interest arising out of the Minutes and Matters Listed on the Agenda. HEARING NONE**

### **5. Presentations, Deputations, and Public question period.**

None at this time.

### **6. Confirmation of the Minutes of the Public Session held October 25, 2023.**

**Moved by G. Pierce, seconded by I. Boddy.**

*“That the minutes dated October 25, 2023, be approved.” CARRIED*

### **7. Business arising out of the Public Session Minutes of the October 25, 2023. HEARING NONE**

### **8. Correspondence received**

- a) Joint Statement from the Canadian Police Association (CPA), the Canadian Association of Police Governance (CAPG), and the Canadian Association of Chiefs of Police (CACP)

### **9. Chairman’s Report**

Chief Ambrose and Chair Thomson attended the OAPSB’s Labour Conference in Mississauga on October 26th and 27th. The agenda included a speech from the Solicitor General for Ontario, Michael Kerzner, expressing support for policing. Updates from OAPSB included regulations supporting the CSPA now posted on the Ontario Regulation Registry and ongoing collaboration with SOLGEN and OPC for online training on board members’ legislated requirements under the CSPA. Mandatory training covers roles and responsibilities, human rights, anti-racism, and the rights and cultures of Indigenous Peoples, to be completed within six months after the in-force date in Spring 2024.

The CSPA Summit on February 27th and 28th, 2024, will cover various topics, including adequate and effective policing, board and chief responsibilities, First Nations policing, special constables, the Inspector General’s role, labor relations, and the Minister’s role. Invitations for the summit will be sent soon.

The conference also featured presentations on bargaining updates, police sector trends, collective bargaining outcomes in policing and the municipal sector, and labor trends in Ontario. Another presentation covered best practices to prevent and address incivility, harassment, and discrimination in Ontario Police Services. All presentations are available on the OAPSB website under the member portal.

On November 24, 2023, Chair Thomson on behalf of the OAPSB attended the Premier's announcement of the Ontario government's \$18 million investment over three years to combat and prevent auto theft. The Preventing Auto Thefts (PAT) Grant will fund 21 projects focusing on prevention, detection, analysis, and enforcement.

## **10. Governance**

- a) List of polices and bylaws to be posted

Chair Thomson noted that on November 8<sup>th</sup>, 2023 all of the policies have been signed by himself, and K. Wardell. He noted that hard copies are in the board office and soft copies are available on the Q drive. In collaboration with the City of Owen Sound the OSPSB website is being updated, and once it is complete an announcement will be made for when the public can view the policies online.

## **11. Reports from Inspector D. Bishop**

- Inspector Fluney presented the following reports on behalf of Inspector Bishop.
  - a) Criminal Investigations Branch and Drug Enforcement/Criminal Intelligence Unit
  - b) Auxiliary Unit Report
  - c) Community Oriented Response & Enforcement Unit

## **12. Reports from Inspector J. Fluney**

- Inspector Fluney presented the following reports.
  - a) Front Line Patrol and Collision Statistics
  - b) Community Services Office
  - c) Lost Hours and Training

## **13. Reports from Director of Civilian Services K. Fluney**

- Inspector Fluney presented the following reports on behalf of Director Fluney.
  - a) Board By-laws
  - b) Court

c) Records

**14. Report from Director of Corporate Services S. Bell-Matheson**

- Inspector Fluney presented the following report on behalf of Director Bell-Matheson

**15. Report from Director of Information Technology Services C. Hill**

- Chief Ambrose presented the following report on behalf of Director Hill.

**16. Financial Reports from the Chief of Police**

a) Financials

Chief Ambrose observed that the financial projections extend until the end of the year, encompassing salary figures up to the end of November. Although there is currently a projected \$224,000 variance, recent revenue receipts are expected to substantially decrease this surplus. The lines related to Civilians, Officers, and the board are anticipated to balance, but the deficit is attributed to court costs and funding for prisoner transportation. Chief Ambrose is collaborating with the City Manager on a report addressing court security costs.

b) Approval of Outstanding Accounts for Payment (motion)

To be added to December's board meeting for approval of outstanding accounts for payment.

**17. Operating Reports from the Chief of Police**

a) Chief's Activity Report

As there were no requests for action in the above reports, which were provided for information purposes, will be placed on file with the minutes of this meeting for future reference.

**18. Other Items and New Business**

a) Website Update

Chief Ambrose noted the website go live is on schedule for the beginning of January, determination of what is being moved over from the old website vs if to start fresh.

b) Fees Bylaw

To be moved to December's meeting.

c) Taxi Bylaw Report

Chair Thomson acknowledged the receipt of a report from the By- Law Officer P. Dodd and suggested engaging in discussions with taxi operators to gather their recommendations on fees, rates, and schedules. Seeking input from them, the aim is to incorporate their suggestions and advance the deliberation to the December meeting.

d) Meeting Dates

**Moved by S. Kukreja, seconded by B. O’Leary.**

*“That the OSPSB 2024 meeting dates with the exception of the February meeting being moved to February 21<sup>st</sup>, 2024 be approved and posted on the OSPSB website.”* **CARRIED**

**19. Termination of the Public Meeting**

As the board had dealt with all of the items on the agenda, and there being no additional business to conduct, the chair declared the open session to be terminated at 11:05 a.m.

**Next Meeting: December 20<sup>th</sup>, 2023**

November 21, 2023

Canada's largest police advocacy organizations meet to identify common issues

VANCOUVER - Representatives from Canada's three largest policing advocacy organizations, the Canadian Police Association (CPA), the Canadian Association of Police Governance (CAPG), and the Canadian Association of Chiefs of Police (CACP), met yesterday in Vancouver, British Columbia, to discuss key issues and challenges facing the police sector, and identify concrete solutions to advance professional policing in Canada.

"Recent surveys have shown that Canadians have a remarkable amount of trust and confidence in policing in this country, but it is important for us as partners to be constantly working together to ensure that confidence is maintained, and even enhanced," said CPA President Tom Stamatakis, following today's meeting. "Today's meeting is an important part of that process."

The Canadian Police Association represents Canada's front-line civilian and sworn law enforcement personnel, while the Canadian Association of Police Governance represents civilian police boards who exercise oversight over municipal police services, and the Canadian Association of Chiefs of Police represents executive officers in police services across the country.

"While all three of our associations may have different perspectives on certain issues, the fact is that today's meeting provided us a forum to have frank and productive discussions on a wide range of issues, and by having these conversations, we are able to identify areas where we can work together for the benefit of our communities across the country," said Mr. Andrew Minor, President of the CAPG and Executive Director of the Manitoba Police Commission.

Over the course of yesterday's meeting, the three associations discussed recruitment and retention issues facing Canada's police services, the need to work collaboratively to address the unique mental and physical health challenges faced by front-line police personnel (both civilian and sworn), bail reform proposals that address serious repeat violent offenders, and the need for additional leadership from all levels of government regarding the increased number of often violent protests and demonstrations in our communities.

"Coming out of our meeting, it's clear that we have a shared goal of working collaboratively to identify progressive and modern solutions to help build capacity and resilience in policing, to help restore pride in our officers and the career of policing, and to improve legislation and policies that help ensure the safety of our officers and the communities we serve," said Chief Danny Smyth, President of the CACP, and Chief of the Winnipeg Police Service. "There's a lot of work for us to do, and I look forward to continuing these discussions with all policing colleagues, and our respective government partners."

The **Canadian Police Association** (CPA) is the national voice for 60,000 police personnel across Canada. Membership includes police personnel serving in 160 police services across Canada, from Canada's smallest towns and villages as well as those working in our largest municipal and provincial police services, and members of the railway police, and first nations' police personnel.

Since 1989, the **Canadian Association of Police Governance** (CAPG) has been the strong, national voice and resource for civilian governance of policing in Canada representing over 80% of municipal police services with the legislated governance function. We work collaboratively and proactively with federal and provincial authorities, police organizations, academia, and partners. CAPG members ensure police services across the country are accountable to the communities they serve. Civilian governance of police in Canada has a rich and deep history that predates Confederation.

The **Canadian Association of Chiefs of Police** is the voice of police leaders from federal, provincial, regional, municipal, and First Nations police services in Canada. We are dedicated to supporting police professionals through innovative and inclusive police leadership to advance the safety and security of all Canadians. Through the activities and special projects of our committees, and through active liaison with various levels of government and departmental ministries with legislative and executive responsibility in law and policing, we seek to support our people, develop our leaders, promote our profession, and protect our communities.

For additional information contact:

Mr. Michael Gendron  
Communications Officer, Canadian Police Association  
[mgendron@cpa-acp.ca](mailto:mgendron@cpa-acp.ca) / 613-299-6516



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** CRIMINAL INVESTIGATIONS BRANCH AND DRUG ENFORCEMENT / CRIMINAL INTELLIGENCE UNIT – OCTOBER 2023

**TO:** Chair and Members of the Owen Sound Police Services Board

**DATE:** November 29, 2023

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### RECOMMENDATION(S):

For Information

### REPORT:

#### Investigations

**Criminal Negligence Causing Death** – (July 2<sup>nd</sup>, 2023) - On July 2<sup>nd</sup>, 2023, members of the Owen Sound Police Service attended the sudden and unexpected death of a 22 month old child. The investigation revealed that the child is believed to have died as a result of a fentanyl overdose. A 48 year old Owen Sound man and a 39 year old Owen Sound woman were subsequently arrested by the Criminal Investigation Branch of the Owen Sound Police Service for Criminal Negligence Causing Death and Failure to Provide the Necessities of Life. The investigation is ongoing and additional judicial authorizations have been sought and obtained from the Ontario Court of Justice.

**Homicide** – (August 17, 2023) - On August 18, 2023, members of CIB followed up on a serious assault which occurred just after 9:00 p.m. in the 900 block of 2<sup>nd</sup> Avenue East, Owen Sound. Uniformed members had responded to the incident on the 17<sup>th</sup> and commenced the investigation. On August 24, 2023, the victim, 44 years of age of Owen Sound, died from his injuries. The homicide investigation is ongoing.

**Homicide** – (July 11<sup>th</sup>, 2023) – Members of CIB continue to investigate the murder of a 17-year-old male at an apartment building in the City of Owen Sound. Dustin NOONAN of Owen Sound was charged with First Degree Murder and remains in custody. Twenty five year old Donte’a Ryan MITCHELL, from North York, was charged with First Degree Murder in August and he remains in custody. The homicide investigation is ongoing.

**Homicide** – (July 7<sup>th</sup>, 2023) – Members of CIB continue to investigate the homicide of a 47-year-old male which occurred at a residence on 2<sup>nd</sup> Avenue East in the City of Owen Sound. In July, Cody HASSARD was charged with Second Degree Murder as well as other offences and Ashley Lynn DYKSTRA was charged with Accessory After the Fact to Murder as well as other offences, both remain in custody.

**Missing Person** – (October 5<sup>th</sup> 2023) - A 50-year-old transient female was reported missing by her family and was last seen in Owen Sound in July 2023. Judicial Authorizations have been (and continue to be) sought and it is believed that the female is located in Hamilton. CIB have liaised with Hamilton Police



Service, the Owen Sound ODSP office, and shelters in the Hamilton area to assist with locating the missing individual.

**Firearms Investigation Arrest** - (October 16, 2023) – Members of CIB conducted surveillance in order to arrest a male party with two separate First Instance Warrants for Possession of a Firearm and Point Firearm offences. This male also had outstanding charges from OSPS for attempting to import Prohibited Devices (magazines). This male was located on October 17, 2023 and taken into custody without incident. He was remanded into custody following a Show Cause Hearing.

**Domestic Related Stabbing** – (October 29, 2023) – CIB was called in to assist with a domestic related stabbing incident. The investigation revealed that a woman had stabbed her boyfriend in their residence on the westside of Owen Sound. CIB assisted with interviews and wrote and executed a search warrant at that residence. Evidence was seized in relation to the offences and the woman was charged with Aggravated Assault, Assault with a Weapon and Assault.

### Uniform Assistance

**Child Assault** – (October 11<sup>th</sup> 2023) - CIB were requested to assist with an investigation where a 2-year-old child was assaulted by a caregiver. CIB conducted a joint investigation with Bruce Grey Child and Family Services and assisted with obtaining statements and reviewing current evidence. CIB has subsequently charged the individual with one count of Assault.

**Allegation of Possession of a Firearm** – (October 13, 2023) – Members of CIB assisted Uniform Patrol with an investigation in relation to a 19-year-old male being in possession of a firearm and uttering threats. The investigation revealed the threats to be unsubstantiated and the male was legally authorized to possess a firearm. There was no risk to public safety after the investigation was conducted.

**Indecent Communication** – (October 2023) - CIB assisted a uniform member with investigating indecent online pictures circulating within a high school. File concluded as non-criminal.

### Follow Up

**Sexual Interference** – (August 2023) - CIB conducted a joint investigation with BGCFs and assisted with conducting follow-up Child Forensic Interviews. Investigation has now concluded without criminal charges.

**Sexual Assault** – (August 2023) - CIB obtained a follow-up statement from a 15-year-old female involved in a sexual assault and as a result a male is now wanted in connection to this investigation.

**Luring** – (September 2023) - CIB are continuing to investigate an incident of Luring a Child Under the Age of 16 and Child Pornography. Statements and Judicial Authorizations have been obtained.

**Sudden Death** – CIB received a coroner's report from a sudden death from the Spring of 2023. As a result of the report, new avenues of the investigation are being explored, including seeking additional consultations with the coroner's office and applying for judicial authorizations. Investigation ongoing.

**Abduction** – CIB were engaged with an ongoing investigation involving the whereabouts of a missing 15-year-old female. Through a thorough investigation, including multiple judicial authorizations, the female

was located. An individual has since been charged with Abduction, Obstruction of a Police Officer, Breach of Probation, and Breach of Court Order. The female is now in a place of safety.

### MMHART Statistics

Officer Referrals/ Consultations = 5  
Follow Up's = 3  
Community Support Consultations = 0  
Community Support Referrals = 0  
Incident Response/Support = 4  
STAR cases = 0

### Meetings

D/Cst. Bridgeman & D/Cst. Martin attended virtual Situation Table meetings

### Other

D/Cst. Martin assisted with interviews for five Recruit Constable candidates

### Drug Overdose Information

In October 2023 the city had no suspected drug related deaths.

To date, the city has had eight (8) deaths from suspected drug overdoses.

The year 2022 ended with the Owen Sound Police Service having investigated a total of six (6) drug overdoses. A total of fourteen (14) occurred in 2021 and a total of eight (8) occurred in 2020.

### Missing Persons

Active: There is one (1) outstanding missing persons being investigated.

FINANCIAL/RISK IMPLICATION(S):

OPERATIONS PLAN:

ATTACHMENT(S):

SUBMITTED BY:

D. Bishop, Inspector



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Auxiliary Board Report – October 2023  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** November 29<sup>th</sup>, 2023

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### REPORT:

In October 2023, the Auxiliary Unit was busy assisting the Uniform Branch with ride along hours. Each new Auxiliary Recruit was able to get out on patrol and learn from their escorting officers, at least 1 shift this past month, with some getting out on more. The volunteer hours accumulated from the Auxiliary Unit totalled **236!**

On October 24<sup>th</sup>, Auxiliary Members were also acknowledged at the OSPS Appreciation Night for their years of service. Worthy of exceptional recognition is Auxiliary Martin Gates #607, who has given 25 years of service (in 2022) to the Owen Sound Police Service Auxiliary Unit. Congratulations and THANK YOU to Martin!

Auxiliary Members were out patrolling neighbourhoods on “Devil’s Night”, which historically has been known for youths creating minor mischiefs on the night before Halloween. This year was successful with no issues to report.

### SUBMITTED BY:

Insp. D. Bishop



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Community Oriented Response & Enforcement Unit  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** November 29, 2023 (Month of October 2023)

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### RECOMMENDATION(S):

For Information

### REPORT:

FOOT PATROL (Hours)	0
CRIMINAL CHARGES	0
WARRANT ARRESTS	0
PROVINCIAL OFFENCES	0
MOTOR VEHICLE COLLISIONS	0

- COMMUNITY PARTNERS
- FOOT & BIKE PATROL LOCATIONS
- ASSIST CIB / DRUG UNIT / MMHART
  - CORE has primarily been assigned to the investigative teams for two active homicide investigations, one commencing in July 2023 and the other commencing in August 2023. Those investigations remain a priority and are ongoing.
- INVESTIGATIONS
- TRAINING / MEETINGS / OTHER DETAILS

### FINANCIAL/RISK IMPLICATION(S):

OPERATIONS PLAN:

ATTACHMENT(S):

SUBMITTED BY:

D. Bishop Inspector



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Front Line Patrol Report and Collision Statistics – October 2023

**TO:** Chair and Members of the Owen Sound Police Services Board

**DATE:** November 14, 2023

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### RECOMMENDATION(S):

For Information

### REPORT:

The following report highlights key metrics from OSPS Front Line Patrol, the RIDE program, and Collision Statistics for October 2023.

#### Front Line Patrol Report:

	Platoon #1-4		Traffic/Part Time Officers	
	October 2023	October 2022	October 2023	October 2022
Highway Traffic Act:	94	152	18	32
Compliance Reports:	23	10	3	
Recorded Cautions:	45	38	42	
Liquor Licence Act:	4	4		1
Criminal Code/ CDSA:	126	118		3
Other POA/By-Law:	8	18	1	
Foot Patrol:	109	98	24	20

#### Reduce Impaired Driving Everywhere (RIDE):

There was a total of 20 on-duty RIDE checks in the month of October with 457 drivers checked. Additionally, there were 7 grant funded RIDE programs.

The total statistics for RIDE were:

- 66 officers
- 38 hours
- 2850 vehicle drivers checked
- 9 breath tests
- 11 HTA charges/warnings and 4 arrest warrants executed

Two impaired driving charges were laid during the month.

Collision Statistics:

	<b>October 2023</b>	<b>October 2022</b>
<b>Total Collisions:</b>	42	48
Collisions - East side	17	20
Collisions - West side	8	9
Collisions - parking lots	17	19
Fail to Remain Collisions	5	5
<b>Collisions referred to CRC:</b>	<b>24</b>	<b>23</b>
<b>Collisions investigated by OSPS:</b>	<b>18</b>	<b>25</b>

FINANCIAL/RISK IMPLICATION(S):

Nil

OPERATIONS PLAN:

“Community Safety” is one of the four strategic priorities of the Owen Sound Police Services Board. Information in this Board report supports the 2023-2026 OSPS Operations Plan’s goals: to address safety concerns identified by the community; to improve police visibility in the River District and at other priority areas; to address controlled substances, firearms, and violent crime; and, to promote road safety.

SUBMITTED BY:

Inspector Jeff Fluney



## Report to the Board: Community Services

*From: Inspector J. Fluney*

*Date: November 14, 2023*

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In October, 2023, the Community Services Officer engaged in the following highlights:

Continued with traditional corporate and social media for OSPS;

Traffic Safety, Wear Purple Campaign, Frauds and Scams, Thanksgiving, Halloween with YIPI students, Foot Patrol- River District, Next Gen 911 Funding, Continued Growth Weekend Call Volume, 3 Men Arrested- Sawed-off Shotgun

Community Partnership/Provincial Collaboration & Internal Committee work

- LEAPPS (Law Enforcement Agencies & Partners to Protect Seniors) meeting
- Polar Plunge- Special Olympics Provincial meeting
- Pass the Hat- Special Olympics Provincial meeting
- School Board/Grey Bruce Police Services meeting
- River District/Kiwanis/Jr. Optimist/Owen Sound Police Partnership meeting
- Internal website design committee
- Alpha Street Resource Centre- Community Partners meeting
- CAA Bus Patrol Safety Committee
- Youth in Policing Initiative-Provincial meeting

Community Presentations;

- Bus Patrol training- East Ridge bus patrols
- Saint Dominique Savio- Grade 5/6 community safety
- University Women's Institute & Owen Sound Gardens Retirement- Frauds & Scams
- East Ridge- grade 8 social media safety
- Georgian College DSW- Working with vulnerable populations

- St. Mary's School- Coffee with a Cop- open discussion on safety
- Y Settlement Services- Common frauds & Scams
- Lockdown drills- Saint Dominique Savio & OSDSS
- River District podcast- Proactive & community policing in the River District

Media

- Bayshore Broadcasting- PSA supporting Wear Purple campaign
- Podcast- River District Podcast/Rogers
- CFOS- Open Line- Community policing in Owen Sound & MMHART



cfuw fcfdu OWEN SOUND & AREA  
WOMEN HELPING WOMEN

**GENERAL MEETING & PROGRAM**  
**TUESDAY, OCTOBER 10, 2023**  
 2:00 P.M.  
 AT OWEN SOUND GARDENS RETIREMENT RESIDENCE  
 1545 14TH ST E, OWEN SOUND

**GUEST SPEAKER:**  
**JASON CRANNY**  
 COMMUNITY SERVICE OFFICER  
 WITH OWEN SOUND POLICE SERVICES

will provide tips on avoiding the pitfalls of common frauds & scams followed by Tea and Tour of Owen Sound Gardens Retirement Residence

- Bring a friend/potential member
- New Members and Membership Renewals accepted
- See you there!

www.cfuwovensound.com www.facebook.com/cfuwovensound

Pictures from L-R- Traffic safety around local schools/ In class presentations by CSO/Frauds & scams pres. Poster featuring CSO





## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Lost Hours and Training – October 2023  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** November 16, 2023

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### RECOMMENDATION(S):

For Information

### REPORT:

The following report highlights key metrics from OSPS full time members for September 2023, including lost hours due to leave from sick time, short term disability (STD), and Workplace Safety and Insurance Board (WSIB), as well as training opportunities.

#### Lost Hours:

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
October 2023	13	22	241	3	44	288
September 2023	13	18	185	2	42	308
October 2022	11	31	318	2	37	356

#### Training:

Members attended the following courses:

Two Cadets continued basic training at OPC

Three Sergeants attended the Incident Command 200 course in Walkerton

Five members started their in-service Communicator Training

One member attending the Communicators Coaching and Mentoring conference in Toronto

One member attended the Police Services Act course at OPC

Two members attended the annual LEARN conference

**FINANCIAL/RISK IMPLICATION(S):**

The loss of scheduled work hours is a potential financial risk and is monitored to ensure a balance with members' physical and mental wellbeing. Financial resources are required to provide ongoing member training which is an essential to updating qualifications, knowledge, and ultimately organizational risk mitigation.

**OPERATIONS PLAN:**

"Our Members" is one of the four strategic priorities of the Owen Sound Police Services Board. Information in this Board report supports the 2023-2026 OSPS Operations Plan's goals: to promote members' mental and physical wellbeing; and, to promote professional development and training opportunities for all members.

**SUBMITTED BY:**

Inspector Jeff Fluney



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Board Bylaw Report – October 2023  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** November 29, 2023

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### RECOMMENDATION(S):

For Information

### REPORT:

#### TAXI

Total number of Taxi Driver & Private Transportation Company Driver Licences Issued/Renewals	= 3
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 0
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

#### ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 4
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

#### ALARMS

Invoices to be completed for Chief's signature.

### FINANCIAL/RISK IMPLICATION(S):

Nil

### OPERATIONS PLAN:

N/A

### ATTACHMENT(S):

Nil

### SUBMITTED BY:

Director of Civilian Services Krista Fluney



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Court Board Report – October 2023  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** November 29, 2023

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### RECOMMENDATION(S):

For Information

### REPORT:

#### **Personnel:**

Nothing to Report

#### **Operational:**

Custodies Transported during the month: OPP – 7, OSPS – 19 **TOTAL – 26**

Video /Audio appearances: 67 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)

Meals provided to custodies: 35

Special Constable Total Hours: 1129.25

#### **Issues, Concerns & Comments:**

Ontario and Superior Courts of Justice currently operate as hybrid courts. Trials and some resolution matters are done in-person while set date courts are operated as in-person or virtual appearances. Prisoners are not transported to the courthouse unless they are attending for their trial, Counsel/Judiciary/Crown Attorney has requested an in-person attendance or the correctional facility is unable to accommodate them appearing virtually due to video booth scheduling. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in-custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

### FINANCIAL/RISK IMPLICATION(S):

Nil

### OPERATIONS PLAN:

Sustainability is one of the four strategic priorities of the Owen Sound Police Services Board. Court security at the Owen Sound Courthouse is the responsibility of the Owen Sound Police Service. A portion of court security costs are made possible by ministry court security grants. Court security costs must be assessed and reviewed annually in order to advocate for a sustainable police funding model.

ATTACHMENT(S):

Nil

SUBMITTED BY:

Director of Civilian Services Krista Fluney



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:**       **Records Board Report – October 2023**

**TO:**             Chair and Members of the Owen Sound Police Services Board

**DATE:**         November 29, 2023

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### RECOMMENDATION(S):

For Information

### REPORT:

Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service accepts criminal record check applications in person at the service as well as online.

There was a total of **7796** bulk searches completed in October 2023.

### FINANCIAL/RISK IMPLICATION(S):

Nil

### OPERATIONS PLAN:

N/A

### ATTACHMENT(S):

Nil

### SUBMITTED BY:

Director of Civilian Services Krista Fluney



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Owen Sound Emergency Communications Centre (OSECC) – October 2023

**TO:** Chair and Members of the Owen Sound Police Services Board

**DATE:** November 29, 2023

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### RECOMMENDATION(S):

For Information

#### Report:

**OSECC News:** The OSECC is committed to improving ongoing communication with our partner agencies. Regular meetings with our police and fire partners have begun. A new Feedback Form is now available to better track and follow-up on dispatch-related issues. This form has been designed to also offer the opportunity to recognize our sworn and civilian members who go above and beyond. Attached is a copy of the first “OSECC News” distributed in early November internally and to our partner agencies, which is another initiative intended to improve the flow of information related to the Communication Centre and NG911 implementation.

**Human Resources – October 2023:** As shown in the attached report, as of the end of October, the OSECC was down to 7 part-time Communicator vacancies, due to the successful hiring of 5 new members. Training of a new OSECC Communicator is a 10-week classroom program, along with 444 hours of hands-on mentoring on the “desk”. Five new elements to the classroom training portion have recently been added based on feedback from staff, trainees, and coaches/mentors. And an evaluation survey has been incorporated to seek input from trainees every 2 of the 10-week program on logistics, instruction, and content to ensure the training program effectively meets the complex and demanding role of call taking and dispatching.

**911 Calls - October 2023:** There were 5,664 emergency calls from the 911 phone line into the OSECC in October, representing an average daily call rate of 183. This is a 9.5% decline in volume from September and down slightly from October last year. Year-to-date, as of the end of October, there were 66,582 emergency 911 calls into OSECC, representing a 13% increase from 2022. In terms of daily rates, this is an average of 25 more 911 calls per day coming into the OSECC in 2023.

The volume of “No Answer” 911 calls continues to decline with 494 in October. There has not been less than 500 No Answer calls in a month since 2019. There were 1,562 emergency calls from the 911 phone line dispatched by the OSECC in October. Although this is a decline of 8% from September, the year-to-date volume remains up by 21%. The 40,303 calls transferred to secondary PSAPs so far in 2023 represents an increase of 7% from the call volume transferred in 2022.

**Computer Aided Dispatch (CAD) Events – October 2023:** There were a total of 5,450 calls dispatched through CAD by the OSECC in October. This volume represents a 2.7% decrease from the previous month. Seasonal changes are reflected in the overall decline of police and fire calls in October, as expected, compared to September. However, call volume for OSPS, only declined by 1% in October compared to the previous month (1,567 compared to 1,584).

At the end of October 2023, OSECC's total year-to-date CAD dispatch volume of 54,783 calls has increased by 10% compared to 2022. This is also reflected by the increase in the average daily dispatch rate from 164 calls/day in 2022 to 180 calls/day so far in 2023.

**Information Technology (IT) Infrastructure – October 2023:** In October, MP Alex Ruff attended to view the future OSECC renovated area as well as its current location, and to better understand NG911 and how it affects municipalities. There were multiple visits from the City of Owen Sound for facilities and the dispatch tender currently out for the renovation. Also in October, Bell Canada attended several times in regards to the needed NG911 diversity installations and their construction, and the required MTO approvals, Hydro One approvals, etc.

**Financial/Risk Implication(s):**

Risk management and contingency planning are integral to the day-to-day operations of a Public Safety Answering Point. While the OSECC continues to grow and evolve, OSPS strives to maintain a balance of staffing that best aligns with workload demands, member wellness, emergency response standards, and contracted client expectations.

**OPERATIONS PLAN:**

Within the 2023-2026 OSPS Operations Plan, six unique actions have been identified as important to reach towards the goal of fostering a sustainable emergency communication centre. In addition, monitoring and publishing emergency response times to priority calls is part of the goal to address safety concerns identified by the community.

**ATTACHMENT(S):**

- OSECC Monthly Report – October 2023
- OSECC News – November 2023

**SUBMITTED BY:**

Suzanne Bell-Matheson, Director, Corporate Services  
Chris Hill, Director, Information Technology  
Marg Gloade, Strategic Analyst



# OSECC MONTHLY REPORT – SEPTEMBER 2023

## HUMAN RESOURCES

FT Communicator:



PT Communicator:



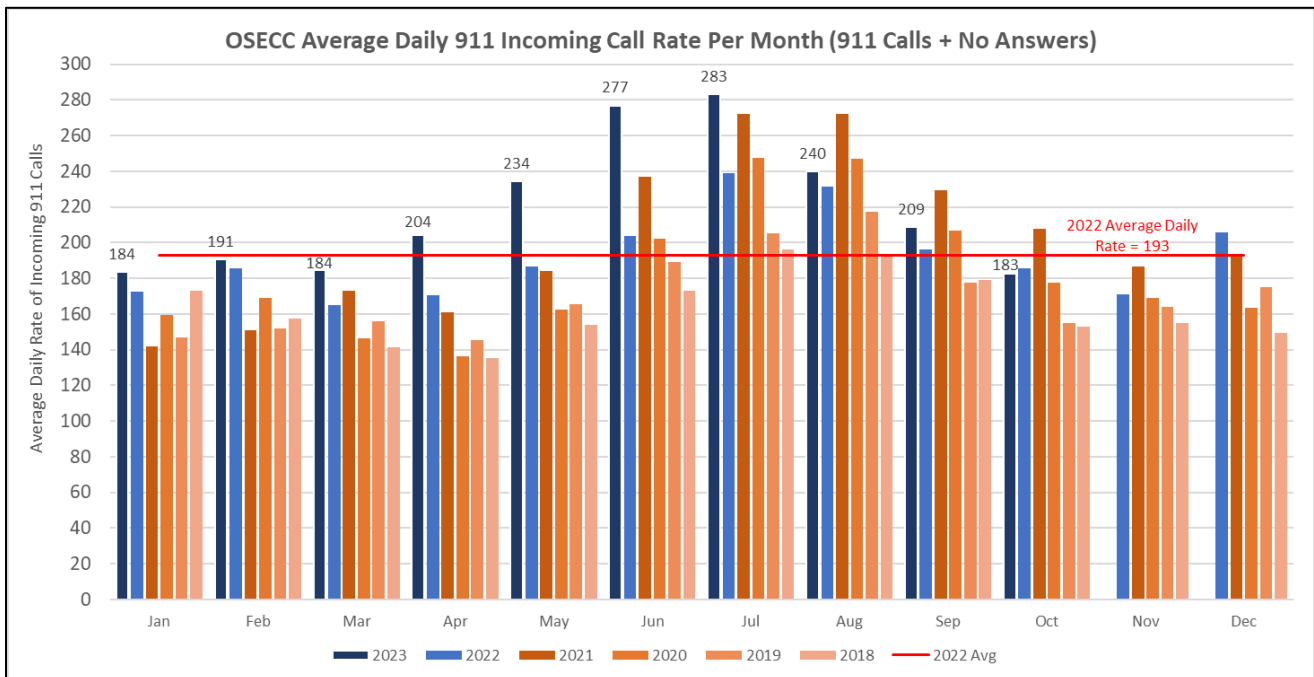
Switchboard Op.:



	Authorized Positions		Actual People		Hires		Departures (Resignation, Retirement, Discontinued)		Vacancies	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Jan-23	8	17	8	8					0	9
Feb-23	8	17	8	9	1				0	8
Mar-23	8	17	8	10	1				0	7
Apr-23	8	17	7	9			1	1	1	8
May-23	8	17	7	13		5		1	1	4
Jun-23	8	17	7	11				2	1	6
Jul-23	8	17	8	10	1			1	0	7
Aug-23	8	17	8	7				3	0	10
Sep-23	8	17	8	5				2	0	12
Oct-23	8	17	8	10		5			0	7
<b>2023 Year-to-Date</b>	--	--	--	--	<b>1</b>	<b>12</b>	<b>1</b>	<b>10</b>	--	--

## 911 CALLS TO OSECC

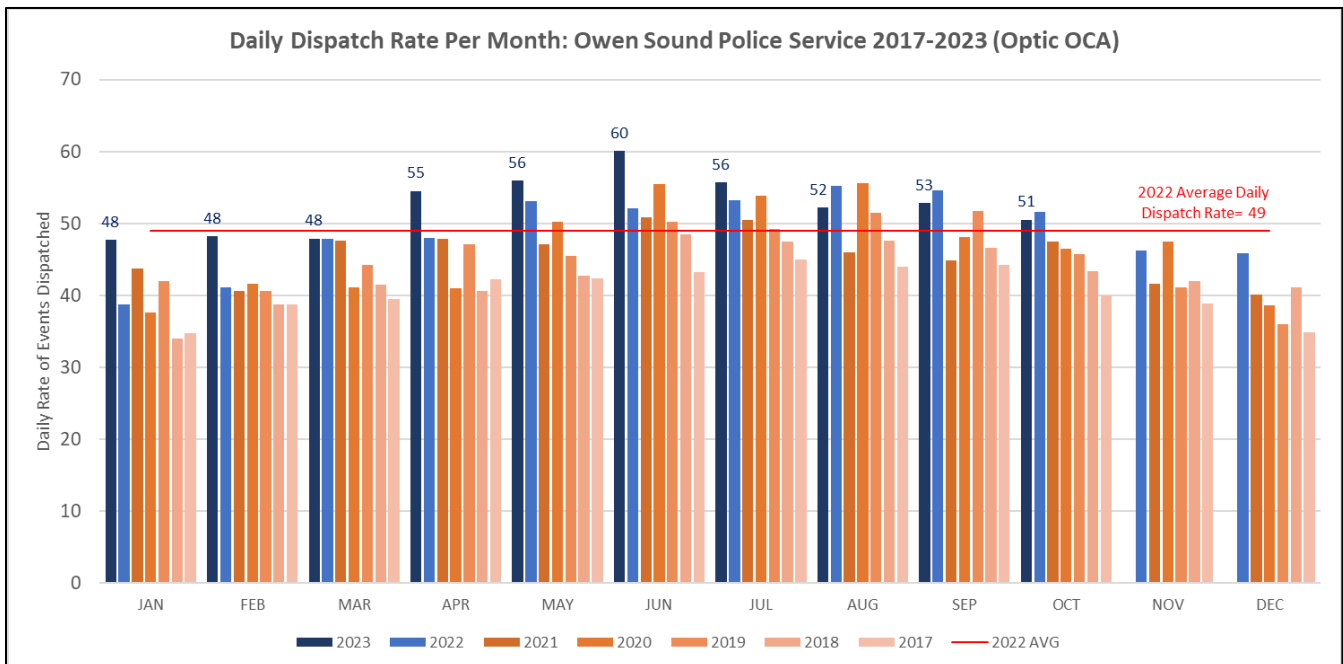
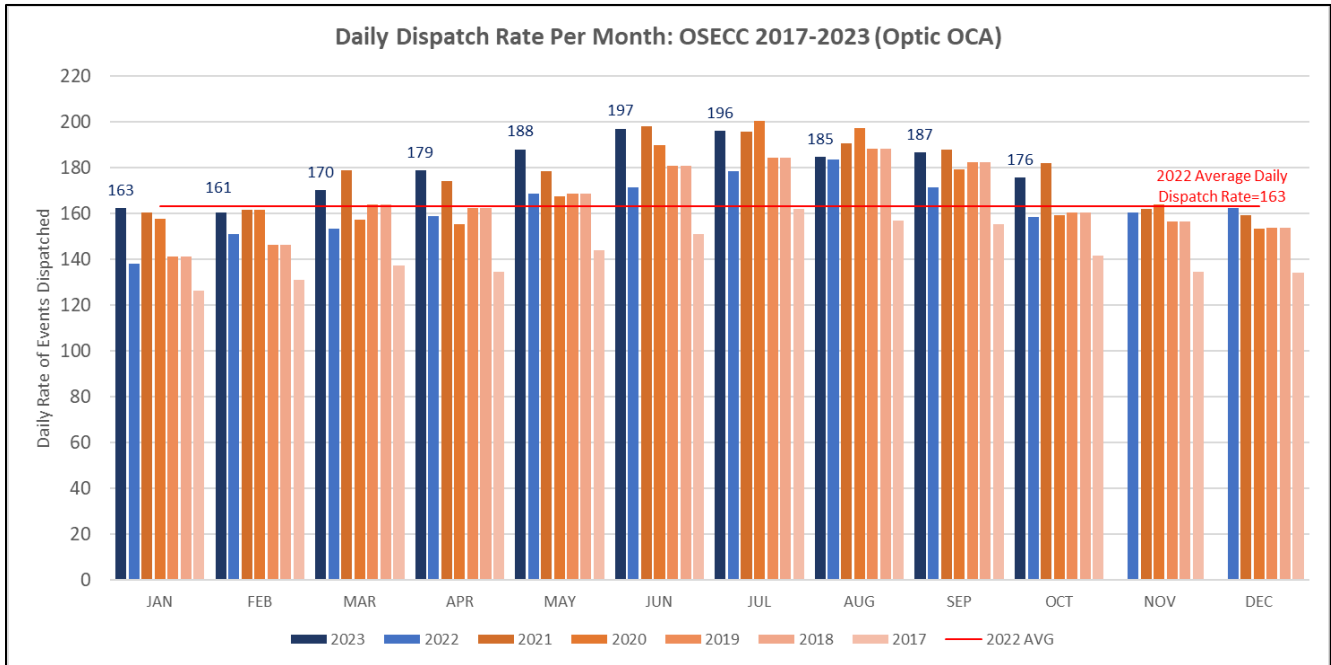
Source: Bell Flex reports	This Month October 2023	Previous Month September 2023		Same Month Previous Year October 2022	2023 Year-to-Date Jan.1-Oct.31, 2023	2022 Year-to-Date Jan.1-Oct.31, 2022	
		September 2023	% Change			Jan.1-Oct.31, 2022	% Change
<b>All 911 Calls (Number)</b>	5,664	6,262	-9.5%	5,749	66,582	58,906	13.0%
Avg Daily Rate	182.7	208.7	-12.5%	185.5	218.9	193.8	13.0%
<b>No Answer 911 Calls (Number)</b>	494	674	-26.7%	559	8,915	6,964	28.0%
<b>Answered 911 Calls (Number)</b>	5,170	5,588	-7.5%	5,190	57,667	51,942	11.0%
Avg Daily Rate	166.8	186.3	-10.5%	167.4	189.5	170.9	10.9%
<b>Transferred to Secondary PSAP (Number)</b>	3,608	3,885	-7.1%	3,729	40,303	37,545	7.3%
<b>Dispatched by OSECC (Number)</b>	1,562	1,703	-8.3%	1,461	17,363	14,397	20.6%
Avg Daily Rate	50.4	56.8	-11.3%	47.1	57.0	47.4	20.3%



# DISPATCHED CAD EVENTS IN OSECC

Source: OPTIC's OnCallAnalytics	This Month October 2023	Previous Month		Same Month Previous Year October 2022	2023 Year-to-Date Jan.1-Oct.31, 2023	2022*	
		September 2023	% Change			Jan.1-Oct.31, 2022	% Change
<b>All CAD Events in OSECC (Number)</b>	<b>5,450</b>	<b>5,603</b>	<b>-2.7%</b>	<b>4,914</b>	<b>54,784</b>	<b>49,705</b>	<b>10.2%</b>
All Police (inc. OSPS)*	4,984	5,096	-2.2%	4,430	49,219	45,657	7.8%
All Fire	455	495	-8.1%	471	4,677	4,068	15.0%
Grey County Transport	11	13	-15.4%	13	888	998	-11.0%
OSPS	1,567	1,584	-1.1%	1,601	15,990	15,095	5.9%
<b>All CAD Events in OSECC (Avg Daily Rate)</b>	<b>175.8</b>	<b>186.8</b>	<b>-5.9%</b>	<b>158.5</b>	<b>180.2</b>	<b>163.5</b>	<b>10.2%</b>
All Police (inc. OSPS)*	160.8	169.9	-5.4%	142.9	161.9	150.2	7.8%
All Fire	14.7	16.5	-11.0%	15.2	15.4	13.4	15.0%
Grey County Transport	0.4	0.4	-18.1%	0.4	2.9	3.3	-11.0%
OSPS	50.5	52.8	-4.3%	51.6	52.6	49.7	5.9%

\*excludes DrydenPS from Jan&Feb 2022



# Owen Sound Emergency Communications Centre (OSECC)

## November 2023 NEWS

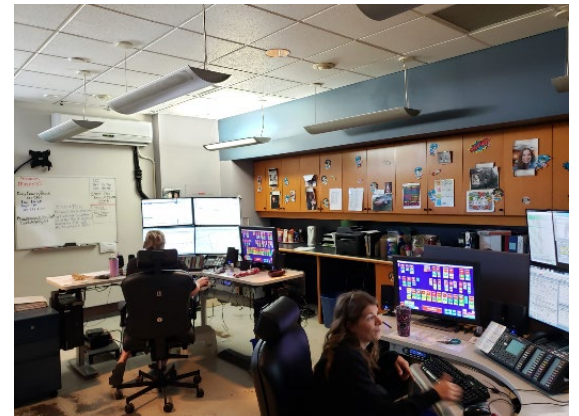


### Ongoing Communication

- OSECC is committed to improving ongoing communications with our partners.
- Following a September 14<sup>th</sup> meeting with Cobourg Police Service, OSPS arranged to regularly meet with representatives from all police services dispatched by OSECC. This meeting was held September 21<sup>st</sup> with action items documented.
- A form to better track and follow-up on issues is attached for your use. This form is designed to also offer the opportunity to recognize our sworn and civilian members who go above and beyond. Your feedback on this form is welcome.
- The next quarterly OSECC meeting with police partners is scheduled for **January 18, 2024, at 11:00am**. OSECC is also planning to start a regular meeting with fire partners in 2024.
- OSECC wants to hear from you and will be conducting a satisfaction survey before the end of 2023. Watch for an electronic link coming soon.
- Also watch for Chris Hill's upcoming article on NG911 in the next HQ Magazine.
- If you have any ideas or content for this regular newsletter, send your feedback to Marg Gloade [mgloade@owensoundpolice.com](mailto:mgloade@owensoundpolice.com)

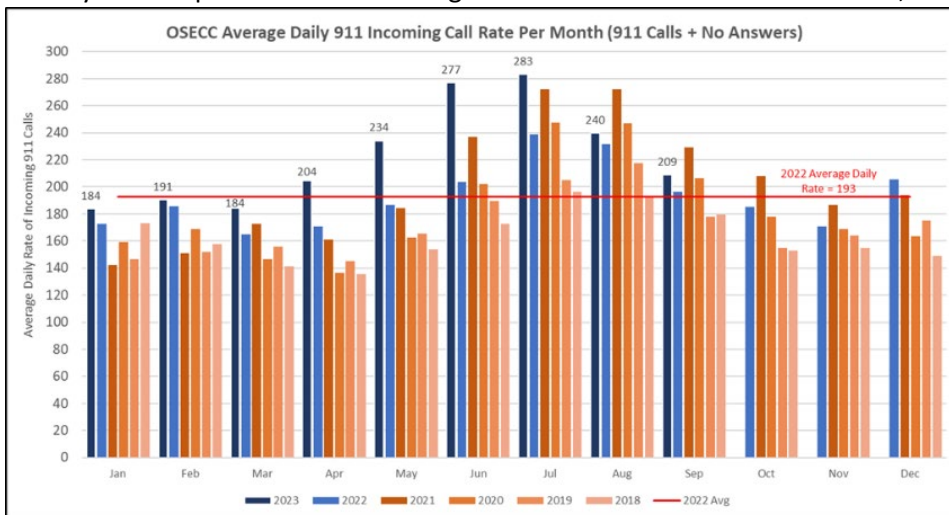
### OSECC News

- The City of Owen Sound posted the RFT for the new OSPS 911 Dispatch Centre Construction. This bid will close November 15, 2023. The OSECC looks forward to a significantly larger, modern, renovated space to call home in 2024.
- OSECC signed Kawartha Lakes Police Service (KLPS) as a client for implementation/consultation and support over 5 years. This is well underway and has included software purchases on behalf of KLPS as well as Bell Canada meetings and paperwork.
- OSECC onboarded a radio solution with Saugeen First Nations allowing greater integration and information sharing for meeting National Fire Protection Association (NFPA) standards.



The current OSECC main Communications Centre.

- July 2023 experienced a record high volume of 911 calls into the OSECC, with an average daily rate of 283/day.



The volume of “no answer” calls declined significantly in September. Year-to-date, as of the end of September, the volume of calls dispatched by the OSECC in 2023 has increased by 10% compared to 2022.

## NG911 Update

- The OSECC's alternate site, located at the Owen Sound Operations Centre, is now renovated with four fully functional workstations, and two more in progress. IT is working on getting this site certified by Bell Canada by the end of 2023. NG911 training will then follow at the alternate site.
- Significant work has occurred on hosted NG911 paperwork for nine communication centres (6 main and 3 back-up) in addition to OSECC. This paperwork is due by end of October for project planning, and includes Bell Canada assessment forms necessary to move forward with NG911.
- Over the last few months, NG911 transfer tests with Toronto Fire and Oshawa EMS were completed. To-date, no agency has yet completed these certification tests, but Toronto Fire is progressing along. Infrastructure work to support the NG911 Call Hosted Solution is also underway.
- Welcome to the OSECC's new IT Technician, Mat Mahoney, who is supporting NG911 transition. Mat brings with him network administration and project design experience, and will be focused on the OSECC's necessary certification tests for NG911 go-live.
- A new Bell fibre circuit for geo-diversity is required at the OSECC main Communications Centre site. Bell anticipates this will take 6 to 9-months and it will provide full redundancy to the main site in case of natural disaster, equipment failure, cuts, etc. A temporary solution is in place until this full diversity is complete.
- Many of our partners are in a similar situation: waiting for Bell certification and new Bell fibre. Once the fibre installs are completed for OSECC, the IT team will assist and support our partners.



*Mat Mahoney, IT Technician*

## Staff

- As of the end of September, the OSECC was carrying 12 part-time Communicator vacancies. This has led to added pressures on the dispatching team who have stepped up and filled overtime shifts. We appreciate their dedication and remind everyone to have a little bit more patience during interactions. Ongoing work continues to promote dispatching as a career and to recruit new candidates.
- We are excited to welcome 5 new Communicators who onboarded on October 30<sup>th</sup>. Over the next 10 weeks, they are training in the classroom and with hands-on call taking, and will transition to their mentors mid-January 2024.
- Many of you only hear the voices of the Rock Stars in the OSECC... Here are some of their smiling faces:



*Top left: Lina Francisco; top right: Kendall Jardin and Heather Johnson-Myiow; left middle: Jeannie Koczan and Shannon Alexander (resigned); bottom left: Amy Byers; bottom right: Sadie Alderman (Records), Lina Francisco, Lisa Reid-Brady (Records), Michelle Guindon, co-operative student, and Melissa Thompson.*



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Information Technology (Non-Comm Centre)  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** November 19 2023

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### RECOMMENDATION(S):

For Information Purposes

### REPORT:

In the month of October, IT attended meetings with Chief Ambrose at City Hall in regards to future video products for providing safety solutions at fixed and mobile locations. This would allow for basic data such as radar, traffic counts and video surveillance of key areas for investigative purposes.

Further meetings were held with City Hall for Cyber Insurance/IT Insurance in case of ransomware/disaster scenario that required assistance from a vendor such as Deloitte/KPMG or other for remediation/restoration of services and business continuity. These meetings are still on-going and waiting on AIG to complete initial renewals.

In Mapping, OSPS IT has completed a map for Kawartha Lakes and is now processing North Bay Police. Toronto Housing is anticipated to start shortly after the new year. This map would cover the GTA and be a lengthy/extensive build.

Ongoing meetings and progress for the Digital Evidence Management System on usage/policy. Recently, our camera system monitoring station was modified to allow direct access to DEMS for uploading of video from the viewing terminals.

Ongoing meetings and development of our new website using the GovStack platform via GHD (same vendor as City). Most recent development is we have sent the new vendor a copy of current website with content for migration of select items to be used with new content. Archived content such as board minutes as included.

**Substantial NG911/Dispatch work**

Please see Comm Centre Report for details

**FINANCIAL/RISK IMPLICATION(S):**

Ability to provide adequate services to contracted partners for NG911 as well as other IT services in mission critical manner.

**OPERATIONS PLAN:**

Sustainability Goal 1d) by developing a long-term information technology (IT) plan that anticipates future IT priorities and demands

S 4b) by forecasting long term OSPS budgeting requirements

**ATTACHMENT(S):**

Nil

**SUBMITTED BY:**

Christopher Hill, Director of IT

CITY OF OWEN SOUND  
POLICE SERVICES  
For the Twelve Months Ending December 31, 2023

	DEC	YTD	VARIANCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	BUDGET	FORECAST													
2410 POL SERV BOARD GENERAL	\$17,706.68	\$28,563.02	\$10,856.34	\$3,630.83	\$3,595.47	\$6,296.65	\$3,345.61	\$3,273.07	\$6,795.59	\$3,506.81	\$2,741.11	\$6,112.43	\$8,737.72	\$4,142.93	(\$23,615.20)
2420 POL SERV BOARD ADMIN	19,630.00	12,871.75	-6,758.25	1,605.11	1,811.33	1,488.75	0.00	3,108.02	502.33	0.00	112.50	0.00	4,319.74	314.70	-390.73
2501 POLICE FORCE GENERAL	-229,520.00	-229,519.15	0.85	0.00	-57,379.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-172,139.89	0.00	0.00
2505 CSP CORE PROGRAM	-265,568.00	-276,141.78	-10,573.78	14,205.25	-101,257.40	17,147.70	9,722.09	11,707.06	8,327.42	6,810.97	7,445.70	5,867.64	-269,530.28	5,376.87	8,035.20
2510 POLICE FORCE PERSONELL	6,722,442.85	6,790,826.71	68,383.86	508,795.77	504,644.64	519,971.91	520,056.13	523,032.47	761,933.87	578,579.44	516,302.35	531,744.04	513,337.26	528,356.44	784,072.39
2511 PAID DUTY	-29,000.00	-17,492.15	11,507.85	1,768.99	-2,617.43	0.00	-2,458.57	-1,488.00	614.68	0.00	-4,398.51	-4,126.53	-136.46	0.00	-4,650.32
2512 R.I.D.E. PROGRAM	0.00	-938.06	-938.06	932.54	1,772.06	941.41	0.00	0.00	0.00	-12,900.00	266.47	488.21	3,143.73	2,936.43	1,481.09
2513 AUXILIARY POLICE EXPENSE	3,500.00	4,855.55	1,355.55	44.75	576.81	1,026.16	0.00	0.00	0.00	57.50	458.73	207.97	0.00	2,416.47	67.16
2514 COM POLICE PARTNERSHP	0	2043.68	2043.68	282.61	195.62	176	74.28	293.78	210.8	213.13	-1446.22	510.92	510.92	510.92	510.92
2515 CRIMINAL SERVICE INTELLIGENCE	0.00	-7.32	-7.32	465.46	465.46	-6,940.48	0.00	750.28	750.28	750.28	750.28	750.28	750.28	750.28	750.28
2520 CRIME PREVENTION	102,131.01	81,942.70	-20,188.31	-10,889.94	9,966.09	13,315.96	6,991.67	7,514.36	13,372.18	-14,404.46	19,576.73	9,501.36	3,317.33	9,530.61	14,150.81
2522 USE OF FORCE TRAINING	12,000.00	12,481.69	481.69	3,536.26	0.00	0.00	242.51	0.00	39.58	7,153.74	712.32	0.00	0.00	714.09	83.19
2523 POLICE FORCE ADMIN	122,849.44	110,440.81	-12,408.63	841.47	7,246.27	19,014.80	10,231.18	10,198.46	13,979.90	13,167.84	-4,720.06	12,893.70	16,275.30	9,804.87	7,477.13
2530 POC (HUMAN TRAFFIC)	0.00	-55,131.50	-55,131.50	-28,450.00	0.00	264.72	0.00	1,503.78	-28,450.00	0.00	0.00	0.00	0.00	0.00	0.00
2580 EQUIPMENT	402,633.00	349,283.86	-53,349.14	86,262.00	38,897.92	45,161.80	17,533.73	28,088.23	19,863.44	30,613.01	11,652.29	9,947.76	22,817.06	12,880.71	25,565.91
2586 CARAVAN 05EE66	4,113.00	610.56	-3,502.44	0.00	0.00	0.00	0.00	0.00	610.56	0.00	0.00	0.00	0.00	0.00	0.00
2601 CIVILIANS GENERAL	-1,932,651.00	-1,932,506.98	144.02	-738,777.28	-49,569.48	-141,942.49	-142,918.80	-53,919.24	-133,938.40	-149,890.01	-56,099.59	-154,186.45	-155,162.76	-61,813.44	-94,289.04
2610 POLICE CIVILIANS PERSONNEL	1,863,950.66	1,760,420.49	-103,530.18	130,683.75	135,019.53	153,052.89	144,798.10	123,246.57	198,094.78	143,654.25	140,794.19	138,423.54	133,586.64	128,586.20	190,480.05
2611 RECORDS/DATA ENTRY	435,279.50	427,116.98	-8,162.52	50,236.32	43,993.77	39,761.92	38,184.06	38,835.60	63,453.31	41,069.13	44,245.43	33,126.33	40,301.94	-11,993.47	5,902.64
2612 SECRETARIAL/FINANCIAL	155,047.78	148,344.51	-6,703.27	7,560.14	7,560.14	7,560.14	7,560.14	9,935.08	18,650.60	12,665.82	12,427.42	12,814.48	14,902.51	14,577.84	22,130.20
2613 IDENTIFICATION UNIT	111,765.22	111,823.51	58.29	8,538.39	8,538.38	8,538.38	8,538.38	8,538.38	12,807.57	8,619.47	8,619.46	8,619.46	8,619.46	8,619.46	13,226.72
2614 TAXI LICENCE	-3,847.15	-2,678.89	1,168.26	371.67	801.66	786.66	686.66	711.66	929.99	843.41	538.42	873.42	563.42	793.42	-10,579.28
2615 SWITCHBOARD	183,647.47	298,509.26	114,861.79	17,474.85	18,842.31	23,996.70	24,154.92	19,953.35	49,782.61	26,140.53	26,401.06	16,600.25	12,385.81	23,896.58	38,880.29
2617 CELL BLOCK MONITORING/TPRC	-0.12	-5,115.32	-5,115.20	7,145.64	7,384.73	8,237.78	7,700.98	6,885.30	12,584.27	9,654.48	8,702.25	9,566.71	9,638.94	7,108.40	-99,724.80
2618 POLICE INFORMATION TECHNOLOGY	135,322.84	188,117.68	52,794.84	-63,403.39	19,290.42	17,252.65	19,243.17	16,146.34	30,261.01	21,258.32	24,148.16	18,720.10	13,351.22	31,057.52	40,792.16
2620 POLICE CIVILIANS ADMIN	30,000.00	62,817.83	32,817.83	2,213.36	7,758.13	9,549.05	7,351.02	7,632.09	8,017.12	7,062.14	583.56	-1,200.73	-220.83	7,036.46	7,036.46
2680 EQUIPMENT	10,000.00	26,854.07	16,854.07	0.00	122.01	170.96	707.48	1,049.38	23,879.91	22,172.90	-21,428.34	3,078.43	-4,160.48	1,261.82	0.00
2710 COURT SECURITY PERSONNEL	240,624.69	240,070.11	-554.58	18,188.03	18,284.69	18,188.02	18,188.02	18,363.34	27,657.72	18,504.04	18,504.04	18,504.04	18,504.04	18,802.29	28,381.84
2711 SPECIAL CONSTABLES	38,391.24	234,327.33	195,936.09	37,537.11	43,318.02	38,834.35	39,194.11	-38,619.89	-21,296.18	53,848.27	44,426.49	43,449.61	-39,029.99	43,268.64	-10,603.21
2720 COURT SECURITY ADMIN	2,600.00	4,899.95	2,299.95	680.60	1,315.86	942.98	-374.86	412.77	814.72	372.57	400.00	-150.35	-393.83	363.92	515.57
	<b>8,153,049.11</b>	<b>8,377,690.89</b>	<b>224,641.78</b>	<b>61,480.29</b>	<b>670,577.75</b>	<b>802,795.37</b>	<b>738,752.01</b>	<b>747,152.24</b>	<b>1,090,249.66</b>	<b>829,523.58</b>	<b>801,716.24</b>	<b>722,136.62</b>	<b>184,288.80</b>	<b>789,300.96</b>	<b>945,687.42</b>



CITY OF OWEN SOUND  
POLICE SERVICES BOARD  
For the Twelve Months Ending December 31, 2023

	DEC	YTD	VARIANCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	BUDGET	FORECAST													
POL SERV BOARD GENERAL:															
11-3000-2410-59210	FROM PRIOR RESERVES	-32,500.00	-32,500.00	0.00											-32,500.00
11-3000-2410-61101	REMUNERATION	11,200.00	9,813.60	-1,386.40		2,781.00			2,310.60			1,941.00			2,781.00
11-3000-2410-61112	WAGES-PARTTIME	6,598.00	11,820.90	5,222.90	932.88	824.72	777.40	615.16	554.32	1,646.64	750.36	108.16	1,299.68	1,101.88	1,283.88
11-3000-2410-61210	PAYROLL BENEFIT OVERHEAD	1,055.68	1,982.25	926.57	163.80	158.60	126.10	118.30	106.60	226.20	144.30	20.80	88.40	211.90	246.90
11-3000-2410-61410	PAYROLL ACCRUAL EXPENSE		0.00	0.00	-78.00										78.00
11-3000-2410-63134	APPRECIATION FUNCTIONS		6,100.47	6,100.47										4,811.79	1,117.48
11-3000-2410-65810	EMP EARNINGS ALLOCATION	22,500.00	22,500.00	0.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00	1,875.00
11-3000-2410-65815	POLICE EARNINGS REALLOCATION	8,853.00	8,845.80	-7.20	737.15	737.15	737.15	737.15	737.15	737.15	737.15	737.15	737.15	737.15	737.15
Total POL SERV BOARD GENERAL															
		17,706.68	28,563.02	10,856.34	3,630.83	3,595.47	6,296.65	3,345.61	3,273.07	6,795.59	3,506.81	2,741.11	6,112.43	8,737.72	4,142.93
POL SERV BOARD ADMIN:															
11-3000-2420-59210	FROM PRIOR RESERVES		0.00	0.00											
11-3000-2420-63120	PROFESSIONAL DEVELOPMENT	6,000.00	422.10	-5,577.90						217.40					204.70
11-3000-2420-63128	MEMBERSHIPS	3,630.00	250.00	-3,380.00	250.00										
11-3000-2420-63130	MEETING EXPENSES	1,000.00	0.00	-1,000.00											
11-3000-2420-63240	ADVERTISING		3,000.00	3,000.00				2,500.00						500.00	
11-3000-2420-64110	LEGAL FEES	9,000.00	4,819.07	-4,180.93	337.51	793.73	1,488.75		608.02	284.93				1,696.86	-390.73
11-3000-2420-64130	CONSULTANT FEES		4,380.58	4,380.58	1,017.60	1,017.60					112.50			2,122.88	110.00
Total POL SERV BOARD ADMIN															
		19,630.00	12,871.75	-6,758.25	1,605.11	1,811.33	1,488.75	0.00	3,108.02	502.33	0.00	112.50	0.00	4,319.74	314.70
<b>37,336.68    41,434.77    4,098.09    5,235.94    5,406.80    7,785.40    3,345.61    6,381.09    7,297.92    3,506.81    2,853.61    6,112.43    13,057.46    4,457.63    -24,005.93</b>															
3100 OFFICERS			-72,325.70												
3200 CIVILIANS			95,187.93												
3300 COURT AND PRISONER			197,681.46												
FORECAST VARIANCE			224,641.78												



CITY OF OWEN SOUND  
POLICE OFFICERS  
For the Twelve Months Ending December 31, 2023

	DEC	YTD	VARIANCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	BUDGET	FORECAST													
<b>POLICE FORCE GENERAL:</b>															
11-3100-2501-51220 OTHER ONTARIO GRANTS	-229,520.00	-229,519.15	0.85		-57,379.26										-172,139.89
Total POLICE FORCE GENERAL	-229,520.00	-229,519.15	0.85	0.00	-57,379.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-172,139.89	0.00	0.00
<b>CSP CORE PROGRAM:</b>															
11-3100-2505-51220 CSP CORE GRANT	-366,951.00	-387,397.07	-20,446.07		-112,182.30										-275,214.77
11-3100-2505-61112 PART TIME WAGES		65,052.00	65,052.00	6,809.40	6,762.60	4,914.00	5,194.80	4,492.80	6,973.20	4,726.80	4,492.80	4,726.80	4,492.80	4,492.80	6,739.20
11-3100-2505-61210 PAYROLL BENEFIT OVERHEAD		12,510.00	12,510.00	1,309.50	1,300.50	945.00	999.00	864.00	1,341.00	909.00	909.00	909.00	909.00	864.00	1,296.00
11-3100-2505-61410 PAYROLL ACCRUAL EXPENSE		-1,305.00	-1,305.00	-1,305.00											
11-3100-2505-63120 PROFESSIONAL DEVELOPMENT		7,069.83	7,069.83	1,700.00	850.00	3,854.83	600.00				65.00				
11-3100-2505-63244 PROMOTIONAL EXPENSE - OUTREACH	17,000.00	6,039.36	-10,960.64		338.13	264.58	2,928.29	350.00			1,975.21	183.15			
		214.83	214.83							48.69	48.69	48.69	48.69	20.07	
11-3100-2505-63684 EQUIPMENT	84,383.00	21,674.27	-62,708.73	5,691.35	1,673.67	7,169.29		6,000.26	13.22	1,126.48					
Total CSP CORE PROGRAM	-265,568.00	-276,141.78	-10,573.78	14,205.25	-101,257.40	17,147.70	9,722.09	11,707.06	8,327.42	6,810.97	7,445.70	5,867.64	-269,530.28	5,376.87	8,035.20
<b>POLICE FORCE PERSONELL:</b>															
11-3100-2510-61110 WAGES-FULL TIME	4,666,348.00	4,546,164.28	-120,183.73	357,190.13	355,180.21	353,037.50	353,968.39	348,902.19	513,032.50	352,420.02	345,060.93	346,269.72	344,094.16	350,803.41	526,205.12
11-3100-2510-61112 WAGES-PARTTIME	264,034.00	257,511.81	-6,522.20	17,154.62	18,448.65	16,983.78	18,781.07	21,068.66	32,748.25	23,586.45	19,664.69	23,372.24	16,637.47	19,626.37	29,439.56
11-3100-2510-61114 WAGES-OVERTIME	90,000.00	148,842.37	58,842.37	5,745.21	2,871.59	4,885.46	9,987.04	5,980.74	13,268.07	42,454.43	11,584.98	24,021.30	9,806.88	9,413.37	8,823.30
11-3100-2510-61132 WSIB EARNINGS RECOVERY	-59,640.36	-98,180.67	-38,540.31	-9,983.93	-10,335.92	-10,335.92	-10,335.92	-12,972.28	-10,335.92	-7,963.20	-7,594.80	-5,063.20	-2,531.60	-5,063.20	-5,664.78
11-3100-2510-61190 CONTINGENCY	-140,414.00	0.00	140,414.00												
11-3100-2510-61210 PAYROLL BENEFIT OVERHEAD	1,535,803.66	1,559,102.11	23,298.45	121,751.76	120,918.94	120,813.29	122,421.54	119,354.96	176,098.96	121,744.40	118,453.74	119,650.97	117,543.87	120,139.87	180,209.81
11-3100-2510-61260 CLOTHING & C. ALLOWANCE	14,500.00	10,274.33	-4,225.67	197.82	225.69	3,634.33			179.90	1,411.57			2,514.40	143.19	1,967.43
11-3100-2510-61262 UNIFORMS & EQUIPMENT	35,000.00	31,914.22	-3,085.78	304.77	3,026.41	40.70		3,680.60	5,995.43	7,247.82	3,905.99	1,414.30	1,460.82	4,640.56	196.82
11-3100-2510-61282 PENSIONERS BENEFITS	164,450.00	185,329.97	20,879.97	13,838.30	10,027.02	13,775.82	13,166.67	13,860.40	13,949.46	29,830.65	14,746.37	15,471.34	15,596.30	15,533.82	15,533.82
11-3100-2510-61410 PAYROLL ACCRUAL EXPENSE		15,126.63	15,126.63	-4,258.84											19,385.47
11-3100-2510-63110 CAR ALLOWANCES	12,000.00	12,000.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
11-3100-2510-63112 TRAVEL EXPENSES	1,500.00	1,647.97	147.97		139.11	47.38		16.61	46.68		22.33	96.50		1,103.58	175.78
11-3100-2510-63120 PROFESSIONAL DEVELOPMENT	75,000.00	58,647.71	-16,352.29	178.08	1,062.32	8,184.34	6,286.12	16,914.53	7,640.60	2,166.60	4,761.33	814.08	2,386.94	6,336.31	1,916.46
11-3100-2510-63128 MEMBERSHIPS	8,000.00	6,584.43	-1,415.57	1,327.49	286.24	172.66	38.01	570.93	3,654.81	25.57	41.66	41.66	172.89	24.03	228.48
11-3100-2510-65815 POLICE EARNINGS REALLOCATION	55,861.55	55,861.56	0.01	4,655.13	4,655.13	4,655.13	4,655.13	4,655.13	4,655.13	4,655.13	4,655.13	4,655.13	4,655.13	4,655.13	4,655.13
Total POLICE FORCE PERSONELL	6,722,442.85	6,790,826.71	68,383.86	508,795.77	504,644.64	519,971.91	520,056.13	523,032.47	761,933.87	578,579.44	516,302.35	531,744.04	513,337.26	528,356.44	784,072.39
<b>PAID DUTY:</b>															
11-3100-2511-53410 REVENUE	-45,000.00	-27,091.58	17,908.42		-2,925.08		-2,766.22	-2,495.70			-5,525.72	-7,095.58	-1,386.50		-4,896.78
11-3100-2511-61114 WAGES-OVERTIME	16,000.00	9,599.43	-6,400.57	1,768.99	307.65		307.65	1,007.70	614.68		1,127.21	2,969.05	1,250.04		246.46
Total PAID DUTY	-29,000.00	-17,492.15	11,507.85	1,768.99	-2,617.43	0.00	-2,458.57	-1,488.00	614.68	0.00	-4,398.51	-4,126.53	-136.46	0.00	-4,650.32
<b>R.I.D.E. PROGRAM:</b>															
11-3100-2512-51220 OTHER ONTARIO GRANTS	-13,618.00	-12,900.00	718.00							-12,900.00					
11-3100-2512-61114 WAGES-OVERTIME	13,618.00	11,961.94	-1,656.06	932.54	1,772.06	941.41					266.47	488.21	3,143.73	2,936.43	1,481.09
Total R.I.D.E. PROGRAM	0.00	-938.06	-938.06	932.54	1,772.06	941.41	0.00	0.00	0.00	-12,900.00	266.47	488.21	3,143.73	2,936.43	1,481.09
<b>AUXILIARY POLICE EXPENSE:</b>															
11-3100-2513-61260 CLOTHING & C. ALLOWANCE	1,500.00	90.06	-1,409.94		90.06										
11-3100-2513-61262 UNIFORMS & EQUIPMENT	1,500.00	1,286.77	-213.23	44.75	35.56	680.57					458.73				67.16
11-3100-2513-63120 PROFESSIONAL DEVELOPMENT	500.00	3,213.25	2,713.25		451.19	345.59								2,416.47	
11-3100-2513-63410 MISCELLANEOUS EXPENSE		265.47	265.47							57.50		207.97			
Total AUXILIARY POLICE EXPENSE	3,500.00	4,855.55	1,355.55	44.75	576.81	1,026.16	0.00	0.00	0.00	57.50	458.73	207.97	0.00	2,416.47	67.16
<b>COM POLICE PARTNERSHP:</b>															
11-3100-2514-64510 BANK SERVICE CHARGES		2,043.68	2,043.68	282.61	195.62	176.00	74.28	293.78	210.80	213.13	-1,446.22	510.92	510.92	510.92	510.92
Total COM POLICE PARTNERSHP	0	2,043.68	2,043.68	282.61	195.62	176	74.28	293.78	210.8	213.13	-1,446.22	510.92	510.92	510.92	510.92
<b>CRIMINAL SERVICE INTELLIGENCE:</b>															
11-3100-2515-51220 ONTARIO GRANT	-8,000.00	-8,000.00	0.00			-8,000.00									
11-3100-2515-61110 WAGES - FULL TIME	2,414.00	0.00	-2,414.00												
11-3100-2515-64560 VEHICLE LEASE	5,586.00	7,992.68	2,406.68	465.46	465.46	1,059.52		750.28	750.28	750.28	750.28	750.28	750.28	750.28	750.28
Total CRIMINAL SERVICE INTELLIGENCE	0.00	-7.32	-7.32	465.46	465.46	-6,940.48	0.00	750.28	750.28	750.28	750.28	750.28	750.28	750.28	750.28
<b>CRIME PREVENTION:</b>															
11-3100-2520-51220 OTHER ONTARIO GRANTS	-21,172.00	-33,158.00	-11,986.00							-28,261.00				-4,897.00	
11-3100-2520-56210 DONATIONS	-4,000.00	-22,308.09	-18,308.09	-19,352.09				-956.00							-2,000.00
11-3100-2520-61110 WAGES-FULL TIME	73,897.00	73,896.16	-0.84	5,657.44	5,657.44	5,657.44	5,657.44	5,657.44	8,486.16	5,711.20	5,711.20	5,711.20	5,711.20	5,711.20	8,566.80
11-3100-2520-61112 WAGES-PARTTIME	20,000.00	18,396.64	-1,603.36	466.68	942.29	681.28		132.78	824.39	5,711.20	6,172.63	1,598.13	158.19	1,581.82	2,372.73
		819.94	819.94							819.94					
11-3100-2520-61210 PAYROLL BENEFIT OVERHEAD	27,586.01	27,942.01	356.00	1,956.72	2,048.17	1,997.98	1,892.50	1,866.96	2,959.17	2,551.18	3,089.93	2,192.03	1,915.12	2,188.90	3,283.35

	DEC	YTD	VARIANCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
	BUDGET	FORECAST														
11-3100-2520-61260	CLOTHING & C. ALLOWANCE	120.00	143.66	23.66	35.62	27.01				27.01			27.01		27.01	
11-3100-2520-61410	PAYROLL ACCRUAL EXPENSE		262.20	262.20	-37.85										300.05	
			2,357.48	2,357.48				483.46	759.90	1,072.37	41.75					
11-3100-2520-63130	MEETING EXPENSES		86.94	86.94	86.94											
11-3100-2520-63236	MATERIALS AND SUPPLIES	4,000.00	7,462.49	3,462.49	296.60	623.71	4,854.87	216.26	957.81	209.12	-50.00		354.12			
11-3100-2520-63244	PROMOTIONAL EXPENSE	1,000.00	7,150.91	6,150.91		645.79					4,611.22				1,551.34	
11-3100-2520-63410	MISCELLANEOUS	100.00	0.00	-100.00												
			-1,500.00	-1,500.00				-1,500.00								
11-3100-2520-63610	TELEPHONES & LINE LEASES	600.00	390.36	-209.64		48.69	97.38	48.69					48.69	48.69	49.53	
	Total CRIME PREVENTION	102,131.01	81,942.70	-20,188.31	-10,889.94	9,966.09	13,315.96	6,991.67	7,514.36	13,372.18	-14,404.46	19,576.73	9,501.36	3,317.33	9,530.61	14,150.81
USE OF FORCE TRAINING:																
11-3100-2522-63236	MATERIALS AND SUPPLIES	12,000.00	12,481.69	481.69	3,536.26		242.51		39.58	7,153.74	712.32			714.09	83.19	
	Total USE OF FORCE TRAINING	12,000.00	12,481.69	481.69	3,536.26	0.00	0.00	242.51	0.00	39.58	7,153.74	712.32	0.00	0.00	714.09	83.19
POLICE FORCE ADMIN:																
11-3100-2523-63130	MEETING EXPENSES	1,000.00	443.03	-556.97	213.37	538.33	700.07	146.48		686.49	-1,120.00	-10,415.50	774.28	8,313.17	606.34	
11-3100-2523-63160	INVESTIGATION EXPENSE	7,000.00	7,313.42	313.42	-6,968.81	340.84	906.01	-809.32	502.17	920.76	5,759.74	1,169.72	938.21	402.34	254.88	
11-3100-2523-63210	POSTAGE/COURIER/SHIPPING	2,600.00	808.00	-1,792.00	208.00		1,191.94	84.09	131.47	478.13				487.84		
11-3100-2523-63224	PHOTOCOPY CHARGES	7,500.00	6,870.42	-629.58	702.12	650.08	304.46	1,321.94	1,802.82	8.28	1,841.49	831.36	1,963.41	1,321.63	1,198.50	
11-3100-2523-63234	OFFICE SUPPLIES AND EXPENSES	22,000.00	19,036.68	-2,963.32	697.46	1,936.75	5,992.55	3,520.82	1,871.30	4,937.38	1,015.73	693.46	1,036.15	1,481.08	2,861.90	
11-3100-2523-63238	SUBSCRIPTION/PUBLICATION	6,500.00	6,824.29	324.29	45.91	45.25	411.58	165.53	279.78	912.89	59.44	58.04	4,314.45	220.46	481.05	
11-3100-2523-63240	ADVERTISING	1,000.00		-1,000.00						324.68				55.00		
11-3100-2523-63410	MISCELLANEOUS EXPENSE	1,000.00	1,020.77	20.77	366.02		18.12	58.29		139.26		50.00		245.45	36.02	
11-3100-2523-63610	TELEPHONES & LINE LEASES	32,000.00	29,988.30	-2,011.70	2,242.26	3,275.17	2,819.79	2,868.06	2,735.63	3,065.52	2,826.41	985.72	1,007.39	755.87	1,427.95	
11-3100-2523-64110	LEGAL FEES	2,500.00	8,374.89	5,874.89												
11-3100-2523-64160	HR CONSULTANT	31,749.44	25,162.51	-6,586.93	2,875.29	5,750.58	2,875.29	2,875.29	2,645.77	2,645.77		2,666.12	2,778.06	2,875.29	2,875.29	
11-3100-2523-64510	BANK SERVICE CHARGES	2,400.00		-2,400.00							1,957.14	143.69				
11-3100-2523-64560	EQUIPMENT LEASE RENTAL	5,600.00	4,598.50	-1,001.50	459.85	459.85	919.70						459.85	459.85	459.85	
	Total POLICE FORCE ADMIN	122,849.44	110,440.81	-12,408.63	841.47	7,246.27	19,014.80	10,231.18	10,198.46	13,979.90	13,167.84	-4,720.06	12,893.70	16,275.30	9,804.87	7,477.13
POC GRANT (HUMAN TRAFFIC)																
11-3100-2530-51220	ONTARIO GRANT	-56,900.00	-56,900.00	0.00	-28,450.00					-28,450.00						
11-3100-2530-63120	TRAINING AND PROFESSIONAL DEVELOPMENT	12,000.00	1,247.09	-10,752.91				1,247.09								
11-3100-2530-63610	TELEPHONE COSTS	3,900.00	521.41	-3,378.59		264.72		256.69								
11-3100-2530-64130	CONSULTANT	41,000.00	0.00	-41,000.00												
	Total HUMAN TRAFFICKING	0.00	-55,131.50	-55,131.50	-28,450.00	0.00	264.72	0.00	1,503.78	-28,450.00	0.00	0.00	0.00	0.00	0.00	
EQUIPMENT:																
11-3100-2580-63482	EXPENSE RECOVERY	-1,000.00	16.24	1,016.24						16.24						
			199.00	199.00		199.00										
11-3100-2580-63622	FUEL	90,000.00	86,152.94	-3,847.06	6,794.34	6,874.15	7,407.60	7,543.48	13,151.49	19.49	9,324.52	7,177.88	7,177.88	7,177.88	6,326.35	
11-3100-2580-63626	PARTS/MATERIAL	1,000.00	13,181.21	12,181.21	6,586.25	15.26	1,830.84	131.18	383.35	3,329.60	284.34	143.76	-25.00		501.63	
11-3100-2580-63632	REPAIRS	35,000.00	28,529.89	-6,470.11	74.60	1,629.33	6,936.46	2,544.09	2,105.89	3,241.57	286.00	1,889.56	1,996.06	4,275.46	2,859.76	
11-3100-2580-63684	COMMUNICATION EQUIPMENT	6,500.00	2,135.75	-4,364.25		238.45	1,199.25				36.61				661.44	
11-3100-2580-63702	INSURANCE	54,133.00	63,303.14	9,170.14	62,948.00			355.14								
11-3100-2580-64170	SERVICE AGREEMENTS	217,000.00	155,765.69	-61,234.31	9,858.81	29,941.73	27,787.65	7,314.98	12,092.36	13,256.54	20,681.54	2,441.09	798.82	11,363.72	2,843.07	
	Total EQUIPMENT	402,633.00	349,283.86	-53,349.14	86,262.00	38,897.92	45,161.80	17,533.73	28,088.23	19,863.44	30,613.01	11,652.29	9,947.76	22,817.06	12,880.71	25,565.91
CARAVAN 05EE66:																
11-3100-2586-63632	REPAIRS	1,000.00	610.56	-389.44					610.56							
11-3100-2586-63702	INSURANCE	3,113.00		-3,113.00												
	Total CARAVAN 05EE66	4,113.00	610.56	-3,502.44	0.00	0.00	0.00	0.00	0.00	610.56	0.00	0.00	0.00	0.00	0.00	
		6,845,581.30	6,773,255.60	-72,325.70	577,795.16	402,510.78	610,079.98	562,393.02	581,600.42	791,252.71	610,041.45	546,600.08	567,785.35	118,345.25	573,277.69	837,543.76



	DEC	YTD	VARIANCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	BUDGET	FORECAST													
Total SWITCHBOARD	183,647.47	298,509.26	114,861.79	17,474.85	18,842.31	23,996.70	24,154.92	19,953.35	49,782.61	26,140.53	26,401.06	16,600.25	12,385.81	23,896.58	38,880.29
CELL BLOCK MONITORING/TPRC:															
11-3200-2617-53617 EXTERNAL POLICE REPORTS	-137,249.00	-113,000.00	24,249.00												-113,000.00
11-3200-2617-59210 FROM POLICE BOARD RESERVE (REVENUE)		0.00	0.00												
11-3200-2617-61112 WAGES - PARTTIME	118,318.00	84,183.50	-34,134.51	7,276.05	5,941.31	6,567.09	5,800.45	5,525.53	9,771.86	7,348.64	6,884.79	7,352.55	7,628.45	5,634.71	8,452.07
11-3200-2617-61114 WAGES - OVERTIME		7,508.79	7,508.79	1,082.98	300.90	407.81	785.09	297.20	933.27	892.57	493.37	797.14	543.38	390.03	585.05
11-3200-2617-61210 PAYROLL BENEFIT OVERHEAD	18,930.88	16,192.40	-2,738.48	1,399.21	1,142.52	1,262.88	1,115.44	1,062.57	1,879.14	1,413.27	1,324.09	1,417.02	1,467.11	1,083.66	1,625.49
11-3200-2617-61410 PAYROLL ACCRUAL		0.00	0.00	-2,612.60											2,612.60
Total CELL BLOCK MONITORING/TPRC	-0.12	-5,115.32	-5,115.20	7,145.64	7,384.73	8,237.78	7,700.98	6,885.30	12,584.27	9,654.48	8,702.25	9,566.71	9,638.94	7,108.40	-99,724.80
POLICE INFORMATION TECHNOLOGY:															
11-3200-2618-52070 RECORDS MANAGEMENT	-175,000.00	-149,828.60	25,171.40	-85,948.60	-3,254.80	-5,484.00	-4,737.80	-7,356.04	-7,689.00	-2,409.00	247.50	-6,603.26	-16,012.50	-450.00	-10,131.10
11-3200-2618-61110 WAGES - FULL TIME	281,983.00	281,585.62	-397.38	21,006.08	21,006.08	21,150.02	22,085.60	21,725.76	32,588.64	21,849.76	21,849.76	21,849.76	21,849.76	21,849.76	32,774.64
11-3200-2618-61114 WAGES - PART TIME		21,281.76	21,281.76										4,792.26	6,595.80	9,893.70
11-3200-2618-61114 WAGES - OVERTIME		1,889.38	1,889.38								233.34	1,656.04			
11-3200-2618-61210 PAYROLL BENEFIT OVERHEAD	93,054.39	96,938.54	3,884.15	6,932.01	6,932.02	6,979.51	7,288.25	7,169.50	10,754.25	7,210.44	7,210.44	7,210.44	8,114.58	8,454.84	12,682.26
11-3200-2618-61410 PAYROLL ACCRUAL		965.54	965.54												965.54
11-3200-2618-65815 POLICE EARNINGS RECOVERY	-64,714.55	-64,714.56	-0.01	-5,392.88	-5,392.88	-5,392.88	-5,392.88	-5,392.88	-5,392.88	-5,392.88	-5,392.88	-5,392.88	-5,392.88	-5,392.88	-5,392.88
Total POLICE INFORMATION TECHNOLOGY	135,322.84	188,117.68	52,794.84	-63,403.39	19,290.42	17,252.65	19,243.17	16,146.34	30,261.01	21,258.32	24,148.16	18,720.10	13,351.22	31,057.52	40,792.16
POLICE CIVILIANS ADMIN:															
11-3200-2620-61282 PENSIONERS BENEFITS	0.00	0.00	0.00												
11-3200-2620-63610 TELEPHONES & LINE LEASES	80,000.00	94,206.95	14,206.95	8,839.85	9,930.07	11,696.27	9,529.39	9,867.52	10,279.17	9,319.84	2,974.17	1,027.54	2,103.45	9,319.84	9,319.84
11-3200-2620-63612 TEL COST RECOVERY	-50,000.00	-31,389.12	18,610.88	-6,626.49	-2,171.94	-2,147.22	-2,178.37	-2,235.43	-2,262.05	-2,257.70	-2,390.61	-2,228.27	-2,324.28	-2,283.38	-2,283.38
Total POLICE CIVILIANS ADMIN	30,000.00	62,817.83	32,817.83	2,213.36	7,758.13	9,549.05	7,351.02	7,632.09	8,017.12	7,062.14	583.56	-1,200.73	-220.83	7,036.46	7,036.46
EQUIPMENT:															
11-3200-2680-63632 REPAIRS	10,000.00	26,854.07	16,854.07		122.01	170.96	707.48	1,049.38	23,879.91	22,172.90	-21,428.34	3,078.43	-4,160.48	1,261.82	0.00
Total EQUIPMENT	10,000.00	26,854.07	16,854.07	0.00	122.01	170.96	707.48	1,049.38	23,879.91	22,172.90	-21,428.34	3,078.43	-4,160.48	1,261.82	0.00
	988,515.20	1,083,703.13	95,187.93	-577,956.55	199,741.60	126,964.64	116,006.11	179,014.51	284,522.77	143,250.44	188,932.02	86,435.54	73,805.87	149,130.79	113,855.39

CITY OF OWEN SOUND  
COURT SECURITY  
For the Twelve Months Ending December 31, 2023

	DEC	YTD	VARIANCE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	BUDGET	FORECAST													
<b>COURT SECURITY PERSONNEL:</b>															
11-3300-2710-61110	WAGES-FULL TIME	179,793.00	179,736.30	-56.70	13,675.20	13,675.20	13,675.20	13,675.20	13,807.02	20,795.28	13,912.80	13,912.80	13,912.80	13,912.80	20,869.20
11-3300-2710-61114	WAGES-OVERTIME	1,500.00	0.00	-1,500.00											
11-3300-2710-61210	PAYROLL BENEFIT OVERHEAD	59,331.69	59,313.11	-18.58	4,512.83	4,512.82	4,512.82	4,512.82	4,556.32	6,862.44	4,591.24	4,591.24	4,591.24	4,591.24	6,886.86
11-3300-2710-61260	CLOTHING & C. ALLOWANCE		394.92	394.92		96.67								298.25	
11-3300-2710-61410	PAYROLL ACCRUAL EXPENSE		625.78	625.78											625.78
<b>Total COURT SECURITY PERSONNEL</b>		<b>240,624.69</b>	<b>240,070.11</b>	<b>-554.58</b>	<b>18,188.03</b>	<b>18,284.69</b>	<b>18,188.02</b>	<b>18,188.02</b>	<b>18,363.34</b>	<b>27,657.72</b>	<b>18,504.04</b>	<b>18,504.04</b>	<b>18,504.04</b>	<b>18,504.04</b>	<b>28,381.84</b>
<b>SPECIAL CONSTABLES:</b>															
11-3300-2711-51220	OTHER ONTARIO GRANTS	-375,000.00	-326,852.12	48,147.88					-81,402.53	-82644.53				-81,402.53	-81,402.53
11-3300-2711-61110	WAGES-FULL TIME	67,847.55	68,837.60	990.05	5,295.20	5,295.20	5,295.20	5,295.20	5,295.20	7,942.80	5,295.20	5,295.20	5,295.20	5,295.20	7,942.80
11-3300-2711-61112	WAGES-PARTTIME	266,000.00	373,617.17	107,617.17	27,534.63	29,047.73	25,940.28	26,675.75	29,240.95	41,639.32	35,766.76	29,579.88	28,714.92	27,289.90	43,312.23
11-3300-2711-61114	WAGES-OVERTIME	2,000.00	10,207.34	8,207.34	63.01	1,151.57	34.59	92.23	620.94	892.39	1,759.18	563.79	63.61	1,144.50	2,292.92
11-3300-2711-61210	PAYROLL BENEFIT OVERHEAD	64,949.69	93,884.29	28,934.60	6,983.97	7,267.96	6,678.70	6,818.31	7,312.93	10,561.22	8,562.33	7,381.43	7,224.82	6,949.14	10,886.09
11-3300-2711-61260	CLOTHING & C. ALLOWANCE	1,550.00	1,575.61	25.61			378.14				378.14			387.17	432.16
11-3300-2711-61262	UNIFORMS & EQUIPMENT	4,000.00	6,464.15	2,464.15	2,737.74	242.94	194.82				62.63	393.57	1,838.44	994.01	295.33
11-3300-2711-61282	PENSIONERS BENEFITS	3,544.00	4,046.77	502.77	312.62	312.62	312.62	312.62	312.62	312.62	625.24	312.62	312.62	312.62	5,637.80
11-3300-2711-61410	PAYROLL ACCRUAL EXPENSE		247.74	247.74	-5,390.06										
11-3300-2711-63123	JOB TRAINING COURSES	3,500.00	2,298.79	-1,201.21							1,398.79	900			
<b>Total SPECIAL CONSTABLES</b>		<b>38,391.24</b>	<b>234,327.33</b>	<b>195,936.09</b>	<b>37,537.11</b>	<b>43,318.02</b>	<b>38,834.35</b>	<b>39,194.11</b>	<b>-38,619.89</b>	<b>-21,296.18</b>	<b>53,848.27</b>	<b>44,426.49</b>	<b>43,449.61</b>	<b>-39,029.99</b>	<b>43,268.64</b>
<b>COURT SECURITY ADMIN:</b>															
11-3300-2720-63150	PRISONER & ESCORT EXP	1,000.00	6,168.50	5,168.50	600.00	200.00	765.00	164.34	780.00	677.63	400.00	400.00	350.00	691.53	834.00
11-3300-2720-63152	PRIS ESCORT EXP RECOVERY	-500.00	-3,808.96	-3,308.96				-668.49	-496.52		-203.00		-861.59	-1,085.36	-494.00
11-3300-2720-63410	MISCELLANEOUS EXPENSE	500.00	1,355.61	855.61		986.57				7.80		361.24			
11-3300-2720-63610	TELEPHONES & LINE LEASES	1,600.00	1,184.80	-415.20	80.60	129.29	177.98	129.29	129.29	129.29	175.57			57.92	175.57
<b>Total COURT SECURITY ADMIN</b>		<b>2,600.00</b>	<b>4,899.95</b>	<b>2,299.95</b>	<b>680.60</b>	<b>1,315.86</b>	<b>942.98</b>	<b>-374.86</b>	<b>412.77</b>	<b>814.72</b>	<b>372.57</b>	<b>400.00</b>	<b>-150.35</b>	<b>-393.83</b>	<b>515.57</b>
		<b>281,615.93</b>	<b>479,297.39</b>	<b>197,681.46</b>	<b>56,405.74</b>	<b>62,918.57</b>	<b>57,965.35</b>	<b>57,007.27</b>	<b>-19,843.78</b>	<b>7,176.26</b>	<b>72,724.88</b>	<b>63,330.53</b>	<b>61,803.30</b>	<b>-20,919.78</b>	<b>18,294.20</b>



## Report to the Board: Chief 's Activities October 2023

From: Chief C. Ambrose

Date: Wednesday October 22<sup>nd</sup>, 2023

- Annual Leave/Bereavement Leave/ Sick Days – 9 days
- Meeting City Staff and Chamber of Commerce- 1 hour
- Dispatch Contract Meeting/NG911 Grant – 7 hours
- OSPS Tour MP Alex Ruff – 2 hours
- Court Security Meeting – 1 hour
- OSPS Employee Appreciation Awards Evening – 5 hours
- City of Owen Sound Meetings – 3 hours
- Community Drug and Alcohol Strategy Steering Committee Meeting – 1 hour
- Budget Planning – 12 hours
- Chamber of Commerce Downtown Perceptions of Safety Meeting – 3 hours
- Hiring Interviews Cst. and Sgt. – 19 hours
- City of Owen Sound Emergency Management Training – 5 hours
- Housing and Homelessness Meeting – 1 hour
- MMHART Enhancement Planning Meeting – 2 hours
- Townhall Neighbourhood Outreach Meeting – 3 hours
- OAPSB Labour Conference Mississauga – 2 days
- New OSPS Website Planning Meeting – 1.5 hours

## Appendix "A"

Schedule of Services	Cost
Occurrence Reports	\$50.00
Motor Vehicle Accidents	\$50.00
Statements - Motor Vehicle Accidents occurrences	\$50.00/statement
Motor Vehicle Accident Reconstruction	Hard copy \$1,625.00 CD \$1,500.00
Witness Statements	\$50.00/statement
Digital Images	
Images provided on CD	\$10.00
Accompanying contact sheet	\$25.00
Images on plain paper – 4x6	(Per image) \$15.00
5x7	(Per image) \$20.00
8x10	(Per image) \$25.00
Images on photo paper – 4x6	(Per image) \$20.00
5x7	(Per image) \$25.00
8x10	(Per image) \$30.00
Photographs	
First Five Prints	\$25.00
Each Additional Print	\$5.00/photograph
Audio Tape (plus search time if applicable)	\$40.00 + hr rate for search
Video Tape	\$55.00
Transcript	
• Typewritten	\$8.00/page
Fingerprints	
• Civil - processing visa, etc.	\$25.00
Police Clearance Certificate	
• Record of conviction/no convictions for visa, foreign travel/work permits, etc.	\$50.00
Volunteer Screening for Employment or Volunteers	
• As per Ministry of Community & Social Services Policy	\$25.00
File Closure	\$25.00
Officer Interviews	Hourly 1.5 Rate - Minimum 4 Hrs. (Contractual Min.)
Paid Duty	\$80.00/hour
Towing Release	\$10.00
Compliance Administrative Fee	\$20.00



**SCHEDULE "A" – Licence Fees  
By-law 2020-01**

The licence fees to be paid under this By-law shall be as follows:

- a) the annual fee for one Taxicab
- b) the annual fee for each additional Taxicab owned by the same Owner as in (a) above
- c) the annual fee for one Limousine
- d) the annual fee for each additional Limousine owned by the same Owner as in (c) above
- e) for each new Driver including an Agent-Driver for a one-year period
- f) for the renewal of a Driver's licence for a one-year period
- g) for the renewal of a Driver's licence for a three-year period
- h) the annual fee for a new Taxi Broker's licence
- i) for the renewal of a Taxi Broker's licence for a one-year period
- j) the replacement fee for lost or destroyed Taxicab Driver's licence
- k) replacement fee for lost or destroyed tariff card
- l) replacement fee for lost, destroyed or stolen licence plate issued by the Board
- m) the annual fee for a second drivers' licence for a one-year period
- n) for the renewal of a second drivers' licence for a one-year period

<b>Licence Fee</b>		
		January 01
	<b>2006</b>	<b>2020</b>
a) Taxicab	\$250.00	\$250.00
b) Additional Taxicab	\$250.00	\$250.00
c) Limousine	\$375.00	\$375.00
d) Additional Limousines	\$375.00	\$375.00
e) Driver/Agent	\$80.00	\$100.00
f) Renewal Driver (1 yr)	\$80.00	\$80.00
g) Renewal Driver (3 yr)	\$240.00	\$240.00
h) Broker	\$700.00	\$700.00
l) Renewal Broker (1 yr)	\$700.00	\$700.00
j) Replacement D L	\$80.00	\$80.00
k) Replacement Tariff Card	\$30.00	\$30.00
l) Replacement Plates	\$30.00	\$30.00
m) Second Drivers' (1 yr)		\$50.00
n) Renewal Second Drivers' (1 yr)		\$40.00

<b>Ride Sharing Fee</b>	
	January 01
	<b>2020</b>
a) Diver – Ride Sharing Company	\$700.00
b) Driver – Ride Sharing	\$100.00
c) Driver – Ride Sharing – renewal (1yr)	\$80.00
d) Driver – Ride Sharing – renewal (3yr)	\$240.00
e) Driver for Hire Company	\$700.00
f) Driver for Hire – Driver	\$100.00
f) Driver for Hire – Renewal (1yr)	\$80.00
g) Driver for Hire – Renewal (3yr)	\$240.00
j) Replacement Licence	\$30.00
k) Replacement Tariff Card	\$30.00

**\*\*PEDICAB: Business Licence Fee – City of Owen Sound**





## **SCHEDULE "B" – Taxicab Tariffs By-law 2020-01**

The Taxicab tariffs to be charged under this by-law shall be as follows:

By Distance:

- |                                  |                         |
|----------------------------------|-------------------------|
| a) For the pick-up (Start Rate)  | \$4.85; H.S.T. included |
| b) For each additional kilometer | \$1.15; H.S.T. included |

Hourly Rate:

- |                  |                          |
|------------------|--------------------------|
| a) For each hour | \$30.00; H.S.T. included |
|------------------|--------------------------|



**SCHEDULE "C" – Limousine  
Tariffs  
By-law 2020-  
01**

The Limousine tariffs to be charged under this By-law shall be as follows:

- a) On a trip basis, for one trip, minimum thirty dollars (\$30.00).
- b) On a time basis, minimum sixty dollars (\$60.00) for the first hour and fifty dollars (\$50.00) per hour thereafter, with the minimum amount being thirty dollars (\$30.00) per half hour.

## **OSPSB 2024 Meeting Dates**

All OSPSB meetings will start at 9:00 a.m. at the Owen Sound Police Station

January 31, 2024

February 28, 2024

March 27, 2024

April 24, 2024

May 29, 2024

June 26, 2024

September 25, 2024

October 30, 2024

November 27, 2024

December 18, 2024