



## OWEN SOUND POLICE SERVICES BOARD

Expires: Indefinite

Repeals: 2004-06 & 1998-02

Revisions: April 23, 2008

### **BY-LAW NO. 2008-08**

## **A BY-LAW TO ESTABLISH THE WAY IN WHICH BOARD MEMBERS SHOULD CONDUCT THEMSELVES IN THE PERFORMANCE OF THEIR DUTIES**

**WHEREAS** the Board pass bylaw 2004-06 on the 24<sup>th</sup> day of June, 2004; and

**WHEREAS** the Board deems it necessary to review bylaw 2004-06; and

### **Rationale:**

A Code of Conduct is an ethical principle establishing the way in which Board members conduct themselves in the performance of their duties. The public must feel confident that the Board is fulfilling its duties and responsibilities in accordance with the powers vested in it, and is doing so with integrity and professionalism. A written Code of Conduct will help ensure that all members of the Board share a common basis for acceptable conduct. These guidelines will help provide a useful reference guide and will supplement current legislative parameters within which the Board members must operate.

**THE OWEN SOUND POLICE SERVICES BOARD HEREBY ENACTS THE FOLLOWING:**

**1. Definitions:**

- 1.1 “Act” means the Police Services Act
- 1.2 “Board” means the Owen Sound Police Services Board
- 1.3 “Chief” means the Chief of the Owen Sound Police Service
- 1.4 “Member” means a member of the Owen Sound Police Services Board

**2. General:**

- 2.1 All members shall serve in a conscientious and diligent manner. No member shall use the influence of their appointment for any purpose other than to exercise their legislative responsibilities in accordance with the Act.
- 2.2 Board members shall refrain from engaging in professional or personal conduct that would discredit and/or compromise the integrity of the Board or Police Service. The Board shall be governed by the Code of Conduct pursuant to the Police Services Act as appended. Nothing in this By-Law shall be deemed to be in contravention of the Police Services Act.

**3. Confidentiality:**

- 3.1 All information, documentation, or deliberation received, reviewed or taken in closed session of the board and its committee are confidential. Members shall not disclose or release by any means to any member of the public in either verbal or written form, any confidential information acquired by virtue of their appointment, except when required by law to do so. Members shall not permit any persons other than those entitled to have access to information which is confidential.
- 3.2 The issues that shall be addressed “In Camera” are pursuant to the Police Services Act.
- 3.3 If the Board determines that a Board member has breached the Code of Conduct set out in this Regulation, the Board shall record that determination in its minutes and may;
  - a) require the member to appear before the Board and be reprimanded;
  - b) request that the Ministry of the Solicitor General conduct an investigation into the members conduct; or
  - c) request that the Ontario Civilian Commission on Police Services conduct an investigation into the member’s conduct pursuant to the Police Services Act.

This By-law shall come into full force and effect upon the final passing hereof.

Read a first and second time this        day of        , 2008.

Read a third and finally passed this        day of        , 2008.

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G. Pierce, Chair

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KJ. Calver, Secretary