



## OWEN SOUND POLICE SERVICES BOARD

Expires: Indefinite

Repeals: , 2006-06,  
2002-02, 01 & 2001-02 & 1997-01,  
20001-02, 01 & 2002-02, 2006-06,  
2014-01, 2020-01

Revisions: February 21, 2024

### BY-LAW NO. 2024-01

## **A BYLAW TO LICENSE, REGULATE AND GOVERN BROKERS, OWNERS AND DRIVERS OF TAXICABS AND OTHER VEHICLES REGULARLY USED FOR HIRE FOR THE CONVEYANCE OF PASSENGERS IN AND ABOUT THE CITY OF OWEN SOUND COMMONLY REFERRED TO AS THE TRANSPORTATION BYLAW**

**WHEREAS** the Board passed bylaw 2014-01 on the 19<sup>th</sup> day of February, 2014; and

**WHEREAS** Section 151 and Section 156 of the Municipal Act, 2001 S.O 2001, c M.25 as amended (the "Act"), authorize a municipality to pass bylaws for licensing, regulating and governing the owners and drivers of taxicabs and other vehicles used for hire, or any class or classes thereof, and the rates and fares to be charged for the conveyance of goods or passengers, and for revoking and canceling licences so granted; and

**WHEREAS** Section 23.1 and section 23.2 of the Act allows a municipality, to delegate its powers and duties; and

**WHEREAS** the Corporation of the City of Owen Sound has passed bylaw No. 1996-153 that delegates such power to the Owen Sound Police Services Board; and

**WHEREAS** the Police Services Board of the Corporation of the City of Owen Sound deems it desirable to establish a bylaw to license, regulate and govern the owners and drivers of taxicabs and other vehicles used for hire, or any class or classes thereof, and the rates and fares to be charged for the conveyance of goods or passengers, and for revoking and canceling licences so granted.

**WHEREAS** the Police Services Board deems it desirable to establish a bylaw to license,

regulate and govern Driver for Hire Companies within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the bylaw;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations

**WHEREAS** the Police Services Board deems it desirable to establish a bylaw to regulate and govern Driver for Hire - Drivers within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring as a condition of operating that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds a valid Driver's Licence issued by the Ministry of Transportation for the Province of Ontario;
- c) ensure that the health and safety of its residents and visitors are protected through the establishment of operating standards; and,
- d) ensure that the Licensee complies with all nuisance control regulations.

**WHEREAS** the Police Services Board deems it desirable to establish a by-law to license, regulate and govern Pedicabs within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided and attained by the Issuer of Licences to assist in the enforcement of the bylaw;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer;
- c) ensure that the Licensee complies with all nuisance control regulations; and,
- d) ensure compliance with all provisions of the Highway Traffic Act, R.S.O. 190, c. H8, as may be applicable.

**WHEREAS** the Police Services Board deems it desirable to establish a bylaw to license, regulate and govern Private Transportation Companies within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the bylaw;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations.

**WHEREAS** the Police Services Board deem it desirable to establish a bylaw regulate and govern Private Transportation Company Vehicles within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations.

**WHEREAS** the Owen Sound Police Service Board has deemed it expedient to pass a bylaw to regulate and govern Private Transportation Company Drivers within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring as a condition of operating that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the bylaw;
- b) ensure that the Licensee has secured and holds a valid Driver's Licence issued by the Ministry of Transportation for the Province of Ontario;
- c) ensure that the health and safety of its residents and visitors are protected through the establishment of operating standards; and,
- d) ensure that the Licensee complies with all nuisance control regulations.

**NOW THEREFORE THE POLICE SERVICES BOARD OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:**

## SECTION 1 - SHORT TITLE

1.1 This bylaw may be cited as the "Owen Sound Private Transportation Bylaw".

## SECTION 2 - DEFINITIONS

2.1 In this bylaw, the following definitions shall apply:

- a) "Board" means the Owen Sound Police Services Board
- b) "Chief of Police" means the Chief of Police for the Owen Sound Police Service.
- c) "Fare" means the fee a Person has to pay to be conveyed or to convey goods by Taxicab or Limousine.
- d) "Limousine" means a motor vehicle which may bear identification other than the number plate issued by the Ministry of Transportation for the Province of Ontario, which is kept or used for hire for the conveyance of Passengers or goods wholly within the City of Owen Sound or to any point not more than five (5) kilometers beyond its limits, but shall not include a Taxicab.
- e) "Agent/Owner" means any Person owning a Taxicab or Limousine, or having possession or control thereof under an installment purchase agreement or by way of rental, and who operates under agreement with a Taxi Broker, or who may himself/herself be a Taxi Broker licensed hereunder.
- f) "Customer" means the registered owner or his/her designate, of a private vehicle who requests, hires or contracts a driver.
- g) "Driver" means a driver of a Taxicab or Limousine who is licensed as such under this bylaw.
- h) "Driver for Hire Company" means a person defined by this by-law who facilitates, arranges or books a driver when requested, hired or contracted to provide driving services on behalf of a customer. Such service includes the transport of the customer in his/her own private vehicle from point A to point B as agreed upon.
- i) "Driver for Hire – Driver" means a person who has been requested, hired or contracted to physically drive the customer in their private vehicle from point A to point B as agreed upon.
- j) "Driver for Hire Company – Vehicle" means a vehicle owned or operated on behalf of the Driver for Hire Company and used solely for the transport of the Driver for Hire – Driver to and from each call for service.
- k) "Passenger" means in addition to its common meaning where used in context throughout this bylaw, an Individual travelling in a Taxicab or Limousine who is not paying a Fare.
- l) "Pedicab" means a vehicle propelled by muscular power for hire for the conveyance of passengers. Does not include a Taxicab, Limousine, Driver for Hire or Private Transportation Company.
- m) "Person" includes not only an individual but also a partnership, corporation or association and the heirs, successors and assigns thereof. Wherever the word "he" or "him" is used, it shall mean and include the feminine or neuter gender wherever the context so requires.
- n) "Place of Business" means a building or part thereof used for the conduct, management, or operation of a taxi business, including the keeping of records required by this bylaw, and shall include a municipal address, a telephone and published telephone number relating thereto, a sufficient area for the receipt of calls and dispatching of Taxicabs or Limousines, if any, and for the keeping of the records required by this bylaw.

- o) "Private Transportation Company" means a person who in any manner accepts, facilitates, or brokers requests for or advertises or offers transportation in a private vehicle-for-hire to passengers. Shall not include a person who facilitates "carpooling" as defined by the Public Vehicles Act., Taxicab Company, Limousine Company or Driver for Hire Company.
- p) "Private Transportation Company Vehicle" means a for hire motor vehicle with a seating capacity of less than nine (9) passengers excluding the driver used to provide transportation services to passengers.
- q) "Private Transportation Company Driver" means a person who is in care and control of a vehicle that provides transportation services to passengers through a Private Transportation Company but shall not include Taxicab Drivers, Limousine Drivers or Driver for Hire services.
- r) "Private Transportation Company Identifier" means a sign, decal, emblem, symbol or number displaying a logo or name of the Private Transportation Company through which the driver is providing transportation services to passengers and such other information required by this bylaw, in a form, size and location approved by the Issuer of Licenses.
- s) "Rate or Fare" means the basis or formulas used to calculate the rate or fare paid or charged to a customer for transportation provided by a Taxicab, Limousine, Private Transportation Company or Driver for Hire Company.
- t) "Senior" means an individual who has attained the age of sixty-five (65) years.
- u) "Taxi Broker" means a Person that operates a taxi business who accepts calls in any manner for Taxicabs or Limousines and may include a Person who takes telephone or radio calls for, or dispatches Taxicabs or Limousines owned or operated by himself or others in any manner.
- v) "Taxi Broker's Licence" means a licence issued under the provisions of this By-law to a Taxi Broker to operate a taxi business.
- w) "Taxicab" means any passenger, motor vehicle or other vehicle, regularly used for hire and licensed for the conveyance of Passengers and goods within the City of Owen Sound, having a normal seating capacity of not more than nine (9) Passengers but shall not include a public vehicle as defined in the Public Vehicles Act, R.S.O. 1990, Chapter P.54, as amended.
- x) "Taxicab Driver's Licence" means a licence issued under the provisions of this bylaw to a Driver of a Taxicab.
- y) "Taxicab Licence" means a licence issued under the provisions of this bylaw to an Agent/Owner of a motor vehicle which is, at all times or occasionally, kept or used for hire for the conveyance of Passengers or goods.

2.2 Any reference herein to the male gender shall be construed to include the female gender as well, and any reference to singular or plural shall be interpreted as the opposite number where the context so requires.

### **SECTION 3 - DUTIES OF THE CHIEF OF POLICE**

- 3.1 The Chief of Police shall have supervision over all the Persons and vehicles licensed under this bylaw together with equipment used by them and the following shall be the duties of the Chief of Police in connection with the provisions of this By-law:
  - a) On behalf of the Board to consider all applications for licence and where provided by this bylaw, to issue licences. The Chief of Police shall submit to the Board a report on these duties when required. Such report to include applications, approvals, denials, licences and notices of revocation of any licence.
  - b) To make all necessary inquiries concerning applications for licences, renewals and transfers as may be required to secure due observance of the law and of this bylaw.

- c) To make all necessary inquiries concerning the qualifications and suitability of applicants for licences and without limiting the generality of the foregoing, may test the applicant's knowledge of the City of Owen Sound, and to investigate his/her police record and as much of the applicant's personal history as is relevant.
- d) To examine and approve from time to time, and as often as may be required by the Board, every Taxicab, Limousine and the necessary equipment thereof and the condition of such Taxicab or Limousine.
- e) To keep a register of all licences which shall contain the name and address of the applicant, the amount paid for the licence, the date of issue of licence and such further records as the Board may order.
- f) To receive the fees payable for all licences and to transfer such fees to the City Treasurer.
- g) To furnish each Person taking out a Taxi Broker's or Taxicab Licence, one copy of this bylaw.
- h) To ascertain by inspection and inquiry from time to time and as often as may be required by the Board whether any Person receiving a licence continues to comply with the provisions of the law and of this bylaw.
- i) To prosecute all Persons who offend against any of the provisions of this bylaw.
- j) The Chief of Police may delegate any act or duty authorized by this bylaw other than those under Subsection 8.1.

#### **SECTION 4 - QUALIFICATIONS**

4.1 No Person shall be an Agent/Owner, Taxi Broker or Driver of a Taxicab or Limousine in the City of Owen Sound unless that Person is licensed by the Board and every applicant for a Taxi Broker's Licence, Taxicab Licence, Taxicab Driver's Licence or Limousine Driver's Licence, as well as those Persons already licensed, shall:

- a) Be able to communicate with passengers;
- b) Have attained the age of eighteen (18) years;
- c) Complete the necessary application forms;
- d) Provide proof that the applicant has been licensed to drive a motor vehicle in any province of Canada for at least two years holding an unrestricted 'G' licence and currently holds a valid driver's licence issued by the Province of Ontario. A G1 or G2 restricted 'G' Licence will not be permitted;
- e) Must successfully complete a written examination on his/her familiarity with streets, public buildings and places within the City of Owen Sound and obtain a grade of no less than seventy (70%) percent;
- f) Be in a good state of health;
- g) Be of good character; and
- h) Provide a signed waiver and pay the cost of performing an enhanced criminal record check.

4.2 This Bylaw applies to all Brokers, Owners and Drivers of Taxicabs Limousines Pedicabs and other vehicles regularly used for carrying goods or passengers in and about the City of Owen Sound.

- a) Either wholly within the City of Owen Sound, or from outside the limits of the City of Owen Sound to a destination within the limits of the City of Owen Sound, or from a point within the limits of the City of Owen Sound to any point beyond the limits of

the City of Owen Sound;

- b) Whether or not the Place of Business of the Agent/Owner, Taxi Broker, or Driver is located within the City of Owen Sound or a location outside the City of Owen Sound, so long as part of the taxi business, including the carrying of goods or Passengers, is carried on within the City of Owen Sound.

## **SECTION 5 - APPLICATIONS**

5.1 Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this bylaw.

- a) Applicants for Taxi Broker's licences received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Taxi Broker's Licence fee as set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this bylaw.

- b) Applicants for new licence(s) issued for Taxicab(s), received after June 30<sup>th</sup> and prior to December 31, in any year, will be required to pay half of the annual fee of a Taxicab Licence as set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this bylaw.

52. Every application for a Taxi Broker's Licence shall include written particulars of his/her arrangements with the owner(s) of the vehicle(s) to be used in his/her Taxi Broker business.

5.3 Every application for a licence applied for under this bylaw shall include a non-refundable payment of fifty percent (50%) of the applicable fee as set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw.

5.4 Any Person refused a licence under this By-law will be subject to a further fee as set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw to re-apply not earlier than thirty (30) days after the date of the first application, or sooner with the consent of the Chief of Police.

5.5 All licence fees as prescribed in Schedule 'A' of the Owen Sound Private Transportation Bylaw shall be paid to the Chief of Police, payable to the Owen Sound Police Service, who in turn shall transmit such monies to the City Treasurer.

5.6 Every Person who applies for a Taxi Broker's Licence must include with his/her application an approved business licence issued by the City of Owen Sound if such a business licence is required by the City.

### **5.7 DRIVER FOR HIRE:**

Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this bylaw.

- a) Applicants for Driver for Hire licence received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Driver for Hire Licence fee as set out in Schedule 'A' of this Bylaw, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this bylaw.

- b) Applicants for new licence(s) issued for Driver for Hire vehicle received after

June 30 and prior to December 31, in any year, will be required to pay half of the annual fee of a Driver for Hire Vehicle Licence as set out in Schedule 'A' of this bylaw, and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this bylaw.

**5.8 PRIVATE TRANSPORTATION COMPANY:**

Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this bylaw.

- a) Applicants for a Private Transportation Company licence received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Private Transportation Company Licence fee as set out in Schedule 'A' of the bylaw, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this bylaw.
- b) Applicants for new licence(s) issued for a Private Transportation Company vehicle received after June 30 and prior to December 31, in any year, will be required to pay half of the annual fee of a Private Transportation Company Vehicle Licence as set out in Schedule 'A' of the bylaw, and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this bylaw.

**SECTION 6 - LICENCES**

- 6.1 Subject to section 6.11 hereof, a taxi business or Taxi Broker having a Place of Business within the City of Owen Sound must meet the regulations of the City's Zoning By-law.
- 6.2 No Agent/Owner of a Taxicab or Limousine, shall use or permit the use or operation of a Taxicab or Limousine without a valid licence issued pursuant to this bylaw.
- 6.3 No Person shall drive or act as a Driver of any Taxicab or Limousine without having a licence under this bylaw from the Board, under the hand of the Chief of Police. The fee for such licence shall be as set out in Schedule 'A' of the bylaw.
- 6.4 No Person shall carry on the business of a Taxi Broker without having a current, valid licence from the Board, the fee for which is set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw; such licence shall at all times be prominently displayed at the Place of Business of the Taxi Broker.
- 6.5 Every Agent/Owner of more than one Taxicab or Limousine, required to be licensed under this bylaw, shall take out a separate licence for each Taxicab or Limousine.
- 6.6 No Agent/Owner of a Taxicab or Limousine licensed under this bylaw shall use or permit the use of any number plate upon any Taxicab or Limousine other than the plates issued by the Ministry of Transportation of Ontario for such vehicle.
- 6.7 No licensed Taxi Broker, incorporated under the laws of the Province of Ontario or any other jurisdiction, shall permit the transfer of shares, which would have the effect of changing control of the corporation without the approval of the Board.
- 6.8 Any transfer of a licence issued under this bylaw shall require the issuing of a new licence.
- 6.9 Every Person licensed as a Taxi Broker will:
  - a) Prepare and deliver to the Chief of Police a current updated list every 30 days of:
    - i) The names of the Agent/Owners owning or operating Taxicabs or Limousines in association with such Taxi Broker and the number of Taxicabs or Limousines owned or operated by such Agent/Owner and;

- ii) The names and addresses of all Drivers operating in association with such Taxi Broker.
  - b) Ensure that all vehicles and Drivers dispatched are properly licensed under this by law.
- 6.10 Every Agent/Owner operating a Taxicab(s) must have an association with a properly licensed Taxi Broker under this bylaw.
- 6.11 Notwithstanding Section 6.1 hereof, the regulations of the City's Zoning By-law and Ontario Planning Act shall be used to define and regulate a legal non-conforming/complying taxi business or Taxi Broker operating from a Place of Business located in the City of Owen Sound.

## **SECTION 7 - ISSUE**

- 7.1 Upon completion of the examination and investigation conducted by the Chief of Police, the Board authorizes the Chief of Police to grant a licence to the applicant, or to recommend denial of this licence. If a licence is granted, the applicant is to attend as directed by the Chief of Police for the taking of an identification photograph and thereafter the Chief of Police shall cause to be issued the applicable licence. Any applicant who is to be denied a licence(s) as recommended by the Chief of Police may appeal to the Board.
- 7.2 Any applicant who is denied a licence by the Chief of Police under section 7.1, shall be given written notice of the denial of the application for a licence and may appeal to the Board by delivering to the Chief of Police within ten (10) days of mailing of the notice of denial, a written request for a hearing before the Board. Within ten (10) days of the Chief of Police receiving the request for a hearing, the Chief of Police will send notice by registered mail or delivered to the applicant's address last known to the Chief of Police, notice of the date, time and place of the hearing and the applicant shall be permitted either by himself/herself or a representative, to appear before the Board to show cause why such licence should not be denied.
- 7.3 On the issuing of a Taxicab Driver's Licence, the Chief of Police shall supply a photo identification card which shall be carried by the licence holder at all times while operating a Taxicab, which he/she shall produce upon demand by any Person hiring his/her Taxicab or by any police officer.
- 7.4 No Person may operate a Taxicab without a Taxi Broker's Licence or an agreement with a Taxi Broker as an Agent/Owner.

## **SECTION 8 - SUSPENSION OR REVOCATION**

- 8.1 The Chief of Police may suspend a licence with cause, to take effect immediately where the licensee has been charged with any breach of this bylaw or any Federal or Ontario statute relevant to licensed activities, and for such period of time as the Board shall determine, or if the circumstances appear to warrant such action, may recommend that the Board revoke such licence. Any Person whose licence is suspended or to be revoked may appeal to the Board.
- 8.2 The Chief of Police or any interested party may apply to the Board to have a licence revoked for cause. Cause shall include a breach of any condition of the licence held, a conviction for any breach of this bylaw, or any breach of a federal or Ontario statute relevant to licenced activities.
- 8.3 At a hearing before the Board where the suspension or revocation of a licence is being considered, the holder of that licence shall be given at least five (5) days notice by registered mail or delivered to his/her address last known to the Chief of Police, of the date, time and place of the hearing and the holder of the licence shall be permitted either



by himself/herself or a representative, to appear before the Board to show cause why such licence should not be suspended or revoked as the case may be.

- 8.4 In the event of any licence issued under this By-law being cancelled or revoked, the previous holder thereof shall not, without approval of the Board, apply for another licence before the lapse of six (6) months from the date of such cancellation or revocation.
- 8.5 All licences issued pursuant to this bylaw, with the exception of Taxicab Driver's licences, shall be in force for the remainder of the calendar year in which issued, unless they are sooner cancelled or revoked and, in any case, shall expire in each year at midnight December 31st.
- 8.6 Taxicab Driver's licence issued pursuant to this bylaw, as amended, shall be in force for a period of one (1) year, unless sooner cancelled or revoked and in any case shall expire one year from the date of issue, and thereafter may also be renewed for a period of three (3) years, in accordance with the fees as set out in Schedule 'A' of the Taxi By-law, unless sooner cancelled or revoked and in any case shall expire on the third year anniversary from the date of issue at midnight.
- 8.7 A licence issued pursuant to this bylaw, which is not prior to its expiry renewed for the next consecutive period, shall not thereafter be renewed and the previous licence holder shall be required to submit a new application.

## **SECTION 9 - EQUIPMENT AND USES**

- 9.1 No Person licensed under this bylaw shall carry or permit to be carried in any Taxicab or Limousine, a load in excess of that for which its commercial motor vehicle permit was issued.
- 9.2 No Person licensed under this bylaw shall carry in any Taxicab or Limousine a greater number of Passengers than recommended by the manufacturer's rating. Every Taxicab or Limousine licensed under this bylaw shall be a model having at least four doors.
- 9.3 Before a licence authorizing the use of any vehicle is granted, the Chief of Police shall ascertain, by the production of a valid Safety Standards Certificate, if such vehicle is in a safe condition to be operated upon a highway and if he/she finds that such vehicle is in a dangerous or unsafe condition, require that such vehicle be placed in a safe condition before such licence is issued. A vehicle is exempt from the Safety Standards Certificate, which has traveled less than twenty thousand kilometers (20,000 km.) or no more than twelve (12) months has elapsed from date of first registration as a new motor vehicle.
- 9.4 The Taxi Broker of a vehicle licensed pursuant to this bylaw shall provide to the Chief of Police or designate a valid Safety Standards Certificate where the age of that vehicle exceeds thirty-six (36) months from the date of first registration as a new motor vehicle. Such Safety Standards Certificate shall be submitted each year between May 31<sup>st</sup> and June 5th or as directed by the Chief of Police and is in addition to any other Safety Standards Certificate, which may be required by this bylaw.
- 9.5 Safety Standards Certificates shall be obtained by the Taxi Broker of the vehicle and at the Taxi Broker's expense. Failure to provide a Safety Standards Certificates as required by this bylaw shall result in the immediate revocation of licence.
- 9.6
  - a) No Taxi Broker shall permit the operation or operate a Taxicab unless such Taxicab has signs or letters identifying the company name consistent with the name indicated on the Taxicab Brokers Licence.
  - b) No Taxi Broker shall permit the operation of a licensed Taxicab as a private vehicle.
  - c) Where more than one Taxicab is operated and licensed under the same company name, each Taxicab shall also display a number unique from any other number which identifies it from any other Taxicab of that company. Such number shall be as clear and simple as possible but in no case shall such number consist of more than two digits.

- d) The Taxi Broker of every vehicle in respect of which a licence has been issued under this bylaw shall have at all times, firmly affixed, on the left rear exterior of the vehicle, in an area clearly visible, a Taxicab numbered plate, issued by the Board.
  - e) Taxicab numbered plates issued by the Board, must be returned on demand to the Chief of Police.
  - f) Any Taxicab numbered plate issued by the Board which is lost or stolen, must be reported to the Chief of Police within 24 hours and reissued in accordance with Schedule 'A' of this bylaw.
- 9.7 The Taxi Broker of every vehicle in respect of which a licence has been issued under this bylaw shall, when required, submit his/her vehicle for examination by the Chief of Police or any of his/her officers and no Agent/Owner or Driver shall, at any time, prevent or hinder the Chief of Police or his/her designate from entering a garage or other building for the purpose of inspecting any Taxicab or Limousine.
- 9.8 The operator of a Taxicab or Limousine shall be responsible to ensure that the interior and exterior of his/her vehicle is in clean condition and in good repair at all times.
- 9.9 Every Agent/Owner or Driver, licensed under this by-law, shall on each work shift, before commencing driving, examine for mechanical defects any vehicle which he/she is to drive during the shift, and shall similarly examine the Taxicab or Limousine at the end of each shift, and if he/she is not the owner of the Taxicab or Limousine, shall report forthwith to the owner any mechanical defects of which he/she is, or becomes, aware.
- 9.10 Every Taxi Broker shall check immediately any mechanical defect in his/her vehicle reported by a Driver and shall not in any case operate or permit to be operated any vehicle not in good mechanical condition.
- 9.11 The Board may, from time to time, limit the number of Taxicabs and Limousines for which licences may be issued under this By-law.
- 9.12 **DRIVER FOR HIRE COMPANY:**

No person shall own, operate, carry on or maintain a business as a Driver for Hire Company within the City of Owen Sound without first having obtained a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of commercial liability insurance in the minimum amount of \$2,000,000.

The applicant shall provide to the Issuer of Licences at the time of application, proof of HST (Harmonized Sales Tax) registration. Such registrations shall be provided for the Driver for Hire Company and on behalf of all registered Driver for Hire - Drivers operating on behalf of the Driver for Hire Company as may be applicable.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a registry of all persons operating as a Driver for Hire - Driver for the Company. Such listing shall include:

The Full Legal Name, residential address and contact number for each individual operating on behalf of the Company;

No person shall use or permit the use of a Driver for Hire Company Vehicle to be used to transport customers or clients at any time.

No person shall permit any person to operate as a Driver for Hire - Driver unless such person is registered under the provisions of this bylaw to do so.

The licensee shall ensure that every driver operating on behalf of the Driver for Hire Company is familiar with the provisions of this bylaw, the laws and regulations relating to

traffic and the geography of the City of Owen Sound.

The licensee shall ensure that every person operating as a Driver for Hire - Driver is the holder of any of a class A, B, C, D, E, F or G driver's licence issued to him by the Ministry of Transportation for the Province of Ontario and that such licence is valid at all times while such driver is engaged in transporting or driving any person or vehicle during the course of conducting business.

The licensee shall immediately notify the Issuer of Licences should the driver's licence of the Driver for Hire- Driver be suspended or revoked and such Driver shall immediately be removed from the registry.

The applicant shall be at least 18 years of age to be licensed under this

section. The Licensee shall satisfy the Issuer of Licenses that:

- a) any Driver for Hire - Driver operating in association with the Company will accept calls only from the licensed Driver for Hire Company; and,
- b) Every Driver for Hire Company be required to provide to the Issuer of Licences at the time of application and within fourteen (14) days upon any change to such information:
  - i. a registry containing the name(s), address and contact information of any person operating as a Driver for Hire - Driver for the driver for hire company;
  - ii. a copy of a criminal records check issued by a police service or duly authorized agency, issued within 12 months of the date of application for each Driver for Hire – Driver operating; and,
  - iii. a copy of a drivers abstract issued by the Ministry of Transportation for each Driver for Hire – Driver, valid within 30 days of the date of application.

Every licensee shall:

- a) keep an orderly record of all calls answered by the Company showing date, time, origin, destination, and the name of the Driver. The records shall be retained for a period of 12 months from date of entry and shall be open for inspection by any Municipal Law Enforcement Officer, Police Officer or other duly appointed individual at any reasonable time and may be removed by such Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and retained for any reasonable period of time;
- b) ensure that all persons employed by him as a Driver for Hire - Driver are properly registered under the provisions of this by-law;
- c) All rates and fares shall be made available through an electronic format or paper format to every customer prior to the commencement of any conveyance and shall include any discounts, price variances or surges in effect at the time and the conveyance must be agreed upon prior to commencement;
- d) provide or make available the necessary dispatching equipment, mobile software applications or two-way communication devices to each Driver and maintained in proper working condition;
- e) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Driver for Hire – Driver; and,
- f) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by a Driver for Hire - Driver, whether on the street or in any manner or any other location.

The licensee shall notify the Issuer of Licences immediately should a Driver for Hire - Driver be suspended or terminated from operating on behalf of the Driver for Hire Company and shall not

reinstate such Driver unless prior approval has been granted by the Issuer of Licences.

The licensee shall ensure that at no time does a Driver for Hire – Driver allow a customer or client to enter or be transported in the Driver for Hire Company Vehicle as defined by this bylaw.

The licensee shall be held liable for any violations found or misconduct done so by any Driver for Hire Company employee or Driver for Hire - Driver, to any provision of this bylaw and may result in the suspension, revocation or denial of the Driver for Hire Company licence by the Issuer of Licences.

The licensee shall ensure that a copy of the Driver-for-Hire Company identifier is filed with the Issuer of Licences at the time of application and that approval is granted relating to the form, size and vehicle location by the Issuer of Licences.

The licensee shall ensure that such identifier is placed on each Driver-for-Hire vehicle so as to be visible to the public at all times when operating.

#### **9.13 DRIVER FOR HIRE DRIVER:**

No person shall operate or carry on business as a Driver for Hire - Driver within the City without first having been registered to do so.

The applicant or his designate shall provide to the Issuer of Licences, through the Driver for Hire Company, at the time of application:

- a) two (2) pieces of identification, one of which shall be photographic identification detailing the applicant's birth date, legal name and current residential address;
- b) a Criminal Record Check obtained from a Police enforcement agency or other duly appointed agency and dated within 12 months of the date of receipt of the application;
- c) an Ontario Driver's Licence abstract obtained from the Ministry of Transportation and dated within 12 months of the date of receipt of the application; and
- d) the applicant's Ontario Driver's Licence with a minimum Class G designation with no driving restrictions.

The applicant or his designate shall provide to the Issuer of Licences, through the Driver for Hire Company, at the time of application, documentation to the satisfaction of the Issuer of Licences from the owner or designate of the Driver for Hire Company for whom the applicant is to provide services as a Driver for Hire - Driver confirming that the applicant is employed by or otherwise authorized to provide services as a Driver for Hire – Driver for the said Driver for Hire Company. This may be in the form of a registry.

No person shall provide any service or operate as a Driver for any Driver for Hire Company which is not licensed under the provisions of this bylaw.

No person providing services or operating as a Driver for Hire - Driver shall receive requests for service, in any format, from a Driver for Hire Company unless such company is licensed under the provisions of this bylaw.

No person shall, while in charge of a Customer Vehicle:

- a) solicit any person to take or use the Customer Vehicle he is driving by calling out or shouting. The person wishing to use or engage the Driver for Hire shall be left to choose without interception or solicitation;
- b) take, consume or have in his possession any intoxicant (alcohol/drug);
- c) obstruct the use of any sidewalk, make any loud noise or disturbance, use any abusive language, molest, annoy or insult any person whatsoever;

- d) employ or allow any runner or other person to assist or act in concert with him in obtaining any passenger;
- e) carry a greater number of persons than the Customer Vehicle is intended to seat according to manufacturer's rating or than specified in the license issued under this by-law;
- f) smoke or allow or permit the smoking of any equipment or product including but not limited to cigar, cigarette, pipe, hookah or any other lit smoking product or vaping product whether lit by flame or battery powered, in contravention of the City by-law regarding smoking or other applicable legislation, whichever is the most restrictive;
- g) park, stop or otherwise stand the Customer Vehicle in any prohibited area;
- h) park, stop or otherwise stand the Customer Vehicle in a designated Taxicab stand for which a sign is posted;
- i) discriminate in any way against any member of the public in the carrying on of the business on any basis; and,
- j) refuse to serve a person with a disability or fail to permit a service animal to enter any vehicle to which the licence relates.

**9.14 PEDICAB:**

No person shall operate or maintain a Pedicab within the City without first obtaining a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of liability insurance in the minimum amount of \$2,000,000.

No person, while operating a pedicab, shall obstruct motor vehicle traffic.

No person shall operate a pedicab unless such person is physically capable of doing so.

Every person operating a pedicab shall comply with all provisions of the Highway Traffic Act, R.S.O. 1990, c. H.8, as may be applicable

No person shall operate a pedicab on any City bike path, walking path, sidewalk or within any City Park

No person shall discharge any passenger in such a way as to create a hazard, danger or any risk to the passenger.

No person shall stop a pedicab within an intersection to permit any person to embark or disembark the pedicab.

**9.15 PRIVATE TRANSPORTATION COMPANY:**

No person shall own, operate, carry on or maintain a business as a Private Transportation Company within the City of Owen Sound without first having obtained a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of commercial liability insurance in the minimum amount of \$2,000,000.

The applicant shall provide to the Issuer of Licences at the time of application, proof of H.S.T. (Harmonized Sales Tax) registration. Such registrations shall be provided for the Private Transportation Company and on behalf of all registered Private Transportation Company Drivers and all registered Private Transportation Company Vehicles operating on behalf of the Private Transportation Company as may be applicable.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a registry of all persons operating as a Private Transportation Company Driver on behalf of the Company. Such listing shall include:

- a) the Name, address and contact number for each individual;
- b) Criminal Records Check issued by a Police enforcement agency or other duly appointed agency valid within 12 months of receipt by the Issuer of Licences;
- c) a driver's abstract issued by the Ministry of Transportation valid within 30 days of receipt by the Issuer of Licences;
- d) copy of valid Ontario Driver's Licence issued by the Ministry of Transportation with no driving restrictions.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a list of all vehicles operating as a Private Transportation Company Vehicles on behalf of the Company. Such listing shall include:

- a) the vehicle identification number and the Ontario licence plate number as issued by the Ministry of Transportation for each vehicle operating on behalf of the Private Transportation Company;
- b) a valid Safety Standards Certificate issued pursuant to the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8, as amended; at the time of application,
- c) the unique identifier issued to each vehicle operated as a Private Transportation Company Vehicle by such Private Transportation Company.

No person shall use or permit any Private Transportation Company Vehicle to be used for hire unless such Private Transportation Company Vehicle is registered under the provisions of this bylaw.

No person shall permit any driver to drive a Private Transportation Company Vehicle unless such Driver is registered under the provisions of this bylaw to do so.

Every person shall advise the Issuer of Licences within fourteen (14) days of any change in any licence plate issued by the Ministry of Transportation.

The licensee shall ensure that every driver of a Private Transportation Company Vehicle shall be familiar with the provisions of this bylaw, the laws and regulations relating to traffic and the geography of the City of Owen Sound.

The licensee shall ensure that every Driver of a Private Transportation Company Vehicle is the holder of any of a class A, B, C, D, E, F or G driver's licence issued to him by the Ministry of Transportation for the Province of Ontario and that such licence is valid at all times which such driver is engaged in driving any Private Transportation Company Vehicle used by the licensee.

The licensee shall immediately notify the Issuer of Licences should any Private Transportation Company Driver's driver's licence no longer be valid. Such Driver shall immediately be removed from the registry.

The applicant shall be at least 18 years of age to be licensed under this section. The applicant shall satisfy the Issuer of Licences that any Private Transportation Company Vehicle operated in association with the Company will accept calls only from that Private Transportation Company;

Every licensee shall:

- a) keep an orderly record of all calls answered by vehicles operating on behalf of the Private Transportation Company showing date, time, origin, destination, vehicle licence number and the name of the driver. The records shall be retained for a period of 12 months from date of entry and shall be open for inspection by any

Municipal Law Enforcement Officer, Police Officer or other duly appointed individual at any reasonable time and may be removed by such Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and retained for any reasonable period of time;

- b) submit each Private Transportation Company Vehicle for vehicle safety inspection as required by the Issuer of Licences, a Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and shall file with the Issuer of Licences a valid and current Safety Standards Certificate for each vehicle operated on behalf of the company as required by the Issuer of Licences in accordance with the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8;
- c) ensure that all persons employed or operating on behalf of the Private Transportation Company as a Private Transportation Company Driver are properly registered under the provisions of this bylaw;
- d) All rates and fares shall be made available through an electronic format to every customer prior to the commencement of any conveyance and shall include any discounts, price variances or surcharges in effect at the time and the conveyance must be agreed upon prior to commencement;
- e) provide the necessary or make available the necessary dispatching equipment, mobile software applications or two-way communication devices to each Driver and maintained in proper working condition;
- f) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver; and,
- g) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by Private Transportation Company Drivers, whether on the street or in any manner or any other location.

The licensee shall ensure that any Private Transportation Company Vehicle operating on behalf of the company is driven for the transportation exclusively of one person or group of persons in the same party and that only one fare or charge is collected for each specified trip.

The licensee shall notify the Issuer of Licences immediately should a Private Transportation Company Driver be suspended or terminated from operating on behalf of the Private Transportation Company and shall not reinstate such Driver unless prior approval has been granted by the Issuer of Licences.

The licensee shall ensure that a copy of the Private Transportation Company identifier is filed with the Issuer of Licences at the time of application and approval is granted relating to the form, size and location by the Issuer of Licences.

The licensee shall ensure that such identifier is placed on each Private Transportation Company Vehicle so as to be visible to the public at all times when operating.

The licensee shall be held liable for any violations found or misconduct done so by any registered Private Transportation Company Driver or Private Transportation Company Vehicle, to any provision of this bylaw and may result in the suspension, revocation or denial of the Private Transportation Company licence by the Issuer of Licences.

#### **9.16 PRIVATE TRANSPORTATION COMPANY - DRIVER:**

No person shall operate or carry on business as a Private Transportation Company Driver within the City without first having been registered to do so.

The applicant or his designate shall provide to the Issuer of Licences, through the Private Transportation Company, at the time of application:

- a) two (2) pieces of identification, one of which shall be photographic identification detailing the applicant's birth date, legal name and current residential address;
- b) a Criminal Record Check obtained from a Police enforcement agency or other duly appointed agency and dated within 12 months of the date of receipt of the application;
- c) an Ontario Driver's Licence Abstract obtained from the Ministry of Transportation and dated within 12 months of the date of receipt of the application; and,
- d) the applicant's Ontario Driver's Licence with a minimum Class G designation with no driving restrictions.

The applicant or his designate shall provide to the Issuer of Licences, through the Private Transportation Company, at the time of application, documentation to the satisfaction of the Issuer of Licences from the owner or designate of the Private Transportation Company for whom the applicant is to provide services as a Private Transportation Company Driver confirming that the applicant is employed by or otherwise authorized to provide services as a Private Transportation Company Driver for the said Private Transportation Company. This may be in the form of a registry.

No person shall provide any service or operate as a Driver for any Private Transportation Company which is not licensed under the provisions of this bylaw.

No person shall drive any vehicle operated as a Private Transportation Company vehicle unless such vehicle is registered under the provisions of this bylaw.

No person providing services or operating as a Private Transportation Company Driver shall receive requests for service, in any format, from a Private Transportation Company unless such company is licensed under the provisions of this bylaw.

Every registered Private Transportation Driver shall keep a daily trip records, such daily trip record may be in paper or electronic format, hereinafter referred to as a trip record, of all calls received by him which result in the transporting of a passenger from one location to another and such trip record shall contain the following information:

- a) the Private Transportation Company vehicle licence number issued under the provisions of this bylaw;
  - i) the name, address of the Driver;
  - ii) the amount of remuneration collected for the service;
  - iii) date, time, origin and destination of each trip.

Every person, while in charge of a Private Transportation Company Vehicle for hire shall:

- a) produce daily trip records upon the request of any Municipal Law Enforcement Officer, Police Officer or other duly authorized individual;
- b) upon request of any passenger, give in writing his name, and company contact information along with the license number issued to the company under the provision of this by- law; and,
- c) ensure all daily trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver

No person shall, while in charge of a Private Transportation Company Vehicle for hire:

- a) solicit any person to take or use the Private Transportation Company Vehicle he is driving by calling out or shouting. The person wishing to use or engage the Private Transportation Company Vehicle shall be left to choose without interception or solicitation;



- b) take, consume or have in his possession any intoxicant;
- c) obstruct the use of any sidewalk, make any loud noise or disturbance, use any abusive language, molest, annoy or insult any person whatsoever;
- d) employ or allow any runner or other person to assist or act in concert with him in obtaining any passenger;
- e) carry a greater number of persons than the Private Transportation Company Vehicle is intended to seat according to manufacturer's rating or than specified in the license issued under this bylaw;
- f) smoke or allow or permit the smoking of any equipment or product including but not limited to cigar, cigarette, pipe, hookah or any other lit smoking product or vaping product whether lit by flame or battery powered, in contravention of the City by-law regarding smoking or other applicable legislation, whichever is the most restrictive;
- g) park, stop or otherwise stand the Private Transportation Company Vehicle in any prohibited area;
- h) park, stop or otherwise stand in a designated Taxicab stand for which a sign is posted;
- i) discriminate in any way against any member of the public in the carrying on of the business on any basis; and,
- j) refuse to serve a person with a disability or fail to permit a service animal to enter any vehicle to which the licence relates.

#### 9.17 PRIVATE TRANSPORTATION COMPANY VEHICLE:

No person shall own, operate, carry on or maintain a business as a Private Transportation Company Vehicle within the City of Owen Sound without first having been registered to do so.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, proof of automobile liability insurance in the minimum amount of \$2,000,000.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, proof of H.S.T. (Harmonized Sales Tax) registration, if applicable.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, and within fourteen (14) days of any change, a list of all vehicles operating as a Private Transportation Company Vehicle for the Company. Such listing shall include:

- a) the vehicle identification number and the Ontario licence plate number as issued by the Ministry of Transportation for each vehicle operating on behalf of the Private Transportation Company;
- b) a valid Safety Standards Certificate, for each vehicle, issued pursuant to the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8, as amended; at the time of application, and submitted each year between May 31<sup>st</sup> and June 5<sup>th</sup>, or as directed by the Chief of Police and is in addition to any other Safety Standards Certificate, which may be required by this By-Law.
- c) the unique identifier issued to each vehicle operated as a Private Transportation Company Vehicle by such Private Transportation Company.

No person shall use or permit any Private Transportation Company Vehicle to be used for hire unless such Private Transportation Company Vehicle is registered under the provisions of this by-law.

No person shall permit any driver to drive a Private Transportation Company Vehicle unless such driver is registered under the provisions of this by-law to do so.

Every person shall advise the Issuer of Licences within fourteen (14) days of any change in any licence plate issued by the Ministry of Transportation.

The registered owner of a Private Transportation Company Vehicle shall be familiar with the provisions of this by-law, the laws and regulations relating to traffic and the geography of the City of Owen Sound.

The applicant or his designate shall be at least 18 years of age to be licensed under this section. The applicant or his designate shall satisfy the Issuer of Licences that:

- d) any Private Transportation Company Vehicle operated in association with the company will accept calls only from the Private Transportation Company;

Every registered vehicle owner or licensee shall:

- a) submit each registered Private Transportation Company Vehicle for vehicle safety inspection, as required, by the Issuer of Licences, a Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and shall file with the Issuer of Licences a valid and current Safety Standards Certificate for each vehicle operated on behalf of the company as required by the Issuer of Licences in accordance with the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8;
- b) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver; and
- c) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by Private Transportation Company Drivers, whether on the street or in any manner or any other location.

The registered vehicle owner or licensee shall ensure that any Private Transportation Company Vehicle operating on behalf of the Company is driven for the transportation exclusively of one person or group of persons in the same party and that only one fare or charge is collected for each specified trip.

The registered vehicle owner or licensee shall ensure that such identifier is placed on each Private Transportation Company Vehicle so as to be visible to the public at all times, when operating.

## **SECTION 10 – RATES AND FARES:**

### **10.1 DRIVER FOR HIRE COMPANY:**

Every licensee shall:

- a) ensure all rates and fares are posted within the vehicle or available through an electronic format to every customer prior to the commencement of any conveyance and shall be agreed upon;
- b) ensure each customer is advised immediately and prior to the commencement of any conveyance of any price variance or surging in effect at the time of the request for service; and,
- c) ensure all rates and fares are inclusive of Harmonized Sales Tax (H.S.T.) if applicable.

### **10.2 PRIVATE TRANSPORTATION COMPANY:**

Every licensee shall:

- a) ensure all rates and fares are posted within the vehicle or available through an electronic format to every customer prior to the commencement of any conveyance and shall be agreed upon,
- b) ensure each customer is advised immediately and prior to the commencement of any conveyance of any price variance or surging in effect at the time of the request for service,
- c) ensure all rates and fares are inclusive of Harmonized Sales Tax (H.S.T.) if applicable;
- d) ensure that no driver accepts any payment in cash or any other form of payment for services provided. All payments shall be made through the appropriate mobile software application; and,
- e) ensure that the customer is provided with a receipt detailing all rates and fares, date of transaction, total time of trip, start / end locations and Private Transportation Company licence number associated with each trip. Such receipt shall be in an electronic format

Every licensee shall ensure each Private Transportation Company Driver operating on his behalf, has correctly logged or signed into the applicable mobile software application that will register distances travelled and computing fares to be paid.

Every Licensee shall be required upon request, to create anonymous passenger and driver accounts to be used for enforcement purposes by a Law Enforcement Officer or other duly appointed officer authorized to enforce the provisions of this bylaw. Such accounts can be used from time to time to complete random inspections to ensure compliance with the provisions of the by-law.

## **SECTION 11 - TAXIMETER**

- 11.1 Every Taxi Broker shall have affixed to every regular Taxicab licensed under this by law, a Taximeter which shall register distance travelled, record trips and units, and compute fares to be paid for distance and hourly rates, and each Taximeter shall be:
- a) Identified with a serial number;
  - b) Submitted when requested by the Chief of Police for testing, inspection and sealing;
  - c) Illuminated between dusk and dawn;
  - d) Attached to the vehicle in a location and manner approved by the Chief of Police or designate so as to be in plain view of the passengers therein;
  - e) Adjusted in accordance with the tariff prescribed in Schedule 'B' of this bylaw as amended;
  - f) Submitted for testing inspection and sealing by such Persons as the Chief of Police or the Owen Sound Police Services Board directs in each year and at such other times as directed by the Chief of Police or the Owen Sound Police Services Board. The Chief of Police or the Owen Sound Police Services Board may request a certificate of accuracy issued by a qualified testing company and on its letterhead, certifying that the said Taximeter is properly sealed and registers accurately;
  - g) Used only when the seal thereon is intact and shall not be used longer than twelve (12) months without retesting and resealing;
  - h) Kept in good working order at all times and shall not be used if out of order or defective in any way;
  - i) No Person shall operate, or allow to be operated, a Taxicab equipped with a Taximeter unless and until the Taximeter has been tested and sealed by the Chief of

Police or designate; and

- j) No Person shall operate, or allow to be operated a Taxicab equipped with a Taximeter when such Taximeter has been changed, repaired, altered (e.g. pause button), tampered with (e.g. by-pass switch), adjusted, or transferred to another Taxicab unless and until such Taximeter has been subsequently retested and resealed by the Chief of Police or designate.
- k) Every Agent/Owner or Driver shall have affixed to every regular Taxicab on the roof, an electric sign, permanently secured as approved by the Chief. The word "Taxi" must be in letters large enough to be clearly visible to the public. The driver shall ensure that such roof sign will be coordinated with the operation of the taximeter in the manner provided for in subsection 10.1 (i). Thus, when the taximeter is initiated, the roof sign will be turned off and shall be dark. In the event a driver is attending to pick up a Passenger or is off duty, the roof sign should be dark to advise people that this cab is not in service.

## **SECTION 12 - TRANSPORTATION STANDARDS (According to Accessibility for Ontarians with Disabilities Act)**

- 12.1 Agents/Owners and Drivers of Taxicabs are prohibited from charging additional fees or fares for persons with disabilities than that charged for other persons, including for the storage of mobility aids or devices.
- 12.2 Taxicab Agents/Owners and Drivers must place vehicle registration and identification information on the rear bumper of their taxicabs.
- 12.3 Taxicab Agents/Owners and Drivers must make vehicle registration and identification information available in an accessible format to persons with a disability.

## **SECTION 13 - GENERAL PROVISIONS**

- 13.1 A person requiring a second licence for that of a taxi driver, driver for a driver for hire company or driver for a private transportation company will be required to pay one half of the annual amount of the licence fee as set out in Schedule "A" of this bylaw. Said licence will expire on December 31 of the same year and may be renewed thereafter at one half of the amount shown in the Licence fee Schedule of this by-law.
- 13.2 No Agent/Owner or Driver licensed under this By-law shall wash, clean or make repairs to his/her vehicle while on the street unless such repairs are immediately required.
- 13.3 No Agent/Owner or Driver licensed under this bylaw shall drive any Taxicab or Limousine licensed under this bylaw more than fifteen hours within any consecutive twenty-four hours.
- 13.4 No Person operating a Taxicab or Limousine shall in any way obstruct the use of the sidewalk, or make any loud noise or disturbance, or use profane, obscene, impudent or abusive language, or molest, annoy or insult the owners, occupants, inmates or inhabitants of any building or residence or any Person whatsoever, and shall not so place his/her Taxicab or Limousine as to obstruct traffic in any way.
- 13.5 Every Taxi Broker shall notify the Chief of Police of any change of his/her business address within five (5) days of changing location.
- 13.6 No Person licensed under this bylaw shall employ or allow any runner or other Person to assist or act in concert with them in obtaining any Passenger in the City.
- 13.7 No Taxi Broker, Agent/Owner or Driver licensed under this bylaw or other Person employed by them shall solicit any Person to take or use his/her Taxicab or Limousine, but the Person wishing to use or engage such Taxicab or Limousine shall be left to choose without interruption or solicitation.

- 13.8 Every Agent/Owner or Driver licensed under this bylaw shall, unless he/she has some previous order, serve the first Person requiring the service of his/her vehicle at any place within the City at any specified time by day or night, provided however, that he/she shall not be compelled to accept any order from a Person who owes a previous Fare for service, unless and until the same is paid.
- 13.9 Every Taxi Broker licensed under this bylaw or Agent/Owner employed by him/her, shall take due care of all property delivered or entrusted to him/her for conveyance or safekeeping.
- 13.10 Every Driver shall inspect his or her Taxicab or Limousine at the conclusion of each Passenger to assure that no property is forgotten or abandoned. Any such property is to be returned immediately to its owner. If the owner of the property can not be determined, the Driver shall forthwith, deliver such property to the Owen Sound Police together with all relevant information.
- 13.11 Every licensed Driver shall proceed by the most direct route to the point of destination, unless otherwise directed by the Passenger.
- 13.12 Every licensed Taxi Broker shall keep complete records at their Place of Business including the date, time, origin and destination of each trip, name of Driver, identification of Taxicab or Limousine and the amount of Fare collected for each trip, and such records shall be retained for at least twelve (12) months and produced to the Chief of Police or his/her officers upon demand. Full information shall be given by the licence holder to any police officer upon being required to do so with reference to:
- a) The address of the house, or place to and from which he/she has driven any Passenger with the description of such Passenger and his/her name and address, if known; and
  - b) Pertinent matters, within his/her knowledge, relating to such Passenger.
- 13.13 Any licensed Driver operating a Taxicab may carry two or more "unrelated Passengers" from a common starting point to two or more destinations subject to the following regulation:
- a) Each stop to discharge a Passenger shall be deemed to be the end of one trip and the commencement of a new trip.
- 13.14 No licensed Driver shall pick up, while on route, any additional Passenger unless the Person who originally engages the Taxicab or Limousine so directs.
- 13.15 No Person operating a Taxicab or Limousine shall take, consume, or have in his/her possession any alcoholic substance while in charge of a Taxicab or Limousine, nor shall the use of alcohol by him/her be apparent while in charge of such Taxicab or Limousine. Provided that no Person commits an offence of having in his/her possession any alcoholic substance while in charge of a Taxicab or Limousine, under this section, if the Taxicab or Limousine is engaged in the delivery of liquor pursuant to the Alcohol and Gaming Act and/or Regulations.
- 13.16 No Person operating a Taxicab or Limousine shall smoke while driving such Taxicab or Limousine. Offences against this section shall be prosecuted in accordance with Provincial Statute or Municipal bylaw.
- 13.17 No Person holding a licence under this bylaw shall persuade any Person to employ him/her by either knowingly, wantonly or willfully misinforming, misleading or deceiving such Person as to the time or place of arrival or departure of any railroad trains, bus or other public conveyance or the location or distance from any part of the City, of any railway station, airport, hotel, public place, private residence or other place, nor shall he/she in any manner or form impose upon or deceive or in any way insult, abuse or ill- treat any Person employing him/her.
- 13.18 Any Taxicab or Limousine which has been used for the purpose of carrying any Person suffering from any contagious disease must, before being used for the conveying of any

other Passenger, and within twenty-four hours of such use, be thoroughly fumigated under the supervision of the proper official of an officer of Health.

- 13.19 No Driver shall have in their Taxicab any radio receiver, which is capable of intercepting or receiving any radio communication for any Taxicab operation other than their own.
- 13.20 No Taxi Broker shall permit any radio receiver, which is capable of intercepting or receiving any radio communication for any Taxicab operation other than their own, to be kept on the premises where Taxicabs are dispatched.

#### **SECTION 14 - TARIFFS AND TARIFF CARDS**

- 14.1 The rates of Fares to be charged by the Taxi Broker, Agent/Owner or Driver of Taxicabs or Limousines to which this bylaw applies, for the conveyance of Passengers or goods, wholly within the City of Owen Sound, shall be exactly as shown in Schedule "B" of this bylaw. No higher amount than that contained in Schedule "B" shall be charged or payable except as provided by this bylaw as may be amended from time to time.
- 14.2 The rates or Fares to be charged may be varied from time to time by this bylaw of the Board.
- 14.3 No Taxi Broker, Agent/Owner or Driver licensed under this bylaw shall be entitled to recover or receive any Fare or charge from any Person or Persons from whom he/she shall have demanded any Fare or charge greater than those authorized by this bylaw, or to whom he/she had refused to show his/her card of tariff as provided in this bylaw.
- 14.4 Any Person employing any Taxicab or Limousine for hire may require the Driver thereof to furnish a receipt for charges made and paid, and the Driver shall promptly furnish such receipt upon request, together with his/her name and identification number of his/her cab.
- 14.5 No Taxi Broker, Agent/Owner or Driver licensed under this bylaw shall publish or use a tariff or demand rates and charges other than those authorized by this bylaw.
- 14.6 The tariff card furnished by the Chief of Police, showing the tariffs as set out in Schedule "B", shall be placed and kept by the Person licensed in or upon his/her Taxicab or Limousine and no Person licensed under this bylaw shall use any tariff card or exhibit any tariff other than that shown on the tariff card and no Person shall lend, exchange or otherwise dispose of his/her tariff cards.
- 14.7 The use of a credit voucher is approved with the stipulation such savings do not adversely affect the remuneration of the Taxicab Driver by the company.
- 14.8 Tariff cards and identification cards defaced, lost or destroyed may be replaced by the Chief of Police upon the original tariff card or identification card being satisfactorily accounted for and replacement costs being paid.
- 14.9 No licensed Person shall make any charge under this bylaw for time lost for defects or inefficiency of the Taxicab or Limousine or the incompetence of the Driver thereof, or for the time consumed by the arrival of the Taxicab or Limousine in response to a call in advance of the time such Taxicab or Limousine has been requested by the Person calling same.
- 14.10 No Person employing any Taxicab or Limousine shall refuse upon demand, to pay the Fare or charge authorized under this bylaw.

#### **SECTION 15 - VALIDITY OF EXISTING LICENSING**

- 15.1 All licences issued under bylaw 2024-01 will be deemed to be valid under this bylaw provided the provisions of this by-law are otherwise complied with and shall remain valid until their normal renewal date, expiry date or revocation. Any renewal of such licences shall require compliance with this By-law.

## **SECTION 16 - INSURANCE**

- 16.1 Before a licence is granted under this bylaw the applicant for such licence shall provide and maintain in full force and effect, a policy of insurance on each of his/her vehicles to be licensed, covering public liability and property damage and Passenger hazard risk to at least the amount of two million dollars (\$2,000,000.00), inclusive, for any one accident. Before a licence is granted the applicant shall provide a copy of his/her insurance policy at the time of application. A copy of the insurance policy shall be retained by the Chief of Police, who nevertheless shall not, in any way, be responsible for seeing that such policy of insurance is kept in force, and such policy of insurance shall cover and include any vehicle used by the insured as a Taxicab or Limousine in substitution for the Taxicab or Limousine mentioned or described in the said policy, so long as the licence to be granted is in force and effect.
- 16.2 Insurance policies referred to in Section 16.1 shall be kept in force by the respective Agent/Owner or Taxi Broker during such period for which a licence is issued to him/her or any renewal thereof in effect and should he/she fail to renew the policy from time to time and/or pay the premiums due therein, the Board may forthwith cancel such licence.
- 16.3 All such insurance policies must be maintained in good standing during such period for which a licence is issued to him/her or any renewal thereof in effect and if for any reason, licenced parties and/or insurance company intends to cancel or, in any way, change the insurance coverage or insurance company including non-payment of premiums, immediate notification of intention must be delivered personally or by registered mail to the Chief of Police at the Owen Sound Police Services.

## **SECTION 17 - PENALTIES**

- 17.1 The licence of any Person convicted of any breach or violation of any of the provisions, sections or sub-sections to this bylaw may be revoked or cancelled by the Board.
- 17.2 Any licence issued under this bylaw may include conditions as a requirement of obtaining, continuing to hold, or renewing a licence, and any breach of any of the conditions may result in prosecution, or in the revoking or refusal to renew any licence, or both.
- 17.3 Any applicant for a licence under this bylaw may be required to sign an acknowledgement that the licence is issued subject to the conditions attached thereto or referred to therein as a requirement of obtaining, continuing to hold, or renewing the licence.
- 17.4 Every Person who contravenes this bylaw, and every director or officer of a Corporation who concurs in such contravention by the Corporation, is guilty of an offence and on conviction is liable to a fine not exceeding \$25,000.00 pursuant to the provisions of the Act.
- 17.5 Where a Corporation is convicted of an Offence under this By-law, the maximum penalty that may be imposed on the Corporation is \$50,000.00 pursuant to the provisions of the Act.
- 17.6 Where an owner is convicted of knowingly carrying on or engaging in the taxi business, on, in or in respect of any premises or part of any premises without a licence required by this By-law, the Court shall order that the premises or part of the premises be closed to any use for any period not exceeding two years.
- 17.7 Where a Person is convicted of a contravention of this By-law, other than carrying on a taxi business without a licence to do so, and the Court decides that the owner or other Person occupying the premises or part thereof in respect of which the conviction was made, knew or ought to have known of the conduct which formed the subject-matter of the conviction or of any pattern of similar conduct, the Court may order that the premises or part thereof be closed to any use for any period not exceeding two years.

## **SECTION 18 – REPEAL OF PRIOR TAXICAB LICENCING BYLAW**

18.1 Effective on the final passage of this bylaw, bylaw 2024-01 shall be repealed except to the extent that there shall be any outstanding prosecution or other proceedings instituted prior to such repeal, in which event the provisions of the said bylaw 2024-01 shall continue in full force relating only to such prosecution or other proceeding until the conclusion.

This By-law 2024-02 shall come into full force and effect upon the final passing hereof.

Read a first and second time this 31 day of January 2024.

Read a third and finally passed this 21 day of February 2024.

---

John Thomson, Chair

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Kayla Wardell, Executive Assistant





**SCHEDULE "A" – Licence Fees  
Bylaw 2024-01**

The licence fees to be paid under this bylaw shall be as follows:

- a) the annual fee for one Taxicab
- b) the annual fee for each additional Taxicab owned by the same Owner as in (a) above
- c) the annual fee for one Limousine
- d) the annual fee for each additional Limousine owned by the same Owner as in (c) above
- e) for each new Driver including an Agent-Driver for a one-year period
- f) for the renewal of a Driver's licence for a one-year period
- g) for the renewal of a Driver's licence for a three-year period
- h) the annual fee for a new Taxi Broker's licence
- i) for the renewal of a Taxi Broker's licence for a one-year period
- j) the replacement fee for lost or destroyed Taxicab Driver's licence
- k) replacement fee for lost or destroyed tariff card
- l) replacement fee for lost, destroyed or stolen licence plate issued by the Board
- m) the annual fee for a second drivers' licence for a one-year period
- n) for the renewal of a second drivers' licence for a one-year period

<b>Licence Fee</b>			
		January 01	March 1,
	<b>2006</b>	<b>2020</b>	<b>2024</b>
a) Taxicab	\$250.00	\$250.00	\$150.00
b) Additional Taxicab	\$250.00	\$250.00	\$150.00
c) Limousine	\$375.00	\$375.00	\$375.00
d) Additional Limousines	\$375.00	\$375.00	\$375.00
e) Driver/Agent	\$80.00	\$100.00	\$100.00
f) Renewal Driver (1 yr)	\$80.00	\$80.00	\$80.00
g) Renewal Driver (3 yr)	\$240.00	\$240.00	\$240.00
h) Broker	\$700.00	\$700.00	\$600.00
l) Renewal Broker (1 yr)	\$700.00	\$700.00	\$600.00
j) Replacement D L	\$80.00	\$80.00	\$80.00
k) Replacement Tariff Card	\$30.00	\$30.00	\$30.00
l) Replacement Plates	\$30.00	\$30.00	\$30.00
m) Second Drivers' (1 yr)		\$50.00	\$50.00
n) Renewal Second Drivers' (1 yr)		\$40.00	\$40.00

**\*\*PEDICAB: Business Licence Fee – City of Owen Sound**



<b>Private Transportation Company Fees</b>		
(Also known as Ride Share Fees)		
	January 01	March 01
	2020	2024
a) Owner - Private Transportation Company	\$700.00	\$700.00
b) Driver License - Private Transportation Company	\$100.00	\$100.00
c) Driver License - Renewal (1yr)	\$80.00	\$80.00
d) Driver License – Renewal (3yr)	\$240.00	\$240.00
e) Replacement Licence	\$30.00	\$30.00
f) Vehicle Registration	\$0.00	\$0.00

The Private Transportation Company license fees to be paid under this bylaw shall be as follows:

- a) the annual fee for the Owner of a Private Transportation Company
- b) the annual fee for a Driver for a Private Transportation Company Owner as in (a) above
- c) for the renewal of a Driver’s licence for a one-year period
- d) for the renewal of a Driver’s licence for a three year period
- e) the replacement fee for lost or destroyed Driver’s licence
- f) cost to Register a Vehicle being used to transport Customers



<b>Driver for Hire Fees</b>		
	January 01	March 01
	2020	2024
a) Driver for Hire Company	\$700.00	\$700.00
b) Driver for Hire – Driver	\$100.00	\$100.00
c) Driver for Hire – License Renewal (1yr)	\$80.00	\$80.00
d) Driver for Hire – License Renewal (3yr)	\$240.00	\$240.00
e) Replacement Licence	\$30.00	\$30.00
f) Vehicle Registration	\$0.00	\$0.00

The Driver For Hire license fees to be paid under this bylaw shall be as follows:

- a) the annual fee for the Owner of a Driver for Hire Company
- b) the annual fee for a Driver for a Driver for Hire Company as in a) above
- c) for the renewal of a Driver for Hire licence for a one-year period
- d) for the renewal of a Driver 'for Hire licence for a three year period
- e) the replacement fee for lost or destroyed Driver's licence
- f) cost to Register a Vehicle being used by the Driver for Hire Company to ferry Driver to Customer vehicle



## **SCHEDULE "B"**

### **Taxicab Tariffs**

#### **Bylaw 2024-01**

The Taxicab tariffs to be charged under this bylaw shall be as follows.

	2020	2024
<b>By Distance</b>		
a) Start Rate for Pick up – includes HST	\$4.85	\$5.00
b) For Each additional kilometer	\$1.15	\$2.70
<b>Hourly Rate:</b>		
a) For each hour	\$30.00	\$39.00
b) Per minute wait time	\$0.00	\$0.50



## **SCHEDULE "C"**

### **Limousine Tariffs Bylaw 2024-01**

The Limousine tariffs to be charged under this bylaw shall be as follows:

- a) On a trip basis, for one trip, minimum thirty dollars (\$30.00).
- b) On a time basis, minimum sixty dollars (\$60.00) for the first hour and fifty dollars (\$50.00) per hour thereafter, with the minimum amount being thirty dollars (\$30.00) per half hour.



**SCHEDULE "D"**  
**Bylaw 2024-01**

**Application for Licence of a Taxicab or Limousine**

Name of Agent/Owner: \_\_\_\_\_

Mailing Address of Agent/Owner: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Age: \_\_\_\_\_

Name of Broker you are associated with: \_\_\_\_\_

If a partnership, state the above in respect to all partners. If a lease vehicle, state Lessee's name and address:

\_\_\_\_\_  
\_\_\_\_\_

Licence No. of Vehicle: \_\_\_\_\_

Vehicle Registration Number (VIN): \_\_\_\_\_

Year: \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

Colour: \_\_\_\_\_

Odometer Reading: \_\_\_\_\_ miles: \_\_\_\_\_ kilometers

Insurer: \_\_\_\_\_

Agency: \_\_\_\_\_

Address of Agency: \_\_\_\_\_

Expiry Date of Insurance: \_\_\_\_\_

Agency Telephone No.: \_\_\_\_\_

Safety Standards Certificate Number: \_\_\_\_\_

Does the applicant operate a Taxi Brokerage? Yes \_\_\_\_\_, No \_\_\_\_\_

Number of vehicles owned by applicant which are licensed or intend to be licensed under this By-law No.2024-01. \_\_\_\_\_

\_\_\_\_\_  
Signature of Registered Owner      Date

\_\_\_\_\_  
Signature of Chief of Police      Date

or Designate



**SCHEDULE "E"**  
**Bylaw 2024-01**  
**Application for Taxicab or Limousine Driver's Licence**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Driver's Licence No.: \_\_\_\_\_ Class: \_\_\_\_\_

Conditions: \_\_\_\_\_

Employer (If not self employed): \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Name of Immediate Supervisor: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Have you ever been convicted under the Criminal Code, Narcotics Control Act, Highway Traffic Act or Liquor Licence Act? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please specify: \_\_\_\_\_

Does applicant own any vehicle which are licensed or intended to be licensed under bylaw No. 2024-01. Yes \_\_\_\_\_ No \_\_\_\_\_

I understand that my criminal record, as well as any personal history, pertinent to this position may be investigated.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Chief of Police  
or Designate

\_\_\_\_\_  
Date



**SCHEDULE "F"**  
**By-law 2024-01**  
**Application for Licence as Taxi Broker Business**

Name of Registered  
Broker: \_\_\_\_\_

Mailing Address of Registered  
Broker: \_\_\_\_\_

Permanent Address of Registered  
Broker: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Age: \_\_\_\_\_

Is the Taxi Brokerage a Partnership? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, attach all the above information in respect of all the partners.

Is the applicant a Corporation? Yes \_\_\_\_\_  
No \_\_\_\_\_

Does the applicant own any vehicles which are licensed or intended to be licensed under this  
By-law No. 2024-01. Yes \_\_\_\_\_ No \_\_\_\_\_

Names and addresses of all vehicle agents, owners, or lessees for whom the applicant will act  
as Taxi Broker. (Attach separate sheet if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Chief of Police Date  
or Designate





**SCHEDULE  
"G"  
By-law 2024-01**

**Application for Licence as Private Transportation Company**

Name of Registered Broker: \_\_\_\_\_

Mailing Address of Registered  
Broker: \_\_\_\_\_

Permanent Address of Registered  
Broker: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Age: \_\_\_\_\_

Is the Taxi Brokerage a Partnership? Yes \_\_\_\_\_ No \_\_\_\_

If Yes, attach all the above information in respect of all the partners.

Is the applicant a Corporation? Yes \_\_\_\_\_

No \_\_\_\_\_

Does the applicant own any vehicles which are licensed or intended to be licensed under this  
By-law No. 2024-01. Yes \_\_\_\_\_ No \_\_\_\_

Names and addresses of all vehicle agents, owners, or lessees for whom the applicant will act  
as Taxi Broker. (Attach separate sheet if necessary)

\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Chief of Police Date  
or Designate





**TABLE – INSPECTIONS AND APPROVALS**

<b>Pedicab</b>	<b>Liability Insurance - \$2,000,000.00</b>
<p><b>Private Transportation Company</b></p>	<ul style="list-style-type: none"> <li>• H.S.T. registration, if applicable</li> <li>• Incorporation documents outlining owners, directors or shareholders as may be applicable</li> <li>• List of all vehicles to be used as Private Transportation Company Vehicles</li> <li>• Vehicle Identification Number for each vehicle</li> <li>• Ontario Licence Plate Number for each vehicle</li> <li>• List of all Private Transportation Company Drivers operating</li> <li>• Automobile Liability Insurance-\$2,000,000 each vehicle</li> <li>• Commercial Liability Insurance - \$2,000.000</li> <li>• Vehicle Safety Standards Certificate for each vehicle (valid within 12 months of application)</li> <li>• Driver Document Submissions Required (per driver)</li> <li>• Criminal Records Check (valid within 12 months of application)</li> <li>• Ministry of Transportation Driver’s Abstract (valid within 12 months of application)</li> <li>• 2 pieces of government issued identification (1 being a valid Ontario Driver’s Licence)</li> <li>• Letter of employment or affiliation from Private Transportation Company</li> </ul>

<p style="text-align: center;"><b>Driver for Hire Company</b></p>	<ul style="list-style-type: none"> <li>• H.S.T. registration, if applicable</li> <li>• Incorporation documents outlining owners, directors, shareholders as may be applicable</li> <li>• List of all Driver for Hire - Drivers authorized to operate</li> <li>• Commercial Liability Insurance - \$2,000.000</li> <li>• Driver Document Submission Required (per driver):</li> <li>• Criminal Records Check (valid within 12 months of application)</li> <li>• Ministry of Transportation Driver's Abstract (valid within 12 months of application)</li> <li>• 2 pieces of government issued identification (1 being a valid Ontario Driver's Licence)</li> <li>• Letter of employment or affiliation from Driver for Hire Company</li> <li>• Each Driver must attend Enforcement Services Office for Photo ID Card to be generated</li> </ul>
<p style="text-align: center;"><b>Taxi Cab</b></p>	<ul style="list-style-type: none"> <li>• Incorporation documents outlining owners, directors or shareholders as may be applicable</li> <li>• List of all vehicles to be used as Taxicab Vehicles</li> <li>• Vehicle Identification Number for each vehicle</li> <li>• Ontario Licence Plate Number for each vehicle     List of all Taxicab Drivers authorized to operate</li> <li>• Automobile Liability Insurance-\$2,000,000 each vehicle</li> <li>• Commercial Liability Insurance - \$2,000.000</li> <li>• Vehicle Safety Standards Certificate for each vehicle</li>   <li>• Driver Document Submissions Required (per driver):</li> <li>• Each Driver must attend Owen Sound Police Service for Photo ID Card to be generated</li> <li>• Criminal Records completed by Owen Sound Police Service</li> <li>• Ministry of Transportation Driver's Abstract – completed by Owen Sound Police Service</li> <li>• 2 pieces of government issued identification (1 being a valid Ontario Driver's Licence)</li> </ul>

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