



Owen Sound Police Service Board

2nd Floor Meeting Room

Wednesday January 22nd, 2025 at 10:00 a.m.

PUBLIC SESSION MINUTES

Members Present: J. Thomson (Chair), I. Boddy, B. O’Leary, S. Kukreja

Via Zoom: B. Wilkins

Management Present: Chief C. Ambrose, Inspector J. Fluney, Inspector D. Bishop

Minutes: K. Wardell

1. Call to Order

Chair Thomson called the meeting to order at 10:05 a.m.

2. Land Acknowledgment

Chair Thomson read the land acknowledgment:

I would like to respectfully acknowledge that we are meeting on the traditional lands of the First Nations and has been inhabited by Indigenous peoples from the beginning. In particular, I acknowledge the history, spirituality, and culture of the Territory of the An-ish-inabek Nation; the People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nation and further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, known collectively as the Saugeen Ojibway Nation, as the traditional keepers of this land. We recognize and deeply appreciate their historic connection to this area as well as the contributions of the Métis, Inuit, and other Indigenous peoples whose ancestors shared these lands and waters. May we live with respect for each other on this land and live in peace and friendship with all its diverse peoples.

Miigwetch

“Prior to today’s meeting, the Board met in closed session to review and discuss matters that in their opinion fell under Section 44 of the Community Safety and Police Act and Section 25 item b) of the OSPSB General Policy- 003 - Board Governance.

3. Election of Chair

Chair Thomson turned the meeting over to Kayla Wardell, the board’s Executive Assistant, to conduct the annual election of chair and vice chair for 2025.

Moved by B. O’Leary seconded by I. Boddy.

*“That John Thomson be elected as Chair for 2025.” **CARRIED***

Moved by S. Kukreja, seconded by I. Boddy.

*“That Brian O’Leary be elected as Vice-chair for 2025.” **CARRIED***

4. Approval of the Agenda

Moved by S. Kukreja, seconded by B. O’Leary

*“That the agenda, dated January 22, 2025 be approved.” **CARRIED***

5. Declaration of Conflict of Interest arising out of the Minutes and Matters Listed on the Agenda. HEARING NONE

6. Presentations, Deputations, and Public question period.

There were no presentations, Deputations or Public questions

7. Confirmation of the Minutes of the Public Session held December 18, 2024.

Moved by I. Boddy, seconded by S. Kukreja

*“That the minutes dated December 18, 2024 be approved.” **CARRIED***

8. Business arising out of the Public Session Minutes of December 18, 2024. HEARING NONE

9. Correspondence received

a) Thank you from Chippewas of Nawash FD

b) Christmas Card

Chair Thomson noted that Chief Ambrose has received a number of e-mails from individuals thanking the service for their diligence and unrelenting investigation of Sharif Rahman's homicide.

c) Crime Stoppers of Grey Bruce October to December 2024 Coordinator's Program Report

d) Inspector General Memo #2: Changes to the Community Safety and Policing Act, 2019 and Revised Advisory Bulletin 1.1

Chair Thomson noted that this memo and its attachments offer clarity regarding the responsibilities of boards and police chiefs concerning the provision of temporary assistance, as well as the timelines for reporting its actual usage. This is one of several additional reporting obligations imposed on the service under the CSPA.

e) 2025 Budget Letter to Council

Chair Thomson noted that in December 2025, the Chief and Board acknowledged the difficulty of meeting the requested budget reduction from 5.72% to 5.0% received from Council. However, since then a significant reduction in insurance premiums saved \$26,359, and an unexpected staffing vacancy would provide additional savings. Despite the urgent need to fill the position, these changes allowed the requested budget reduction to be met. The proposed operating budget is \$9,007,472, reflecting a 5% increase over 2024 with the caveat, as noted by Chief Ambrose, that we have yet to complete and ratify the Uniform, Civilian and Senior Officer's collective agreements. The total effect of those bargaining agreements may impact our bottom line throughout the year as we move forward, but at this time this will be our proposed budget. A letter was drafted to the Mayor and Council from Chair Thomson and Chief Ambrose outlying the proposed operating budget to be \$9,007,472 or a 5% increase over 2024 as requested by council.

Moved by I. Boddy, seconded by B. Wilkins.

"That the board approve the letter be sent to the Mayor and Council reflecting the 2025 budget to be a 5% increase over 2024, with the caveat noted by Chief Ambrose." **CARRIED**

10. Chairman's Report

Chair Thomson provided an update on a follow-up item regarding the Ministry's December 2024 announcement of \$77 million in funding to assist municipalities with their OPP costs. During the Board's last meeting, several letters were received seeking support for similar funding for municipal police services.

Following this, Chair Thomson reached out to Liza Darling, Executive Director of the OAPSB, to inquire about any potential funding announcements for municipal police services. Lisa indicated that she had recently met with the OACP and the Ministry to discuss this matter.

She anticipates that the OAPSB and OACP will collaborate with the Ministry to establish a working group to explore a potential funding model. The Ministry has also expressed interest in streamlining any grant processes that may be developed.

11. Governance

a) Code of Conduct

Chair Thomson noted that today's board packages contained the latest Code of Conduct for Police Board members as prescribed by the Ministry. He provides this annually at the first meeting of the year so members are reminded of their responsibilities under the code.

b) Chair Thomson reported that on December 19, 2024 he attended the swearing in of three new Constables and 4 new Special Constables Appointed by the board. The actual swearing in process has changed with the introduction of the CSPA. In the past he would simply be a guest during the proceedings as oaths were administered and the Chief presented the new constables with their badges.

Under the PSA Special Constables had to be approved by the Solicitor General's office and the appointment was made by the police service board. All special Constables were required to take oaths or affirmation of office and secrecy in the prescribed form.

Under the CSPA a police service board may appoint a person as a special constable without the approval of the Solicitor Generals office. In addition to their oath or affirmation of office the police service board must issue a certificate of appointment signed by the chair in order for the special constable to exercise the powers and perform the duties of a special constable.

For Constables, under the PSA, they were appointed by the Chief of Police and signed an oath of office and secrecy.

Under CSPA, much like for special constables, the police service board must issue a certificate of appointment signed by the chair, after his or her appointment as a police officer.

- c) Chair Thomson reported that in late November 2024 the Inspectorate of Policing's launched their data collection initiatives for municipal police service boards using the Police Service Boards Information (PSBI) Form and the Policing Insight Statement with a deadline for completion of January 8, 2025.

He also reported the police service boards Information form had a total of 71 questions ranging from contact information, information about Operations, Budgets and Costs, Administration and Governance. This last section focused mostly on the listing of policies required under the act. He went on to thank Dave Preston on the work he had done in updating the board's policies and putting us in good shape to answer these questions. These forms were completed and forwarded to the IoP prior to the deadline.

The IoP also required responses to a Policing Insight Statement which consisted of 4 questions. Chief Ambrose and Marg Gloade where most helpful in helping provide the information to respond to these questions.

12. Reports from Inspector D. Bishop

- a) Criminal Investigations Branch and Drug Enforcement/Criminal Intelligence Unit
- b) Auxiliary Unit Report

Inspector Bishop noted that the 3rd annual Citizens Academy has a full class of participants and is taking place on Wednesdays at 6:30 pm to 9:00pm from January 15 - March 5, 2025.

- c) Community Oriented Response & Enforcement Unit

- d) Bail Compliance and Warrant Apprehension Unit

13. Reports from Inspector J. Fluney

- a) Front Line Patrol and Collision Statistics
- b) Community Services Office
- c) Lost Hours and Training

14. Reports from Director of Civilian Services K. Fluney

15. Report from Director of Corporate Services S. Bell-Matheson and Director of Information Technology Services C. Hill

16. Report from Human Resources W. Pratt

As there were no requests for action in the above reports, they will be placed on file with these minutes for information purposes.

17. Financial Update from the Chief of Police

Chief Ambrose noted the 2024 budget remains unchanged from the figures provided during the December 2024 meeting. December financials are being finalized, and retroactive pay has been accounted for through accrual.

18. Operating Reports from the Chief of Police

- a) Chief's Activity Reports

As there were no requests for action in the above reports, they will be placed on file with these minutes for information purposes.

19. Other Items and New Business

- a) Electronic Board Book

Chair Thomson reported that, historically, board members have been provided with a physical binder containing information related to their roles. However, maintaining the accuracy of this paper-based board book has been challenging due to the need for frequent updates.

To address this, he recommended transitioning to an electronic format for the board book. Under the proposed approach, K. Wardell would distribute an electronic folder containing the most current information to board members by February 2025. Updates would then be sent electronically on an as-needed basis for members to file in their electronic board folders. Examples of updates include:

- Changes to the CSPA, such as the most recent update on December 4, 2024
- Updates to supporting regulations
- Special notices for board members

Chair Thomson noted that moving to an electronic format would enable more timely distribution of information and provide board members with the flexibility to request specific content for inclusion in their electronic board books. Any requested information, even if initiated by one member, would be shared with all board members to ensure consistency.

Moved by I. Boddy, seconded by B. Wilkins.

“That the board approve an electronic board folder going forward for all board members.” **CARRIED**

- b) Annual Reports
 - i. Secondary Employment
 - ii. Special Investigations Unit
- c) OSPS Mental Health Apprehension (MHA) Wait Times

Chief Ambrose noted that Owen Sound Police Service (OSPS) frequently handles calls involving individuals with mental health challenges. The Mobile Crisis Response Team (MCRT), consisting of a plainclothes officer and two Canadian Mental Health Association (CMHA) Crisis Workers, aims to improve crisis intervention and reduce hospital visits. Despite these efforts, some individuals still require hospital emergency department assessments, leading to police wait times until hospital staff assume custody through a Transfer of Care form.

A 2020 protocol between Grey Bruce police services and local hospitals sought to streamline this process, and ongoing collaboration between OSPS and Brightshores Health Systems (BHS) continues to monitor and improve adherence to the protocol.

- **Total Mental Health Act (MHA) Apprehensions:** Minimal change, with 158 in 2023 and 161 in 2024 (average of 13 per month).
- **Average Police Time at Hospital:** Reduced from 2:07 hours in 2023 to 1:42 hours in 2024, a 25-minute improvement.

- **Monthly Waiting Hours:** Declined from 27:45 in 2023 to 22:30 in 2024, a reduction of 5 hours per month.
- **Extreme Wait Times:** In 2023, officers experienced wait times exceeding 8–10 hours in some cases. In 2024, outliers were reduced to 4–6 hours.

The data indicates progress in reducing wait times and improving the transition of care for individuals in crisis. However, further efforts are needed to ensure timely healthcare access for patients and the efficient return of officers to patrol duties, benefiting the overall safety and well-being of Owen Sound residents.

d) Board Member

Chair Thomson reported that this was Councilor Suneet Kukreja's last meeting on the board. He thanked her for the time she had spent on the board and the contributions she had made during her tenure and that she would be missed and it had been a pleasure working with her.

Councillor Carol Merton will be replacing Councilor Kukreja on the board starting in February 2025.

20. Termination of the Public Meeting

Having completed all of the business items listed on the agenda Chair Thomson terminated the closed meeting at 11:08a.m.

Next Meeting: February 26th, 2025

TO THE MEN AND WOMEN
WHO PROTECT OUR
COMMUNITY EVERY DAY!

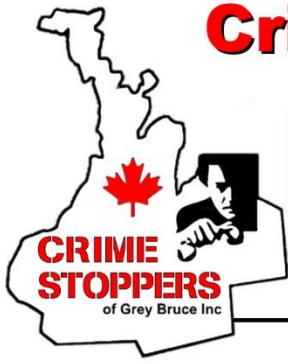
Wishing you a "Merry Christmas"
& Happy New Year

Brenda + Barrie
McCall

DRAFT

WHEN WE WERE GROWING UP WE WERE
ALWAYS TAUGHT TO RESPECT THE POLICE.
SOMEHOW THAT HAS BEEN LOST TODAY.
JUST WANTED TO SAY "THANK YOU" FOR
PROTECTING OUR COMMUNITY EVERY DAY
AND PUTTING YOURSELVES ON THE LINE.
WE ARE TRULY SORRY FOR THE VERBAL
AND PHYSICAL ABUSE YOU TAKE. YOU
ARE OUR HEROES!

DRAFT



Crime Stoppers of Grey Bruce Inc.

P.O. Box 1119, Owen Sound, Ontario N4K 6K6

1-800-222-TIPS (8477)
Submit a Secure Web-Tip at cstip.ca or get the P3 Tips Mobile App



Phone: 519 371-6078
eMail: crimestopgb@bmts.com

Fax: 519 371-1275
Web: crimestop-gb.org

Program Coordinator's Report OCTOBER 1 TO DECEMBER 31, 2024 – Q4 Drew Kalte

DISTRIBUTION

Board of Directors, Crime Stoppers of Grey Bruce
OPP GHQ Orillia
Grey Bruce OPP
South Bruce OPP
Blue Mountains OPP
Owen Sound Police Service
Hanover Police Service
Saugeen Shores Police Service
West Grey Police Service
Neyaashiinigmiing First Nation Police
Ontario MNRF

South Bruce OPP Detachment Police Services Board
Grey Bruce OPP Detachment Police Services Board
Saugeen Shores Police Services Board
Owen Sound Police Services Board
Hanover Police Services Board
Blue Mountains OPP Detachment Police Services Board
West Grey Police Services Board
Grey Bruce Crime Prevention Action Table
Saugeen First Nation
Neyaashiinigmiing First Nation
Grey Bruce Health Unit
County of Grey
County of Bruce

TIP STATISTICS FOR OCTOBER 1 TO DECEMBER 31, 2024

- Total Tips (Phone, Web, and Mobile, including follow ups): 895
- New Tips (Phone, Web, and Mobile): 153

Tips Allocated: 175 (22 tips were allocated to multiple recipients)

- Grey Bruce OPP: 58 (33%)
- South Bruce OPP: 27 (15%)
- The Blue Mountains OPP: 1 (0.5%)
- Owen Sound Police Service: 41 (23.5%)
- Hanover Police Service: 14 (8%)
- Saugeen Shores Police Service: 15 (8.5%)
- West Grey Police Service: 7 (4%)
- Neyaashiinigmiing First Nation Police: 1 (0.5%)
- Ontario MNRF: 3 (1.5%)
- Ontario MOF (contraband tobacco): 1 (0.5%)
- Ontario MECP (environment, conservation, parks): 1 (0.5%)
- OPP Contraband Tobacco Enforcement: 1 (0.5%)
- MTO Safety Inspection and Enforcement: 0 (0%)
- OPP AGCO Investigations: 2 (1%)
- OPP Anti Human Trafficking Coordination Unit: 3 (1.5%)
- RCMP: 0 (0%)
- CBSA: 0 (0%)
- Équité Association (insurance fraud): 0 (0%)
- Animal Welfare Authorities: 3 (1.5%)
- OMVIC Investigations & Enforcement: 0 (0%)
- Grey Bruce Health Unit: 0 (0%)

Crime Stoppers of Grey Bruce Statistics Since Inception May 1987

Tip Reports	19,340
Arrests	1,795
Charges	2,584
Cases Cleared	2,761
Property Recovered	\$4,906,216
Narcotics Recovered	\$50,861,777
Rewards Approved	\$290,235

Tip Totals Year to Date

- 153 new tips have been received during the fourth quarter of 2024, which is behind the fourth quarter of 2023 by 14 tips.
- A total of 703 Tips were received in 2024.
- We developed a restructuring plan to be implemented in 2025 that will allow our program to continue to operate while remaining sustainable into the future. We will continue to seek support from the Police Services Boards and Municipalities of Grey and Bruce as well as from businesses, service clubs, and the public. More information will be provided to our police partners in the coming weeks.

MEDIA

- LITE 99.3, Bayshore Broadcasting, Bounce Radio 92.3, Blackburn Radio (Cool 94.5 & 101.7 The One), Shoreline Classics, and Bluewater Radio continue to receive Crime of the Week segments that are sent out from our office on a weekly basis.
- Crime of the Week columns are forwarded to the Bruce County Marketplace magazine.
- Crimes of the Week are being forwarded to the Saugeen Times online news, as well as Eastlink TV.
- We opened an Instagram account in December 2024, in addition to our existing Facebook account.

FUNDRAISING

- Nevada ticket revenues are declining but continue to assist in funding eligible expenses.
- We launched our Corporate Membership Program in November 2024 which allows businesses to offer support by purchasing an annual membership. Corporate membership levels are available at Silver (\$1,000), Gold (\$2,500), and Platinum (\$5,000).
- The Southampton Rotary Club donated \$250 to our program this quarter.
- Long-time Crime Stoppers supporter, past board member, current volunteer, and retired auctioneer Len Metcalfe of Mildmay stepped forward to raise funds for our program and this quarter was able to raise just over \$5,600.
- Long-time Crime Stoppers supporter, former board member, and current volunteer Jack MacLeod of Hanover donated \$500.
- We received \$500 in donations from community members this quarter.
- We requested to be added to the charity donation list at Gateway Casinos in Hanover.
- We filed an application for the Bruce Power Community Investment Fund.
- We submitted a charity proposal for the Tim Hortons Smile Cookie program.

EVENTS AND PROMOTIONS

- We participated in the Meaford Scarecrow Invasion Parade on October 4th.
- We participated in the Human Trafficking education night on November 6th hosted by Port Elgin Faith Lutheran Church; the Chippewas of Nawash Unceded First Nation Human & Drug Trafficking education night on November 13th; and the Saugeen First Nation Human & Drug Trafficking education night on November 14th, all in conjunction with the Grey Bruce Crime Prevention Action Table.
- We participated in the Owen Sound Santa Claus parade on November 16th, the Mildmay Hanging of the Green parade on November 29th, and the Port Elgin Santa Claus Parade on November 30th.

CRIME STOPPERS BOARD

- We currently have five members on our Board of Directors after one departure. We are continuing to recruit new members to the Board and are seeking specific skill sets, such as a Treasurer and people with fundraising experience.

UPCOMING EVENTS

- We will be presenting to the Lucknow Kinsmen on January 8th and the Southampton Rotary Club on March 5th.



Inspectorate
of Policing

777 Bay St.
7th Floor, Suite 701
Toronto ON M5G 2C8

Service d'inspection
des services policiers

777, rue Bay
7^e étage, bureau 701
Toronto ON M5G 2C8

Inspector General of Policing Memorandum

TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ryan Teschner, Inspector General of Policing of Ontario

DATE: **January 15, 2025**

SUBJECT: Inspector General Memo #2: Changes to the *Community Safety and Policing Act, 2019* and **Revised** Advisory Bulletin 1.1

On December 4, 2024, the *Safer Streets, Stronger Communities Act, 2024*, received Royal Assent and enacted amendments to the *Community Safety and Policing Act, 2019* (CSPA). The amendments include changes to section 19 of the CSPA, which specifies how police services can provide assistance to each other through temporary assistance requests. In addition, section 19 was amended to remove the provisions regarding emergency assistance requests altogether.

In the first IG Memo released on August 1, 2024, I provided advice on interpreting and applying the former section 19 provisions, including outlining the roles and responsibilities of the police service board, the chief of police or Commissioner, and the IG. In response to the changes in the CSPA that assign directly to the chief of police the ability to seek assistance from another chief of police when temporary assistance is required, regardless of whether there is an emergency, I have revised Advisory Bulletin 1.1: How Policing is Delivered. This revised version of the Bulletin now replaces the version issued on August 1, 2024.

I advise chiefs of police, including the Commissioner, and police service boards, to **review the attached Revised Advisory Bulletin and the changes to section 19, paying particular attention to their new respective authorities and duties, including the requirements to notify the IG.** Please note that the revisions to the Bulletin are limited to addressing section 19 temporary assistance, and only these sections of the Bulletin require your review.

More broadly, given the role of the IG in relation to section 19 temporary assistance requests and the IG's oversight authority under section 20 of the CSPA, the **Inspectorate of Policing is working to develop additional process and information for the policing sector on the IG's assessment of the delivery of adequate and**

effective policing. This will include ongoing assessment of the “status quo” of adequate and effective police service delivery and governance, as well as specific considerations and process for time-sensitive assessments made in the context of emerging public safety events. Our work in this area includes engagement with the Ontario Association of Chiefs of Police and the Ontario Association of Police Services Boards, and we appreciate their continued support and value their input, on behalf of their membership.

As the Inspectorate of Policing gains further operational experience and insights, and through continued engagement with Ontario’s policing sector, I will continue to share information and advice to assist you in meeting the requirements of the CSPA and its regulations.

I trust this information will be helpful to you. Should you have any questions about section 19 or the Revised Advisory Bulletin, please reach out to your Police Services Advisor.

IG Memos and Advisory Bulletins are also now posted on our website:
www.iopontario.ca.

Sincerely,



Ryan Teschner
Inspector General of Policing of Ontario

APPENDIX A – Police Services Advisor Board and Police Service Assignments

Zones are OAPSB and OACP consistent. Municipal board names are as recorded by the Public Appointments Secretariat, except for regional municipalities, which have been modified for consistency. Boards responsible for multiple municipalities (excluding upper-tier boards) are indicated as “joint”. Police service names significantly different from the board are listed with the board. There are currently **43** municipal boards in Ontario.

Municipal Boards & Police Services – CSPA Part IV

ZONES 1/1A	ZONE 2	ZONE 3	ZONE 4	ZONE 5	ZONE 6
Tom Gervais (416) 432-5645 tom.gervais@ontario.ca <i>B/U Ron LeClair</i>	Graham Wight (416) 817-1347 graham.wight@ontario.ca <i>B/U Jeeti Sahota</i>	Multiple Advisors: ¹ <i>Tom Gervais, Primary</i> ² <i>Hank Zehr, Primary</i> ³ <i>Graham Wight, Primary</i>	David Tilley (647) 224-9370 david.tilley@ontario.ca <i>B/U Hank Zehr</i>	Hank Zehr (437) 777-9605 Hank.zehr@ontario.ca <i>B/U David Tilley</i>	Ron LeClair (226) 280-0166 ronald.leclair@ontario.ca <i>B/U Tom Gervais</i>
Greater Sudbury	Belleville	Barrie ¹	Brantford	Guelph	Aylmer
North Bay	Brockville	Bradford West Gwillimbury & Innisfil (joint) - <i>South Simcoe</i> ²	Halton Regional	Hanover	Chatham-Kent
Sault Ste. Marie	Cornwall	Cobourg ³	Hamilton	Owen Sound	LaSalle
Thunder Bay	Deep River	Durham Regional ²	Niagara Regional	Saugeen Shores	London
Timmins	Gananoque	Kawartha Lakes ³	Woodstock	Stratford	Sarnia
	Kingston	Peel Regional ²		Waterloo Regional	St. Thomas
	Ottawa	Peterborough ²		West Grey	Strathroy-Caradoc
	Smiths Falls	Port Hope ³			Windsor ¹
		Toronto ¹			
		York Regional ³			
					¹ <i>David Tilley Primary</i>
5	8	10	5	7	8
					Total 43

OPP Detachment Boards - CSPA s.67

ZONES 1/1A	ZONE 2	ZONE 3	ZONE 4	ZONE 5	ZONE 6
Almaguin Highlands	Central Hastings	Bancroft ³	Brant County	Dufferin 1	Elgin
Dryden 1	Frontenac	Collingwood 1 ²	Haldimand	Dufferin 2	Essex County 1
Dryden 2	Grenville 1	Collingwood 2 ²	Norfolk	Dufferin 3	Essex County 2
Dryden 3	Grenville 2	Bracebridge ³	Oxford 1	Dufferin 4	Lambton 1
East Algoma 1	Hawkesbury	City of Kawartha Lakes ³	Oxford 2	Grey Bruce	Lambton 2
East Algoma 2	Killaloe	Haliburton County ³	Oxford 3	Huron	Middlesex
East Algoma 3	Lanark County	Huntsville ³		Huron West	
Greenstone	Leeds County	Northumberland ³		Perth County	
James Bay 1	Lennox & Addington 1	Nottawasaga ²		South Bruce	
James Bay 2	Lennox & Addington 2	Orillia ²		Wellington	
James Bay 3	Prince Edward County	Peterborough ³			
Kenora 1	Quinte West	South Georgian Bay ²			
Kenora 2	Renfrew				
Kirkland Lake	Russel County				
Manitoulin 1	Stormont, Dundas and Glengarry				
Manitoulin 2	Upper Ottawa Valley 1				
Marathon	Upper Ottawa Valley 2				
Nipigon 1	Upper Ottawa Valley 3				
Nipigon 2					
Nipissing West 1					
Nipissing West 2					
North Bay 1					
North Bay 2					
North Bay 3					
Rainy River 1					
Rainy River 2					
Red Lake					
Sault Ste. Marie					
Sioux Lookout					
South Porcupine					
Superior East					
Temiskaming 1					
Temiskaming 2					
Temiskaming 3					
Thunder Bay					
West Parry Sound					
36	18	12	6	10	6
					Total 88



Advisory Bulletin 1.1: How Policing is Delivered in Ontario and Associated Compliance Requirements

Date of issue: January 15, 2025 (Replaces version issued on August 1, 2024)

Background information about new CSPA requirements

The CSPA sets out the framework for how policing is to be delivered in Ontario, including specifying key responsibilities for ensuring adequate and effective policing in Ontario communities.

CSPA s. 10(1) requires that police service boards and the Commissioner of the Ontario Provincial Police (OPP) **ensure the provision of adequate and effective policing in the areas for which they are responsible**. In addition to making boards and the Commissioner responsible for ensuring the delivery of adequate and effective policing, the CSPA also sets out certain rules for *how* policing is delivered and increases the governance and oversight functions of the board in monitoring the service's capacity to provide policing functions in their jurisdiction.

Section 13 set out the rule that police service boards/the Commissioner **must use members of their own police service** to provide policing functions, **or persons assisting a member of that service while acting under their direction**. With respect to the "person" assisting a member, a police officer of one service can be a "person" who may assist a member of another service. However, for this exception to apply, *the assisting member must be acting under the direction of the assisted member*, as opposed to being under the direction of the assisted police service more generally. "Acting under the direction" would require that the assisted member be the operating mind and that the assisting member would have little or no involvement in decision-making about the policing being delivered in the circumstances.

For clarity, s. 13(3) does **not** create a separate, stand-alone mechanism for the delivering of policing functions in Ontario. Rather, s. 13(3) simply confirms that if responsibility to provide a policing function in relation to a specific investigation *etcetera* is referred to the Chief of another service or otherwise transferred to a member of a different police service (or board) as required by specific provisions of the CSPA or

regulations (e.g., s. 121 and 188 of the CSPA and s. 4, 6 and 7 of [O. Reg. 401/23](#) Conflicts of Interest), that other board/service to which the function is referred or otherwise transferred is bound by the s. 13 requirement to use its own members in engaging in that function.

Section 14, as well as temporary requests for assistance under section 19, provide *additional exceptions* to the requirement in s. 13 that policing functions be provided by members of the police service of jurisdiction. Section 13 exceptions (which would apply to one-off instances of member assisting member or when a specific function is referred by virtue of another legal requirement) can overlap with agreements under both sections 14 and 19 (if permitted by regulation).

Section 14 allows **a board or the Commissioner to enter into an agreement** with another board or the Commissioner to provide a policing function, or part of a policing function (including *ad hoc* or occasional assistance) in an area, in accordance with [Ontario Regulation 398/23: Alternative Provision of Policing Functions](#). The Regulation lists all policing functions which may be provided through s. 14 agreements (functions not listed in the Regulation **cannot** be the subject of a s. 14 agreement).

Subsection 5(1) of O. Reg. 398/23 also states that “[it] shall not be read as limiting the ability of a police service to assist another police service in the provision of policing functions as may be needed from time to time”, where that would otherwise be permitted under the CSPA.¹

Section 19 provides additional options to provide policing functions with members of a different police service. A chief of police, including the Commissioner, may request **temporary assistance** in providing adequate and effective policing from another chief or an entity that employs First Nation Officers on an *ad hoc* basis, in absence of such an arrangement already existing in a s. 14 agreement (s. 19(1)).

Under the CSPA, a police service board may seek cost recovery for policing provided through s. 14 agreements (per s. 14(6)) and temporary assistance requests (s. 19(8)). The CSPA provisions summarized above describe the new rules for how policing is to be delivered. To provide additional clarity on applying the new rules in an operational context, including interpretative guidance for how the exceptions may be applied, the IG’s advisory duty under s. 102(4)(b) of the CSPA allows for the provision of the following guidance to support compliance by police services and boards.

¹ Subsection 5(1) of O. Reg. 398/23 provides guidance on how the Regulation should be interpreted in relation to the broader scheme of the CSPA. O. Reg. 398/23 provides that some, but not all, police functions may be the subject of an agreement pursuant to s. 14. The purpose of s. 5(1) is to indicate that, although only some functions may be the subject of a s. 14 agreement, any functions may be provided to assist another police service as required from time-to-time where that would be otherwise authorized by the CSPA. Subsection 5(1) is intended to ensure that O. Reg. 398/23 is not given an excessively broad interpretation. It is not a provision with respect to the interpretation of s. 13 and, as a regulation, could not have the effect of changing the meaning of s. 13.

Policing Agreements under section 14

What you need to know

Policing agreements allow boards and the Commissioner to set out that certain functions may generally or occasionally be provided by another board/service. These agreements ensure that a board is properly positioned and informed to discharge its statutory mandate of ensuring adequate and effective policing while at the same time avoiding directing day-to-day operations of their respective police services. Agreements allow a board and chief to work together to proactively articulate what functions may be provided with the assistance of another board and service, and when, precisely to avoid any impacts on timely operational decision-making.

Subject to the requirements of [O. Reg. 398/23](#) (*Alternative Provision of Policing Functions*), s. 14 agreements should be flexible in their scope of coverage and the time period over which they apply. A s. 14 agreement may provide that a specified policing function:

- Is to be provided on a regular basis;
- Is to be provided as may be requested on an *ad hoc* basis;
- Will be provided because one police service does not have the capacity to provide that function for itself; or,
- Will be provided from time-to-time by members of another police service, but is a policing function that the police service of jurisdiction generally has the capacity to provide.

An agreement under s. 14 may include more than two parties and could provide for the regional delivery of a policing function (e.g., the services of a public order unit as required from time-to-time by one of the parties). In the case of municipal police services, a board's decision to enter into a s. 14 agreement should be made after thorough consultation between the board and the chief of police, with consideration for past/current practice and known or predictable capacity issues. For example, a board may seek from the chief of police and analyze data on how often ad hoc assistance is required by its police service or provided to another service, and consider whether a section 14 agreement is required, or whether to seek cost recovery. Section 14(6) allows a board to recover the costs associated with providing, or assisting, in the delivery of a policing function or part of a policing function.

The required contents of the agreement itself are set out in s. 14(6) of the CSPA and any agreement must adhere to these requirements. In addition, the required consultations and matters to confirm between parties to the agreement and chiefs of police prior to entering into s. 14 agreements are set out in s. 3 of Regulation 398/23 (*Alternative Provision of Policing Functions*).

Finally, subsection 14(12) confirms that where a board or the Commissioner enter into an agreement for the provision of policing in their jurisdiction, the board or Commissioner remain responsible for ensuring that the policing provided pursuant to the agreement meets the CSPA standards for adequate and effective policing.

What you need to do

As policing agreements are the **responsibility of the police service board or Commissioner**, when considering and developing these agreements boards should consider and consult with the chief of police on the following:

- The required contents of the agreement as outlined in s. 14(6), with specific consideration for the type, frequency and duration of the policing functions to be provided, and whether payment is required for any of those functions;
 - For example, what are the circumstances surrounding the need for the agreement, including:
 - The policing function(s) or assistance required;
 - The timeframe for the provision of the function/assistance;
 - The size and scope of assistance required (e.g., localized, widespread, multi-jurisdictional);
- The overall capacity of the service to deliver the functions required to ensure adequate and effective policing using both local resources and those of another board/service through an agreement;
- The specific consultation requirements and items to confirm as set out s. 3 of the Regulation; and,
- Information the board may wish to receive from the chief of police as part of regular or *ad hoc* reporting on actual delivery of functions or assistance provided through the agreement.

Section 14 agreements are new and will require thoughtful collaboration between a board/the Commissioner and the service, and between boards and services across jurisdictions. While we acknowledge that this may take some time, it is critical that these collaborations, and the resulting s. 14 agreements, are prioritized to ensure that adequate and effective policing can be delivered locally.

The police service board or Commissioner **that has the responsibility** for the provision of policing in the area is required to provide a copy of all agreements made under s. 14 to the IG.

To fulfil the above responsibility, the board or Commissioner that receives s. 14 support should **email all s. 14 policing agreements to IOPnotifications@Ontario.ca and copy your Police Services Advisor.**

What we will do

The IG will receive and review s. 14 agreements to monitor compliance with the CSPA and the delivery of adequate and effective policing. The IG may also request additional information on the delivery of policing functions through s. 14 agreements, from time to time, as authorized by the CSPA (s. 104(2)). Over time and with this and other information, the Inspectorate of Policing will be better positioned to assess the system of policing delivery in Ontario, including where the system is strong, or is being challenged. This information will also support the IG to make informed decisions about potential deployment of police services or the Ontario Provincial Police, should a concern about adequate and effective policing, or a policing emergency, arise.

While there is no obligation to notify the IG about instances when a member of one service provides assistance to a member of another service under the latter's direction under s.13, the IG may request information (per s. 104(2) of the CSPA) on instances of such assistance from time to time as part of the process of monitoring the delivery of adequate and effective policing.

Temporary Assistance under section 19 – IG Notifications and Authorities

Temporary Assistance Requests – Notification of IG

What you need to know

Temporary assistance can be requested by a chief of police or the Commissioner in order to receive assistance from another chief, the Commissioner or an entity that employs First Nation Officers in providing adequate and effective policing.

A temporary assistance request is not required where policing functions are provided by:

- Members of another police service pursuant to a section 14 agreement, even on an *ad hoc* basis; or,
- Persons assisting those members while acting under the specific member's direction as per the s. 13 exception.

In addition, there may be other operational circumstances that do **not** require a chief or the Commissioner to request another chief or the Commissioner to provide a policing function on their behalf, such as:

- *Active incidents and investigations that cross jurisdictional lines* – where officers in the original jurisdiction may cross into the adjoining jurisdiction as part of a pursuit or an active investigation, and where officers in the adjoining jurisdiction may engage a suspect or join an investigation; or,
- *Joint force operations* – where members of different police services work collaboratively on a single operation that jointly impacts their respective jurisdictions, as those members continue to police on behalf of their board and police service.

If a chief or the Commissioner makes a request for temporary assistance, s. 19(2) requires that the **requesting chief provide notice of the request as soon as possible to the IG** and the police service board, or, in the case of a request by the Commissioner, to the IG and the Minister. **This notice is required as soon as possible whenever a request is made, regardless of whether the request is accepted in whole or in part by a requested chief.** Further, subsection 19(3) lists the information that must be included in the notice, which is also found in **Appendix B** of this Bulletin. Although the CSPA does not define the term “as soon as possible”, **notice of a temporary assistance request should be submitted to the IG** and police service boards or the Minister by requesting chiefs **within 24 hours** of the request being made or a change in an existing request.

If there is a change in any of the mandatory information provided in the notice, after notice of the request has been submitted to the IG, the requesting chief or the Commissioner is required to notify the IG, the police service board and the Minister (in the case of a request by the Commissioner) as soon as possible of the change.

Upon receiving a notice from a chief under s. 19(2), **the police service board is required to determine whether the assistance requested is or may be required on a recurring basis** in order to deliver adequate and effective policing in the jurisdiction, and, therefore, more appropriately the subject of a policing agreement under section 14 (s. 19(5)). While the authority to make temporary assistance requests rests with the chief of police, to support the board’s overarching governance role, it is important that the board receive complete and timely information about requests to ensure awareness and fulfillment of board responsibilities.

The rules for providing assistance, including if and when the request can be declined, are set out in s. 19(6). **A chief or the Commissioner who provides temporary assistance** pursuant to a s.19 request is **required to notify the IG and their board, or in the case of the Commissioner providing assistance, the IG and the Minister, when the provided**

assistance has stopped. This notice must include the required information listed in s. 19(6.1), which is also found in **Appendix B**.

In the event that assistance was provided by an entity that employs First Nations Officers, there is an obligation on the chief who requested such assistance to notify the IG after the assistance has ended. That notification must include the required information listed in s. 19(6.2).

What you need to do

In summary, to fulfill the CSPA requirements:

- **Chiefs or the Commissioner requesting temporary assistance must notify their board and the IG** with the information specified in **Appendix B** and provide further notification of any changes to the original submission.
- **Chiefs receiving requests** for assistance must **determine whether to fulfill the request in whole or in part** (unless the receiving chief is the Commissioner, who shall provide assistance in accordance with s. 19(6)(1)), and must **notify the IG and their board** (or Minister, for the Commissioner) of the information in **Appendix B** after the assistance has **stopped**.
- **Boards receiving notice from their chief** that assistance has been requested from another chief must **consider** whether the assistance is or will be requested again and/or frequently and should be the subject of a s. 14 policing agreement.
- **Boards that provide assistance through their chief**, following a request by another chief, can **consider** whether they wish to seek **cost recovery** for the assistance provided, and the cost shall be paid by the board of the chief who requested the assistance.

What we will do

The IG will **receive notifications** and analyze the information as part of the IG's monitoring function, to ensure compliance with the CSPA and oversight of the delivery of adequate and effective policing. In this context, **CSPA s. 20(1) provides the IG with distinct authority to issue an order requiring another police service board or the Commissioner to provide policing in an area, if the IG finds that adequate and effective policing is not being provided in the area or that an emergency exists in the area.** The notifications and information accompanying them enables the IG's information-driven decision-making in determining whether the statutory authority in s. 20(1) needs to be invoked in the context of temporary assistance requests, and the specific application of this authority in the given circumstances.

Again, awareness of the various ways in which policing is being delivered regularly, or temporarily, provides a more fulsome understanding of the policing system in Ontario. Analysis of assistance requests, in combination with regular ongoing monitoring, data collection/analysis, and inspections, will help ensure the IG has a more complete understanding of the strengths and potential susceptibilities of Ontario policing, and to apply the IG's oversight mandate to enhance the integrity of the Ontario policing system.

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Appendices:

- A. Overview of Agreements and Notification Requirements
- B. Temporary Assistance Request Notifications

Note: Advisory Bulletins are the IG's advice provided pursuant CSPA s. 102(4) and are intended as a resource for the sector by offering the IG's general interpretation of various provisions of the CPSA. Advisory Bulletins are not legally binding, and they do not purport to address all possible factual scenarios or circumstances. As such, you may wish to consult with legal counsel to determine how this general guidance should be applied in your own local context and to navigate specific situations.

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APPENDIX A – Overview of Agreements and Notification Requirements

	Policing Agreements (s. 14)	Temporary Assistance Requests (s. 19(1))
Who is responsible	Police service board or the Commissioner	Chief of Police (both requesting and assisting)
What to include in the IG notification	A copy of the completed s. 14 agreement	<p>Notice of the request: requesting chief submits information in Appendix B to IG and own board or Minister</p> <p>Notice of change to assistance request: requesting chief submits information regarding changes to original notification to IG and own board or Minister</p> <p>Notice after assistance has stopped: assisting chief submits information in Appendix B to IG and own board or Minister</p>
Timeline for notification of IG	Once the agreement has been signed by all parties	<p>Requesting Chief: Within 24 hours of the request being made.</p> <p>Assisting Chief: Within seven (7) business days after the assistance stops.</p>

APPENDIX B – Temporary Assistance Request Notifications under section 19(1)

The following information shall be submitted, as applicable, in relation to temporary assistance requests made under s. 19 of the CSPA.

1. If a chief makes a request for temporary assistance, s. 19(2) requires that the requesting chief shall provide notice of the request as soon as possible to the IG and the police service board, or, in the case of a request by the Commissioner, to the IG and the Minister. This notice must include:

- a) a description of the circumstances surrounding the temporary assistance request;
- b) the policing functions that are requested;
- c) the timeframe for the provision of the assistance;
- d) the extent of the assistance required;
- e) whether the chief of police or entity that employs First Nation Officers that is receiving the request has agreed to provide the assistance, in whole or in part;
- f) the anticipated financial implications as a result of obtaining the assistance; and
- g) any other prescribed matters. (None are currently prescribed.)

2. A chief of police who provided temporary assistance shall, after the assistance has stopped, provide notice to the IG and the chief's police service board or, if the chief is the Commissioner, to the Minister, with the following information:

- a) The chief of police's decision to provide temporary assistance.
- b) Whether the request for temporary assistance was fulfilled in whole or in part.
- c) The financial implications of providing assistance.
- d) Any other prescribed matters. (None are currently prescribed.)

3. If the temporary assistance was provided by an entity that employs First Nation Officers, the chief of police who requested the assistance shall, after the assistance has stopped, provide notice to the Inspector General with the following information:

- a) Whether the request for temporary assistance was fulfilled in whole or in part by the entity.
- b) The financial implications of providing assistance for the entity, if known.
- c) Any other prescribed matters. (None are currently prescribed.)

When temporary assistance requests are made, please **submit the above information within 24 hours to IOpnotifications@Ontario.ca and copy your Police Services Advisor.**

When notification is provided after assistance has stopped, please **submit the above information within seven (7) business days to IOpnotifications@Ontario.ca and copy your Police Services Advisor.**

ONTARIO REGULATION 408/23

made under the

COMMUNITY SAFETY AND POLICING ACT, 2019

Made: December 14, 2023

Filed: December 18, 2023

Published on e-Laws: December 18, 2023

Published in *The Ontario Gazette*: January 6, 2024

CODE OF CONDUCT FOR POLICE SERVICE BOARD MEMBERS

APPLICATION AND INTERPRETATION

1. (1) This Regulation sets out the code of conduct with which every member of a police service board must comply.

(2) For greater certainty, the existence of a good faith exception in this code of conduct does not limit the grounds on which it may be determined that a member of a police service board has not contravened this code of conduct.

2. In this Regulation,

“conflict of interest” means a situation in which a member of a police service board’s private interests or personal relationships place, or may reasonably be perceived to place, the member in conflict with their duties as a member of the police service board; (“conflit d’intérêts”)

“personal relationship” includes, but is not limited to, a relationship with any of the following persons:

1. A current or former spouse or common-law partner of the board member.
2. A current or former intimate partner of the board member.
3. The board member’s children, including biological and adoptive children and stepchildren.
4. The legal dependants of the board member.
5. A child in the board member’s care.
6. The board member’s grandparents, parents or siblings, including grandparents-in-law, parents-in-law and siblings-in-law. (“rapports personnels”)

CONDUCT BECOMING OF A BOARD MEMBER

3. (1) A member of a police service board shall not conduct themselves in a manner that undermines or is likely to undermine the public’s trust in the police service board or the police service maintained by the police service board.

(2) A member of a police service board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, their conduct was in the good faith performance of their duties as a board member.

4. A member of a police service board shall comply with the Act and the regulations made under it.

5. A member of a police service board shall not, by act or omission, conduct themselves in a manner that is likely to cause the board to fail to comply with the Act or the regulations made under it.

6. A member of a police service board shall comply with any rules, procedures and by-laws of the police service board.

7. A member of a police service board shall not substantially interfere with the conduct of police service board meetings.

8. A member of a police service board contravenes this code of conduct if they are found guilty of an offence under the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada) or the *Cannabis Act* (Canada) that was committed after they were appointed as a member of the police service board.

9. (1) A member of a police service board shall not, in the course of their duties, treat any person in a manner that the member, at the time, knows or reasonably ought to know would contravene the *Human Rights Code*.

(2) A member of a police service board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member’s conduct was in the good faith performance of their duties.

10. (1) A member of a police service board shall conduct themselves in a professional and respectful manner in the course of their duties including, without limitation, not using abusive or insulting language in the course of their duties.

(2) A member of a police service board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member’s conduct was in the good faith performance of their duties.

STATEMENTS AND ATTENDANCE

11. A member of a police service board shall not knowingly make false statements pertaining to the duties of a member of a police service board.

12. A member of a police service board shall not purport to speak on behalf of the police service board unless authorized by the board to do so.

13. A member of a police service board shall clearly indicate when they are expressing a personal opinion when commenting on an action or omission of the police service board, the police service maintained by the board or a member of the police service.

14. A member of a police service board shall not access, collect, use, alter, retain, destroy or disclose to any person information that has been obtained by or made available to the member in the course of their duties if doing so would be contrary to law.

15. (1) A member of a police service board shall not disclose to the public information obtained or made available in the course of the member's duties except as authorized by the police service board or as required by law.

(2) Subsection (1) does not apply to information that was already made available to the public by a person who was authorized to do so prior to the member's disclosure.

16. A member of a police service board shall attend all police service board meetings unless able to provide a reasonable explanation for the absence.

MISCONDUCT AND CONFLICTS OF INTEREST

17. A member of a police service board shall disclose any conduct of another member of the police service board that the member reasonably believes constitutes misconduct,

- (a) to the chair of the board; or
- (b) if the misconduct involves the chair, to the Inspector General.

18. (1) A member of a police service board shall disclose any charges laid against them under the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada) or the *Cannabis Act* (Canada) and any finding of guilt made in relation to those charges.

(2) Subsection (1) only applies to charges or findings that were made after the member's appointment to the police service board.

(3) The disclosure required by subsection (1) must be made to the person or body that appointed the individual as a member of the police service board or, in the case of a member appointed by the Lieutenant Governor in Council, to the Minister.

19. A member of a police service board shall not apply for employment with the police service maintained by the police service board unless they resign from the board before applying.

20. (1) A member of a police service board shall promptly disclose any conflict of interest,

- (a) to the chair of the board; or
- (b) if the conflict of interest involves the chair, to the Inspector General.

(2) After making the disclosure required by subsection (1), the member shall disclose the conflict at the next meeting of the police service board.

21. A member of a police service board shall not use their position as a police service board member to,

- (a) benefit themselves;
- (b) benefit one or more persons with whom they have a personal relationship; or
- (c) interfere with the administration of justice.

22. A member of a police service board shall not participate in discussion of or voting with respect to matters at police service board meetings if the member has a conflict of interest in the matter.

COMMENCEMENT**Commencement**

23. This Regulation comes into force on the later of the day subsection 35 (6) of Schedule 1 (*Community Safety and Policing Act, 2019*) to the *Comprehensive Ontario Police Services Act, 2019* comes into force and the day this Regulation is filed.

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REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: CRIMINAL INVESTIGATIONS BRANCH AND DRUG ENFORCEMENT / CRIMINAL INTELLIGENCE UNIT – DECEMBER 2024

TO: Chair and Members of the Owen Sound Police Services Board

DATE: January 22nd, 2025

RECOMMENDATION(S):

For Information

Investigations

Homicides (July & August 2023) - The three homicides from the summer of 2023 continue to require work and resources, although they are getting closer to completion. However, the court process for these when scheduled will create additional demands on staffing and resources. A bail hearing for one accused in the first homicide was held this month, resulting in the accused being denied bail. A preliminary hearing for one of the three charged in the second 2023 homicide has also commenced, and members of the investigative team continue to work on the third homicide. D/Cst. Geoff Bridgeman assumed the role of Primary Investigator in two of the three homicide investigations after Sergeant Pat Rawn's return to uniform patrol.

Uniform Assistance

Assault with a Weapon (December 2nd) – Members of the Criminal Investigations Branch assisted uniform patrol with a double stabbing investigation, that occurred at an apartment in the downtown core of Owen Sound. As a result, a 23-year old Owen Sound man was charged with possession of a weapon for a dangerous purpose, assault with a weapon (2 Counts) and aggravated assault (2 Counts). Search warrants were obtained by police and the knife used in the attack was seized by police. The victim's sustained serious injuries as a result of the attack, but it believed they will make a full recovery. The accused and the victim's in this incident were known to one another.

Suspected Arson (December 7th) – Members of CIB assisted uniform patrol with a suspected arson at a triplex in Owen Sound. Two upper floor units were vacant, and the ground floor unit where the fire started was unoccupied at the time. Interviews were conducted and a search warrant was authorized for the residence which was executed the following with the Forensic Identification Unit, and the assistance of Owen Sound Fire, and it was determined that the cause of the fire is believed to be electrical, not arson.

Kidnapping (December 13th) – An anonymous tip was received by the Owen Sound Police Service that stated an unknown female was being held against her will at a residence in Owen Sound. Members of the Criminal Investigations Branch and Uniform patrol were able to identify the residence and made entry under exigent circumstances. Occupants of the apartment were spoken with and the kidnapping was

unsubstantiated.

Sexual Assault (December 19th) – CIB assistance was requested in a joint investigation with Bruce Grey Child & Family Services (BGCFS) to interview a 14-year-old who disclosed that he was sexually assaulted by his biological mother's boyfriend approximately four years prior. The male was interviewed and the investigation revealed insufficient evidence to establish reasonable grounds that an offence occurred. Victim Services was offered, and BGCFS will be setting the youth up with appropriate counselling.

Sexual Assault & Forcible Confinement (December 28th) – Members of CIB assisted uniform patrol with a sexual assault and forcible confinement investigation, that occurred at an apartment in the 1000 block of 4th Ave. E. Owen Sound. As a result, a 47-year old Owen Sound man was charged with robbery with violence, uttering threats to cause death or bodily harm (3 counts), assault (3 counts), assault with a weapon (2 counts), sexual assault, sexual assault using a restricted or prohibited firearm, forcible confinement (2 counts), possession of weapon for dangerous purpose (2 counts), and three counts of possession of a schedule I substance (3 counts).

CIB subsequently executed a search warrant on the residence which resulted in the seizure of \$47,000 of illicit drugs and \$1300 cash proceeds. The accused was further charged with possession of a schedule I substance for the purposes of trafficking (3 counts), Possession of proceeds of property obtained by crime under \$5000 – in Canada.

MMHART Statistics

Officer Referrals/ Consultations = 8
Follow Ups = 15
Community Support Consultations/Referrals = 3
Incident Response/Support = 20
Proactive in Community Engagement (hours completed) = 6
STAR cases = 0

Training

DC Houston – Pistol qualification Training with new recruits – PC Muszynski, PC Brooks and PC Summer
DC Houston – Conductive Energy Weapon (CEW) New User Course – PC Muszynski, PC Brooks and PC Summer
D/Sgt Gurney – Radar qualification training with new recruits – PC Muszynski, PC Brooks and PC Summer

Meetings

Situation Table (STAR) Weekly Meetings – DC Bridgeman & DC Martin
Safe N Sound Meeting – D/Sgt Gurney

Other

R v. PODGER – Trial - DC Houston
Recruit Constable Local Focus Interview - DC Houston

Drug Overdose Information

In December 2024 the city had (1) suspected drug related death.

The year 2024 ended with the Owen Sound Police Service having investigated a total of fourteen (14) deaths from suspected drug overdoses. The year 2023 ended with a total of eleven (11), Six (6) were recorded in 2022, a total of fourteen (14) occurred in 2021 and a total of eight (8) occurred in 2020.

Missing Persons

Active: There are no outstanding missing persons being investigated.

SUBMITTED BY:

D. Bishop, Inspector

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REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: Auxiliary Board Report – December 2024
TO: Chair and Members of the Owen Sound Police Services Board
DATE: January 22nd 2025

REPORT:

In December 2024, the Auxiliary Unit was busy with community events and assisting the Uniform Branch with ride-along hours. The volunteer hours accumulated by the Auxiliary Unit totalled 165!

The Owen Sound Police Service Auxiliary Unit has kept busy in the month of December 2023, wrapping up our holiday Food Drives in partnership with the Salvation Army. We are proud to report that the unit brought in 890 lbs of food and \$3881 in cash and tap donations, which the Salvation Army calculated to be a total equivalent cash donation of \$7000.



It has been a great year for the Auxiliary Unit, and we cant wait to get back out into the community in 2025. We anticipate a spring 2025 Auxiliary intake in order to bring our complement numbers back up in advance of the busy summer season.

SUBMITTED BY:
Inspector D. Bishop



REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: Community Oriented Response & Enforcement Unit – December 2024

TO: Chair and Members of the Owen Sound Police Services Board

DATE: January 22nd 2025

RECOMMENDATION(S):

For Information

REPORT:

FOOT PATROL (Hours)	38
BICYCLE PATROL (Hours)	
CRIMINAL CHARGES	4
WARRANT ARRESTS	1
PROVINCIAL OFFENCES	3; 4 warns
MOTOR VEHICLE COLLISIONS	
COMPLIANCE CHECKS	
BY-LAW OFFENCES	6 warns

- **COMMUNITY PARTNERS**
 - CORE attended a staff meeting at a local drop in and overnight warming centre.
- **FOOT & BIKE PATROL LOCATIONS**
 - The River District – including a focus on specific concerns identified by the community
 - Safe n Sound overnight warming program/shelter
 - Grey County Housing locations
 - Non-Profit Housing locations
 - Various School locations
 - 1400 block of 2nd Avenue West
 - Owen Sound Transit Terminal
 - Church properties and parking lots
 - Encampments
 - Licensed Establishments
 - Heritage Place Mall
 - The Women's Centre
- **ASSIST UNIFORM PLATOONS**
 - CORE assisted patrol with an investigation involving an unwanted adult male.

- CORE assisted with a search for an adult male on a mobility scooter.
 - CORE assisted with a search for an adult male involved in a domestic dispute.
 - CORE attended a local business to remove an unwanted person.
 - CORE assisted with locating a vehicle and suspect involved in a homicide.
 - CORE assisted with a call for service involving a neighbour dispute.
 - CORE attended a disturbance involving four adults at a drop-in shelter.
 - CORE responded to a medical assist call with Ambulance for a possible overdose.
 - CORE assisted with a call for service for a person welfare check for a group of individuals.
 - CORE assisted with a search for an adult female engaged in a mental health crisis.
 - CORE attended a call for service for a group of unwanted individuals loitering outside of a church.
 - CORE completed a search warrant to assist with an ongoing investigation.
 - CORE executed a search warrant at a residence with CIB and uniform members.
- **INVESTIGATIONS**
 - CORE attempted to locate an adult male known to frequent the area and currently wanted on several outstanding warrants.
 - CORE located an adult female unresponsive and not breathing; after providing medical attention the female regained consciousness and was transported to hospital by Ambulance.
 - CORE assisted CIB with the execution of a search warrant at multiple residences.
 - CORE assisted Ambulance on a medical call with a disturbance in progress.
 - CORE located and arrested an adult male wanted on several outstanding warrants.
 - CORE issued a PON for open alcohol to an adult male.
 - CORE conducted several traffic stops involving both motor vehicles and power-assisted bicycles.
 - **TRAINING / MEETINGS / OTHER DETAILS**
 - CORE attended OPC for the Power Case Management course.
 - CORE completed Situation Table Training online with Wilfrid Laurier University.

OPERATIONS PLAN:

CORE focused on proactive and high-visibility foot patrol relating to goal CS2 in the River District during impactful times to increase public safety.

CORE also attended community events to improve visibility and address concerns identified in the community pertaining to goal CS2(c).

CORE also engaged in Bail Compliance and Warrant Apprehension duties.

SUBMITTED BY:

D. Bishop Inspector



REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: BAIL COMPLIANCE AND WARRANT APPREHENSION UNIT – December 2024

TO: Chair and Members of the Owen Sound Police Services Board

DATE: January 22nd, 2025

RECOMMENDATION(S):

For Information

REPORT:

FOOT PATROL (Hours)	4
BICYCLE PATROL (Hours)	0
CRIMINAL CHARGES	47
WARRANT ARRESTS	8
PROVINCIAL OFFENCES	2
MOTOR VEHICLE COLLISIONS	0
COMPLIANCE CHECKS	4

- **COMMUNITY PARTNERS**
 - BCWA completed foot patrols in the river district to engage with the community.
- **FOOT & BIKE PATROL LOCATIONS**
 - The River District – including a focus on specific concerns identified by the community.
 - Safe n Sound overnight warming program/shelter.
 - Grey County Housing locations.
- **ASSIST UNIFORM PLATOONS**
 - BCWA was assigned to general uniform patrol to accommodate for resources.
- **INVESTIGATIONS**
 - BCWA completed more than 100 investigations which led to 46 criminal charges being laid such as Fail to Comply with Release Order/Undertaking/Probation/Recognizance, Theft Under \$5000, Assault with a Weapon, Assaulting a Peace Officer, Assault, Forcible Confinement, Sexual Assault, Sexual Interference, Uttering Threats, Mischief Under \$5000, Theft Under \$5000, Criminal Harassment, Possession of Property Obtained by Crime, Unauthorized use of Credit Card, Causing a Disturbance, Forcible Entry, Fraud

Under \$5000, Fail to Attend Court and Fingerprints, etc. Several of these occurrences originated in the River District.

- BCWA executed 7 warrants on known offenders in Owen Sound.
- BCWA conducted 4 compliance checks on known offenders residing in Owen Sound.
- BCWA worked general uniform patrol for the majority of the month.

- **TRAINING / MEETINGS / OTHER DETAILS**

- BCWA completed two VICLAS Reports in compliance with legislation regarding Sexual Assault investigations.
- BCWA authored a search warrant under the Controlled Drugs and Substances Act to assist the Criminal Investigations Branch.

FINANCIAL/RISK IMPLICATION(S):

N/A

OPERATIONS PLAN:

BCWA focused on proactive and high-visibility foot patrol relating to goal CS2 in the River District during impactful times to increase public safety.

BCWA focused on proactive enforcement and monitoring of offenders in the City of Owen Sound.

BCWA is temporarily assigned to uniform patrol to accommodate for resources.

SUBMITTED BY:

D. Bishop Inspector



REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: Front Line Patrol Report and Collision Statistics – December 2024

TO: Chair and Members of the Owen Sound Police Services Board

DATE: January 12, 2025

RECOMMENDATION(S):

For Information

REPORT:

The following report highlights key metrics from OSPS Front Line Patrol, the RIDE program, and Collision Statistics for December 2024.

Front Line Patrol Report:

	Platoon #1-4		Traffic/Part Time Officers	
	December 2024	December 2023	December 2024	December 2023
Highway Traffic Act:	48	98	8	22
Compliance Reports:	4	13		
Recorded Cautions:	22	39	22	14
Liquor Licence Act:	3	6		
Criminal Code/ CDSA:	186	122	2	1
Other POA/By-Law:	84	89		
Foot Patrol:	50	77	14	27

Reduce Impaired Driving Everywhere (RIDE):

There was a total of 19 on-duty RIDE checks in the month of December with 522 drivers checked. Additionally, there were 7 grant funded RIDE programs initiated for the Festive Ride season with 1742 drivers checked.

The total statistics for RIDE were:

- 64 officers
- 39 hours
- 2264 drivers checked
- 73 roadside breath tests
- 26 HTA Charges or Warnings issued

Two impaired driving charges were laid during the month.

Collision Statistics:

Dec 2024 Nov 2024 Dec 2023

Total Collisions:	38	45	30
Collisions - East side	13	20	21
Collisions - West side	9	7	5
Collisions - parking lots	16	18	4
Fail to Remain Collisions	7	10	2
Collisions referred to CRC:	32	28	10
Collisions investigated by OSPS:	6	17	20

FINANCIAL/RISK IMPLICATION(S):

Nil

OPERATIONS PLAN:

“Community Safety” is one of the four strategic priorities of the Owen Sound Police Services Board. Information in this Board report supports the 2023-2026 OSPS Operations Plan’s goals: to address safety concerns identified by the community; to improve police visibility in the River District and at other priority areas; to address controlled substances, firearms, and violent crime; and, to promote road safety.

SUBMITTED BY:

Inspector Jeff Fluney



REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: Community Services
TO: Chair and Members of the Owen Sound Police Services Board
DATE: January 9, 2025

RECOMMENDATION(S):

For Information purpose

REPORT: COMMUNITY SERVICE OFFICER

The following report highlights key engagements of the Community Services Officer in December 2024

Traditional Corporate and Social Media for OSPS (Community Outreach Education/Celebrations/Awareness/Media Releases)

- International Volunteer Day, National Day of Remembrance, Winter Driving Safety Tips, Extreme Weather Event, Homicide Update, Lock It or Lose It, Swearing in Ceremony, Christmas, Safe Holiday Season, MMHART, R.I.D.E. Programs.

Community Engagement & Committee Work

- Safe Schools Committee Mtg
- Wheel & RIDE Event Community Mtg.
- Diversity & Belonging Conference Steering Committee
- School Board Meeting- Recruitment OSPS
- LEAPPS (Law Enforcement Agencies & Partners to Protect Seniors)
 - Online meetings
- Youth in Policing Initiative-Provincial meetings
 - Online meetings
- Citizens Police Academy- Organizing staff for presenting-external promotion.
- OSDSS/Key Stone/OSPS mtg on local student
- Belong Sub-Committee Mtg

Community & School Presentations/Training

- St. Mary's School-Safe Driving
- St. Mary's School- Law Class
- Notre Dame- Social Media/Internet Safety
- Alexandra School- Christmas Lunch for the school and staff
- Committee Presentation in partnership with the Alzheimer's Society- Missing persons

Workshops/Conferences attended

- Missing Persons- Alzheimer's Society



(Pictures L-R- Swearing in ceremony, YIPI holiday pic)

Operations plan:

“Community Wellbeing” is one of the four strategic priorities of the Owen Sound Police Services Board. The work of the Community Services Officer is instrumental in progressing the 2023-2026 OSPS Operations Plan’s goal to build and foster relationships with community groups, specifically the following actions: by educating OSPS members and the community on OSPS partnerships; by focusing on preventative youth programming in cooperation with school board and community groups; and, by fostering and building relationships with diverse groups within the community.

SUBMITTED BY:

JASON CRANNY

Community Service Officer #569
Owen Sound Police Service



REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: Lost Hours and Training – December 2024

TO: Chair and Members of the Owen Sound Police Services Board

DATE: January 13, 2025

RECOMMENDATION(S):

For Information

REPORT:

The following report highlights key metrics from OSPS full time members for December 2024, including lost hours due to leave from sick time, short term disability (STD), and Workplace Safety and Insurance Board (WSIB), as well as training opportunities.

Lost Hours:

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
December 2024	11	48	479	2	44	352
November 2024	17	60	468	2	42	336
December 2023	10	28	288	3	54	380

Training:

Members attended the following courses:

- three recruits graduated from their Basic Constable Training at OPC
- three officers received the Scenes of Crime Officer Training course at OSPS
- Coach Officer Training course

FINANCIAL/RISK IMPLICATION(S):

The loss of scheduled work hours is a potential financial risk and is monitored to ensure a balance with members' physical and mental wellbeing. Financial resources are required to provide ongoing member training which is an essential to updating qualifications, knowledge, and ultimately organizational risk mitigation.

OPERATIONS PLAN:

“Our Members” is one of the four strategic priorities of the Owen Sound Police Services Board. Information in this Board report supports the 2023-2026 OSPS Operations Plan’s goals: to promote members’ mental and physical wellbeing; and, to promote professional development and training opportunities for all members.

SUBMITTED BY:

Inspector Jeff Fluney

DRAFT

REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: Records, Courts, and Bylaw Report – December 2024 and Year-End

TO: Chair and Members of the Owen Sound Police Services Board

DATE: January 22, 2025



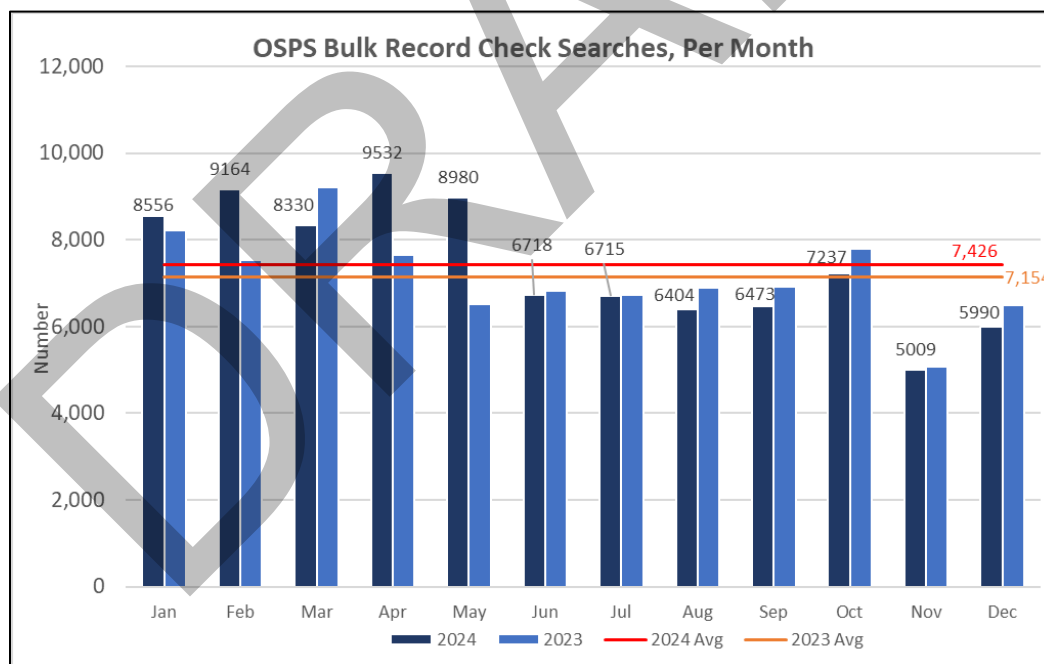
RECOMMENDATION(S):

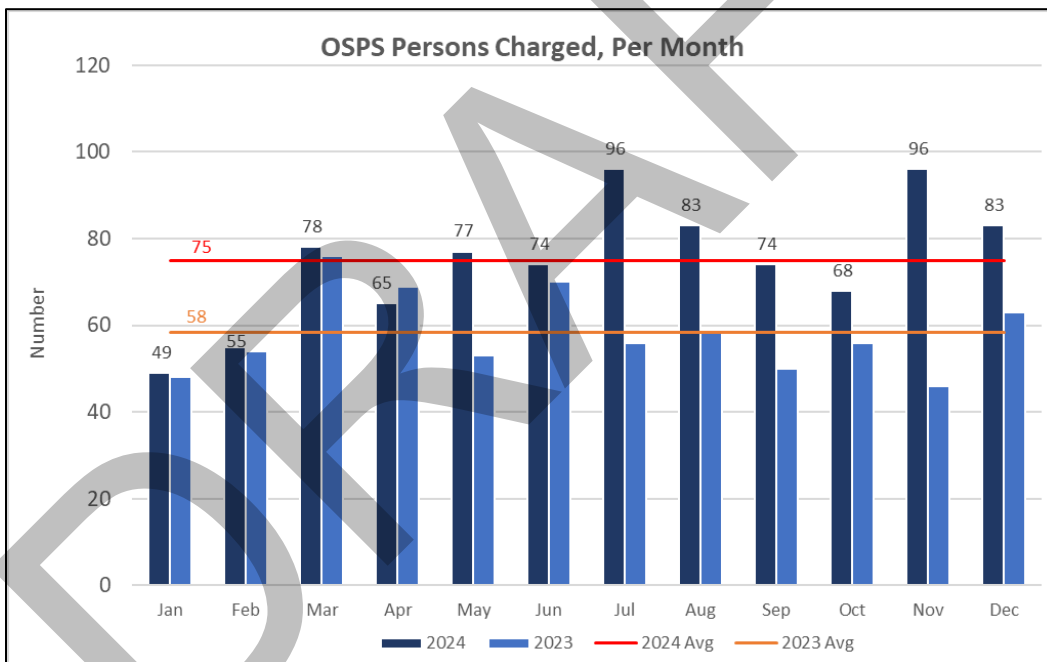
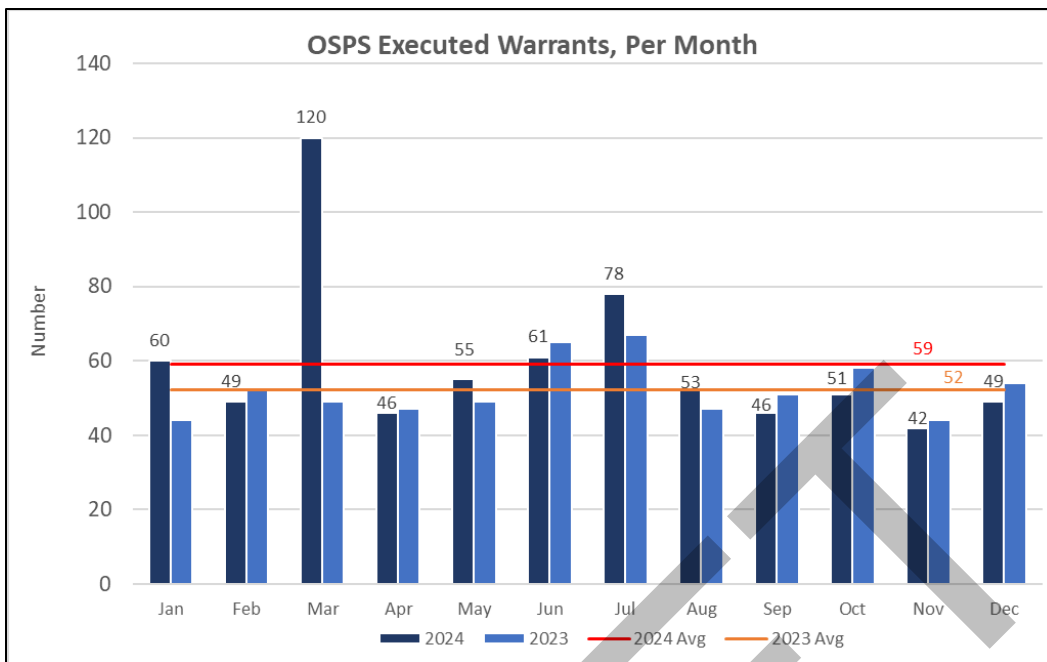
For Information

Report:

Records – December 2024 and Year-End:

	This Month	Previous Month		Same Month	2024	2023	YTD
	December 2024	November 2024	% Change	Previous Year	Year-to-Date	Year-to-Date	
				December 2023	Jan.1-Dec.31, 2024	Jan.1-Dec.31, 2023	% Change
Records Services							
Bulk Record Check Searches	5,990	5,009	19.6%	6,501	89,108	85,845	3.8%
Executed Warrants	49	42	16.7%	54	710	627	13.2%
Persons Charged*	83	96	-13.5%	63	898	700	28.3%



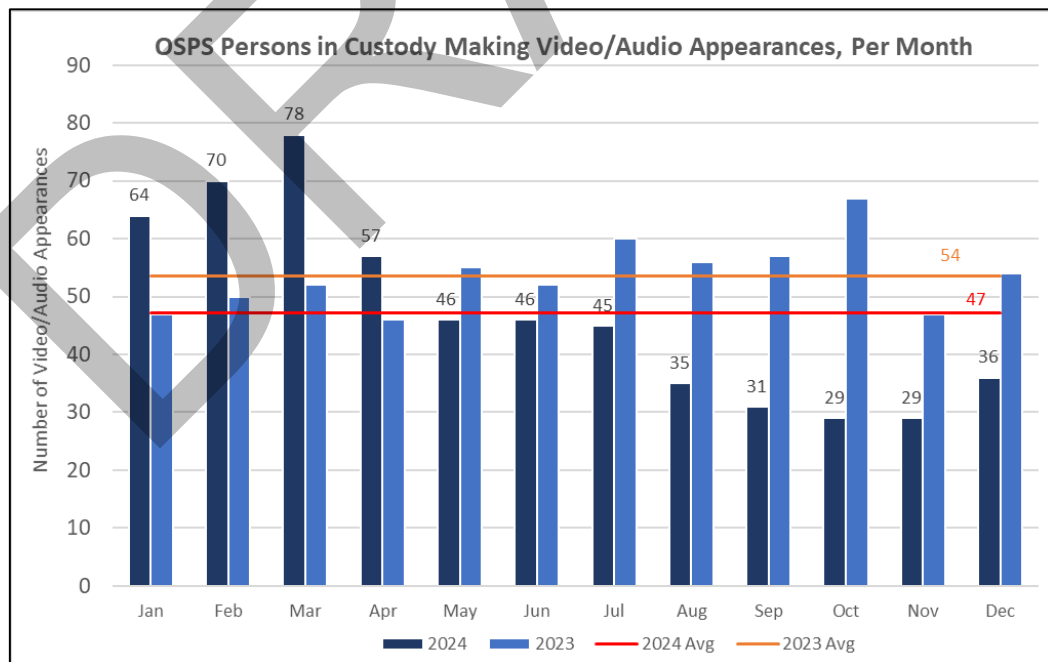
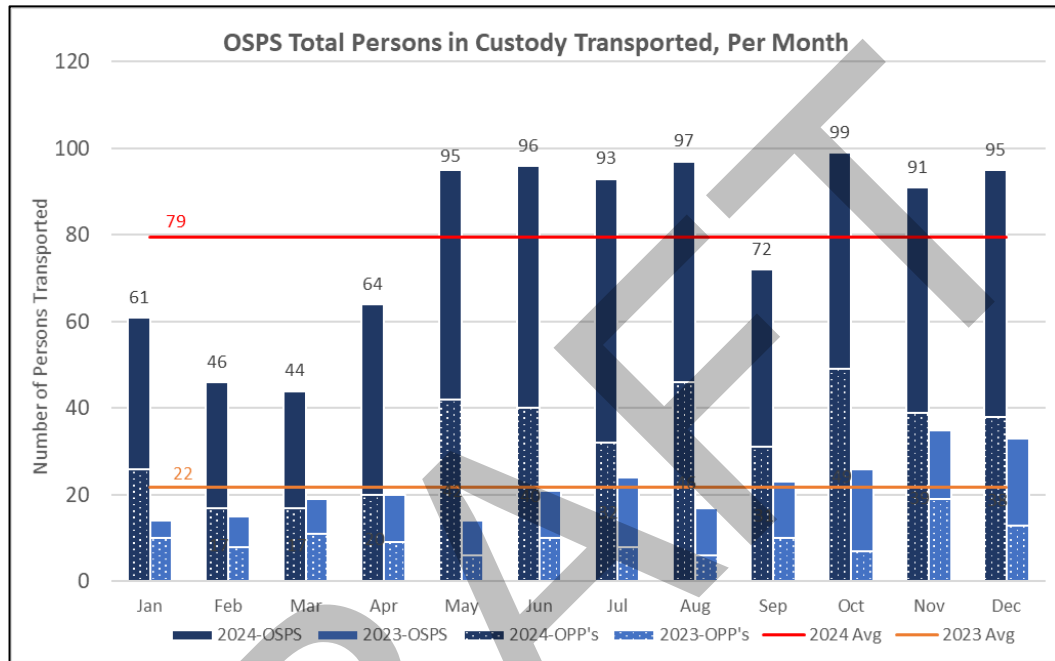


Recidivism (Repeat Offenders): 63% of those charged in 2024 were repeat offenders. Many of the same offenders are charged monthly and just cycling through the justice system. This points to deeper systemic issues such as mental health, substance abuse and the court process.

Unhoused (No Fixed Address): 34% of individuals charged in 2024 were unhoused.

Courts – December 2024 and Year-End:

	This Month	Previous Month		Same Month	2024	2023	YTD
	December 2024	November 2024	% Change	Previous Year	Year-to-Date	Year-to-Date	
				December 2023	Jan.1-Dec.31, 2024	Jan.1-Dec.31, 2023	% Change
Court Services							
Total Custodies Transported	95	91	4.4%	33	953	261	265.1%
OPP	38	39	-2.6%	13	397	117	239.3%
OSPS	57	52	9.6%	20	556	144	286.1%
Video/Apearances	36	29	24.1%	54	566	643	-12.0%
Special Constable Hours	1,523	1,222	24.6%	1,155	15,220	13,416	13.4%



All Ontario and Superior Courts of Justice for the Owen Sound Courthouse remain as hybrid courts. All new bail arrests by the police services (OPP and Owen Sound Police) are appearing in-person at the courthouse.

Four new part time Special Constable's completed their in-class training and started their on-the-job training in December. This training and the increase of Provincial Offences court dates are responsible for the increase of Special Constables hours for the month.

The year-to-date numbers for 2024 compared to 2023 shows the increase of in-person matters at the courthouse. The prisoners transported in 2024 was up 265% from 2023 which is one of the main reasons for the 13% increase of Special Constable hours in 2024.

Bylaw – December 2024 and Year-End:

All taxi companies have registered for 2025. One company has closed down at this time due to a family matter.

Financial/Risk Implication(s):

Providing court security and transporting persons in custody comes with inherent risk, while the efficient and accurate processing of judicial documentation is foundational to community safety. The Owen Sound Courthouse serves all of Grey County, however court security is the responsibility of the Owen Sound Police Service. In July 2024 Grey County council voted on the sharing of court security costs between the municipalities and the City of Owen Sound commencing in 2025.

OPERATIONS PLAN:

The administrative services within Records, Courts, and Bylaw are essential components of the OSPS Mission to deliver high quality policing services that strengthen public safety and community wellbeing. Community Safety and Sustainability are two of the four strategic priorities of the Owen Sound Police Services Board. As part of the Operational Plan, Court security costs will be assessed and reviewed annually to advocate for a sustainable police funding model.

ATTACHMENT(S):

Nil

SUBMITTED BY:

Krista Fluney, Director, Civilian Services

REPORT TO THE OWEN SOUND POLICE SERVICES BOARD



SUBJECT: Owen Sound Emergency Communications Centre (OSECC) - December 2024 and Year-End

TO: Chair and Members of the Owen Sound Police Services Board

DATE: January 22, 2025

RECOMMENDATION(S):

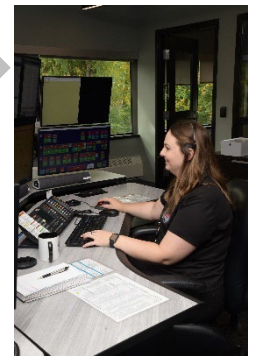
For Information

Report:

Year-End News:

The OSECC achieved a significant milestone this past year with the grand opening of the newly renovated centre which transitioned to full operations in the new location on October 29, 2024. The new OSECC logo was designed and introduced in 2024 as well.

Throughout the year, in collaboration with the police partners dispatched in the OSECC, a review was undertaken of the call subtypes, their assigned default priorities, and the priority definitions. These revisions went into effect on December 19, 2024, with clear expectations set for dispatch response and time goals, and new expectations on the officers to self assign themselves to priority 3 calls.



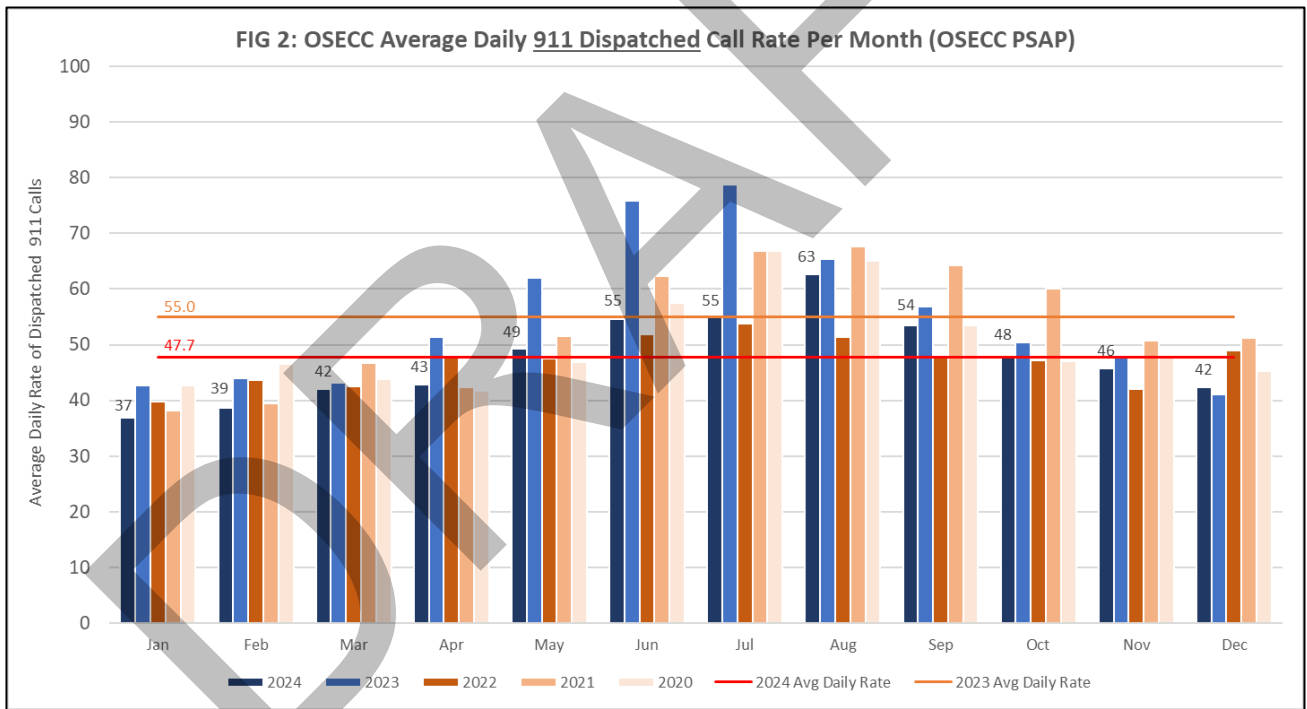
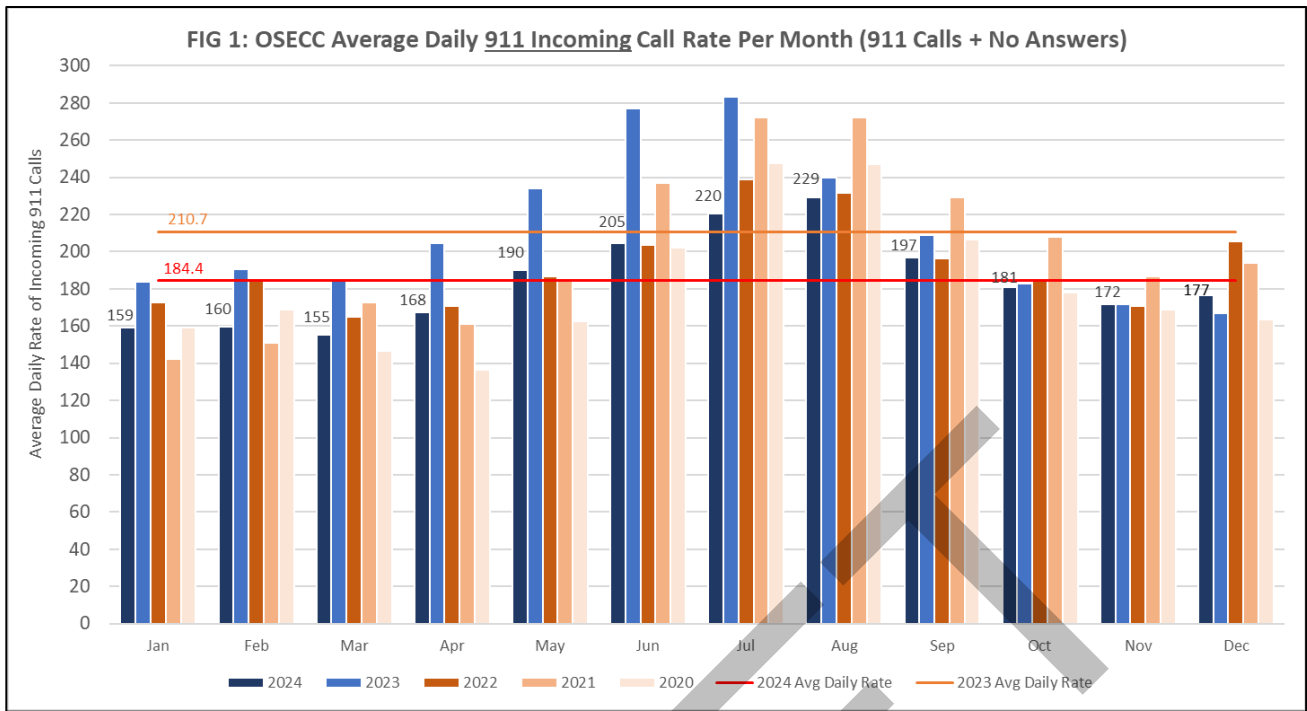
As the March 2025 deadline for the Next Generation (NG) 911 approaches, 2024 was busy with installations at both the primary and secondary sites, certification testing and training. This complex undertaking is on track to transition in early 2025, before the CRTC deadline. OSPS welcomed new partners for our NG911 Call Hosted Solution including: Smiths Falls Police and Fire Services, Brockville Police and Fire Services, Gananoque Police, and Hawkesbury Fire Department.

Recognizing the importance of continuously improving our service delivery, an annual OSECC Satisfaction Survey was delivered to our partners again to help us better serve and meet their needs. Results will be provided once the survey is closed.

Staffing in the OSECC continues to be a challenge. With the introduction of a new Human Resources Manager position, there is more support available to focus on recruiting and retention. Onboarding and training continue to be evaluated and revised to better suit the needs of new team members.

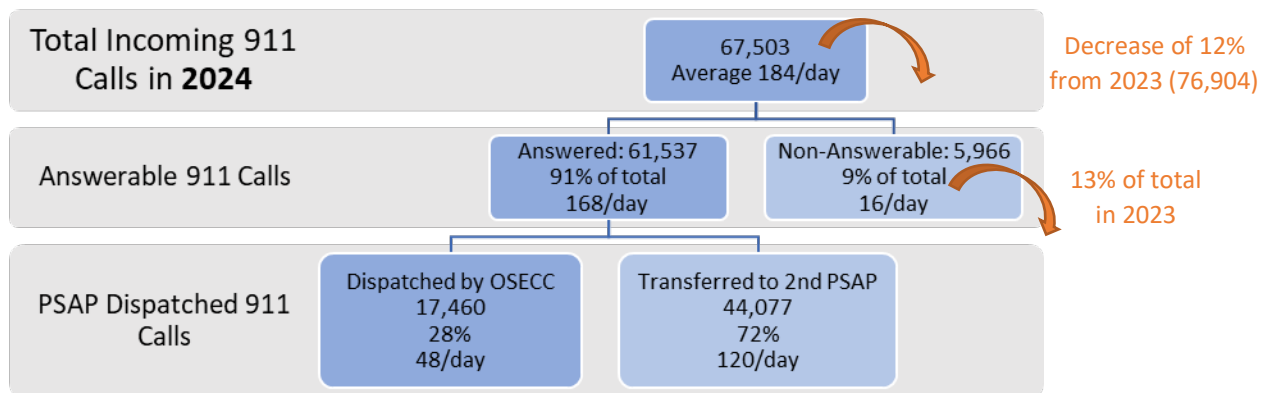
911 Calls – December 2024 and Year-End:

Source: Bell Flex reports	This Month		% Change	Same Month	2024		2023	
	December 2024	November 2024		December 2023	Year-to-Date	Year-to-Date	% Change	
All Incoming 911 Calls (Number)	5,474	5,149	6.3%	5,177	67,503	76,904	-12.2%	
Avg Daily Rate	176.6	171.6	2.9%	167.0	184.4	210.7	-12.5%	
No Answer 911 Calls (Number)	436	471	-7.4%	452	5,966	9,833	-39.3%	
Answered 911 Calls (Number)	5,038	4,678	7.7%	4,725	61,537	67,071	-8.3%	
Avg Daily Rate	162.5	155.9	4.2%	152.4	168.1	183.8	-8.5%	
Transferred to Secondary PSAP (Number)	3,726	3,305	12.7%	3,453	44,077	47,003	-6.2%	
Dispatched by OSECC (Number)	1,312	1,373	-4.4%	1,272	17,460	20,068	-13.0%	
Avg Daily Rate	42.3	45.8	-7.6%	41.0	47.7	55.0	-13.3%	



The OSECC operates as both a primary and secondary PSAP. Approximately 70% of answered 911 calls are transferred to another PSAP, while Communicators in the OSECC dispatch about 30% of 911 calls to OSPs, five other police agencies, more than 50 fire stations, and Grey County Transportation.

In December 2024, there were 5,474 incoming 911 calls, representing an average rate of 176.6/day (Figure 1). The OSECC transferred 3,726 of the answerable 911 calls and dispatched 1,312 of these 911 calls in December. The average dispatch rate of 911 calls was 42.3/day in December (Figure 2). Volume and rates of incoming, answerable, and transferred 911 calls in the OSECC were all up in December compared to the previous month. Non-answerable 911 calls and the 911 calls dispatched in the OSECC were down slightly in December compared to November.



Year-to-date, the 2024 volume of 911 calls incoming and managed by the OSECC is down when compared to 2023. Total incoming 911 calls were down by 12%, with the average daily rate over the year dropping from 211 incoming 911 calls/day in 2023 to 184 in 2024. No-answer calls are down by 39%, with 3,867 less 911 calls that were not answerable over the past year – a decrease from 13% to 9% of the total incoming 911 calls. The overall volume of 911 calls transferred to another PSAP in 2024 is down by 6% in 2024. The average daily rate of 911 calls dispatched by the OSECC is down by 13%, from an average of 55/day in 2023 to 48 in 2024.

Computer Aided Dispatch (CAD) Events – December 2024 and Year-End:

Source: OPTIC's OnCallAnalytics	This Month	Previous Month		Same Month	2024	2023	
	December 2024	November 2024	% Change	December 2023	Year-to-Date Jan.1-Dec.31, 2024	Year-to-Date Jan.1-Dec.31, 2023	% Change
All CAD Events in OSECC (Number)	5,338	5,848	-8.7%	4,603	68,052	64,397	5.7%
All Police (inc. OSPS)*	4,539	5,177	-12.3%	3,982	60,776	57,702	5.3%
All Fire	513	480	6.9%	444	6,086	5,582	9.0%
Grey County Transport	286	191	49.7%	177	1,190	1,113	6.9%
OSPS	1,458	1,539	-5.3%	1,318	18,886	18,738	0.8%
All CAD Events in OSECC (Avg Daily Rate)	172.2	194.9	-11.6%	148.5	185.9	176.4	5.4%
All Police (inc. OSPS)*	146.4	172.6	-15.2%	128.5	166.1	158.1	5.1%
All Fire	16.5	16.0	3.1%	14.3	16.6	15.3	8.5%
Grey County Transport	9.2	6.4	43.8%	55.7	3.3	3.0	10.0%
OSPS	47.0	51.3	-8.4%	42.5	51.6	51.3	0.6%

Calls that are dispatched through CAD come from a variety of sources such as the non-emergency phone line, walk-ins, officer generated, as well as the 911 phone line. In December, the OSECC dispatched a total of 5,338 calls, for an average dispatch rate of 172 calls/day in December (Figure 3). Compared to November, the monthly volume of police calls dispatched declined, whereas the volume of fire calls increased. Calls dispatched for Grey County Transport increased significantly in December as anticipated due to the seasonal weather. There were 1,458 calls dispatched for the Owen Sound Police Service in December (Figure 4), with an average daily dispatch rate of 47/day, down by 8% compared to the previous month.

Year-to-date, calls dispatched by the OSECC rose in 2024 by 5%, up to 68,052 in 2024. The average daily dispatch rate increased from 176.4 in 2023 to 185.9 in 2024. Year-to-date increases in dispatch volume were recorded for police, fire, and Grey County Transport.

Emergency 911 line

Non-emergency line
519-376-1234

Walk-Ins

Officer Generated

FIG 3: Daily Dispatch Rate Per Month: OSECC (Optic OCA)

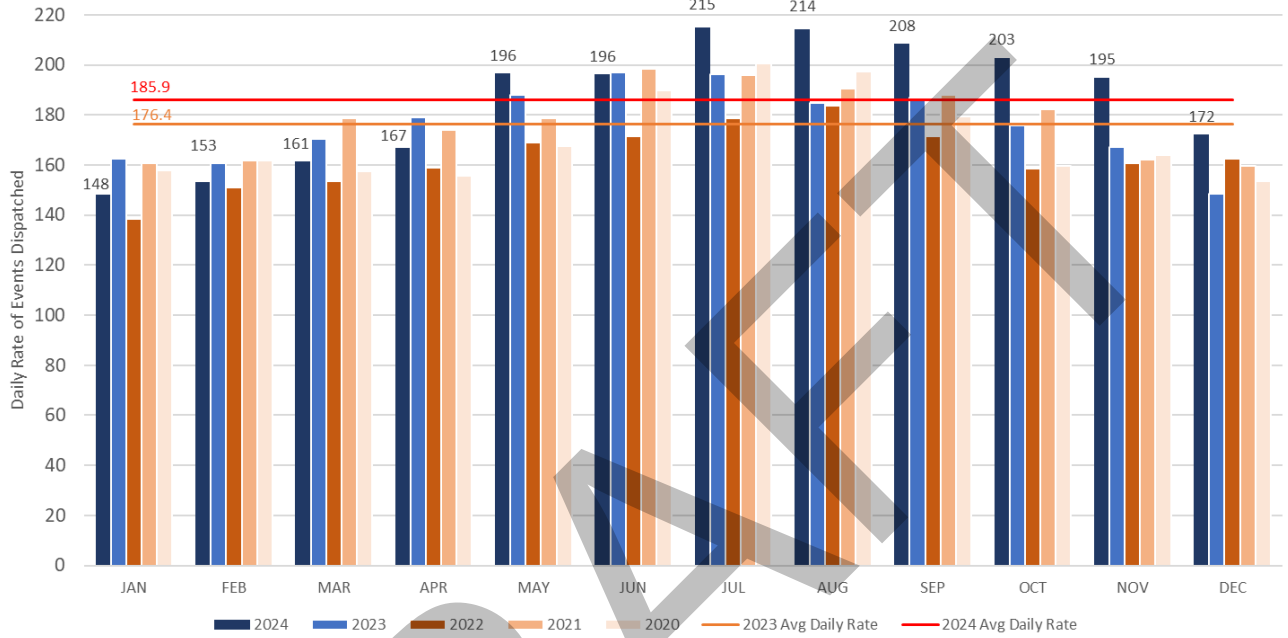
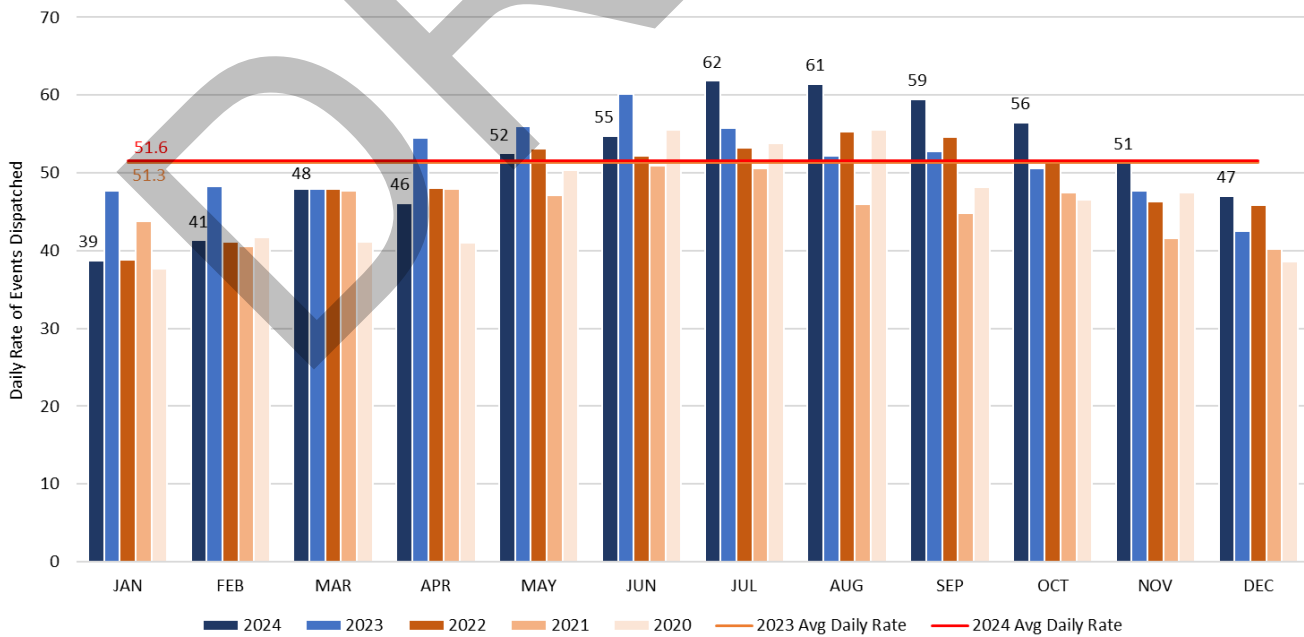


FIG 4: Daily Dispatch Rate Per Month: Owen Sound Police Service (Optic OCA)



There was a total of 6,085 fire calls dispatched for the many fire partners in the OSECC. The volume of fire calls dispatched in 2024 rose by 9% compared to 2023. As shown in Figure 5, fire calls compose 9% of the total volume of calls dispatched.

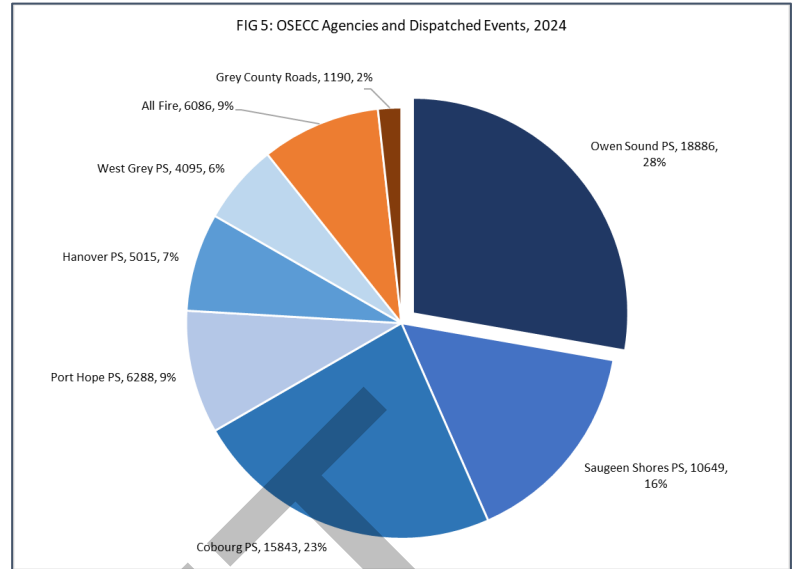
The six police services dispatched by OSECC composed 89% of the dispatch volume in 2024 (Figure 5). Owen Sound Police Service is the largest of these police services, with a total of 18,886 or 28% of the calls dispatched in 2024.

As shown in Figures 4, along with the usual seasonal variation, OSPS call volume in January to June in 2024 was lower than the previous year, while July to December's volumes increased beyond the previous year's demands. Overall, across the whole year, the average rate of dispatched calls for OSPS was 51.6 per day, representing a 1% increase from 2023.

Across all the hours in every day, the average hourly rate is just over 2 new calls dispatched/hour for OSPS, although there is tremendous variation by day of week and hour of day, as shown in Figure 6.

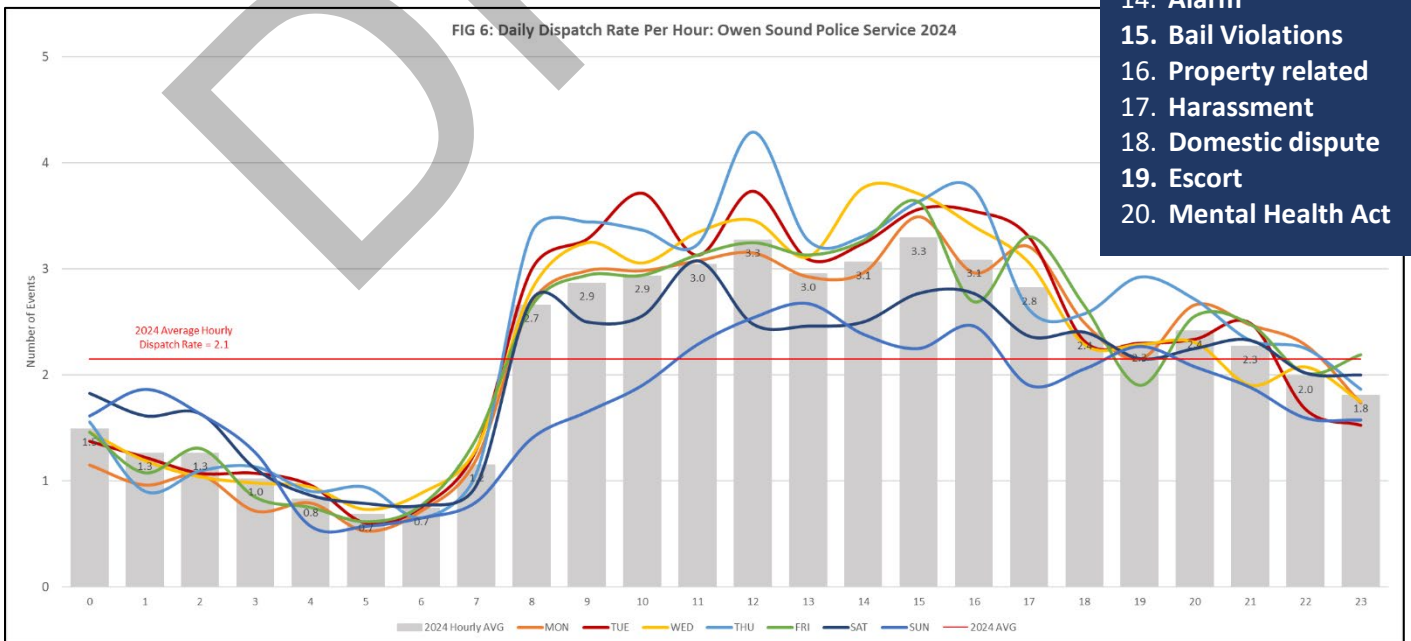
The 2024 most frequent call types dispatched for OSPS (listed in box to the right) remain fairly consistent each year. Three call types that made the top 20 this year, that were not included in 2023's top 20, were: Bail Violations, Escort, and Mental Health Act. These three call types replaced: Fraud, RIDE, and Shoplift in the top 20.

Within this top 20 most frequent call types, the types increasing most significantly from 2023 include: Escort, Bail Violations, Complaint, Unwanted Person, and Person Welfare Check. Call types on this top 20 list with notable decreases in volume include: Police Information, Suspicious Person, Community Services, Police Assistance, and Traffic Enforcement-HTA.



Top Most Frequent OSPS Call Types in 2024:

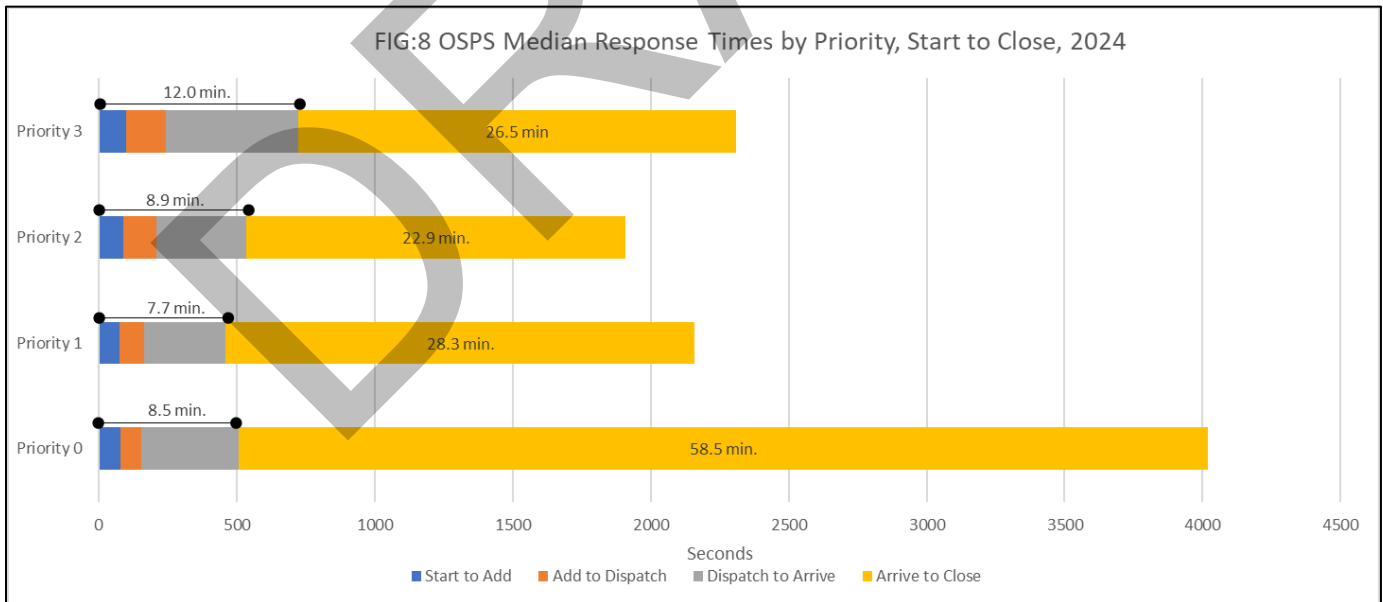
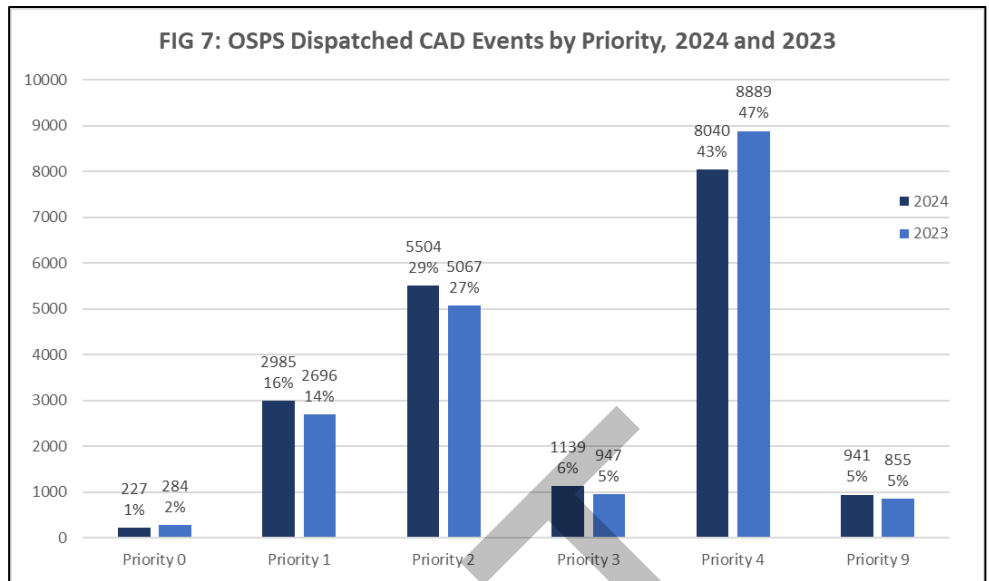
1. 911Call
2. Traffic enforcement
3. Police assistance
4. Community services
5. Person welfare check
6. Unwanted person
7. Suspicious person
8. Execute warrant
9. Theft
10. Complaint
11. Police information
12. Motor vehicle collision
13. Disturb the peace
14. Alarm
15. Bail Violations
16. Property related
17. Harassment
18. Domestic dispute
19. Escort
20. Mental Health Act



Calls also vary by priority, with 43% of OSPS calls being dispatched as a Priority 4, and 29% dispatched as Priority 2. Priority definitions were revised throughout 2024, along with the default priorities assigned to call subtypes. With these updates implemented at the end of 2024, it is expected these proportion of calls by priority will change in 2025.

Raw CAD data can be used to monitor different time mileposts in the dispatching process. Key mileposts in dispatching include: the start of the Event; adding the Event to the CAD system; dispatching the Event to a unit; the unit's arrival time on scene; and the time spent on scene(s) by one or more units dispatched. OSPS is working on monitoring standard response times on a regular basis. The response times in the graph below are extracted from OPTIC's On Call Analytics (OCA) tool. Although OCA uses 'averages' as a standard indicator, because CAD data is very raw with many outliers, the 'median' is used to provide a more realistic picture of the data.

Median response times for priority calls 0, 1, 2, and 3 in 2024 are shown in the graph below, and range from 7.7 minutes for priority 1 calls, to 12.0 minutes for priority 3 calls. The median time spent, per unit, on scene responding to a priority 1, 2, or 3 call in 2024 was under 30 minutes, while the median time for priority 0 calls was closer to an hour per unit. Please note: improved consistency in call priorities and the implementation of NG911 system is expected to offer greater and more accurate access to call response time analytics.



OSPS IT has determined a current listing of 34 projects (aside from day to day routine work) slated for 2025, of which NG911 is the largest (including our hosted partners).

Other IT projects of large scope or impact include: providing backup dispatch services for other policing agencies; complex analytics of policing data for a number of OPTIC partners; upgrades to fire department alerting and reporting; Bail Compliance Dashboard; and a vastly new Records Management System Universal Application requiring retraining of all sworn and civilian members.

Further work is being conducted on cybersecurity and remediation via contracted services to other policing partners by our IT team.

Financial/Risk Implication(s):

Risk management and contingency planning are integral to the day-to-day operations of a Public Safety Answering Point (PSAP). While the OSECC continues to grow and evolve, OSPS strives to maintain a balance of staffing that best aligns with workload demands, member wellness, emergency response standards, and contracted client expectations.

OPERATIONS PLAN:

Within the 2023-2026 OSPS Operations Plan, six unique actions have been identified as important to reach towards the goal of fostering a sustainable emergency communication centre. In addition, monitoring and publishing emergency response times to priority calls is part of the goal to address safety concerns identified by the community.

SUBMITTED BY:

Suzanne Bell-Matheson, Director, Corporate Services
Chris Hill, Director, Information Technology
Marg Gloade, Strategic Analyst



REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

SUBJECT: Chiefs Activity Report – December 2024
TO: Chair and Members of the Owen Sound Police Services Board
DATE: January 14, 2025

- Days Off/Annual Leave – 10 days
- Inspector of Policing Meeting on Data Collection – 1 hour
- Court Security Meeting – 1 hour
- OACP Community Safety & Crime Prevention Meeting – 2.5 hours
- 2025 Budget Preparation – 6 hours
- Annual Emergency Management Review – 1 hour
- Dispatch & IT/OSECC Meetings – 6 hours
- OACP Meeting & Zone 5 Directors Meeting – 11 hours
- Grant Discussions – 1 hour
- OPTIC AGM Toronto – 1 day
- OPC March Past – 1 day
- Rahman News Conference with OPP – 2 hours
- Violence Prevention Grey Bruce Meeting, Domestic High-Risk Table – 2.5 hours

SUBMITTED BY:
Craig Ambrose, Chief of Police



Report to the Board: 2024 Secondary Employment and Board Membership

From: Inspector D. Bishop

Date: January 22nd, 2024

Procedure LE-025OSPS SP-002 Secondary Activities requires members seeking secondary employment or wanting to sit on an outside Board/Committee to seek prior approval from the Chief of Police. Section 89(6) of the Community Safety and Policing Act requires the Chief of Police to provide a written report to the Board with respect to requests, and decision made.

This procedure is in place to ensure that such requests are in keeping with current legislation, but more importantly do not bring the integrity of the Police Service into disrepute, through any conflict of interest issue or negative public perceptions and align with Service goals, objectives and priorities.

In 2024 there were several requests for secondary employment approved by the Chief;

- One constable requested to be allowed to perform functions as a volunteer firefighter, and permission was granted.
- One dispatcher requested permission to work at a paintball business outside of Owen Sound. Permission was granted.
- One recruit constable requested permission to assume the role of a Sergeant in the Canadian Armed Forces Reserves. Permission was granted.
- One civilian member requested to serve on a Committee connected to a pending Government of Canada energy project. Permission was denied on the grounds of a potential conflict of interest.
- One civilian member of the senior officers group requested permission to continue to volunteer as the Chair of the Victim Services Bruce Grey Board of Directors. Permission was granted.

There are members of the Service that sit on boards and committees by virtue of their employment with the police service who do not apply under this procedure. Other members continue with secondary employment opportunities that have been approved in prior years.



Report to the Board: 2024 Special Investigations Unit Annual Report

From: Inspector D. Bishop

Date: January 14th, 2025

In 2024, the Owen Sound Police Service had no incidents which resulted in notification of the Special Investigations Unit in accordance with Section 16 of the Special Investigations Unit Act.

There are also no matters which remain under investigation by the Special Investigations Unit from 2023.

REPORT TO THE OWEN SOUND POLICE SERVICES BOARD



SUBJECT: OSPS Mental Health Apprehension (MHA) Wait Times
TO: Chair and Members of the Owen Sound Police Services Board
DATE: January 31, 2024

RECOMMENDATION(S):

For Information

Report:

Background – Owen Sound Police Service responds to many calls for service involving individuals with mental illness or experiencing a mental health crisis. One of the objectives of the Mobile Crisis Response Team (MCRT) was to improve access to crisis assessment and intervention in the community and divert persons from emergency departments and hospital admissions. The MCRT is staffed with a plainclothes officer and now two Canadian Mental Health Association (CMHA) Crisis Workers who ride along with OSPS patrol officers.

Although MCRT has been enhanced with additional staff, is often involved in crisis calls, and provides support between systems, follow-ups, treatment and transitional services, there are still times when an individual ends up in the hospital emergency department in crisis with police, waiting for assessment to be determined if the individual is going to be held on a form at hospital or released.

In these cases, one or more officers, with or without the CMHA Crisis Workers, will be at hospital waiting for a doctor's assessment. It is not until a Transfer of Care form is signed by hospital staff that OSPS officer(s) are able to clear from this call. Over the years, there has been lengthy "wait times" for officers at the hospital with an individual who is being apprehended under the Mental Health Act (MHA). In August 2020, a protocol was drafted and signed between Grey Bruce police services and the hospitals in Grey Bruce to establish processes for the safe and efficient transfer of custody of persons who had been apprehended under the MHA.

In 2023, some extreme MHA wait times prompted OSPS Senior Leaders to connect with colleagues at Brightshores Health Systems (BHS). Regular meetings between OSPS and BHS Senior Leaders are ongoing to ensure the protocol agreement is followed. MHA wait times at the hospital are now being tracked and reported on daily.

2023 and 2024 MHA Wait Times – The follow tables and graphs summarize OSPS monthly MHA statistics. Highlights are included below:

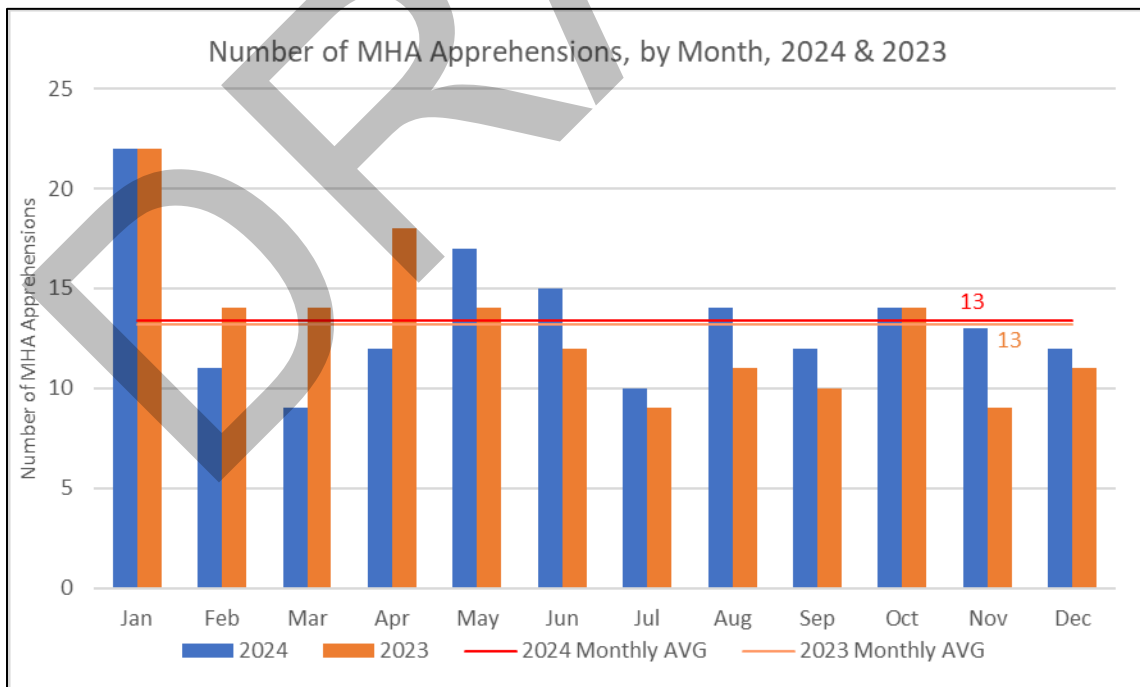
- Between 2023 and 2024, there was little change in total number of MHAs. In 2023, there were 158 MHAs, compared to 161 in 2024; an average of 13 per month both years. These numbers may include the same person in crisis who was brought to the hospital on different occurrences.
- The average police time at hospital for an MHA declined from 2:07 (two hours, seven minutes) in 2023 to 1:42 (one hour, forty-two minutes) in 2024. This is 25 minutes less in the average wait time in 2024.

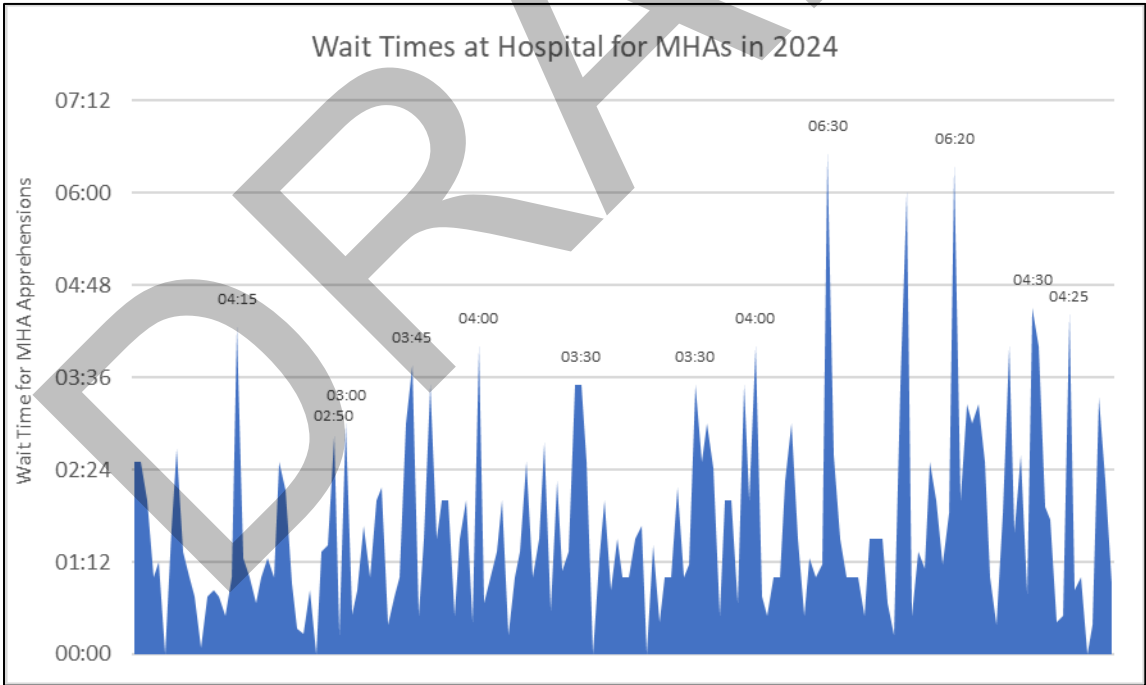
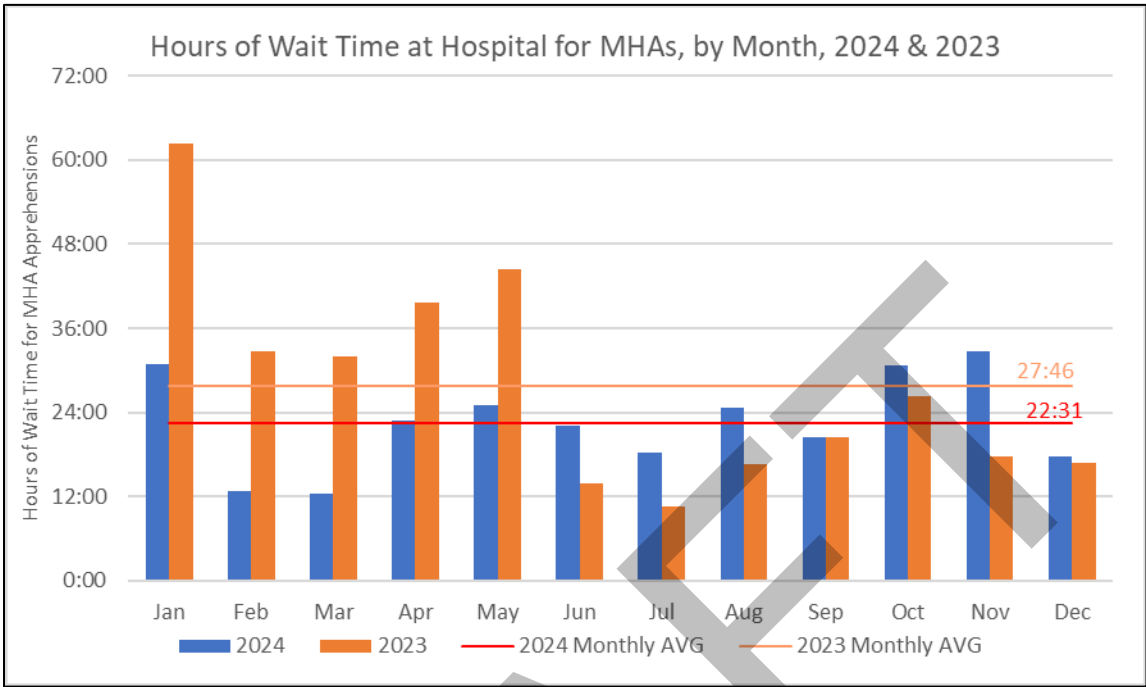
- The average hours waiting, over a month, also declined by 5 hours in 2024. The average hours per month of officers waiting at the hospital for MHAs in 2023 was 27:45 in 2023, compared to 22:30 in 2024.

In 2023, there were some extreme cases where OSPS officers were waiting at the hospital for a MHA more than 8, 9, and 10 hours. In 2024, there were still outliers, however, these were in the range of 4, 5 and 6 hours. The 2024 statistics indicate the hospital protocol is improving the safe transition of care from police to health care staff for individuals in mental health crisis. However, there continues to be room for improvement to ensure both the patient receives health care, and police officers can resume patrol duties, in a timely manner. Such improvements benefit and support the safety and wellbeing of all citizens across the City of Owen Sound.

OSPS 2024 Hospital Wait Times	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total 2024
No. of MHA Apprehensions	22	11	9	12	17	15	10	14	12	14	13	12	161
No. Formed	13	5	5	6	5	4	7	11	6	7	4	10	83
% Formed	59%	45%	56%	50%	29%	27%	70%	79%	50%	50%	31%	83%	52%
Total Hours at Hospital	30:55	12:49	12:19	22:45	24:59	22:05	18:15	24:40	20:30	30:42	32:40	17:43	270:22
Average Time at Hospital	01:20	01:16	01:22	01:53	01:28	01:41	01:49	01:45	01:42	02:11	02:30	01:36	01:42
Min Time at Hospital	00:05	00:15	00:23	00:30	00:15	00:25	00:30	00:30	00:30	00:15	00:23	00:23	00:05
Max Time at Hospital	04:15	02:50	03:00	03:45	04:00	03:30	03:30	04:00	06:30	06:20	04:30	04:25	06:30

OSPS 2023 Hospital Wait Times	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total 2023
No. of MHA Apprehensions	22	14	14	18	14	12	9	11	10	14	9	11	158
No. Formed	13	6	6	10	7	3	6	8	5	12	3	4	83
% Formed	59%	43%	43%	56%	50%	25%	67%	73%	50%	86%	33%	36%	53%
Total Hours at Hospital	62:16	32:42	31:56	39:34	44:27	13:54	10:35	16:41	20:30	26:17	17:44	16:46	333:22
Average Time at Hospital	02:49	02:20	02:16	02:11	03:10	01:09	01:10	01:31	02:03	02:01	01:58	01:31	02:07
Min Time at Hospital	00:35	00:15	00:32	00:15	00:45	00:24	00:15	00:15	00:35	00:05	01:00	01:00	00:05
Max Time at Hospital	08:16	05:14	05:30	05:45	09:00	02:30	02:30	04:46	04:00	10:55	05:14	04:16	10:55





Financial/Risk Implication(s):

There are indirect financial implications as demands on policing increase.

OPERATIONS PLAN:

Within the Board's strategic priority of "Community Wellbeing" in the 2023-2026 Operations Plan, one of the goals is to improve collaboration with social service providers.

ATTACHMENT(S):

- Nil

SUBMITTED BY:

Chief Craig Ambrose

Inspector Jeff Fluney

Marg Gloade, Strategic Analyst

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