

# Owen Sound Police Services Board

2nd Floor Meeting Room

Wednesday January 31<sup>st</sup>, 2024 at 10:00 a.m.

## PUBLIC SESSION MINUTES

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<b>Members Present:</b>	J. Thomson (Chair), I. Boddy, S. Kukreja, B. O’Leary
<b>Management Present:</b>	Chief C. Ambrose, Inspector J. Fluney, Inspector D. Bishop
<b>Guests Attending:</b>	Tim Simmonds – City Manager, D. Sprague- Ministry of the Solicitor General (Via Zoom)
<b>Minutes:</b>	K. Wardell

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### 1. Call to Order

Chair Thomson called the meeting to order at 10:02 a.m.

### 2. Land Acknowledgment

I would like to respectfully acknowledge that we are meeting on the traditional lands of the First Nations and has been inhabited by Indigenous peoples from the beginning. In particular, I acknowledge the history, spirituality, and culture of the Territory of the Anishinabek Nation; the People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nation and further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, known collectively as the Saugeen Ojibway Nation, as the traditional keepers of this land. We recognize and deeply appreciate their historic connection to this area as well as the contributions of Métis, Inuit, and other Indigenous peoples whose ancestors shared these lands and waters. May we live with respect for each other on this land and live in peace and friendship with all its diverse peoples.

Megwitch

*“Prior to today’s meeting, the Board met in closed session to review and discuss matters that in their opinion fell under Section 35 (4) of the Police Services Act, R.S.O 1990 c. P.15 and Section 24 item b) of the OSPSPB General Policy- 003 – Board Governance.*

### 3. Election of Chair

K. Wardell explained that according to Section 28 (1) of the Police Services Act

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1990, that the members of a board shall elect a chair at the board's first meeting in each year. Therefore, she declared the office of the Owen Sound Police Services Board Chair to be vacant and the floor open for 2024 nominations for the position of Chair.

S. Kukreja nominated J. Thomson for the position of Chair of the Owen Sound Police Services Board for a one-year term. I. Boddy, and B. O'Leary supported the nomination.

J. Thomson accepted the nomination and K. Wardell called for any other nominations. Hearing none, K. Wardell declared nomination for the position of the Chair be closed.

K. Wardell announced J. Thomson as the 2024 Chairman of the Owen Sound Police Services Board.

K. Wardell noted that Section 28 item 2 of the PSA also says that members of a board may also elect a vice-chair at the first regular meeting each year. In the past years, we have elected not to have a Vice Chair.

B. O'Leary, I. Boddy and S. Kukreja supported not to elect a Vice Chair for 2024.

#### **4. Approval of the Agenda**

**Moved by B. O'Leary, seconded by I. Boddy.**

*"That the agenda dated January 31, 2024, be approved."* **CARRIED**

#### **5. Declaration of Conflict of Interest arising out of the Minutes and Matters Listed on the Agenda. HEARING NONE**

#### **6. Presentations, Deputations, and Public question period.**

a) AM 2 PM Deputation

AM 2 PM did not attend the open session meeting for their deputation.

#### **7. Confirmation of the Minutes of the Public Session held December 20 2023.**

**Moved by B. O'Leary, seconded by S. Kukreja.**

*"That the minutes dated December 20, 2023, be approved."* **CARRIED**

#### **8. Business arising out of the Public Session Minutes of the December 20, 2023. HEARING NONE**

#### **9. Correspondence received**

a) Crime Stoppers Winter 2024 Tipster

- b) Crime Stoppers of Grey Bruce Coordinator Report – October to December 2023

## **10. Chairman's Report**

Nothing to report at this time.

## **11. Governance**

- a) Code of Conduct

As customary, at the initial board meeting of the year, a copy of the code of conduct is distributed to the members. This particular code of conduct was recently published in The Ontario Gazette on January 6, 2024. It will continue to be effective within the CSPA starting in April.

## **12. Reports from Inspector D. Bishop**

- Inspector Bishop presented the following reports.
  - a) Criminal Investigations Branch and Drug Enforcement/Criminal Intelligence Unit
  - b) Auxiliary Unit Report
  - c) Community Oriented Response & Enforcement Unit

## **13. Reports from Inspector J. Fluney**

- Inspector Fluney presented the following reports.
  - a) Front Line Patrol and Collision Statistics
  - b) Community Services Office
  - c) Lost Hours and Training

## **14. Reports from Director of Civilian Services K. Fluney**

- Inspector Bishop presented the following reports on behalf of Director K. Fluney.
  - a) Board By-laws
  - b) Court
  - c) Records

Chief Ambrose noted that going forward the three reports will be combined into one, to create a more comprehensive report for the board.

## **15. Report from Director of Corporate Services S. Bell-Matheson**

- Inspector Fluney presented the following reports on behalf of Director S. Bell - Matheson.

## **16. Report from Director of Information Technology Services C. Hill**

- Chief Ambrose presented the following report on behalf of Director Hill.

## **17. Financial Reports from the Chief of Police**

### a) Financials

Chief Ambrose mentioned that the Director of Finance is currently finalizing the accounts for 2023. He also mentioned that included in the board's package is the 2024 draft budget, which was initially approved at \$8.68 million by the board and submitted to City Council, representing a 6.93% increase. Through collaboration with the Director of Corporate Services from the city, adjustments were made due to unfilled staffing positions following departures, resulting in a reduced budget with a 5.95% increase.

Furthermore, Chief Ambrose received information from the provincial government regarding the court security transfer, which amounted to an additional \$60,000, further reducing the 2024 draft budget to a 5.2% increase.

## **18. Operating Reports from the Chief of Police**

### a) Chief's Activity Report

As there were no requests for action in the above reports, which were provided for information purposes, they will be placed on file with the minutes of this meeting for future reference.

## **19. Other Items and New Business**

### a) Transportation Bylaw Review

**Moved by I. Boddy and seconded by B. O'Leary.**

*"That leave be granted to introduce bylaw number 2024-01 a bylaw to license, regulate and govern brokers, owners and drivers of taxicabs and other vehicles regularly used for hire for the conveyance of passengers in and about the city of Owen sound commonly referred to as the Transportation Bylaw and the same be hereby deemed to have been read a first and second time." **CARRIED***

### b) Administration Fees Bylaw Review

**Moved by B. O'Leary and seconded by S. Kukreja.**

*"That leave be granted to introduce bylaw number 2024-03 a bylaw to establish administrative fees for services provided by the Owen Sound Police Service and the same be hereby deemed to have been read a first and second time."* **CARRIED**

c) False Alarms Bylaw Review

**Moved by S. Kukreja and seconded by B. O'Leary.**

*"That leave be granted to introduce bylaw number 2024-02 a bylaw to control the incidence of false alarms within the city of Owen Sound and the same be hereby deemed to have been read a first and second time."* **CARRIED**

Chair Thomson recessed the open session at 10:57 a.m., and reconvened at 11:15 a.m.

d) Crime Stoppers Donation 2024

**Moved by B. O'Leary, seconded by S. Kukreja.**

*"That the OSPSB approves a contribution of \$2500.00 to Crime Stoppers of Grey Bruce for the 2024 fiscal year."* **CARRIED**

e) Towing and Storage Policy

Chair Thomson noted the Towing and Storage Safety and Enforcement Act (2021) abolishes municipal licensing authority over the towing sector to prevent operators and drivers from being obligated to adhere to multiple licensing systems once the provincial certification program is implemented. Municipal oversight programs ceased on January 1, 2024.

Moving forward, the Owen Sound Police Services Board will adopt a policy regarding the Towing, Release, and Storage of Vehicles, wherein the Chief of Police will be responsible for formulating and upholding procedures outlined in the policy.

**Moved by I. Boddy, seconded by B. O'Leary.**

*"To rescind the Current Bylaw No. 2014-03 Respecting the Effective Management of Towing and Storage Services Within the City of Owen Sound."* **CARRIED**

**Moved by S. Kukreja, seconded by B. O'Leary.**

*"That the new policy OSPSB GP-011 Towing, Release and Storage of Vehicles be approved."* **CARRIED**

f) Website Update

Chief Ambrose noted that online training is slated for February 12th and 13th to facilitate the learning how to make additions and modifications of content on the new website.

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g) Annual Reports

Inspector Bishop presented the following annual reports:

- Missing Person's Report
- Public Complaints
- Secondary Employment
- Use of Force (moved to February's meeting)
- Joint Forces Operations
- Special Investigations Unit
- Staffing Report

Inspector Fluney presented the following annual reports:

- Firearms
- Building and Health & Safety
- Collison's Statistics

h) Optic Fee Member Increases

Moved to February's meeting.

i) Denial of Taxi License Appeal – G. Timpson

**Moved by B. O'Leary, seconded by S. Kukreja.**

*"That the board unanimously support Chief Ambrose decision in denying G. Timpson's taxi license appeal."* **CARRIED**

j) Correspondence from OPP Re: Section 14

Chief Ambrose updated the board that the OPP will continue under section 14 to assist when required as outlined in the PSA even with the agreement being expired. New agreements will be signed once new CSPA is in-force.

## **20. Termination of the Public Meeting**

As the board had dealt with all of the items on the agenda, and there being no additional business to conduct, the chair declared the open session to be terminated at 11:46 a.m.

**Next Meeting: February 21<sup>st</sup>, 2024**

## Request for Deputation

- **First name: Pradeep Duggirala & Jacob K**
- **Last name: Duggirala & Kuzhitharayil**
- **Company/Group being represented: AM 2 PM Taxi & Services**
- **Address: 1051 2<sup>nd</sup> Ave E, Owen Sound,**
- **Postal code: N4K 2H8**
- **E-mail address: taxiam2pm@gmail.com**
- **Telephone: 647-865-6396**
- **Requested board meeting date: 31<sup>st</sup> January 2024**
- **Subject/Description of the deputation:**

We want to discuss about the taxi bylaws which is little unclear about whether a business can run it's own promotions by incentivizing the customers. I would also like to discuss using digital meters as we are moving towards a software-based dispatch.

**Will you be asking the Police Service Board for support? No**

- **Will you have PowerPoint presentation or other documentation? No**
- **Date 23-01-2024**





**From:** AM to PM Cabs & Delivery <[taxiam2pm@gmail.com](mailto:taxiam2pm@gmail.com)>  
**Sent:** January 22, 2024 4:14 PM  
**To:** Dodd, Pam <[pdodd@owensoundpolice.com](mailto:pdodd@owensoundpolice.com)>  
**Subject:** Approval For Business Promotions

Hi Pam,

I hope you are doing well.

We are almost ready to get our vehicles for certification. And I would also like to obtain your permission to run a few promotions for our business, and they are as follows,

1. 1 customer from our first 1000 customers would receive a free one ride a day within Owen Sound limits to a maximum of \$15.
2. Special 10% discounts for seniors and students with valid ID.
3. If the same customer books a return ride from the same drop-off location, then they qualify for a 20% discount on the return ride.

For now, to promote our business, we would like to run these promotions with your permission because we don't want to end on the wrong side at this time.

We would also like to participate in the board meeting scheduled for this week. And if you can please forward us the right person's contact information for the same, we will get in touch with them.

I look forward for your response.

Regards,

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**Pradeep Duggirala**  
Managing Partner  
AM 2 PM Taxi & Delivery  
1051 2nd Ave E, Owen Sound,  
N4K 2H8, Ontario  
Dispatch: +1 (519)-270-7877

# TIPSTER



Crime Stoppers of Grey Bruce

WINTER 2024

## THE PUPPY MILL EXPLOSION

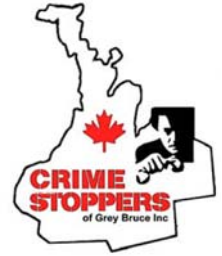


January is Crime Stoppers Month  
DONATE - VOLUNTEER - CALL



# WINTER 2024 EDITION

## ~ INDEX ~



**Be A Crime Stopper ... - Page 3**  
**Keep your community safe**  
 January is Crime Stoppers Month and here is how it started and how it works today.

### **CRIME STOPPERS WATCH BOARD** Page 7



*by Morley Lymburner*  
 Grey Bruce Counties bursting with puppy mills and abandoned animals.

**Donor Membership program - Page 6**  
*by Drew Kalte*

Crime Stoppers of Grey Bruce has launched a new program that allows the community to offer support by purchasing a Donor Membership.

**Dance Well Attended - Page 6**  
 In celebration of the end of season fundraising efforts, Crime Stoppers of Grey Bruce hosted a party and dance at the Owen Sound Legion on October 14.

**Police Institute CAM Safe Program -Page 12**  
 Grey Bruce OPP have joined with Saugeen Shores and Hanover Police to register security cameras in the area.

**MAJOR THEFT OF CONSTRUCTION AND FARM EQUIPMENT**  
 (GREY HIGHLANDS) The theft involved a trailer and a number of farm vehicles and implements valued at over \$200,000.

**SUSPICIOUS FIRES IN THRONBURY RESIDENTIAL CONSTRUCTION SITE**  
 (BLUE MOUNTAINS) On November 30, 2023 Police and Fire attended a residential construction site fire in the Town of the Blue Mountains (Craig Leith). The following day a second fire was started by unknown person(s).

**FIVE MOTOR VEHICLES STOLEN**  
*Police are Seeking the Public's Assistance*  
 (CHATSWORTH, ON) - Police are investigating theft of five motor vehicles from a property on the Grey Bruce Line in Chatsworth Township within a period of two days.

**MAJOR THEFT OF ALCOHOL IN DUNDALK**  
 (DUNDALK, ON) Three individuals filled two shopping baskets with alcohol and exited the store with no attempt to pay. The value of the stolen goods is in excess of \$1000.

**THEFT OF TRAILER AND TOOLS**  
 (GREY HIGHLANDS, ON) - On December 1, 2023, at 10:02 a.m., Police investigated the theft of a trailer and other various tools from a property on Grey Road 14 in Grey Highlands. (Southwest of Flesherton). The value of stolen goods is around \$40,000.

	Program Coordinator - Drew Kalte	P.O. Box 1119
	President - Peter Reid	Owen Sound, ON N4K 6K6
	Editor - Morley Lymburner	Administration Line: 519 371-6078
	eMail: crimestopgb@bmts.com	Fax Line: 519 371-1275



The foundation of Crime Stoppers is the partnership between the community, law enforcement and media. Creating awareness and mobilizing Canadians in reporting suspicious or criminal activity anonymously requires a network of partners working together for a common end.

Crime Stoppers provides citizens with a vehicle to anonymously supply the police with information about a crime or potential crime they are aware of. Cash Rewards are offered to people who contact the program to report any type of criminal activity and their information assists law enforcement in their investigation.

### Who administers the Crime Stoppers Program?

A local Board of Directors, drawn from a volunteer base across Grey and Bruce Counties, actively administers and is responsible for the program.

The Crime Stoppers program is a non-profit organization and is responsible for raising funds and the disbursement of rewards.

Crime Stoppers of Grey Bruce is also a registered charity.

The Board of Directors works in close cooperation with law enforcement and all areas of the media. The Board works in concert with a Program Coordinator who handles the tips and other duties, depending on the needs of the local program. Depending on the size of the program, there may be additional staff to support the program and the Board of Directors.

### How is the Crime Stoppers program funded?

Crime Stoppers is a Community Project supported by donations of money, goods or services. Contributions from individuals, corporations, clubs, professional associations, retailers, civic and social groups keep the Crime Stoppers program functional. Donations to a Crime Stoppers Program may be tax deductible.

### How did Crime Stoppers begin?

In July 1976, in Albuquerque New Mexico, a university student was killed during a gas station robbery. After 6 weeks of investigation, the police had few leads. Police investigators believed that if the public was able to observe a re-enactment of the crime on television, this might lead to a citizen providing information that would lead to an arrest. An anonymous phone line was set up, and a cash reward of \$300 was offered for information that led to an arrest.

They were right. A caller contacted the anonymous phone number the next day after seeing the re-enactment. The tip information was enough to lead the police to the two men who were responsible. Within 72 hours of the re-enactment being aired, the police had solved the murder. This was the beginning of Crime Stoppers.

There are now Crime Stoppers programs around the globe. Hundreds of thousands of crimes have been solved as a result and billions of dollars in stolen property and narcotics have been seized.

### How does Crime Stoppers work?

The Crime Stoppers tip line is staffed by trained personnel who receive, process, and relay tip information to investigating officers. Callers are given a code which is used in all subsequent calls, and callers do not have to identify themselves.

A reward of up to \$2,000 is offered to anyone providing information which leads to an arrest for a crime. Rewards may also be offered for information leading to the recovery of stolen property, the seizure of illegal drugs or an arrest on an outstanding warrant.

Media is a very important component of Crime Stoppers. An unsolved crime may be re-enacted and shown on television, may be publicized in a newspaper, aired on the radio or shared through digital media. The media also brings the program to the attention of the public.

# The Puppy Mill Explosion

*Grey and Bruce Counties bursting with puppy mills and abandoned animals*



*by Morley Lymburner*

Puppy Mills have been a major concern for many years but the quantity leaped dramatically through the COVID years. Even before COVID Grey and Bruce Counties were pointed out by media as having the largest concentration of puppy mills in Ontario. Today the problem is staggering.

During the COVID years many people were isolated and/or stressed for money and saw the lucrative opportunities in breeding and selling puppies too tempting to resist. More so when they discovered the lack of appropriate laws and a lack-lustre enforcement program from the Province.

Many puppy mill breeders place profit over animal welfare. They churn out puppies of various breeds or mixes at a rapid rate. Some puppy mills are run out of farms but during COVID their occurrence in towns, villages and cities became increasingly dominant.

## ***The Profit Motivation***

“The temptation of making a lot of money easily was too much for some people”, says West Grey Animal Control Officer Cheryl Roberts. “Before COVID, a pure-bred puppy might sell for \$500 to \$800. Today the same puppy could be sold for up to \$2,000.”

Roberts points out that quite often people find animals that are delivered in a sick condition and the breeder will lower the price and the customer thinks it is a deal. When taken to a veterinarian the owner finds

they are paying several thousands for treatment. Complaints to the breeder go nowhere and in many cases the animal is euthanized.

Because profit is the goal, the living conditions of the dogs and puppies are unsanitary and cramped. Dogs are often kept in small cages or pens. It’s all about volume rather than quality of life.

“Most people do not understand the importance of socializing a dog,” says Roberts. “Once deprived of socialization they can ‘act-out’ and become vicious. They will bite and fight with other dogs. In many cases this behaviour is not reversible.”

Puppies from puppy mills are often sold through pet stores but increasing number of municipalities are banning sales of puppies at pet stores to stem the tide of commercial breeding. In response to this crackdown, many puppy mills have moved online, advertising their puppies for sale on web sites and social media.

## ***Uncontrolled Breeding***

Puppy mills are not only bad for the breeding dogs and puppies born and raised there, but they also damage the entire dog population. Inadequate healthcare, lack of attention to genetic problems, poor nutrition, and living conditions will severely affect long-term health and behaviour. Sick or injured dogs are often left to endlessly suffer or die.

Puppy mills do not perform genetic or health testing on dogs they breed, which can result in genetically-based conditions such as hip dysplasia, heart and eye defects, which can be passed down from genera-



tion to generation.

The breeding females are bred repeatedly with each heat cycle and without time between litters to fully recover. This is very stressful on their bodies. In some cases the puppies are prematurely weaned from the mother, which causes emotional trauma to both the mother dog and puppies. When the females are no longer able to produce puppies they are usually auctioned off, abandoned, or euthanized.

### ***Behavioural Concerns***

For puppies, early life experiences and learning is integral to lifelong behaviour. Once born in a puppy mill environment, they lack regular human socialization. Studies have shown that for the puppies coming out of these environments, there is a significantly higher rate of compulsive behaviours, extreme fear, phobias, and decreased trainability.

Adult dogs rescued from a puppy mill are often so psychologically damaged that training, and behaviour modification, requires an intensive and lifelong commitment. They have never learned how to live in a “normal” home.

### ***How To Spot A Puppy Mill***

There are a few red flags to watch out for that can mean a puppy is coming from a puppy mill:

- You are not permitted to see the “home” or kennel where the puppy was raised.
- You are not permitted to meet the parents of the puppy.
- The breeder seems to have multiple breed mixes available from their kennel, especially “exotic” or

“in-demand” breed mixes.

- Cheaper than usual pricing for that breed or extremely expensive pricing.
- The breeder seems to always have puppies available.
- There is no puppy contract or paperwork required to purchase the puppy.
- They offer puppies at ages younger than eight weeks old.
- There are no records or veterinary exams, and the vaccines are not given by a veterinarian. Puppy mills say they will vaccinate the puppies themselves.
- The puppy is posted for sale online or on social media.

### ***How To Avoid Puppy Mills***

You want your new puppy set up for success, and where they come from sets the foundation. Do a lot of research and ask a lot of questions.

- Do not purchase a puppy from a pet store.
- If you know the dog breed you want, connect with the local and national breed clubs for a list of breeders they may recommend.
- Go to local dog shows and events to connect with dog breeders and see their dogs in action. Talk to spectators or participants for recommendations for a reputable local breeder.
- Ask for referrals of previous purchasers.
- Ask the breeder what health and genetic testing they have done on the breeding pair.
- Ask about vaccinations and veterinary care and make sure you get paperwork that backs this up.
- Ask to see where the puppies are raised and to meet the puppies’ mother.
- Be ready to wait. Responsible breeders will likely have a waiting list so they can space out their litters to ensure the mother’s health and early life-learning of each litter.

“Animal shelters are extremely full and actually overflowing,” says Roberts. “A lot of people want to turn in the animals they got during COVID and when they call a shelter they are put on a waiting list to turn them in. There is just no space.”

Roberts suggests you talk with your local animal shelter about the breed you’re interested in. You may be surprised to find the right fit.

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**Anyone wanting to report abuses of animals are encouraged to contact Ontario’s Provincial Animal Welfare Services (PAWS) call centre at 1-833-926-4625 (1-833-9-ANIMAL), or if people want to remain anonymous they can call Crime Stoppers at 1-800-222-TIPS. Your identity will be completely concealed. You can also use the P3 App available for your Android device.**

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# Crime Stopper's Donor Membership program

by Drew Kalte

Crime Stoppers of Grey Bruce has launched a new program that allows the community to offer support by purchasing a Donor Membership. Donor Members receive a tax receipt for the amount of their membership as well as a decal to help promote the Crime Stoppers program in their community and recognize the



donor's contribution.

In addition donors will receive a continuing subscription to *Tipster Magazine*, Crime Stoppers electronic publication featuring a compilation of crimes and wanted persons in the region. Corporate donors will receive recognition in the publication and a certificate of support suitable for display in their facility.

Donators are assured that 100 per cent of donations go toward the operation of Crime Stoppers within Grey and Bruce counties and making their communities safer. In Grey and Bruce alone Crime Stoppers tips have resulted in over fifty million dollars of drugs being seized; over four million dollars of stolen property recovered; and thousands of arrests from over eighteen thousand tips.

Crime Stoppers of Grey Bruce is a registered charity governed by a volunteer Board of Directors that relies on fundraising activities, and the generosity of the community, to keep this valuable program in operation.



# Mid-Life Crisis Dance Well Attended



In celebration of the end of season fundraising efforts Crime Stoppers of Grey Bruce hosted a party and dance at the Owen Sound Legion on October 14. The event was well attended with entertainment supplied by the Mid-Life Crisis Band.

In addition to the normal 'sock-hop' music from

the 50's, 60's and 70's the Owen Sound area band provided a full, clean mix of originals and covers of songs from bands like Tom Petty, The Rolling Stones, Steppenwolf, Johnny Cash, the Doobie Brothers and Steve Miller Band. The entertainment kept everyone dancing all night long.



Band Leader Ed Stengel asking folks to bail him out..

Highlights of the evening included a silent auction of goods and services along with an opportunity to put someone in jail and take bids from the audience to "Post Bail" for the "prisoners". The Bail-a-Thon was quite popular with the band frontman Ed Stengel, and a few of the guests, spending time in the jail for a fun time.

The evening finale included the seasonal 50/50 draw. During the summer season Crime Stoppers attended Car Tours and shows in the Grey and Bruce region and sold seasonal 50/50 tickets with the final winner revealed at the Mid-Life Crisis Dance. The final winner was Peggy of Bruce County who went home \$1,917.50 richer.

The Crime Stoppers Fund Raising event produced just under \$4,000 toward the work of reducing crime in Grey and Bruce Counties.

# CRIME STOPPERS WATCH BOARD

Major theft of farm and construction equipment  
*Local Markdale business suffers \$200,000 loss*



VIN# 1D9BG5326N1609302



VIN# 1T0323EAJEG262450



VIN# HFJ015631



VIN# GHL04840A00410653



VIN# B117318 – Tag # 1004



Tag # 1058



(GREY HIGHLANDS, ON) - The Grey Bruce Ontario Provincial Police responded to a report that a trailer and farm tractors were stolen from a business on Highway 10 in the Municipality of Grey Highlands.

Police report the theft involved a trailer and a number of farm vehicles. Video surveillance shows that this occurred on November 10, 2023, at 3:01 a.m. It appears that a transport truck with sleeper unit hooked up to and stole a large flat bed trailer which was loaded with farm equipment to be shipped out.

The value of the stolen goods is in region of \$200,000.

It is believed that these items drove through the village of Flesherton shortly after the incident occurred and anyone with a dash or door camera are requested to check them.

- Trailer – Michigan Plate: E400436. 2002 Doonan, Silver. Owner: Ralph Ulrich Trucking.
- Massey Ferguson 66 3 Furrow Plow. Tag # 256 – Serial Number: 002360.
- Befco 13-9BL-060 5 FT Land Pulveriser – Tag# 1605.

- Ford 3000 Tractor – VIN# Number B117318 – Tag # 1004.
  - Vicon Fertilizer Spreader - \$300.00 – Tag # 308.
  - Agco Allis 6670 Tractor.
  - John Deere 323E Track Loader
  - Case IH JX55 Tractor
  - Horst 6FT Manure Bucket Quick Attach for Skid Steer VIN# 14LA28899.
  - GEHL 4840 E Series Skid Steer
- Suspect vehicles were caught on video cameras on November 10, 2023 at 2:46 AM.

Check the  
 VIN's at  
 CSTIP.CA



1-800-222-TIPS (8477)

CSTIP.CA



## THEFT OF SEMI-TRUCK



(TOWN OF MINTO, ON) -Wellington County Ontario Provincial Police (OPP) are investigating the theft of a semi-truck from an address on Highway 23, Minto. It was reported that between 1:00 a.m., and 7:00 a.m., on December 8, 2023, a white 2017 Volvo semi-truck was stolen.

## CAMSafe Program Launches in Grey Bruce

(Grey Bruce, ON) The Grey Bruce Ontario Provincial Police (OPP) has implemented the CAMSafe program. This is a program aimed at creating a database of residential and commercial security cameras within a community that may act as a resource for police when investigating offences/crime.

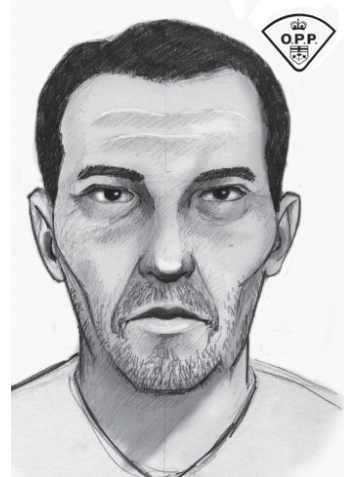
A number of other policing agencies and communities have come on board over the past several months, including Peterborough, Hanover, Saugeen Shores and Kawartha Lakes police services.

When a police officer uses the CAMSafe database they will see a map of the local area. Officers can click on registered addresses to view further details, such as property owner contact information. Officers cannot access your security cameras or cloud-based accounts. If police would like to examine camera footage, they can make a request to the property owner using contact information from the database.

Interested community members are only required to provide basic contact information and camera location. Registrants can delete their account or change their information at any time.

To learn more about the CAMSafe program and to register security cameras please visit [camsafe.ca](http://camsafe.ca)

## INDECENT ACT UNDER INVESTIGATION



(SOUTH HURON, ON) - Huron County Ontario Provincial Police (OPP) are investigating an indecent act that took place during the early evening of Thursday July 27th.

An adult female was walking a dog around 7:15 PM on South Road when a light-coloured sedan or sport utility vehicle (SUV) drove up to and stopped near the female. The male suspect was alone in their vehicle and honked the horn to get the female's attention. The suspect made inappropriate requests to the female while exposing himself. The victim was not injured during the interaction. The suspect then drove away and was last seen travelling southbound on Goshen Line, toward North Middlesex County.

A composite sketch was later completed, and the Huron OPP is requesting assistance from the public to identify this individual.

### SHOW 'N GO

#### CLASSIC CAR TOURS

**CRIME STOPPERS OF GREY BRUCE**

**1-800-222TIPS - CSTIP.CA**

<b>Bruce County</b> Classic Car Tour & Show <b>June 23, 2024</b> 1:00 PM Start	<b>Bruce Peninsula</b> Classic Car Tour & Show <b>August 11, 2024</b> 1:00 PM Start	<b>Fall Colour</b> Classic Car Tour & Show <b>September 29, 2024</b> 1:00 PM Start
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MORE DETAILS AND ROUTE MAPS AT [www.CSTIP.CA](http://www.CSTIP.CA)

## THEFT OF TRAILER



**Ontario Licence X7755C**

(GREY HIGHLANDS, ON) - On the afternoon of November 13, 2023, the Grey Bruce Ontario Provincial Police responded to a report that a trailer was stolen from a business on Highway 10 in the Municipality of Grey Highlands.

Upon investigating police believe the theft of a trailer occurred between November 11, 2023, at 5:00 p.m., and November 13, 2023, at 8:00 a.m.

The trailer described as 2009 black JDJ APD 2 axle 18ft flat deck trailer with Ontario marker #X7755C.

## ROBBERY

### Police are Seeking the Public's Assistance *Attempted Robbery in Shallow Lake*

(GEORGIAN BLUFFS, ON) - On October 15, 2023, at approximately 8:53 p.m. Police responded to a robbery at a business on Princess Street in Georgian Bluffs. It was reported that one individual, armed with a firearm, entered the business, and attempted to get the cashier to hand over cash.



The suspect is described as male, 5'10"- 6' tall, wearing fall covered camouflage from head to toe and a full-face mask.

The investigation is ongoing. If anyone has surveillance footage, including video doorbell systems, or dashcam video from the surrounding area in the time leading up to and following the incident, please contact Police at 1-888-310-1122

**HATE IS NOT ANONYMOUS...  
YOUR CALL IS**

**1-800-222-TIPS (8477)  
www.cstip.ca**

**CRIME STOPPERS**  
of Grey Bruce Inc.  
1-800-222-TIPS (8477)  
www.cstip.ca

## GREEN ARCTIC CAT ATV STOLEN



VIN# 4uF1A4GB2NT201560

(GREY HIGHLANDS, ON) - On October 1, 2023, at 10:34 a.m., the Grey Bruce Ontario Provincial Police responded to a report of a theft of an ATV. It was determined that between September 30, 2023, at 10:00 p.m., and October 1, 2023, at 10:20 a.m. that the ATV was taken from a property on Grey Road 4 in the Municipality of Grey Highlands.

The ATV is described as a 2022 Green Arctic Cat Alterra.

## THEFT OF TOOLS

(ELDERSLIE TWP, ON) - On November 27, 2023, at 9:49 a.m., Police received a theft report from an address along Concession 6 in Elderslie Township.

Some time between 1:00 a.m. on November 27, 2023, and 5:00 a.m. on November 27, 2023, a large quantity of tools were taken.

The list of stolen property includes:

- Topcon laser level
- Benchmark generator

- Metabo power nailer
  - Stihl quick saw
  - Quantity of Milwaukee tools
  - Large quantity of Dewalt tools
- The value of theft is estimated to be \$15,000.

## TRAILER AND TOOLS STOLEN



Ontario Licence Plate M9918H

(GREY HIGHLANDS, ON) - On December 1, 2023, at 10:02 a.m., Police investigated the theft of a trailer and other various tools from a property on Grey Road 14 in Grey Highlands. (Southwest of Flesherton).

It was determined that sometime between 7:00 p.m. on November 30, 2023, and 7:00 a.m. on December 1, 2023, unknown individual(s) attended the address and removed the trailer and tools.

The trailer is described as a 2015 white streamline trailer, 8 x 20' dual axle trailer. The trailer was filled with various tools including cordless drills, power saws, rib saws, nailers, screws, and handheld tools. Other items taken were two welders, welding shields, a steel saw and an impact drill. The value of stolen items is approximately \$40,000.



## DROP US A CLUE

Use the P3 Mobile Tips App  
on your Android Device  
or call

# 1-800-222-TIPS



REWARDS  
UP TO  
\$2,000

## Suspicious Fires in Thronbury Residential Construction Site



**(BLUE MOUNTAINS, ON)** - Members of Collingwood and Blue Mountains detachments of the Ontario Provincial Police along with the Crime Unit and the Ontario Fire Marshal's Office are investigating suspicious fires in the Town of the Blue Mountains.

On November 30, 2023 at approximately 5:40 am Police attended the area of 190 Crosswinds Boulevard in the Town of the Blue Mountains (Craig Leith) for a structure fire. Upon arrival officers discovered homes

currently under construction were engulfed in flames.

On December 1, 2023 at approximately 10:45 p.m a second call sent the Blue Mountains Fire Department and Collingwood Fire Department to a structure fire in the area of Crosswinds Boulevard and Springside Crescent. Several houses, currently under construction, were found to be fully engulfed in flames. Although the fire is believed to be suspicious there were no injuries.

### FIVE MOTOR VEHICLES STOLEN

*Police are Seeking the Public's Assistance*



**(CHATSWORTH, ON)** - The Grey Bruce Ontario Provincial Police are investigating theft of five motor vehicles from a property on the Grey Bruce Line in Chatsworth Township within a period of two days.

On December 12, 2023, at 6:46 p.m., Police received a report three motor vehicles were stolen from a property on the Grey Bruce Line in Chatsworth Township. There was no video surveillance.

On December 13, 2023, at 8:05 a.m., police received a second report that two more motor vehicles were stolen from the same property. Through investigation, police located two of the vehicles at a near by property. The police obtained surveillance footage of the suspects and are seeking the public's assistance in identifying the individuals in these photos.

### TRAILER THIEF CAUGHT ON CAMERA



**Ontario Trailer Plate # A7253V**

**(MEAFORD, ON)** - The Grey Bruce Ontario Provincial Police responded to a report that a trailer was stolen from a property on Sykes Street North in the Municipality of Meaford.

On November 21, 2023, at 12:16 p.m., the police began investigating a theft of a trailer which occurred on November 20, 2023, at 6:33 p.m. The trailer is described as homemade black/wood utility trailer bearing Ontario Marker A7253V. Spare tire on right front. It is believed that an individual attached the trailer to a newer model white Ford Flex. The vehicle was observed heading west bound on Sykes Street North.

## Major theft of alcohol in Dundalk



(SOUTHGATE, ON) - The Grey Bruce Ontario Provincial Police (OPP) responded to a call on November 6, 2023, at 6:35 p.m., regarding a theft of a quantity of alcohol from a business on Highway 10 in Dundalk.

It is reported that three individuals filled two shopping baskets with alcohol and exited the store with no attempt to pay. The value of the stolen goods is in excess of \$1000.

The individuals are described as male, in their 20's-30's, and departed in a newer model white Toyota Camry.

These same suspects committed a similar theft 30 minutes prior in the Town of Shelburne.

## YAMAHA ATV STOLEN

**VIN# JY43JMN09NA135133**

(DURHAM, ON) - The West Grey Police Service is reporting the theft of an ATV from an address along Park Street in Durham.

The vehicle was taken sometime overnight on December 9, 2023. It is described as a gray and blue 1992 Yamaha FSC ATV.

## Person of Interest to identify



(GREY HIGHLANDS, ON) - The Grey Bruce Ontario Provincial Police are looking for the public's assistance in identifying a person of interest.

On October 31, 2023, at 10:34 a.m., police began investigating a break and enter that occurred at a seasonal residence in Eugenia.

Police are asking for assistance in identifying the person of interest. They are described as:

- Female
- Caucasian
- Late 30's
- Dark brown or black hair
- Medium build
- Black hoodie and blue jeans

The suspect was driving a black Chevrolet Spark.

## STOLEN TENT TRAILER

**VIN# 1SAAS0AE2G2245060**

(KINCARDINE, ON) - On December 12, 2023, at 7:08 p.m., the South Bruce Ontario Provincial Police (OPP) received a theft report from an address along MacKendrick Drive in Kincardine.



**Likeness image**

Some time between 7:00 p.m. on December 11, 2023, and 12:00 p.m. on December 12, 2023, a White StarCraft pop-up Tent Trailer with licence # R8725M was taken. There is a "Thin Blue Line" sticker on the door and a "Wounded Warriors" sticker on the rear.

# The Twelve Scams of the HOLIDAY SEASON



*The Canadian Anti-Fraud Centre wants to raise awareness*

*by David Hobson*

(MIDLAND, ON) - The Ontario Provincial Police (OPP) and the Canadian Anti-Fraud Centre (CAFC) are continuing to raise the awareness of the various scams that they may encounter on the telephone or online.

The spirit of the holidays is a time of giving for most but, for scammers, it is a time of taking. The Canadian Anti-Fraud Centre (CAFC) highlights the most popular holiday scams so that you can recognize, reject, report and be merry.

The 12 scams of the holidays:

1. **Counterfeit Merchandise** - Look out for huge and flashy discount ads that direct you to websites that look like legitimate manufacturers. If you do receive any inferior/counterfeit products, they could pose significant health risks.
2. **Selling Goods & Services Online** - Be suspicious of customers offering to pay more than the asking price. When selling goods and services online, al-

ways confirm that you have received a legitimate payment before you send the product. Fraudsters will also target anyone selling a vehicle online; make sure to use reputable websites if a vehicle history report is required.

3. **Crypto Investments** - Fraudsters are using social media and fraudulent websites to promote fraudulent crypto investment opportunities. Prior to investing, always ask for information on the investment. Research the team behind the offering and analyze the feasibility of the project. Verify if the company is registered by using the National Registration Tool ([www.aretheyregistered.ca](http://www.aretheyregistered.ca)).
4. **Romance Scams** - An attractive fake identity lures you into a web of lies spun with loving messages and sweet promises. The fraudsters play on your emotions to get you to send them money for various, convincing reasons. Never send money to someone you have never met!
5. **Online Shopping** - Fraudsters pose as genuine sellers and post fake ads for items that do not exist. The listing price for almost any item (e.g. event ticket, rental, vehicle, puppy) is usually too good to be true. Research before you buy. Whenever possible, exchange goods in person or use your credit card for payment.



6. **Cellphone and Internet Service Provider Scam** - If you are looking to purchase a new cellphone this holiday season, don't fall for an incoming call claiming to be from your service provider. Always find the official phone number for your service provider and make the outgoing call.
7. **Secret Santa** - You may have noticed multiple gift exchange posts on your social media feeds. This may seem like a fun activity where you only have to send one gift and receive multiples in return. Unfortunately, this exchange collects some of your personal information and also hides a pyramid scheme where only those on the top profit. Pyramid schemes are illegal in Canada. To keep it safe, keep the exchanges to close friends and family and conduct them in person.
8. **Prize Notifications** - You may receive a letter or a call with the good news: "You've won millions and a car too! First, you just need to confirm your personal information and then cover a few fees before your winnings can be delivered." Remember: If you didn't enter a contest or raffle, you can't win. You also can't enter another country's lottery without purchasing a ticket from within that country. In Canada, if there are fees associated to a prize, they are removed from the total winnings; you would never be required to pay fees in advance.
9. **Emergency** - Is a supposed loved one reaching out to you because they need money now and you're the only one they trust to keep it a secret? Resist the urge to act immediately and verify the person's identity by making the outgoing call you have listed for them in your contact list.
10. **Gift Cards** - They are a popular and convenient way to give a gift. They should also be considered like cash; once they are exchanged, it is unlikely that you are getting your money back. Gift cards are not meant for payments and no legitimate business or organization will request these as payments; especially under pressure.
11. **Charity Scams** - During the season of giving, make

sure your donations are going to the right places. Charity/donation scams involve any false, deceptive, misleading or fraudulent solicitation for a donation to a charity, association, federation or religious cause. Refuse high pressure requests for donations, ask for written information about the charity and do your own research. Remember to always ask the solicitor for the charitable tax number and confirm their registration with the Canada Revenue Agency or by phone at 1-800-267-2384.

12. **Identity Theft and Identity Fraud** - In all the hustle and bustle of the season,

**DO:** keep your wallet on your person and always cover your PIN;

**DON'T:** share passwords or provide your personal information on impulse.

Fraudsters love a good shopping spree; especially when they're using someone else's name and money. Contact your financial institutions and credit bureaus, Equifax Canada and TransUnion Canada, as soon as you notice:

- a. Suspicious activity on your financial statement/s.
- b. Unauthorized activity on your credit report.
- c. Letters approving or declining credit applications you did not authorize.
- d. Re-routed mail.
- e. Bills from service providers you do not use.
- f. Your information was compromised as part of a database breach.
- g. What to do if you're a victim.
- h. Learn more tips and tricks for protecting yourself.

If you suspect you have been the victim of cybercrime or fraud report it to your local police and to the Canadian Anti-Fraud Centre's online reporting system or by phone at **1-888-495-8501**. If you are not the victim, report it to the Canadian Anti-Fraud Centre anyway.

---

Constable David Hobson is the Media Officer from the Southern Georgian Bay Detachment of the Ontario Provincial Police.



Crime Stoppers of Grey Bruce



1-800-222-TIPS (8477)



**CRIME STOPPERS**  
of Grey Bruce Inc  
**VOLUNTEER**

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**YOUR CALL IS**  
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of Grey Bruce Inc



# GET INVOLVED

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**Grey and Bruce County Classic Car Tours**  
**June 23 - August 11 - Sept. 29**

Check out the latest in criminal activity and crime prevention techniques

Read or download the latest edition at [CSTIP.CA](http://CSTIP.CA)



## Crime Stoppers of Grey Bruce Inc.

P.O. Box 1119, Owen Sound, Ontario N4K 6K6

**1-800-222-TIPS (8477)**  
Submit a Secure Web-Tip at [cstip.ca](http://cstip.ca) or get the P3 Tips Mobile App

Phone: 519 371-6078  
eMail: [crimestopgb@bmts.com](mailto:crimestopgb@bmts.com)

Fax: 519 371-1275  
Web: [crimestop-gb.org](http://crimestop-gb.org)







## *Friends of the Annual CSGB Golf Classic*

*On behalf of the Organizing Committee, good day to all.  
Please note the date has been set for the  
32nd Annual Crime Stoppers of Grey Bruce Golf Tournament.  
As you make plans for 2024, we would ask that you consider your  
support of the 32nd Annual CSGB Golf Classic set to go:*

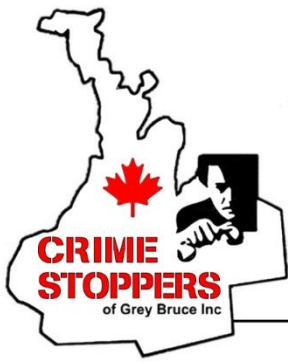
*Thursday, June 6, 2024*

*@ Saugeen Golf Club*

## *Celebrating 32 Years of Fundraising*

*Please save the date and note,  
official Entry Forms and Sponsorship Forms will follow in  
the New Year, as we prepare for the 32nd Annual CSGB Golf Classic.*

*Please Save the Date ... & Help Us Celebrate  
Thursday, June 6th, 2024*



# Crime Stoppers of Grey Bruce Inc.

P.O. Box 1119, Owen Sound, Ontario N4K 6K6

**1-800-222-TIPS (8477)**  
 Submit a Secure Web-Tip at [cstip.ca](http://cstip.ca) or get the P3 Tips Mobile App

Phone: 519 371-6078  
 eMail: [crimestopgb@bmts.com](mailto:crimestopgb@bmts.com)

Fax: 519 371-1275  
 Web: [crimestop-gb.org](http://crimestop-gb.org)



**Program Coordinator's Report**  
**OCTOBER 1 TO DECEMBER 31, 2023 – Q4**  
**Drew Kalte**

**DISTRIBUTION**

- Board of Directors, Crime Stoppers of Grey Bruce
- OPP GHQ Orillia
- Grey Bruce OPP
- South Bruce OPP
- Blue Mountains OPP
- Owen Sound Police Service
- Hanover Police Service
- Saugeen Shores Police Service
- West Grey Police Service
- Neyaashiinigmiing First Nation Police
- Ontario MNRF

- Brockton Police Services Board
- Northern Bruce Peninsula
- Arran-Elderslie
- Kincardine Police Services Board
- Municipality of South Bruce
- Saugeen Shores Police Services Board
- South Bruce Peninsula Police Services Board
- Huron-Kinloss Police Services Board
- Owen Sound Police Service Board
- Grey Highlands Police Services Board
- Municipality of Meaford
- Hanover Police Services Board
- Blue Mountains Police Services Board
- Chatsworth Police Services Board
- Georgian Bluffs Police Services Board
- Southgate Police Services Board
- West Grey Police Services Board
- Grey Bruce Crime Prevention Action Table
- Saugeen First Nation
- Neyaashiinigmiing First Nation
- County of Grey
- County of Bruce

**TIP STATISTICS FOR OCTOBER 1 TO DECEMBER 31, 2023**

- Total Tips (Phone, Web, and Mobile, including follow ups): 667
- New Tips (Phone, Web, and Mobile): 166

**Tips Allocated: 206 (40 tips were allocated to multiple recipients)**

- Grey Bruce OPP: 68 (33%)
- South Bruce OPP: 32 (15.5%)
- The Blue Mountains OPP: 0 (0%)
- Owen Sound Police Service: 56 (27.5%)
- Hanover Police Service: 15 (7%)
- Saugeen Shores Police Service: 15 (7%)
- West Grey Police Service: 6 (3%)
- Neyaashiinigmiing First Nation Police: 3 (1.5%)
- Ontario MNRF: 3 (1.5%)
- Ontario MOF (contraband tobacco): 1 (0.5%)
- Ontario MECP (environment, conservation, parks): 0 (0%)
- OPP Contraband Tobacco Enforcement: 1 (0.5%)
- OPP Historic Crimes: 2 (1%)
- OPP AGCO Investigations: 0 (0%)
- OPP Anti Human Trafficking Coordination Unit: 2 (1%)
- RCMP: 0 (0%)
- CBSA: 1 (0.5%)
- Équité Association (insurance fraud): 1 (0.5%)
- Animal Welfare Authorities: 0 (0%)

**Crime Stoppers of Grey Bruce**  
**Statistics Since Inception May 1987**

Tip Reports	18,636
Arrests	1,783
Charges	2,507
Cases Cleared	2,748
Property Recovered	\$4,788,851
Narcotics Recovered	\$50,271,635
Rewards Approved	\$287,960

### **Tip Totals Year to Date**

- 166 new tips have been received during the fourth quarter of 2023, which is ahead of the fourth quarter of 2022 by 4 tips.
- A total of 802 tips were received in 2023.

### **MEDIA**

- LITE 99.3, Bayshore Broadcasting, Bounce Radio 92.3, Blackburn Radio (Cool 94.5 & 101.7 The One), Shoreline Classics, and Bluewater Radio continue to receive Crime of the Week segments that are sent out from our office on a weekly basis.
- Monthly Crime of the Week columns are forwarded to the Bruce County Marketplace magazine.
- Crimes of the Week are being forwarded to the Owen Sound Hub and the Saugeen Times online news, as well as Eastlink TV.

### **FUNDRAISING**

- Nevada ticket revenues are declining but continue to assist in funding eligible expenses.
- We applied for funding from the Port Elgin, Hanover, and Owen Sound Walmarts for 2023, and funding has been received from the Owen Sound Walmart.
- In the fourth quarter of 2023 Town of the Blue Mountains donated to our program, and we are very grateful for their support. We continue to reach out to each of the Police Services Boards and Municipalities of Grey and Bruce to request funding commitments for our program.
- We held our “Rockin’ for Rewards” fundraiser at the Owen Sound Legion on October 14, 2023, where we featured a live band, Bail-a-Thon, and a silent auction. Attendance was good, and we raised just over \$1,440.00.
- We held our summer-long 50/50 raffle draw at our “Rockin’ for Rewards” fundraiser at the Owen Sound Legion on October 14, 2023, and received \$1,917.50 as our split of the raffle proceeds.
- We launched our Community Donor Membership Program in November, which allows the community to offer support by purchasing a tax-deductible donor membership. Donor membership levels are available at \$50, \$100, \$250, and \$500.

### **EVENTS AND PROMOTIONS**

- The fall 2023 edition of TIPSTER Magazine was released in October, featuring articles and editorials focusing on regional current crimes and community safety topics, and has been very well received by our partners and the community.
- We are participating in the Grey Bruce Crime Prevention Action Table.
- We participated in the Owen Sound, Mildmay, Port Elgin, and Warton Santa Claus parades.
- We attended a New Years event at the Julie McArthur Recreation Centre in Owen Sound on December 31, 2023.

### **CRIME STOPPERS BOARD**

- We currently have six members on our Board of Directors. We are continuing to recruit new members to the Board and are seeking specific skill sets, such as a Treasurer and people with fundraising experience.

### **UPCOMING EVENTS**

- Our 32<sup>nd</sup> annual golf tournament will be taking place on Thursday June 6, 2024 at Saugeen Golf Club, Port Elgin.
- We have three classic car tours and shows planned for Sunday June 23, 2024; Sunday August 11, 2024; and Sunday September 29, 2024.

## ONTARIO REGULATION 408/23

made under the

### COMMUNITY SAFETY AND POLICING ACT, 2019

Made: December 14, 2023

Filed: December 18, 2023

Published on e-Laws: December 18, 2023

Published in *The Ontario Gazette*: January 6, 2024

### CODE OF CONDUCT FOR POLICE SERVICE BOARD MEMBERS

#### APPLICATION AND INTERPRETATION

1. (1) This Regulation sets out the code of conduct with which every member of a police service board must comply.

(2) For greater certainty, the existence of a good faith exception in this code of conduct does not limit the grounds on which it may be determined that a member of a police service board has not contravened this code of conduct.

2. In this Regulation,

“conflict of interest” means a situation in which a member of a police service board’s private interests or personal relationships place, or may reasonably be perceived to place, the member in conflict with their duties as a member of the police service board; (“conflit d’intérêts”)

“personal relationship” includes, but is not limited to, a relationship with any of the following persons:

1. A current or former spouse or common-law partner of the board member.
2. A current or former intimate partner of the board member.
3. The board member’s children, including biological and adoptive children and stepchildren.
4. The legal dependants of the board member.
5. A child in the board member’s care.
6. The board member’s grandparents, parents or siblings, including grandparents-in-law, parents-in-law and siblings-in-law. (“rapports personnels”)

#### CONDUCT BECOMING OF A BOARD MEMBER

3. (1) A member of a police service board shall not conduct themselves in a manner that undermines or is likely to undermine the public’s trust in the police service board or the police service maintained by the police service board.

(2) A member of a police service board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, their conduct was in the good faith performance of their duties as a board member.

4. A member of a police service board shall comply with the Act and the regulations made under it.

5. A member of a police service board shall not, by act or omission, conduct themselves in a manner that is likely to cause the board to fail to comply with the Act or the regulations made under it.

6. A member of a police service board shall comply with any rules, procedures and by-laws of the police service board.

7. A member of a police service board shall not substantially interfere with the conduct of police service board meetings.

8. A member of a police service board contravenes this code of conduct if they are found guilty of an offence under the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada) or the *Cannabis Act* (Canada) that was committed after they were appointed as a member of the police service board.

9. (1) A member of a police service board shall not, in the course of their duties, treat any person in a manner that the member, at the time, knows or reasonably ought to know would contravene the *Human Rights Code*.

(2) A member of a police service board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member’s conduct was in the good faith performance of their duties.

10. (1) A member of a police service board shall conduct themselves in a professional and respectful manner in the course of their duties including, without limitation, not using abusive or insulting language in the course of their duties.

(2) A member of a police service board shall not be subject to discipline for a contravention of subsection (1) if, on a balance of probabilities, the member’s conduct was in the good faith performance of their duties.

## STATEMENTS AND ATTENDANCE

**11.** A member of a police service board shall not knowingly make false statements pertaining to the duties of a member of a police service board.

**12.** A member of a police service board shall not purport to speak on behalf of the police service board unless authorized by the board to do so.

**13.** A member of a police service board shall clearly indicate when they are expressing a personal opinion when commenting on an action or omission of the police service board, the police service maintained by the board or a member of the police service.

**14.** A member of a police service board shall not access, collect, use, alter, retain, destroy or disclose to any person information that has been obtained by or made available to the member in the course of their duties if doing so would be contrary to law.

**15.** (1) A member of a police service board shall not disclose to the public information obtained or made available in the course of the member's duties except as authorized by the police service board or as required by law.

(2) Subsection (1) does not apply to information that was already made available to the public by a person who was authorized to do so prior to the member's disclosure.

**16.** A member of a police service board shall attend all police service board meetings unless able to provide a reasonable explanation for the absence.

## MISCONDUCT AND CONFLICTS OF INTEREST

**17.** A member of a police service board shall disclose any conduct of another member of the police service board that the member reasonably believes constitutes misconduct,

- (a) to the chair of the board; or
- (b) if the misconduct involves the chair, to the Inspector General.

**18.** (1) A member of a police service board shall disclose any charges laid against them under the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada) or the *Cannabis Act* (Canada) and any finding of guilt made in relation to those charges.

(2) Subsection (1) only applies to charges or findings that were made after the member's appointment to the police service board.

(3) The disclosure required by subsection (1) must be made to the person or body that appointed the individual as a member of the police service board or, in the case of a member appointed by the Lieutenant Governor in Council, to the Minister.

**19.** A member of a police service board shall not apply for employment with the police service maintained by the police service board unless they resign from the board before applying.

**20.** (1) A member of a police service board shall promptly disclose any conflict of interest,

- (a) to the chair of the board; or
- (b) if the conflict of interest involves the chair, to the Inspector General.

(2) After making the disclosure required by subsection (1), the member shall disclose the conflict at the next meeting of the police service board.

**21.** A member of a police service board shall not use their position as a police service board member to,

- (a) benefit themselves;
- (b) benefit one or more persons with whom they have a personal relationship; or
- (c) interfere with the administration of justice.

**22.** A member of a police service board shall not participate in discussion of or voting with respect to matters at police service board meetings if the member has a conflict of interest in the matter.

## COMMENCEMENT

### Commencement

**23. This Regulation comes into force on the later of the day subsection 35 (6) of Schedule 1 (*Community Safety and Policing Act, 2019*) to the *Comprehensive Ontario Police Services Act, 2019* comes into force and the day this Regulation is filed.**

Français

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## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** CRIMINAL INVESTIGATIONS BRANCH AND DRUG ENFORCEMENT / CRIMINAL INTELLIGENCE UNIT – DECEMBER 2023

**TO:** Chair and Members of the Owen Sound Police Services Board

**DATE:** January 2024

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### RECOMMENDATION(S):

For Information

### REPORT:

#### Investigations

**Homicide** – (August 17, 2023) - On August 18, 2023, members of CIB followed up on a serious assault which occurred just after 9:00 p.m. in the 900 block of 2<sup>nd</sup> Avenue East, Owen Sound. Uniformed members had responded to the incident on the 17<sup>th</sup> and commenced the investigation. On August 24, 2023, the victim, 44-years-of-age of Owen Sound, died from his injuries. The homicide investigation is ongoing.

**Homicide** – (July 11<sup>th</sup>, 2023) – Members of CIB continue to investigate the murder of a 17-year-old male at an apartment building in the City of Owen Sound. Dustin NOONAN of Owen Sound was charged with First Degree Murder and remains in custody. Twenty - five-year-old Donte’a Ryan MITCHELL, from North York, was charged with First Degree Murder in August and he remains in custody. In late November, a 17 year old Brampton resident was arrested and charged with First Degree Murder.

**Homicide** – (July 7<sup>th</sup>, 2023) – Members of CIB continue to investigate the homicide of a 47-year-old male which occurred at a residence on 2<sup>nd</sup> Avenue East in the City of Owen Sound. In July, Cody HASSARD was charged with Second Degree Murder as well as other offences and Ashley Lynn DYKSTRA was charged with Accessory After the Fact to Murder as well as other offences, both remain in custody.

#### Uniform Assistance

OW23018404–(December 23, 2023)- An investigation into an Assault on a 2-month-old child commenced, as CIB was called to assist on December 23, 2023, with respect to an investigation involving the BGC&FS. Several interviews were conducted and medical records were retrieved. Investigation ongoing.

OW23018499 – (December 26<sup>th</sup>, 2023) – Assisted Uniform patrol with a canvass regarding a male that had fallen out of a 2<sup>nd</sup> story apartment window in the downtown core of Owen Sound.

#### MMHART Statistics

Officer Referrals/ Consultations = 3

Follow Up's = 1  
Community Support Consultations = 1  
Community Support Referrals = 1  
Incident Response/Support = 2  
STAR cases = 0

### Training

DC Martin attended the Ontario Police College for one week to participate in a review of the revised Managing Investigations Using PowerCase Course.

DC Hawke and DC Houston attended ASSIST suicide prevention training on December 7<sup>th</sup> and 8<sup>th</sup>.

DC Houston complete GPS Monitor Training with the Ministry of the Solicitor General on December 6<sup>th</sup>.

### Meetings

Virtual Situation Table Meetings (Weekly) – DC Bridgeman & DC Martin

Domestic Violence Court Advisory Committee (DVCAC) Quarterly Meeting – DC Martin

High Risk & Repeat Offender (HRRT) Monthly Meeting – DC Martin

Anti-Human Trafficking Committee Monthly Meeting – DC Bridgeman & DC Martin

### Drug Overdose Information

In December 2023 the city had one (1) suspected drug related death.

The year 2023 ended with the city having had eleven (11) deaths from suspected drug overdoses.

The year 2022 ended with the Owen Sound Police Service having investigated a total of six (6) drug overdoses. A total of fourteen (14) occurred in 2021 and a total of eight (8) occurred in 2020.

### Missing Persons

Active: There are no outstanding missing persons being investigated.

### **SUBMITTED BY:**

D. Bishop, Inspector





## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Auxiliary Board Report – December 2023  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** January 31<sup>st</sup>, 2024

### REPORT:

The Owen Sound Police Service Auxiliary Unit has kept busy in the month of December 2023, wrapping up our holiday food drives in partnership with the Salvation Army. We are proud to report our results:

- 1) Metro = \$1,763.00 in cash and 1062 lbs of food
- 2) Food Basics Festive Food Drive = \$2,163.60 in cash and 367 lbs of food
- 3) Zehrs = \$1,905.00 in cash and 380 lbs of food.

**Total = \$5,831.60 in cash/tap donations and 1809 lbs of food!**

Remarks from the Salvation Army were that the Owen Sound Police Auxiliary Unit exceeded any of the totals from years' past, which is an amazing accomplishment! A huge thank you goes out to all Auxiliary Members who helped make this possible and to Auxiliary Hannah Morden who took on the organizing and communication with our partners at Metro, Food Basics, Zehrs and the Salvation Army.



After the Festive Food Drives were complete, the remainder of the month was filled with uniform patrol shifts to assist the Platoons on such busy times over the holidays. The volunteer hours accumulated during the month of December from the Auxiliary Unit totalled **232 hours**, which is the largest month of volunteer hours for 2023.

This month an announcement was further made that after 4 years supervising the Unit, Auxiliary Liaison Sergeant Liz Cranny would be passing the responsibility on to Sergeant Josh Gurney. The transition of the Auxiliary Liaison Sergeant to Gurney will start in January 2024.

It has been a great year for the Auxiliary Unit, and we cant wait to get back out into the community in 2024. Happy New Year!

**SUBMITTED BY:**

Inspector D. Bishop



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Community Oriented Response & Enforcement Unit  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** January 2024 (Month of December 2023)

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### RECOMMENDATION(S):

For Information

### REPORT:

FOOT PATROL (Hours)	0
CRIMINAL CHARGES	0
WARRANT ARRESTS	0
PROVINCIAL OFFENCES	0
MOTOR VEHICLE COLLISIONS	0

- COMMUNITY PARTNERS
- FOOT & BIKE PATROL LOCATIONS
- ASSIST CIB / DRUG UNIT / MMHART
  - CORE has primarily been assigned to the investigative teams for two active homicide investigations, one commencing in July 2023 and the other commencing in August 2023. Those investigations remain a priority and are ongoing.
- INVESTIGATIONS
- TRAINING / MEETINGS / OTHER DETAILS

### FINANCIAL/RISK IMPLICATION(S):

### OPERATIONS PLAN:

### ATTACHMENT(S):

### SUBMITTED BY:

D. Bishop Inspector



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Front Line Patrol Report and Collision Statistics – December 2023

**TO:** Chair and Members of the Owen Sound Police Services Board

**DATE:** January 12, 2024

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### RECOMMENDATION(S):

For Information

### REPORT:

The following report highlights key metrics from OSPS Front Line Patrol, the RIDE program, and Collision Statistics for December 2023.

#### Front Line Patrol Report:

	Platoon #1-4		Traffic/Part Time Officers	
	December 2023	December 2022	December 2023	December 2022
Highway Traffic Act:	98	99	22	24
Compliance Reports:	13	17		
Recorded Cautions:	39	35	14	35
Liquor Licence Act:	6	3		1
Criminal Code/ CDSA:	122	186	1	1
Other POA/By-Law:	89	98		
Foot Patrol:	77	92	27	19

#### Reduce Impaired Driving Everywhere (RIDE):

There was a total of 22 on-duty and 3 grant funded RIDE checks in the month of December with 2180 drivers checked.

The total statistics for RIDE were:

- 60 officers
- 24 hours
- 2180 vehicle drivers checked
- 14 HTA charges/warnings and

Four impaired driving charges were laid during the month.

Collision Statistics:

	<b>December 2023</b>	<b>December 2022</b>
<b>Total Collisions:</b>	30	44
Collisions - East side	21	23
Collisions - West side	5	10
Collisions - parking lots	4	11
Fail to Remain Collisions	2	7
<b>Collisions referred to CRC:</b>	<b>10</b>	<b>13</b>
<b>Collisions investigated by OSPS:</b>	<b>20</b>	<b>31</b>

FINANCIAL/RISK IMPLICATION(S):

Nil

OPERATIONS PLAN:

“Community Safety” is one of the four strategic priorities of the Owen Sound Police Services Board. Information in this Board report supports the 2023-2026 OSPS Operations Plan’s goals: to address safety concerns identified by the community; to improve police visibility in the River District and at other priority areas; to address controlled substances, firearms, and violent crime; and, to promote road safety.

SUBMITTED BY:

Inspector Jeff Fluney



## Report to the Board: Community Services

*From: Inspector J. Fluney*

*Date: January 9, 2024*

.....

In December 2023, the Community Services Officer engaged in the following highlights:

Continued with traditional corporate and social media for OSPS;

Traffic Safety, Winter Parking-City Streets, Road Safety-brushing off vehicle Crime Prevention- River District/16<sup>th</sup> Street con't, Christmas Frauds & Scams, Aux. Food Drives, National Day of Remembrance, Festive RIDE, Welcoming New Recruits, Bill Ringel Retirement, Commercial Vehicle Inspections, Recognizing Garth Pierce, Seasons Greetings

Community Partnership/Provincial Collaboration & Internal Committee work

- LEAPPS (Law Enforcement Agencies & Partners to Protect Seniors) meeting
- Polar Plunge- Special Olympics Provincial meeting
- Belong Sub-Committee
- School Board/Grey Bruce Police Services meeting
- Internal website design committee
- Alpha Street Resource Centre- Community Partners meeting
- Youth in Policing Initiative-Provincial meeting
- Internal Communications Committee meeting

Community & School Presentations;

- Bus Patrol training- Notre Dame
- East Ridge- Grade 7/8 Youth and the Law
- Silver C's- Frauds and Scams
- Community Living- Community Safety
- Beth Ezekiel Synagogue- Meeting to learn more- OSPS-Jewish community

Events

- Bayfield Landing/Ordinance Park- 1<sup>st</sup> Ever Santa Claus Parade
- Love in the Time of Fentanyl
- Alexandra School- Christmas Dinner- Special Guest



Photos from Bayfield/Ordinance Park's 1<sup>st</sup> Ever Santa Claus Parade



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Lost Hours and Training – December 2023

**TO:** Chair and Members of the Owen Sound Police Services Board

**DATE:** January 9, 2024

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### RECOMMENDATION(S):

For Information

### REPORT:

The following report highlights key metrics from OSPS full time members for December 2023, including lost hours due to leave from sick time, short term disability (STD), and Workplace Safety and Insurance Board (WSIB), as well as training opportunities.

#### Lost Hours:

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
December 2023	10	28	288	3	54	380
November 2023	11	15	170	3	58	445
December 2022	16	56	507	2	22	176

#### Training:

Members attended the following courses:

One member attended the CPIC narrative course at OPC

One member attended Domestic Violence Investigation course at OPC

One member assisted at the Ontario Police College with the revamp of the Powercase for Investigations course.

Four members attended the Applied Suicide Intervention Training course provided by CMHA in Owen Sound.



**FINANCIAL/RISK IMPLICATION(S):**

The loss of scheduled work hours is a potential financial risk and is monitored to ensure a balance with members' physical and mental wellbeing. Financial resources are required to provide ongoing member training which is an essential to updating qualifications, knowledge, and ultimately organizational risk mitigation.

**OPERATIONS PLAN:**

"Our Members" is one of the four strategic priorities of the Owen Sound Police Services Board. Information in this Board report supports the 2023-2026 OSPS Operations Plan's goals: to promote members' mental and physical wellbeing; and, to promote professional development and training opportunities for all members.

**SUBMITTED BY:**

Inspector Jeff Fluney



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Board Bylaw Report – December 2023  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** January 31, 2024

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### RECOMMENDATION(S):

For Information

### REPORT:

#### TAXI

Total number of Taxi Driver & Private Transportation Company Driver Licences Issued/Renewals	= 2
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 0
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 2

#### ADULT ENTERTAINMENT

Total number of Adult Entertainment Licences Issued	= 1
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

#### ALARMS

Invoices to be completed for Chief's signature.

### FINANCIAL/RISK IMPLICATION(S):

Nil

### OPERATIONS PLAN:

N/A

### ATTACHMENT(S):

Nil

### SUBMITTED BY:

Director of Civilian Services Krista Fluney



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Court Board Report – December 2023  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** January 31, 2024

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### RECOMMENDATION(S):

For Information

### REPORT:

#### **Personnel:**

Nothing to Report

#### **Operational:**

Custodies Transported during the month: OPP – 13, OSPS – 20 **TOTAL – 33**

Video /Audio appearances: 54 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)

Meals provided to custodies: 47

Special Constable Total Hours: 1155

#### **Issues, Concerns & Comments:**

Ontario and Superior Courts of Justice currently operate as hybrid courts. Trials and some resolution matters are done in-person while set date courts are operated as in-person or virtual appearances. Prisoners are not transported to the courthouse unless they are attending for their trial, Counsel/Judiciary/Crown Attorney has requested an in-person attendance or the correctional facility is unable to accommodate them appearing virtually due to video booth scheduling. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in-custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

### FINANCIAL/RISK IMPLICATION(S):

Nil

### OPERATIONS PLAN:

Sustainability is one of the four strategic priorities of the Owen Sound Police Services Board. Court security at the Owen Sound Courthouse is the responsibility of the Owen Sound Police Service. A portion of court security costs are made possible by ministry court security grants. Court security costs must be assessed and reviewed annually in order to advocate for a sustainable police funding model.

ATTACHMENT(S):

Nil

SUBMITTED BY:

Director of Civilian Services Krista Fluney



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:**       **Records Board Report – December 2023**

**TO:**             Chair and Members of the Owen Sound Police Services Board

**DATE:**         January 31, 2024

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### RECOMMENDATION(S):

For Information

### REPORT:

Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service accepts criminal record check applications in person at the service as well as online.

There was a total of **6501** bulk searches completed in December 2023.

### FINANCIAL/RISK IMPLICATION(S):

Nil

### OPERATIONS PLAN:

N/A

### ATTACHMENT(S):

Nil

### SUBMITTED BY:

Director of Civilian Services Krista Fluney



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT: Owen Sound Emergency Communications Centre (OSECC) - December 2023 and Year-End**

**TO:** Chair and Members of the Owen Sound Police Services Board

**DATE:** January 31, 2024

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### RECOMMENDATION(S):

For Information

#### Report:

**OSECC News:** Recognizing the importance of continuously improving service delivery, the OSECC conducted a satisfaction survey with our police and fire partners in December 2023. Sixteen fire agencies responded to the survey, and three of the five police agencies dispatched by the OSECC responded to the survey.

OSECC partners were asked to rate their overall satisfaction with: (1) call taking and dispatching, (2) IT services and support; and (3) Records services, and were given the opportunity to share comments. Additionally, they were asked to rate the overall quality of OSECC services and support, with additional open-ended questions for feedback. General satisfaction was high or very high, with patterns emerging unique to police and fire partners. From the feedback shared, there was praise and appreciation for this service. Comments identifying areas of improvement include: follow up training with Dispatchers regarding gathering tombstone data; some inconsistencies; need for improved understanding of fire specific requirements; not enough dispatchers to meet demands; and improved response to requests/emails and IT tickets.

Feedback from the survey will be further reviewed to help prioritize areas of improvement. Regular meeting with the OSECC partners will continue in 2024, as well as a newsletter, to maintain and improve ongoing communication.

**Human Resources – December 2023:** As shown in the attached report, during December there were 4 part-time Communicators hired, bringing the vacancy rate for Communicators down to 3. There were no staff departures in December.

The 5 new Communicators hired in October are now through their 10-week training program and with their mentors. The actual 14 part-time people in the OSECC in December, as shown in the table, are not all fully operational as it includes these 5 trainees, and the 4 new hires who will begin training Feb.5<sup>th</sup>.

During 2023, there was a significant focus on hiring and revamping training in the OSECC, through feedback surveys during training and open communication with police and fire partners. These efforts are positively reflected in the number of vacancies, which is at the lowest it has been in all of 2023.

**911 Calls - December 2023:** There were 5,177 emergency calls from the 911 phone line into the OSECC in December, representing an average of 167 calls/day over this past 31-day month. This is a 2.6% decline in daily volume from November (a 30-day month) and a 19% decline in volume compared to December 2022. A similar pattern of slight decreases from the previous month and more significant decreases from

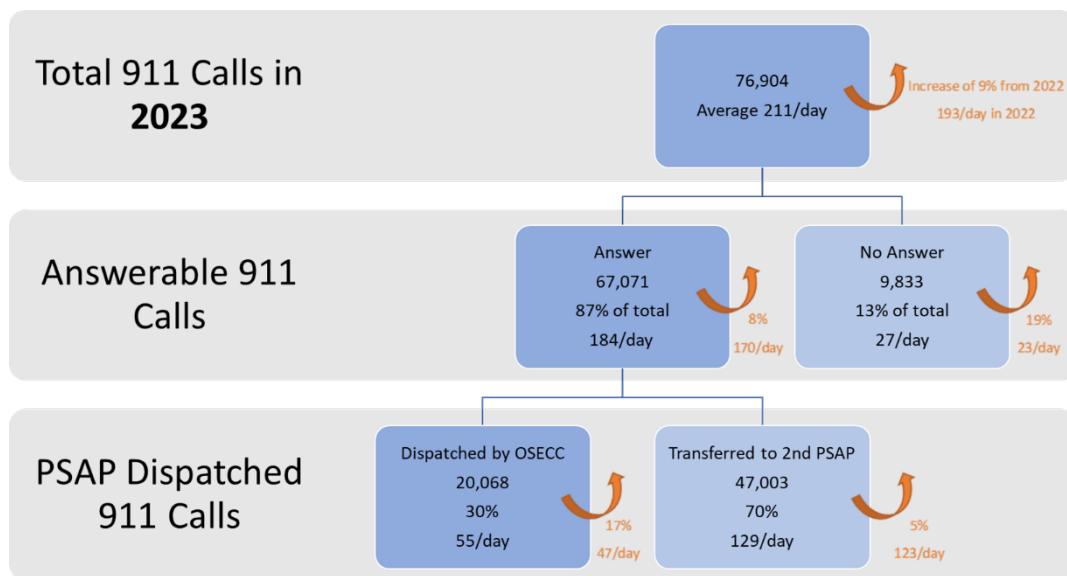
December 2022 is consistent for the volume No Answer and Answered 911 Calls, and the 911 Calls Dispatched by the OSECC in December 2023. The volume of calls transferred to Secondary PSAPs, however increased in December 2023 compared to the previous month.

**Year-to-date**, the 76,904 calls from the 911 line into the OSECC in 2023 is a 9% increase in volume from 2022: almost 6,500 more 911 calls compared to the previous year. As shown, the average daily 911 call rate of 193 in 2022, rose by an average of 18 more incoming 911 calls per day, to 211 in 2023.

Overall in 2023, the volume of “No Answer” 911 calls rose by 19%. This was most noticeable in April to August which experienced significant increases. During the last 3 months of 2023 however, the volume of No Answer calls has been declining.

In 2023, the total volume of 911 calls answered and transferred to a secondary PSAP rose by 4.5% compared to 2022, from approximately 45,000 in 2022 to 47,000 in 2023. In the OSECC throughout 2023, 70% of the answerable 911 calls are transferred while 30% are dispatched in-house.

The total volume of 911 calls answered and dispatched by Communicators in the OSECC rose by 17%, from approximately 17,000 in 2022 to just over 20,000 in 2023, or by an average of 8 more 911 calls dispatched per day.

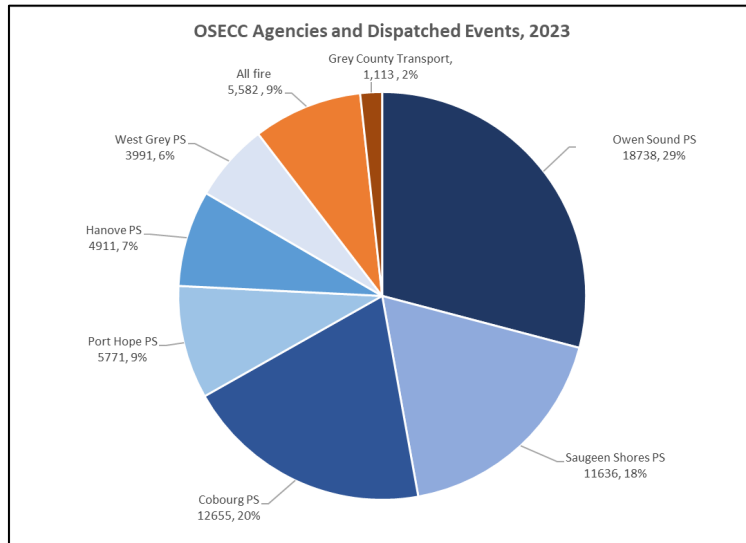


**Computer Aided Dispatch (CAD) Events – December 2023:** Calls that are dispatched through CAD come from a variety of sources such as the non-emergency phone line, walk-ins, officer generated, as well as the 911 phone line.

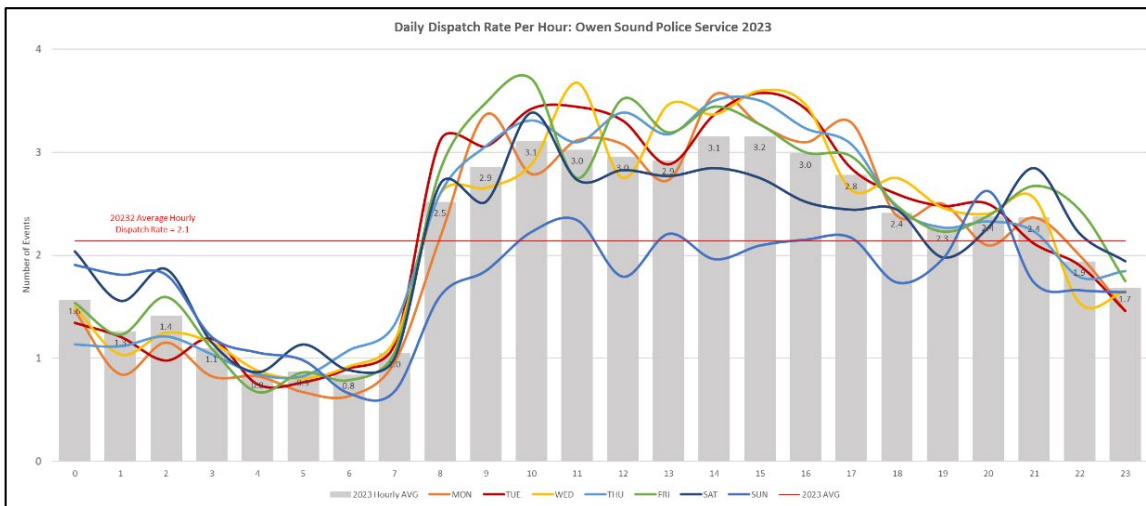
There were a total of 4,603 calls dispatched through CAD by the OSECC in December, or an average of 148.5 calls/day. This volume represents an 8% decrease from the previous month, and a 9% decrease from December 2022. A decrease in volume from November was recorded for both police and fire agencies dispatched, however dispatch for Grey County Transport more than tripled. Changes in dispatching of calls for service are anticipated and often corresponds to seasonal changes (e.g. weather, daylight, tourism).

**Year-to-date**, the 64,397 calls dispatched by the OSECC is an 8% increase in volume from 2022. As shown on the graph of OSECC Dispatch Rate, in 2023 the average daily dispatch rate rose from 163/day in 2022 to 176/day in 2023, or an average of 13 more calls being dispatched each day.

As illustrated in the pie chart, throughout 2023, the six police services (PS) dispatched by the OSECC accounted for 90% of the dispatch volume; fire agencies for 9%, and Grey County Transport for 1%. Cobourg PS's call volume increased the most, by 23%, and surpassed Saugeen Shores PS in 2023 as the police service with the second highest volume of calls dispatched by OSECC. The volume of dispatched calls for Saugeen Shores also rose by 12.5% in 2023.



Owen Sound Police Service accounts for the largest volume of dispatched calls in the OSECC: 29% or 18,738 in 2023. OSPS' dispatched call volume increased by 4.6% in 2023, with the average daily call rate increasing from 49.1 to 51.3 per day. These are averages and demand varies significantly by day of week and hour of day, as shown in the graph below of OSPS' 2023 dispatched call rate by day and hour.



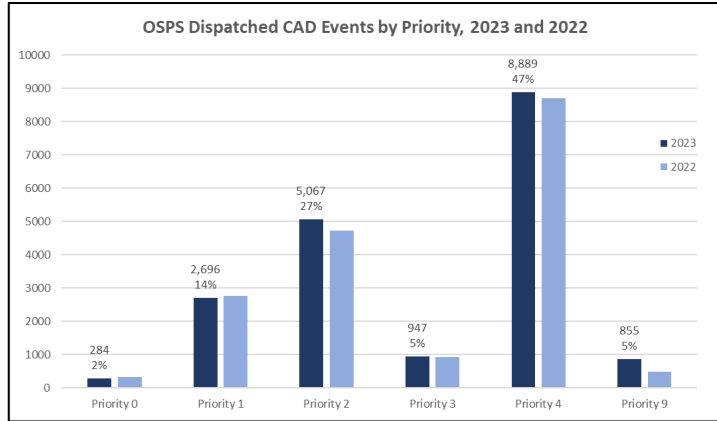
- Top Most Frequent OSPS Call Types in 2023:**
1. Traffic enforcement
  2. Police assistance
  3. 911Call
  4. Community services
  5. Suspicious person
  6. Person welfare check
  7. Theft
  8. Unwanted person
  9. Execute warrant
  10. Police information
  11. Motor vehicle collision
  12. Property related
  13. Domestic dispute
  14. Alarm
  15. Disturb the peace
  16. RIDE
  17. Harassment
  18. Complaint
  19. Shoplift
  20. Fraud

The 2023 most frequent call types dispatched for OSPS (listed in box to the right) remain fairly consistent each year. Some changes of note include: Mental Health Act, Animal Complaint, and Mischief calls dropped from the top 20 most frequent types in 2023; while Harassment, Shoplift, and Fraud calls were new to the top 20. Within this top 20 most frequent call types, the types increasing most significantly include: 911Call, Person Welfare Check, Police Information, and Unwanted Person. Notable decreases in volume were recorded for: Alarm, Complaint, and Community Service call types.



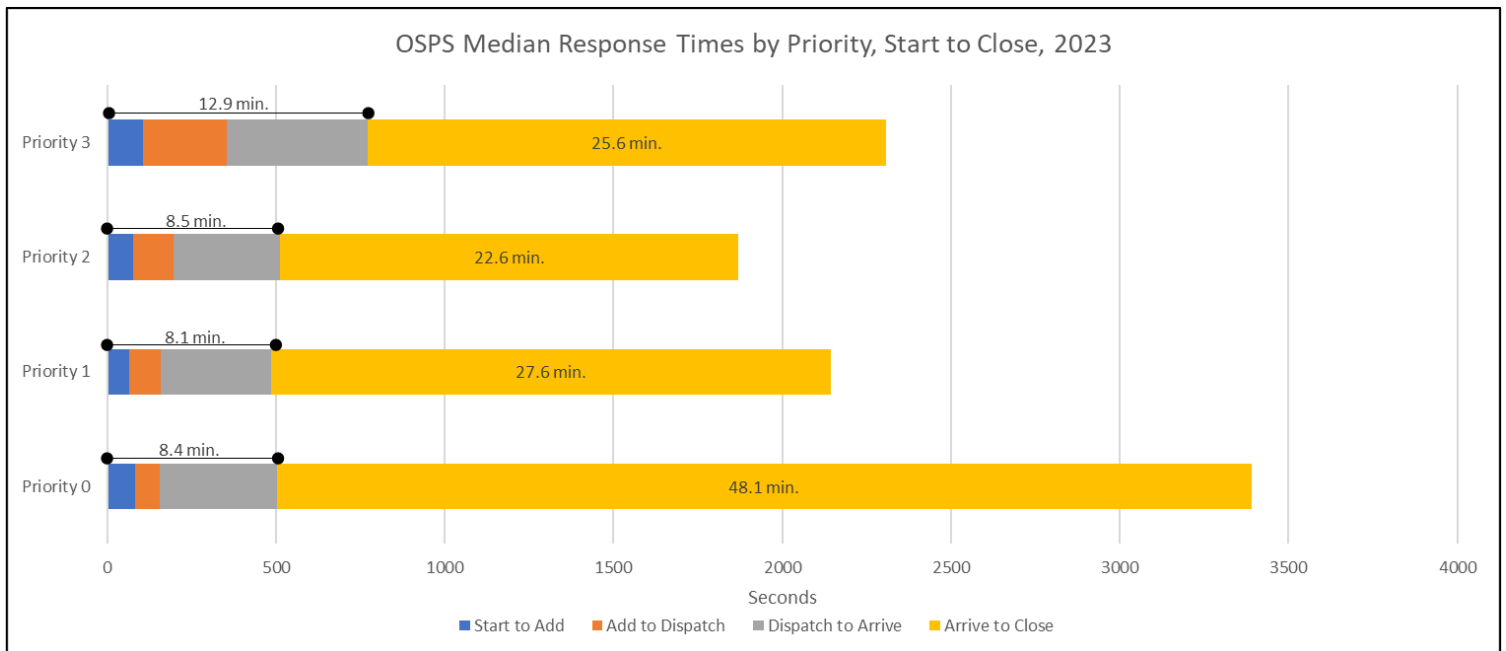
Calls also vary by priority, with almost half (47%) of OSPS calls being dispatched as a Priority 4. Priority 4 calls include incidents reported after the fact, non-criminal, routine, or for information purposes only.

The proportion of calls and their priority dispatch has remained relatively consistent from 2022 to 2023 as shown in the graph to the right.



Raw CAD data can be used to monitor different time mileposts in the dispatching process. Key mileposts in dispatching include: the start of the Event; adding the Event to the CAD system; dispatching the Event to a unit; the unit’s arrival time on scene; and the time spent on scene(s) by one or more units dispatched. OSPS is working on monitoring standard response times on a regular basis. The response times in the graph below are extracted from OPTIC’s On Call Analytics (OCA) tool. Although OCA uses “averages” as a standard indicator, because CAD data is very raw with many outliers, the “median” is used to provide a more realistic picture of the data.

As shown in the graph below, in 2023, priority 0, 1, and 2 calls dispatched for response by the Owen Sound Police Service, had median response times just over 8 minutes (from start of event to the first unit arriving on scene). The median time spent, per unit, on scene responding to a priority 1, 2, or 3 call in 2024 was under 30 minutes, while the median time for priority 0 calls was closer to 50 minutes per unit. Please note: improved consistency in call priorities and CAD use is ongoing and these response time analytics are a work in progress.



## Information Technology (IT) Infrastructure – December 2023

The IT Branch was busy in December 2023 completing security testing and working on IT functions outside the scope of the OSECC and updated on the monthly IT report.

### Financial/Risk Implication(s):

Risk management and contingency planning are integral to the day-to-day operations of a Public Safety Answering Point. While the OSECC continues to grow and evolve, OSPS strives to maintain a balance of staffing that best aligns with workload demands, member wellness, emergency response standards, and contracted client expectations.

### OPERATIONS PLAN:

Within the 2023-2026 OSPS Operations Plan, six unique actions have been identified as important to reach towards the goal of fostering a sustainable emergency communication centre. In addition, monitoring and publishing emergency response times to priority calls is part of the goal to address safety concerns identified by the community.

### ATTACHMENT(S):

- OSECC Monthly Report – December 2023

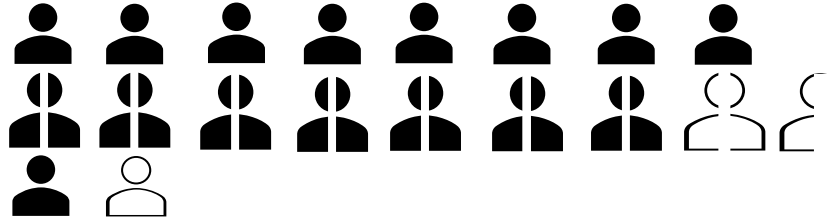
### SUBMITTED BY:

Suzanne Bell-Matheson, Director, Corporate Services  
Chris Hill, Director, Information Technology  
Marg Gloade, Strategic Analyst

# OSECC MONTHLY REPORT – DECEMBER 2023

HUMAN  
RESOURCES

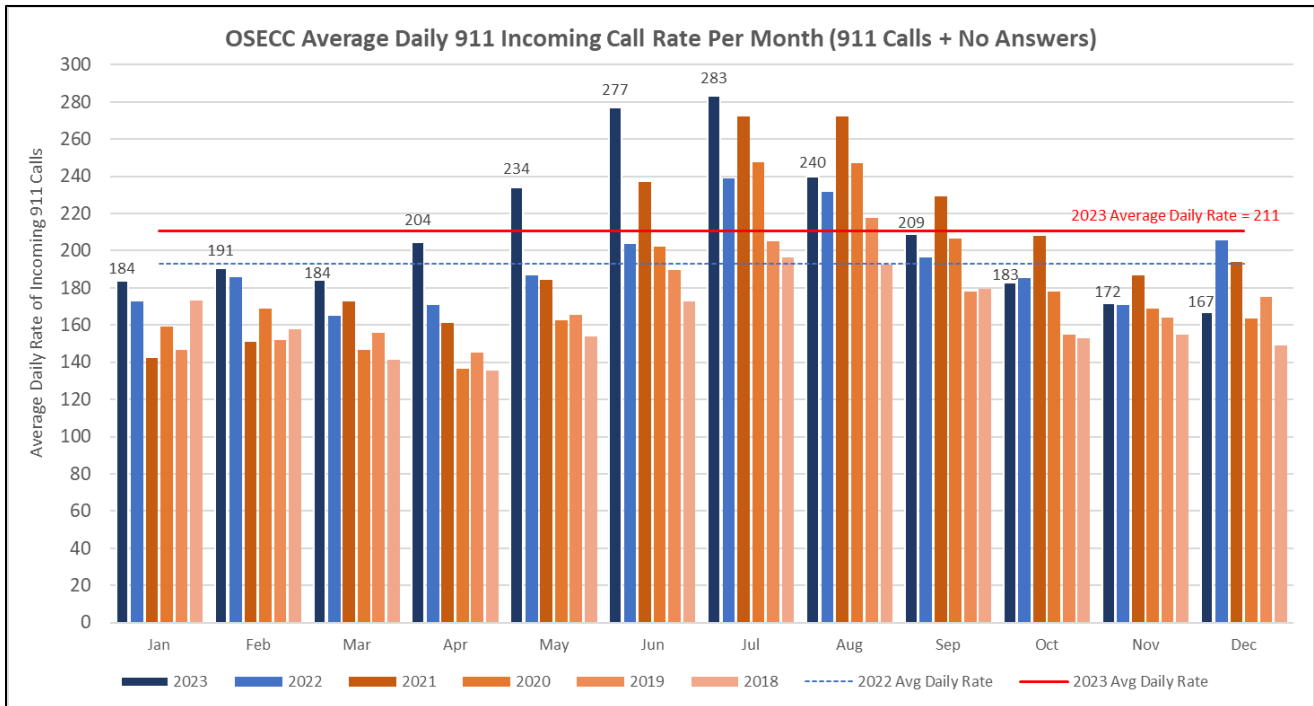
FT Communicator:  
PT Communicator:  
Switchboard Op.:



	Authorized Positions		Actual People		Hires		Departures (Resignation, Retirement, Discontinued)		Vacancies	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Jan-23	8	17	8	8					0	9
Feb-23	8	17	8	9		1			0	8
Mar-23	8	17	8	10		1			0	7
Apr-23	8	17	7	9			1	1	1	8
May-23	8	17	7	13		5		1	1	4
Jun-23	8	17	7	11				2	1	6
Jul-23	8	17	8	10	1			1	0	7
Aug-23	8	17	8	7				3	0	10
Sep-23	8	17	8	5				2	0	12
Oct-23	8	17	8	10		5			0	7
Nov-23	8	17	8	10		1		1	0	7
Dec-23	8	17	8	14		4			0	3
<b>2023 Year-to-Date</b>	--	--	--	--	<b>1</b>	<b>17</b>	<b>1</b>	<b>11</b>	--	--

## 911 CALLS TO OSECC

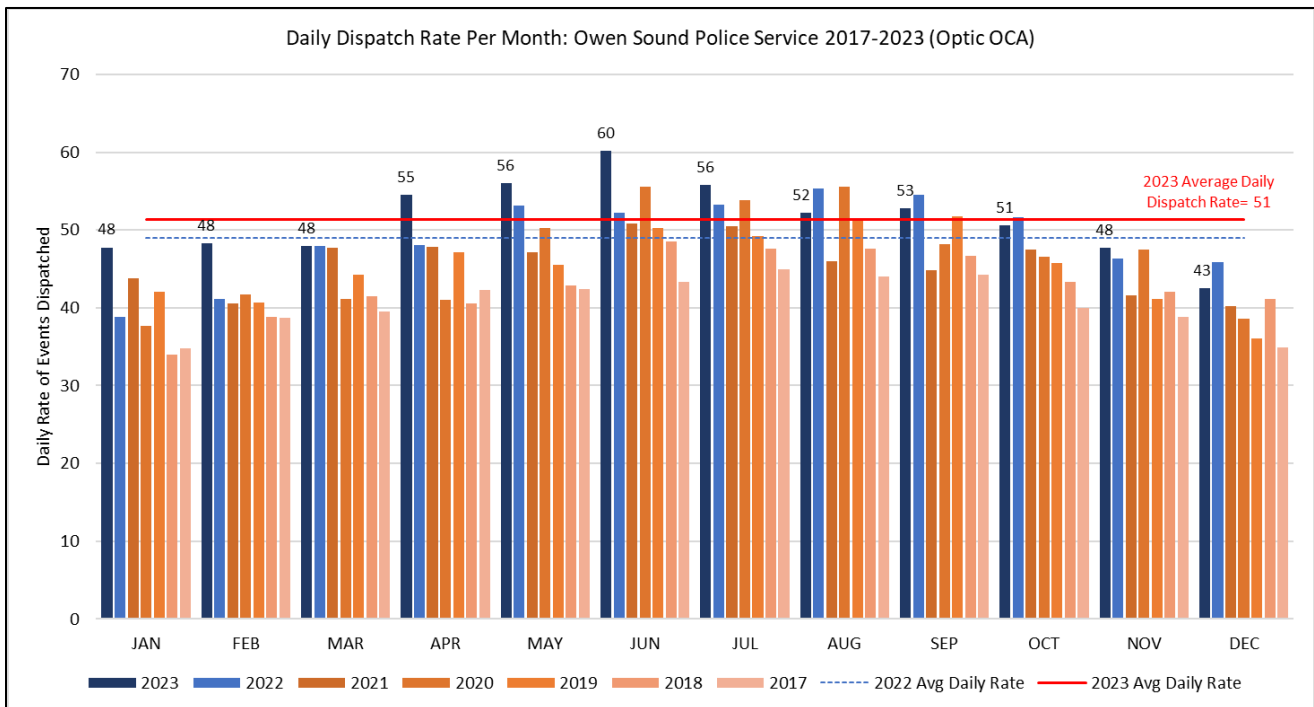
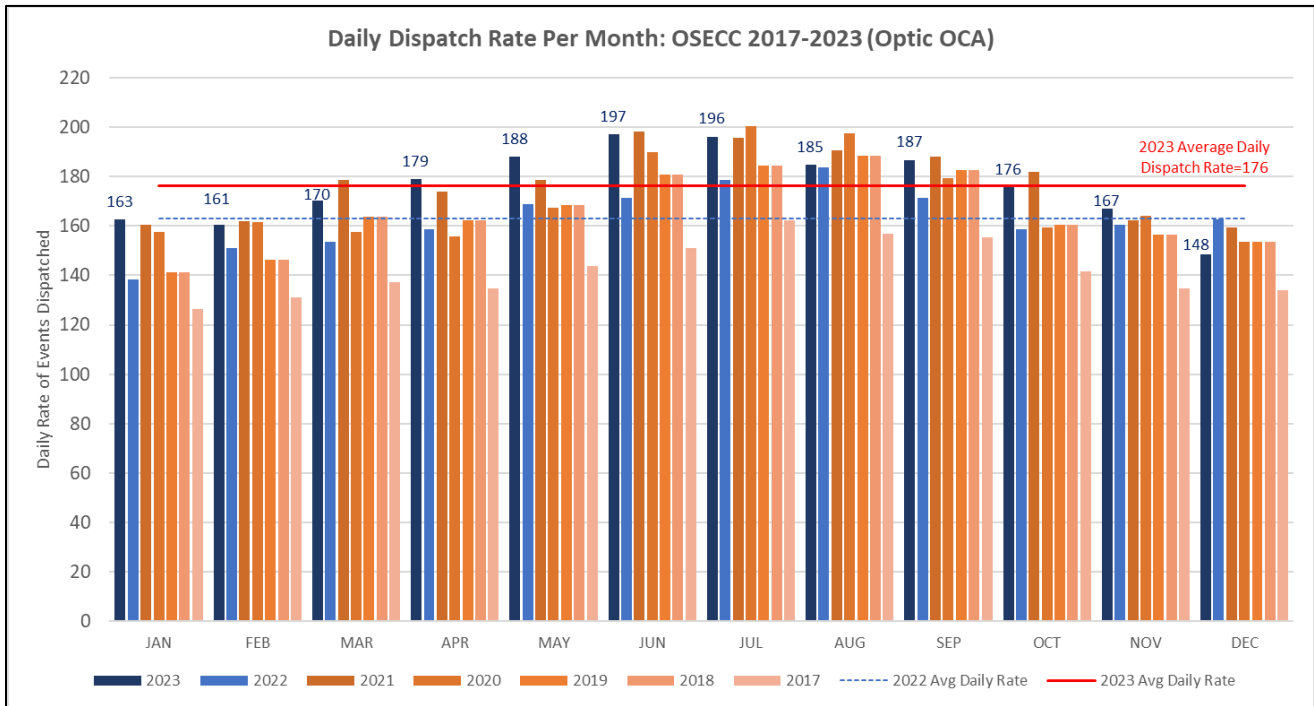
Source: Bell Flex reports	This Month		Previous Month		Same Month	2023		2022	
	December 2023	November 2023	% Change	December 2022	Previous Year	Year-to-Date	Year-to-Date	Year-to-Date	% Change
<b>All 911 Calls (Number)</b>	5,177	5,145	0.6%	6,376		76,904	70,411	9.2%	
Avg Daily Rate	167.0	171.5	-2.6%	205.7		210.7	192.9	9.2%	
<b>No Answer 911 Calls (Number)</b>	452	466	-3.0%	756		9,833	8,240	19.3%	
<b>Answered 911 Calls (Number)</b>	4,725	4,679	1.0%	5,620		67,071	62,171	7.9%	
Avg Daily Rate	152.4	156.0	-2.3%	181.3		183.8	170.3	7.9%	
<b>Transferred to Secondary PSAP (Number)</b>	3,453	3,247	6.3%	4,101		47,003	44,996	4.5%	
<b>Dispatched by OSECC (Number)</b>	1,272	1,432	-11.2%	1,519		20,068	17,175	16.8%	
Avg Daily Rate	41.0	47.7	-14.0%	49.0		55.0	47.1	16.8%	



# DISPATCHED CAD EVENTS IN OSECC

Source: OPTIC's OnCallAnalytics	This Month December 2023	Previous Month		Same Month Previous Year December 2022	2023 Year-to-Date Jan.1-Dec.31, 2023	2022*	
		November 2023	% Change			Jan.1-Dec.31, 2022	% Change
<b>All CAD Events in OSECC (Number)</b>	<b>4,603</b>	<b>5,010</b>	<b>-8.1%</b>	<b>5,037</b>	<b>64,397</b>	<b>59,559</b>	<b>8.1%</b>
All Police (inc. OSPS)*	3,982	4,501	-11.5%	4,325	57,702	54,165	6.5%
All Fire	444	461	-3.7%	439	5,582	4,994	11.8%
Grey County Transport	177	48	268.8%	273	1,113	1,418	-21.5%
OSPS	1,318	1,430	-7.8%	1,422	18,738	17,906	4.6%
<b>All CAD Events in OSECC (Avg Daily Rate)</b>	<b>148.5</b>	<b>167.0</b>	<b>-11.1%</b>	<b>162.5</b>	<b>176.4</b>	<b>163.2</b>	<b>8.1%</b>
All Police (inc. OSPS)*	128.5	150.0	-14.3%	139.5	158.1	148.4	6.5%
All Fire	14.3	15.4	-7.1%	14.2	15.3	13.7	11.7%
Grey County Transport	5.7	1.6	256.3%	8.8	3.0	3.9	-23.1%
OSPS	42.5	47.7	-10.9%	45.9	51.3	49.1	4.5%

\*excludes DrydenPS from Jan&Feb 2022





## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** Information Technology (Non-Comm Centre)  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** January 19 2024

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### RECOMMENDATION(S):

For Information Purposes

### REPORT:

In December of 2023, the IT department completed an upgrade of its link to City Hall for the purpose of accessing financial/payroll systems. Further, OSPS staff were migrated to newer security filtering systems as part of planned capital projects. This required substantial labour for moving all clients to the new systems and verifying the endpoints.

Director Hill accompanied the Chief and Director Bell-Matheson to the OPTIC Annual General Meeting for 2 days including travel to and from Toronto.

Director Hill attended Senior Leadership conference retreat held at OSPS.

IT continued liaison work with the City in regards to camera safety systems. Discussions ongoing with City Manager, Chief of Police and City/OSPS IT.

Our department completed and successfully passed with excellent results an external security audit/test by the Digital Boundary Group who handles most police services in Ontario as well as most municipalities.

### **Substantial NG911/Dispatch work**

Please see Comm Centre Report for details

### FINANCIAL/RISK IMPLICATION(S):

Ability to provide adequate services to contracted partners for NG911 as well as other IT services in mission critical manner.

### OPERATIONS PLAN:

Sustainability Goal 1d) by developing a long-term information technology (IT) plan that anticipates future IT priorities and demands

S 4b) by forecasting long term OSPS budgeting requirements

**ATTACHMENT(S):**

Nil

**SUBMITTED BY:**

Christopher Hill, Director of IT

**OWEN SOUND POLICE SERVICES  
2024 BUDGET SUMMARY  
DEPARTMENTS 3000 - 3100 - 3200 - 3300**

*Budget DRAFT SUBMITTED TO CITY APPROVED BY BOARD 2023*

<b>OPERATING BUDGET</b>	<b><u>BUDGET 2024</u></b>	<b><u>BUDGET 2023</u></b>	<b><u>VARIANCE</u></b>	<b><u>By Dept.</u></b>
DEPARTMENT 3100 "OFFICERS"	7,326,804	6,845,671	481,133	7.03%
DEPARTMENT 3200 "CIVILIANS"	893,190	988,516	-95,326	-9.64%
DEPARTMENT 3300 "COURT "	471,788	281,616	190,173	67.53%
DEPARTMENT 3000 "BOARD"	26,613	37,336	-10,723	-28.72%
<b>SUMMARY TOTAL</b>	<b>8,718,395</b>	<b>8,153,139</b>	<b>565,256</b>	<b>6.93%</b>
<b>CAPITAL PURCHASES</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	
	<b>8,868,395</b>	<b>8,303,139</b>	<b>565,256</b>	<b>6.81%</b>
<b>OPERATING BUDGET INCREASE</b>		<b>6.93%</b>		
Without Court	8,246,607	7,871,523	375,084	4.77%

**OWEN SOUND POLICE SERVICES  
2024 BUDGET SUMMARY  
DEPARTMENTS 3000 - 3100 - 3200 - 3300**

*UPDATED Budget Submission To Reflect Officer Contingency 2024 January*

<b>OPERATING BUDGET</b>	<b><u>BUDGET 2024</u></b>	<b><u>BUDGET 2023</u></b>	<b><u>VARIANCE</u></b>	<b><u>By Dept.</u></b>
DEPARTMENT 3100 "OFFICERS"	7,247,004	6,845,671	401,333	5.86%
DEPARTMENT 3200 "CIVILIANS"	893,190	988,516	-95,326	-9.64%
DEPARTMENT 3300 "COURT "	471,788	281,616	190,173	67.53%
DEPARTMENT 3000 "BOARD"	26,613	37,336	-10,723	-28.72%
<b>SUMMARY TOTAL</b>	<b>8,638,595</b>	<b>8,153,139</b>	<b>485,456</b>	<b>5.95%</b>
<b>CAPITAL PURCHASES</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	
	<b>8,788,595</b>	<b>8,303,139</b>	<b>485,456</b>	<b>5.85%</b>
<b>OPERATING BUDGET INCREASE</b>		<b>5.95%</b>		
Without Court	8,166,807	7,871,523	295,284	3.75%



OWEN SOUND POLICE SERVICES  
 2024 BUDGET SUMMARY  
 DEPARTMENTS 3000 - 3100 - 3200 - 3300

*UPDATED BUDGET SUBMISSION REFLECTING COURT SECURITY FUNDING ACTUAL 2024*

OPERATING BUDGET	<u>BUDGET 2024</u>	<u>BUDGET 2023</u>	<u>VARIANCE</u>	<u>By Dept.</u>
DEPARTMENT 3100 "OFFICERS"	7,247,004	6,845,671	401,333	5.86%
DEPARTMENT 3200 "CIVILIANS"	893,190	988,516	-95,326	-9.64%
DEPARTMENT 3300 "COURT "	408,689	281,616	127,074	45.12%
DEPARTMENT 3000 "BOARD"	26,613	37,336	-10,723	-28.72%
<b>SUMMARY TOTAL</b>	<b>8,575,496</b>	<b>8,153,139</b>	<b>422,357</b>	<b>5.18%</b>
 CAPITAL PURCHASES	 150,000	 150,000	 -	
	8,725,496	8,303,139	422,357	5.09%

OPERATING BUDGET INCREASE

5.18% 393.300  
 5.22% 390.000

Without Court	8,166,807	7,871,523	295,284	3.75%
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## Report to the Board: Chief 's Activities December 2023

From: Chief C. Ambrose

Date: Friday January 26, 2024

- Days Off – 9 days
- Emergency Management Annual Review – 1 hour
- OPTIC AGM – 1.5 days
- OPC March Past Jex/Neumann – 1 day
- SLT Retreat – 1 day
- Community Drug & Alcohol Strategy Steering Committee – 1 hour
- Community Safety & Well Being – 1.5 hours
- Sgt & A/Sgt Retreat – 1 day
- Auxiliary Gathering – 3 hours
- OACP Zone 5 Meeting – 3 hours
- Policy & Procedure Review – 1.5 hours
- Grey Bruce Crime Prevention Table Meeting – 1 hour
- Court Security Meeting – 2 hours
- HR Interviews – 6 hours
- OSPS Staff Lunch – 3 hours
- Swearing In Cst. Jex & Cst. Neumann – 1hour
- Love in The Time of Fentanyl Movie Grey Roots – 2 hours



## OWEN SOUND POLICE SERVICES BOARD

Expires: Indefinite

Repeals: , 2006-06,  
2002-02, 01 & 2001-02 & 1997-01,  
20001-02, 01 & 2002-02, 2006-06,  
2014-01, 2020-01

Revisions: February 21, 2024

### BY-LAW NO. 2024-01

#### **A BYLAW TO LICENSE, REGULATE AND GOVERN BROKERS, OWNERS AND DRIVERS OF TAXICABS AND OTHER VEHICLES REGULARLY USED FOR HIRE FOR THE CONVEYANCE OF PASSENGERS IN AND ABOUT THE CITY OF OWEN SOUND COMMONLY REFERRED TO AS THE TRANSPORTATION BYLAW**

**WHEREAS** the Board passed bylaw 2014-01 on the 19<sup>th</sup> day of February, 2014; and

**WHEREAS** Section 151 and Section 156 of the Municipal Act, 2001 S.O 2001, c M.25 as amended (the "Act"), authorize a municipality to pass bylaws for licensing, regulating and governing the owners and drivers of taxicabs and other vehicles used for hire, or any class or classes thereof,

and the rates and fares to be charged for the conveyance of goods or passengers, and for revoking and canceling licences so granted; and

**WHEREAS** Section 23.1 and section 23.2 of the Act allows a municipality, to delegate its powers and duties; and

**WHEREAS** the Corporation of the City of Owen Sound has passed bylaw No. 1996-153 that delegates such power to the Owen Sound Police Services Board; and

**WHEREAS** the Police Services Board of the Corporation of the City of Owen Sound deems it desirable to establish a bylaw to license, regulate and govern the owners and drivers of taxicabs and other vehicles used for hire, or any class or classes thereof, and the rates and fares to be charged for the conveyance of goods or passengers, and for revoking and canceling licences so granted.

**WHEREAS** the Police Services Board deems it desirable to establish a bylaw to license, regulate and govern Driver for Hire Companies within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the bylaw;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations

**WHEREAS** the Police Services Board deems it desirable to establish a bylaw to regulate and govern Driver for Hire - Drivers within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring as a condition of operating that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds a valid Driver's Licence issued by the Ministry of Transportation for the Province of Ontario;
- c) ensure that the health and safety of its residents and visitors are protected through the establishment of operating standards; and,
- d) ensure that the Licensee complies with all nuisance control regulations.

**WHEREAS** the Police Services Board deems it desirable to establish a by-law to license, regulate and govern Pedicabs within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided and attained by the Issuer of Licences to assist in the enforcement of the bylaw;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer;
- c) ensure that the Licensee complies with all nuisance control regulations; and,
- d) ensure compliance with all provisions of the Highway Traffic Act, R.S.O. 190, c. H8, as may be applicable.

**WHEREAS** the Police Services Board deems it desirable to establish a bylaw to license, regulate and govern Private Transportation Companies within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the bylaw;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations.

**WHEREAS** the Police Services Board deem it desirable to establish a bylaw regulate and govern Private Transportation Company Vehicles within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring minimum liability insurance as a condition of operating a business and by further ensuring that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the by-law;
- b) ensure that the Licensee has secured and holds valid liability insurance for the general protection of the consumer; and,
- c) ensure that the Licensee complies with all nuisance regulations.

**WHEREAS** the Owen Sound Police Service Board has deemed it expedient to pass a bylaw to regulate and govern Private Transportation Company Drivers within the City of Owen Sound to:

- a) ensure that consumers are protected by requiring as a condition of operating that sufficient information is provided to and maintained by the Issuer of Licences to assist in the enforcement of the bylaw;
- b) ensure that the Licensee has secured and holds a valid Driver's Licence issued by the Ministry of Transportation for the Province of Ontario;
- c) ensure that the health and safety of its residents and visitors are protected through the establishment of operating standards; and,
- d) ensure that the Licensee complies with all nuisance control regulations.

**NOW THEREFORE THE POLICE SERVICES BOARD OF THE CORPORATION OF THE CITY OF OWEN SOUND HEREBY ENACTS AS FOLLOWS:**

**SECTION 1 - SHORT TITLE**

1.1 This bylaw may be cited as the "Owen Sound Private Transportation Bylaw".

**SECTION 2 - DEFINITIONS**

2.1 In this bylaw, the following definitions shall apply:

- a) "Board" means the Owen Sound Police Services Board
- b) "Chief of Police" means the Chief of Police for the Owen Sound Police Service.
- c) "Fare" means the fee a Person has to pay to be conveyed or to convey goods by

Taxicab or Limousine.

- d) "Limousine" means a motor vehicle which may bear identification other than the number plate issued by the Ministry of Transportation for the Province of Ontario, which is kept or used for hire for the conveyance of Passengers or goods wholly within the City of Owen Sound or to any point not more than five (5) kilometers beyond its limits, but shall not include a Taxicab.
- e) "Agent/Owner" means any Person owning a Taxicab or Limousine, or having possession or control thereof under an installment purchase agreement or by way of rental, and who operates under agreement with a Taxi Broker, or who may himself/herself be a Taxi Broker licensed hereunder.
- f) "Customer" means the registered owner or his/her designate, of a private vehicle who requests, hires or contracts a driver.
- g) "Driver" means a driver of a Taxicab or Limousine who is licensed as such under this bylaw.
- h) "Driver for Hire Company" means a person defined by this by-law who facilitates, arranges or books a driver when requested, hired or contracted to provide driving services on behalf of a customer. Such service includes the transport of the customer in his/her own private vehicle from point A to point B as agreed upon.
- i) "Driver for Hire – Driver" means a person who has been requested, hired or contracted to physically drive the customer in their private vehicle from point A to point B as agreed upon.
- j) "Driver for Hire Company – Vehicle" means a vehicle owned or operated on behalf of the Driver for Hire Company and used solely for the transport of the Driver for Hire – Driver to and from each call for service.
- k) "Passenger" means in addition to its common meaning where used in context throughout this bylaw, an Individual travelling in a Taxicab or Limousine who is not paying a Fare.
- l) "Pedicab" means a vehicle propelled by muscular power for hire for the conveyance of passengers. Does not include a Taxicab, Limousine, Driver for Hire or Private Transportation Company.
- m) "Person" includes not only an individual but also a partnership, corporation or association and the heirs, successors and assigns thereof. Wherever the word "he" or "him" is used, it shall mean and include the feminine or neuter gender wherever the context so requires.
- n) "Place of Business" means a building or part thereof used for the conduct, management, or operation of a taxi business, including the keeping of records required by this bylaw,

and shall include a municipal address, a telephone and published telephone number relating thereto, a sufficient area for the receipt of calls and dispatching of Taxicabs or Limousines, if any, and for the keeping of the records required by this bylaw.

- o) "Private Transportation Company" means a person who in any manner accepts, facilitates, or brokers requests for or advertises or offers transportation in a private vehicle-for-hire to passengers. Shall not include a person who facilitates "carpooling" as defined by the Public Vehicles Act., Taxicab Company, Limousine Company or Driver for Hire Company.
- p) "Private Transportation Company Vehicle" means a for hire motor vehicle with a seating capacity of less than nine (9) passengers excluding the driver used to provide transportation services to passengers.
- q) "Private Transportation Company Driver" means a person who is in care and control of a vehicle that provides transportation services to passengers through a Private Transportation Company but shall not include Taxicab Drivers, Limousine Drivers or Driver for Hire services.
- r) "Private Transportation Company Identifier" means a sign, decal, emblem, symbol or number displaying a logo or name of the Private Transportation Company through which the driver is providing transportation services to passengers and such other information required by this bylaw, in a form, size and location approved by the Issuer of Licenses.
- s) "Rate or Fare" means the basis or formulas used to calculate the rate or fare paid or charged to a customer for transportation provided by a Taxicab, Limousine, Private Transportation Company or Driver for Hire Company.
- t) "Senior" means an individual who has attained the age of sixty-five (65) years.
- u) "Taxi Broker" means a Person that operates a taxi business who accepts calls in any manner for Taxicabs or Limousines and may include a Person who takes telephone or radio calls for, or dispatches Taxicabs or Limousines owned or operated by himself or others in any manner.
- v) "Taxi Broker's Licence" means a licence issued under the provisions of this By-law to a Taxi Broker to operate a taxi business.
- w) "Taxicab" means any passenger, motor vehicle or other vehicle, regularly used for hire and licensed for the conveyance of Passengers and goods within the City of Owen Sound, having a normal seating capacity of not more than nine (9) Passengers but shall not include a public vehicle as defined in the Public Vehicles Act, R.S.O. 1990, Chapter P.54, as amended.
- x) "Taxicab Driver's Licence" means a licence issued under the provisions of this bylaw to a Driver of a Taxicab.

- y) "Taxicab Licence" means a licence issued under the provisions of this bylaw to an Agent/Owner of a motor vehicle which is, at all times or occasionally, kept or used for hire for the conveyance of Passengers or goods.

2.2 Any reference herein to the male gender shall be construed to include the female gender as well, and any reference to singular or plural shall be interpreted as the opposite number where the context so requires.

### **SECTION 3 - DUTIES OF THE CHIEF OF POLICE**

3.1 The Chief of Police shall have supervision over all the Persons and vehicles licensed under this bylaw together with equipment used by them and the following shall be the duties of the Chief of Police in connection with the provisions of this By-law:

- a) On behalf of the Board to consider all applications for licence and where provided by this bylaw, to issue licences. The Chief of Police shall submit to the Board a report on these duties when required. Such report to include applications, approvals, denials, licences and notices of revocation of any licence.
- b) To make all necessary inquiries concerning applications for licences, renewals and transfers as may be required to secure due observance of the law and of this bylaw.
- c) To make all necessary inquiries concerning the qualifications and suitability of applicants for licences and without limiting the generality of the foregoing, may test the applicant's knowledge of the City of Owen Sound, and to investigate his/her police record and as much of the applicant's personal history as is relevant.
- d) To examine and approve from time to time, and as often as may be required by the Board, every Taxicab, Limousine and the necessary equipment thereof and the condition of such Taxicab or Limousine.
- e) To keep a register of all licences which shall contain the name and address of the applicant, the amount paid for the licence, the date of issue of licence and such further records as the Board may order.
- f) To receive the fees payable for all licences and to transfer such fees to the City Treasurer.
- g) To furnish each Person taking out a Taxi Broker's or Taxicab Licence, one copy of this bylaw.
- h) To ascertain by inspection and inquiry from time to time and as often as may be required by the Board whether any Person receiving a licence continues to comply with the provisions of the law and of this bylaw.
- i) To prosecute all Persons who offend against any of the provisions of this bylaw.



- j) The Chief of Police may delegate any act or duty authorized by this bylaw other than those under Subsection 8.1.

#### SECTION 4 - QUALIFICATIONS

4.1 No Person shall be an Agent/Owner, Taxi Broker or Driver of a Taxicab or Limousine in the City of Owen Sound unless that Person is licensed by the Board and every applicant for a Taxi Broker's Licence, Taxicab Licence, Taxicab Driver's Licence or Limousine Driver's Licence, as well as those Persons already licensed, shall:

- a) ~~Be able to read, write and speak the English language; Be able to communicate with passengers;~~
- b) Have attained the age of eighteen (18) years;
- c) Complete the necessary application forms;
- d) Provide proof that the applicant has been licensed to drive a motor vehicle in any province of Canada for at least two years holding an unrestricted 'G' licence and currently holds a valid driver's licence issued by the Province of Ontario. A G1 or G2 restricted 'G' Licence will not be permitted;
- e) Must successfully complete a written examination on his/her familiarity with streets, public buildings and places within the City of Owen Sound and obtain a grade of no less than seventy (70%) percent;
- f) Be in a good state of health;
- g) Be of good character; and
- h) Provide a signed waiver and pay the cost of performing an enhanced criminal record check.

4.2 This Bylaw applies to all ~~Brokers, Owners and Drivers of Taxicabs Limousines, Pedicabs and other vehicles regularly used for carrying goods or passengers -in and about the City of Owen Sound. Agent/Owners, Taxi Brokers or Drivers of Taxicab or Limousines used for carrying goods or Passengers:~~

- a) Either wholly within the City of Owen Sound, or from outside the limits of the City of Owen Sound to a destination within the limits of the City of Owen Sound, or from a point within the limits of the City of Owen Sound to any point ~~not more than five kilometers~~ beyond the limits of the City of Owen Sound;
- b) Whether or not the Place of Business of the Agent/Owner, Taxi Broker, or Driver is located within the City of Owen Sound or a location outside the City of Owen Sound, so long as ~~any~~ part of the taxi business, including the carrying of goods or Passengers,

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is carried on within the City of Owen Sound.

## SECTION 5 - APPLICATIONS

- 5.1 Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this bylaw.
- a) Applicants for Taxi Broker's licences received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Taxi Broker's Licence fee as set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this bylaw.
  - b) Applicants for new licence(s) issued for Taxicab(s), received after June 30<sup>th</sup> and prior to December 31, in any year, will be required to pay half of the annual fee of a Taxicab Licence as set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this bylaw.
- 5.2. Every application for a Taxi Broker's Licence shall include written particulars of his/her arrangements with the owner(s) of the vehicle(s) to be used in his/her Taxi Broker business.
- 5.3 Every application for a licence applied for under this bylaw shall include a non-refundable payment of fifty percent (50%) of the applicable fee as set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw.
- 5.4 Any Person refused a licence under this By-law will be subject to a further fee as set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw to re-apply not earlier than thirty (30) days after the date of the first application, or sooner with the consent of the Chief of Police.
- 5.5 All licence fees as prescribed in Schedule 'A' of the Owen Sound Private Transportation Bylaw shall be paid to the Chief of Police, payable to the Owen Sound Police Service, who in turn shall transmit such monies to the City Treasurer.
- 5.6 Every Person who applies for a Taxi Broker's Licence must include with his/her application an approved business licence issued by the City of Owen Sound if such a business licence is required by the City.
- 5.7 **DRIVER FOR HIRE:**  
Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed

by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this bylaw.

- a) Applicants for Driver for Hire licence received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Driver for Hire Licence fee as set out in Schedule 'A' of this Bylaw, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this bylaw.
- b) Applicants for new licence(s) issued for Driver for Hire vehicle received after June 30 and prior to December 31, in any year, will be required to pay half of the annual fee of a Driver for Hire Vehicle Licence as set out in Schedule 'A' of this bylaw, and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this bylaw.

**5.8 PRIVATE TRANSPORTATION COMPANY:**

Applications for licences, transfers of licences or the renewal of licences shall be addressed to the Chief of Police and delivered upon such forms as may be prescribed by the Board together with payment of the appropriate licence fee and proof of financial responsibility where required by this bylaw.

- a) Applicants for a Private Transportation Company licence received after June 30th, and prior to December 31 in any year, will be required to pay half of the annual amount of a Private Transportation Company Licence fee as set out in Schedule 'A' of the bylaw, and said licence will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule of this bylaw.
- b) Applicants for new licence(s) issued for a Private Transportation Company vehicle received after June 30 and prior to December 31, in any year, will be required to pay half of the annual fee of a Private Transportation Company Vehicle Licence as set out in Schedule 'A' of the bylaw, and will expire on December 31st of the same year and may be renewed thereafter at the full amount shown in the Licence Fees Schedule, in accordance with this bylaw.

**SECTION 6 - LICENCES**

- 6.1 Subject to section 6.11 hereof, a taxi business or Taxi Broker having a Place of Business within the City of Owen Sound must meet the regulations of the City's Zoning By-law.
- 6.2 No Agent/Owner of a Taxicab or Limousine, shall use or permit the use or operation of a Taxicab or Limousine without a valid licence issued pursuant to this bylaw.
- 6.3 No Person shall drive or act as a Driver of any Taxicab or Limousine without having a licence under this bylaw from the Board, under the hand of the Chief of Police. The fee

for such licence shall be as set out in Schedule 'A' of the bylaw.

- 6.4 No Person shall carry on the business of a Taxi Broker without having a current, valid licence from the Board, the fee for which is set out in Schedule 'A' of the Owen Sound Private Transportation Bylaw; such licence shall at all times be prominently displayed at the Place of Business of the Taxi Broker.
- 6.5 Every Agent/Owner of more than one Taxicab or Limousine, required to be licensed under this bylaw, shall take out a separate licence for each Taxicab or Limousine.
- 6.6 No Agent/Owner of a Taxicab or Limousine licensed under this bylaw shall use or permit the use of any number plate upon any Taxicab or Limousine other than the plates issued by the Ministry of Transportation of Ontario for such vehicle.
- 6.7 No licensed Taxi Broker, incorporated under the laws of the Province of Ontario or any other jurisdiction, shall permit the transfer of shares, which would have the effect of changing control of the corporation without the approval of the Board.
- 6.8 Any transfer of a licence issued under this bylaw shall require the issuing of a new licence.
- 6.9 Every Person licensed as a Taxi Broker will:
- a) Prepare and deliver to the Chief of Police a current updated list every 30 days of:
    - i) The names of the Agent/Owners owning or operating Taxicabs or Limousines in association with such Taxi Broker and the number of Taxicabs or Limousines owned or operated by such Agent/Owner and;
    - ii) The names and addresses of all Drivers operating in association with such Taxi Broker.
  - b) Ensure that all vehicles and Drivers dispatched are properly licensed under this bylaw.
- 6.10 Every Agent/Owner operating a Taxicab(s) must have an association with a properly licensed Taxi Broker under this bylaw.
- 6.11 Notwithstanding Section 6.1 hereof, the regulations of the City's Zoning By-law and Ontario Planning Act shall be used to define and regulate a legal non-conforming/complying taxi business or Taxi Broker operating from a Place of Business located in the City of Owen Sound.

## **SECTION 7 - ISSUE**

- 7.1 Upon completion of the examination and investigation conducted by the Chief of Police, the Board authorizes the Chief of Police to grant a licence to the applicant, or to

recommend denial of this licence. If a licence is granted, the applicant is to attend as directed by the Chief of Police for the taking of an identification photograph and thereafter the Chief of Police shall cause to be issued the applicable licence. Any applicant who is to be denied a licence(s) as recommended by the Chief of Police may appeal to the Board.

- 7.2 Any applicant who is denied a licence by the Chief of Police under section 7.1, shall be given written notice of the denial of the application for a licence and may appeal to the Board by delivering to the Chief of Police within ten (10) days of mailing of the notice of denial, a written request for a hearing before the Board. Within ten (10) days of the Chief of Police receiving the request for a hearing, the Chief of Police will send notice by registered mail or delivered to the applicant's address last known to the Chief of Police, notice of the date, time and place of the hearing and the applicant shall be permitted either by himself/herself or a representative, to appear before the Board to show cause why such licence should not be denied.
- 7.3 On the issuing of a Taxicab Driver's Licence, the Chief of Police shall supply a photo identification card which shall be carried by the licence holder at all times while operating a Taxicab, which he/she shall produce upon demand by any Person hiring his/her Taxicab or by any police officer.
- 7.4 No Person may operate a Taxicab without a Taxi Broker's Licence or an agreement with a Taxi Broker as an Agent/Owner.

#### **SECTION 8 - SUSPENSION OR REVOCATION**

- 8.1 The Chief of Police may suspend a licence with cause, to take effect immediately where the licensee has been charged with any breach of this bylaw or any Federal or Ontario statute relevant to licensed activities, and for such period of time as the Board shall determine, or if the circumstances appear to warrant such action, may recommend that the Board revoke such licence. Any Person whose licence is suspended or to be revoked may appeal to the Board.
- 8.2 The Chief of Police or any interested party may apply to the Board to have a licence revoked for cause. Cause shall include a breach of any condition of the licence held, a conviction for any breach of this bylaw, or any breach of a federal or Ontario statute relevant to licensed activities.
- 8.3 At a hearing before the Board where the suspension or revocation of a licence is being considered, the holder of that licence shall be given at least five (5) days notice by registered mail or delivered to his/her address last known to the Chief of Police, of the date, time and place of the hearing and the holder of the licence shall be permitted either by himself/herself or a representative, to appear before the Board to show cause why such licence should not be suspended or revoked as the case may be.

- 8.4 In the event of any licence issued under this By-law being cancelled or revoked, the previous holder thereof shall not, without approval of the Board, apply for another licence before the lapse of six (6) months from the date of such cancellation or revocation.
- 8.5 All licences issued pursuant to this bylaw, with the exception of Taxicab Driver's licences, shall be in force for the remainder of the calendar year in which issued, unless they are sooner cancelled or revoked and, in any case, shall expire in each year at midnight December 31st.
- 8.6 Taxicab Driver's licence issued pursuant to this bylaw, as amended, shall be in force for a period of one (1) year, unless sooner cancelled or revoked and in any case shall expire one year from the date of issue, and thereafter may also be renewed for a period of three (3) years, in accordance with the fees as set out in Schedule 'A' of the Taxi By-law, unless sooner cancelled or revoked and in any case shall expire on the third year anniversary from the date of issue at midnight.
- 8.7 A licence issued pursuant to this bylaw, which is not prior to its expiry renewed for the next consecutive period, shall not thereafter be renewed and the previous licence holder shall be required to submit a new application.

#### **SECTION 9 - EQUIPMENT AND USES**

- 9.1 No Person licensed under this bylaw shall carry or permit to be carried in any Taxicab or Limousine, a load in excess of that for which its commercial motor vehicle permit was issued.
- 9.2 No Person licensed under this bylaw shall carry in any Taxicab or Limousine a greater number of Passengers than recommended by the manufacturer's rating. Every Taxicab or Limousine licensed under this bylaw shall be a model having at least four doors.
- 9.3 Before a licence authorizing the use of any vehicle is granted, the Chief of Police shall ascertain, by the production of a valid Safety Standards Certificate, if such vehicle is in a safe condition to be operated upon a highway and if he/she finds that such vehicle is in a dangerous or unsafe condition, require that such vehicle be placed in a safe condition before such licence is issued. A vehicle is exempt from the Safety Standards Certificate, which has traveled less than twenty thousand kilometers (20,000 km.) or no more than twelve (12) months has elapsed from date of first registration as a new motor vehicle.
- 9.4 The Taxi Broker of a vehicle licensed pursuant to this bylaw shall provide to the Chief of Police or designate a valid Safety Standards Certificate where the age of that vehicle exceeds thirty-six (36) months from the date of first registration as a new motor vehicle. Such Safety Standards Certificate shall be submitted each year between May 31<sup>st</sup> and

June 5th or as directed by the Chief of Police and is in addition to any other Safety Standards Certificate, which may be required by this bylaw.

- 9.5 Safety Standards Certificates shall be obtained by the Taxi Broker of the vehicle and at the Taxi Broker's expense. Failure to provide a Safety Standards Certificate as required by this bylaw shall result in the immediate revocation of licence.
- 9.6
- a) No Taxi Broker shall permit the operation or operate a Taxicab unless such Taxicab has signs or letters identifying the company name consistent with the name indicated on the Taxicab Brokers Licence.
  - b) No Taxi Broker shall permit the operation of a licensed Taxicab as a private vehicle.
  - c) Where more than one Taxicab is operated and licensed under the same company name, each Taxicab shall also display a number unique from any other number which identifies it from any other Taxicab of that company. Such number shall be as clear and simple as possible but in no case shall such number consist of more than two digits.
  - d) The Taxi Broker of every vehicle in respect of which a licence has been issued under this bylaw shall have at all times, firmly affixed, on the left rear exterior of the vehicle, in an area clearly visible, a Taxicab numbered plate, issued by the Board.
  - e) Taxicab numbered plates issued by the Board, must be returned on demand to the Chief of Police.
  - f) Any Taxicab numbered plate issued by the Board which is lost or stolen, must be reported to the Chief of Police within 24 hours and reissued in accordance with Schedule 'A' of this bylaw.
- 9.7 The Taxi Broker of every vehicle in respect of which a licence has been issued under this bylaw shall, when required, submit his/her vehicle for examination by the Chief of Police or any of his/her officers and no Agent/Owner or Driver shall, at any time, prevent or hinder the Chief of Police or his/her designate from entering a garage or other building for the purpose of inspecting any Taxicab or Limousine.
- 9.8 The operator of a Taxicab or Limousine shall be responsible to ensure that the interior and exterior of his/her vehicle is in clean condition and in good repair at all times.
- 9.9 Every Agent/Owner or Driver, licensed under this by-law, shall on each work shift, before commencing driving, examine for mechanical defects any vehicle which he/she is to drive during the shift, and shall similarly examine the Taxicab or Limousine at the end of each shift, and if he/she is not the owner of the Taxicab or Limousine, shall report forthwith to the owner any mechanical defects of which he/she is, or becomes, aware.
- 9.10 Every Taxi Broker shall check immediately any mechanical defect in his/her vehicle reported by a Driver and shall not in any case operate or permit to be operated any vehicle not in good mechanical condition.

9.11 The Board may, from time to time, limit the number of Taxicabs and Limousines for which licences may be issued under this By-law.

9.12 **DRIVER FOR HIRE COMPANY:**

No person shall own, operate, carry on or maintain a business as a Driver for Hire Company within the City of Owen Sound without first having obtained a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of commercial liability insurance in the minimum amount of \$2,000,000.

The applicant shall provide to the Issuer of Licences at the time of application, proof of HST (Harmonized Sales Tax) registration. Such registrations shall be provided for the Driver for Hire Company and on behalf of all registered Driver for Hire - Drivers operating on behalf of the Driver for Hire Company as may be applicable.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a registry of all persons operating as a Driver for Hire - Driver for the Company. Such listing shall include:

The Full Legal Name, residential address and contact number for each individual operating on behalf of the Company;

No person shall use or permit the use of a Driver for Hire Company Vehicle to be used to transport customers or clients at any time.

No person shall permit any person to operate as a Driver for Hire - Driver unless such person is registered under the provisions of this bylaw to do so.

The licensee shall ensure that every driver operating on behalf of the Driver for Hire Company is familiar with the provisions of this bylaw, the laws and regulations relating to traffic and the geography of the City of Owen Sound.

The licensee shall ensure that every person operating as a Driver for Hire - Driver is the holder of any of a class A, B, C, D, E, F or G driver's licence issued to him by the Ministry of Transportation for the Province of Ontario and that such licence is valid at all times while such driver is engaged in transporting or driving any person or vehicle during the course of conducting business.

The licensee shall immediately notify the Issuer of Licences should the driver's licence of the Driver for Hire- Driver be suspended or revoked and such Driver shall immediately be removed from the registry.

The applicant shall be at least 18 years of age to be licensed under this



section. The Licensee shall satisfy the Issuer of Licenses that:

- a) any Driver for Hire - Driver operating in association with the Company will accept calls only from the licensed Driver for Hire Company; and,
- b) Every Driver for Hire Company be required to provide to the Issuer of Licences at the time of application and within fourteen (14) days upon any change to such information:
  - i. a registry containing the name(s), address and contact information of any person operating as a Driver for Hire - Driver for the driver for hire company;
  - ii. a copy of a criminal records check issued by a police service or duly authorized agency, issued within 12 months of the date of application for each Driver for Hire – Driver operating; and,
  - iii. a copy of a drivers abstract issued by the Ministry of Transportation for each Driver for Hire – Driver, valid within 30 days of the date of application.

Every licensee shall:

- a) keep an orderly record of all calls answered by the Company showing date, time, origin, destination, and the name of the Driver. The records shall be retained for a period of 12 months from date of entry and shall be open for inspection by any Municipal Law Enforcement Officer, Police Officer or other duly appointed individual at any reasonable time and may be removed by such Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and retained for any reasonable period of time;
- b) ensure that all persons employed by him as a Driver for Hire - Driver are properly registered under the provisions of this by-law;
- c) All rates and fares shall be made available through an electronic format or paper format to every customer prior to the commencement of any conveyance and shall include any discounts, price variances or surges in effect at the time and the conveyance must be agreed upon prior to commencement;
- d) provide or make available the necessary dispatching equipment, mobile software applications or two-way communication devices to each Driver and maintained in proper working condition;
- e) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Driver for Hire – Driver; and,
- f) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by a Driver for Hire - Driver, whether on the street or in any manner or any other location.

The licensee shall notify the Issuer of Licences immediately should a Driver for Hire - Driver be suspended or terminated from operating on behalf of the Driver for Hire Company and shall not reinstate such Driver unless prior approval has been granted by the Issuer of Licences.

The licensee shall ensure that at no time does a Driver for Hire – Driver allow a customer or client to enter or be transported in the Driver for Hire Company Vehicle as defined by this bylaw.

The licensee shall be held liable for any violations found or misconduct done so by any Driver for Hire Company employee or Driver for Hire - Driver, to any provision of this bylaw and may result in the suspension, revocation or denial of the Driver for Hire Company licence by the Issuer of Licences.

The licensee shall ensure that a copy of the Driver-for-Hire Company identifier is filed with the Issuer of Licences at the time of application and that approval is granted relating to the form, size and vehicle location by the Issuer of Licences.

The licensee shall ensure that such identifier is placed on each Driver-for-Hire vehicle so as to be visible to the public at all times when operating.

#### 9.13 **DRIVER FOR HIRE DRIVER:**

No person shall operate or carry on business as a Driver for Hire - Driver within the City without first having been registered to do so.

The applicant or his designate shall provide to the Issuer of Licences, through the Driver for Hire Company, at the time of application:

- a) two (2) pieces of identification, one of which shall be photographic identification detailing the applicant's birth date, legal name and current residential address;
- b) a Criminal Record Check obtained from a Police enforcement agency or other duly appointed agency and dated within 12 months of the date of receipt of the application;
- c) an Ontario Driver's Licence abstract obtained from the Ministry of Transportation and dated within 12 months of the date of receipt of the application; and
- d) the applicant's Ontario Driver's Licence with a minimum Class G designation with no driving restrictions.

The applicant or his designate shall provide to the Issuer of Licences, through the Driver for Hire Company, at the time of application, documentation to the satisfaction of the Issuer of Licences from the owner or designate of the Driver for Hire Company for whom the applicant is to provide services as a Driver for Hire - Driver confirming that the applicant is employed by or otherwise authorized to provide services as a Driver for Hire – Driver for the said Driver for Hire Company.

This may be in the form of a registry.

No person shall provide any service or operate as a Driver for any Driver for Hire Company which is not licensed under the provisions of this bylaw.

No person providing services or operating as a Driver for Hire - Driver shall receive requests for service, in any format, from a Driver for Hire Company unless such company is licensed under the provisions of this bylaw.

No person shall, while in charge of a Customer Vehicle:

- a) solicit any person to take or use the Customer Vehicle he is driving by calling out or shouting. The person wishing to use or engage the Driver for Hire shall be left to choose without interception or solicitation;
- b) take, consume or have in his possession any intoxicant (alcohol/drug);
- c) obstruct the use of any sidewalk, make any loud noise or disturbance, use any abusive language, molest, annoy or insult any person whatsoever;
- d) employ or allow any runner or other person to assist or act in concert with him in obtaining any passenger;
- e) carry a greater number of persons than the Customer Vehicle is intended to seat according to manufacturer's rating or than specified in the license issued under this by-law;
- f) smoke or allow or permit the smoking of any equipment or product including but not limited to cigar, cigarette, pipe, hookah or any other lit smoking product or vaping product whether lit by flame or battery powered, in contravention of the City by-law regarding smoking or other applicable legislation, whichever is the most restrictive;
- g) park, stop or otherwise stand the Customer Vehicle in any prohibited area;
- h) park, stop or otherwise stand the Customer Vehicle in a designated Taxicab stand for which a sign is posted;
- i) discriminate in any way against any member of the public in the carrying on of the business on any basis; and,
- j) refuse to serve a person with a disability or fail to permit a service animal to enter any vehicle to which the licence relates.

9.14 **PEDICAB:**

No person shall operate or maintain a Pedicab within the City without first obtaining a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of liability insurance in the minimum amount of \$2,000,000.

No person, while operating a pedicab, shall obstruct motor vehicle traffic.

No person shall operate a pedicab unless such person is physically capable of doing so.

Every person operating a pedicab shall comply with all provisions of the Highway Traffic Act, R.S.O. 1990, c. H.8, as may be applicable

No person shall operate a pedicab on any City bike path, walking path, sidewalk or within any City Park

No person shall discharge any passenger in such a way as to create a hazard, danger or any risk to the passenger.

No person shall stop a pedicab within an intersection to permit any person to embark or disembark the pedicab.

#### 9.15 **PRIVATE TRANSPORTATION COMPANY:**

No person shall own, operate, carry on or maintain a business as a Private Transportation Company within the City of Owen Sound without first having obtained a licence to do so.

The applicant shall provide to the Issuer of Licences at the time of application, proof of commercial liability insurance in the minimum amount of \$2,000,000.

The applicant shall provide to the Issuer of Licences at the time of application, proof of H.S.T. (Harmonized Sales Tax) registration. Such registrations shall be provided for the Private Transportation Company and on behalf of all registered Private Transportation Company Drivers and all registered Private Transportation Company Vehicles operating on behalf of the Private Transportation Company as may be applicable.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a registry of all persons operating as a Private Transportation Company Driver on behalf of the Company. Such listing shall include:

- a) the Name, address and contact number for each individual;
- b) Criminal Records Check issued by a Police enforcement agency or other duly appointed agency valid within 12 months of receipt by the Issuer of Licences;

c) a driver's abstract issued by the Ministry of Transportation valid within 30 days of receipt by the Issuer of Licences;

d) copy of valid Ontario Driver's Licence issued by the Ministry of Transportation with no driving restrictions.

The applicant shall provide to the Issuer of Licences at the time of application, and within fourteen (14) days of any change, a list of all vehicles operating as a Private Transportation Company Vehicles on behalf of the Company. Such listing shall include:

- a) the vehicle identification number and the Ontario licence plate number as issued by the Ministry of Transportation for each vehicle operating on behalf of the Private Transportation Company;
- b) a valid Safety Standards Certificate issued pursuant to the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8, as amended; at the time of application,
- c) the unique identifier issued to each vehicle operated as a Private Transportation Company Vehicle by such Private Transportation Company.

No person shall use or permit any Private Transportation Company Vehicle to be used for hire unless such Private Transportation Company Vehicle is registered under the provisions of this bylaw.

No person shall permit any driver to drive a Private Transportation Company Vehicle unless such Driver is registered under the provisions of this bylaw to do so.

Every person shall advise the Issuer of Licences within fourteen (14) days of any change in any licence plate issued by the Ministry of Transportation.

The licensee shall ensure that every driver of a Private Transportation Company Vehicle shall be familiar with the provisions of this bylaw, the laws and regulations relating to traffic and the geography of the City of Owen Sound.

The licensee shall ensure that every Driver of a Private Transportation Company Vehicle is the holder of any of a class A, B, C, D, E, F or G driver's licence issued to him by the Ministry of Transportation for the Province of Ontario and that such licence is valid at all times which such driver is engaged in driving any Private Transportation Company Vehicle used by the licensee.

The licensee shall immediately notify the Issuer of Licences should any Private Transportation Company Driver's driver's licence no longer be valid. Such Driver shall immediately be removed from the registry.

The applicant shall be at least 18 years of age to be licensed under this section. The applicant shall satisfy the Issuer of Licences that any Private Transportation Company Vehicle operated in association with the Company will accept calls

only from that Private Transportation Company;

Every licensee shall:

- a) keep an orderly record of all calls answered by vehicles operating on behalf of the Private Transportation Company showing date, time, origin, destination, vehicle licence number and the name of the driver. The records shall be retained for a period of 12 months from date of entry and shall be open for inspection by any Municipal Law Enforcement Officer, Police Officer or other duly appointed individual at any reasonable time and may be removed by such Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and retained for any reasonable period of time;
- b) submit each Private Transportation Company Vehicle for vehicle safety inspection as required by the Issuer of Licences, a Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and shall file with the Issuer of Licences a valid and current Safety Standards Certificate for each vehicle operated on behalf of the company as required by the Issuer of Licences in accordance with the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8;
- c) ensure that all persons employed or operating on behalf of the Private Transportation Company as a Private Transportation Company Driver are properly registered under the provisions of this bylaw;
- d) All rates and fares shall be made available through an electronic format to every customer prior to the commencement of any conveyance and shall include any discounts, price variances or surcharges in effect at the time and the conveyance must be agreed upon prior to commencement;
- e) provide the necessary or make available the necessary dispatching equipment, mobile software applications or two-way communication devices to each Driver and maintained in proper working condition;
- f) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver; and,
- g) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by Private Transportation Company Drivers, whether on the street or in any manner or any other location.

The licensee shall ensure that any Private Transportation Company Vehicle operating on behalf of the company is driven for the transportation exclusively of one person or group of persons in the same party and that only one fare or charge is collected for each specified trip.

The licensee shall notify the Issuer of Licences immediately should a Private Transportation

Company Driver be suspended or terminated from operating on behalf of the Private Transportation Company and shall not reinstate such Driver unless prior approval has been granted by the Issuer of Licences.

The licensee shall ensure that a copy of the Private Transportation Company identifier is filed with the Issuer of Licences at the time of application and approval is granted relating to the form, size and location by the Issuer of Licences.

The licensee shall ensure that such identifier is placed on each Private Transportation Company Vehicle so as to be visible to the public at all times when operating.

The licensee shall be held liable for any violations found or misconduct done so by any registered Private Transportation Company Driver or Private Transportation Company Vehicle, to any provision of this bylaw and may result in the suspension, revocation or denial of the Private Transportation Company licence by the Issuer of Licences.

#### **9.16 PRIVATE TRANSPORTATION COMPANY - DRIVER:**

No person shall operate or carry on business as a Private Transportation Company Driver within the City without first having been registered to do so.

The applicant or his designate shall provide to the Issuer of Licences, through the Private Transportation Company, at the time of application:

- a) two (2) pieces of identification, one of which shall be photographic identification detailing the applicant's birth date, legal name and current residential address;
- b) a Criminal Record Check obtained from a Police enforcement agency or other duly appointed agency and dated within 12 months of the date of receipt of the application;
- c) an Ontario Driver's Licence Abstract obtained from the Ministry of Transportation and dated within 12 months of the date of receipt of the application; and,
- d) the applicant's Ontario Driver's Licence with a minimum Class G designation with no driving restrictions.

The applicant or his designate shall provide to the Issuer of Licences, through the Private Transportation Company, at the time of application, documentation to the satisfaction of the Issuer of Licences from the owner or designate of the Private Transportation Company for whom the applicant is to provide services as a Private Transportation Company Driver confirming that the applicant is employed by or otherwise authorized to provide services as a Private Transportation Company Driver for the said Private Transportation Company. This may be in the form of a registry.

No person shall provide any service or operate as a Driver for any Private Transportation Company which is not licensed under the provisions of this bylaw.

No person shall drive any vehicle operated as a Private Transportation Company vehicle unless such vehicle is registered under the provisions of this bylaw.

No person providing services or operating as a Private Transportation Company Driver shall receive requests for service, in any format, from a Private Transportation Company unless such company is licensed under the provisions of this bylaw.

Every registered Private Transportation Driver shall keep a daily trip records, such daily trip record may be in paper or electronic format, hereinafter referred to as a trip record, of all calls received by him which result in the transporting of a passenger from one location to another and such trip record shall contain the following information:

- a) the Private Transportation Company vehicle licence number issued under the provisions of this bylaw;
  - i) the name, address of the Driver;
  - ii) the amount of remuneration collected for the service;
  - iii) date, time, origin and destination of each trip.

Every person, while in charge of a Private Transportation Company Vehicle for hire shall:

- a) produce daily trip records upon the request of any Municipal Law Enforcement Officer, Police Officer or other duly authorized individual;
- b) upon request of any passenger, give in writing his name, and company contact information along with the license number issued to the company under the provision of this by- law; and,
- c) ensure all daily trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver

No person shall, while in charge of a Private Transportation Company Vehicle for hire:

- a) solicit any person to take or use the Private Transportation Company Vehicle he is driving by calling out or shouting. The person wishing to use or engage the Private Transportation Company Vehicle shall be left to choose without interception or solicitation;
- b) take, consume or have in his possession any intoxicant;
- c) obstruct the use of any sidewalk, make any loud noise or disturbance, use any abusive language, molest, annoy or insult any person whatsoever;



- d) employ or allow any runner or other person to assist or act in concert with him in obtaining any passenger;
- e) carry a greater number of persons than the Private Transportation Company Vehicle is intended to seat according to manufacturer's rating or than specified in the license issued under this bylaw;
- f) smoke or allow or permit the smoking of any equipment or product including but not limited to cigar, cigarette, pipe, hookah or any other lit smoking product or vaping product whether lit by flame or battery powered, in contravention of the City by-law regarding smoking or other applicable legislation, whichever is the most restrictive;
- g) park, stop or otherwise stand the Private Transportation Company Vehicle in any prohibited area;
- h) park, stop or otherwise stand in a designated Taxicab stand for which a sign is posted;
- i) discriminate in any way against any member of the public in the carrying on of the business on any basis; and,
- j) refuse to serve a person with a disability or fail to permit a service animal to enter any vehicle to which the licence relates.

**9.17 PRIVATE TRANSPORTATION COMPANY VEHICLE:**

No person shall own, operate, carry on or maintain a business as a Private Transportation Company Vehicle within the City of Owen Sound without first having been registered to do so.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, proof of automobile liability insurance in the minimum amount of \$2,000,000.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, proof of H.S.T. (Harmonized Sales Tax) registration, if applicable.

The applicant or his designate shall provide to the Private Transportation Company, at the time of application, and within fourteen (14) days of any change, a list of all vehicles operating as a Private Transportation Company Vehicle for the Company. Such listing shall include:

- a) the vehicle identification number and the Ontario licence plate number as issued by the Ministry of Transportation for each vehicle operating on behalf of the Private Transportation Company;
- b) a valid Safety Standards Certificate, for each vehicle, issued pursuant to the provisions

of the Highway Traffic Act, R.S.O. 1990, c. H8, as amended; at the time of application, and submitted each year between May 31<sup>st</sup> and June 5<sup>th</sup>, or as directed by the Chief of Police and is in addition to any other Safety Standards Certificate, which may be required by this By-Law.

- c) the unique identifier issued to each vehicle operated as a Private Transportation Company Vehicle by such Private Transportation Company.

No person shall use or permit any Private Transportation Company Vehicle to be used for hire unless such Private Transportation Company Vehicle is registered under the provisions of this by-law.

No person shall permit any driver to drive a Private Transportation Company Vehicle unless such driver is registered under the provisions of this by-law to do so.

Every person shall advise the Issuer of Licences within fourteen (14) days of any change in any licence plate issued by the Ministry of Transportation.

The registered owner of a Private Transportation Company Vehicle shall be familiar with the provisions of this by-law, the laws and regulations relating to traffic and the geography of the City of Owen Sound.

The applicant or his designate shall be at least 18 years of age to be licensed under this section. The applicant or his designate shall satisfy the Issuer of Licences that:

- d) any Private Transportation Company Vehicle operated in association with the company will accept calls only from the Private Transportation Company;

Every registered vehicle owner or licensee shall:

- a) submit each registered Private Transportation Company Vehicle for vehicle safety inspection, as required, by the Issuer of Licences, a Municipal Law Enforcement Officer, Police Officer or other duly appointed individual and shall file with the Issuer of Licences a valid and current Safety Standards Certificate for each vehicle operated on behalf of the company as required by the Issuer of Licences in accordance with the provisions of the Highway Traffic Act, R.S.O. 1990, c. H8;
- b) ensure all trip records include the amount of the fare upon arrival at the destination, any discount (in \$) applied and the total fare charged for each call answered by the Private Transportation Company Driver; and
- c) not permit, encourage or condone the acceptance of hails or the solicitation of passengers by Private Transportation Company Drivers, whether on the street or in any manner or any other location.

The registered vehicle owner or licensee shall ensure that any Private Transportation Company

Vehicle operating on behalf of the Company is driven for the transportation exclusively of one person or group of persons in the same party and that only one fare or charge is collected for each specified trip.

The registered vehicle owner or licensee shall ensure that such identifier is placed on each Private Transportation Company Vehicle so as to be visible to the public at all times, when operating.

## **SECTION 10 – RATES AND FARES:**

### **10.1 DRIVER FOR HIRE COMPANY:**

Every licensee shall:

- a) ensure all rates and fares are posted within the vehicle or available through an electronic format to every customer prior to the commencement of any conveyance and shall be agreed upon;
- b) ensure each customer is advised immediately and prior to the commencement of any conveyance of any price variance or surging in effect at the time of the request for service; and,
- c) ensure all rates and fares are inclusive of Harmonized Sales Tax (H.S.T.) if applicable.

### **10.2 PRIVATE TRANSPORTATION COMPANY:**

Every licensee shall:

- a) ensure all rates and fares are posted within the vehicle or available through an electronic format to every customer prior to the commencement of any conveyance and shall be agreed upon,
- b) ensure each customer is advised immediately and prior to the commencement of any conveyance of any price variance or surging in effect at the time of the request for service,
- c) ensure all rates and fares are inclusive of Harmonized Sales Tax (H.S.T.) if applicable;
- d) ensure that no driver accepts any payment in cash or any other form of payment for services provided. All payments shall be made through the appropriate mobile software application; and,
- e) ensure that the customer is provided with a receipt detailing all rates and fares,

date of transaction, total time of trip, start / end locations and Private Transportation Company licence number associated with each trip. Such receipt shall be in an electronic format

Every licensee shall ensure each Private Transportation Company Driver operating on his behalf, has correctly logged or signed into the applicable mobile software application that will register distances travelled and computing fares to be paid.

Every Licensee shall be required upon request, to create anonymous passenger and driver accounts to be used for enforcement purposes by a Law Enforcement Officer or other duly appointed officer authorized to enforce the provisions of this bylaw. Such accounts can be used from time to time to complete random inspections to ensure compliance with the provisions of the by-law.

#### **SECTION 11 - TAXIMETER**

- 11.1 Every Taxi Broker shall have affixed to every regular Taxicab licensed under this by law, a Taximeter which shall register distance travelled, record trips and units, and compute fares to be paid for distance and hourly rates, and each Taximeter shall be:
- a) Identified with a serial number;
  - b) Submitted when requested by the Chief of Police for testing, inspection and sealing;
  - c) Illuminated between dusk and dawn;
  - d) Attached to the vehicle in a location and manner approved by the Chief of Police or designate so as to be in plain view of the passengers therein;
  - e) Adjusted in accordance with the tariff prescribed in Schedule 'B' of this bylaw as amended;
  - f) Submitted for testing inspection and sealing by such Persons as the Chief of Police or the Owen Sound Police Services Board directs in each year and at such other times as directed by the Chief of Police or the Owen Sound Police Services Board. The Chief of Police or the Owen Sound Police Services Board may request a certificate of accuracy issued by a qualified testing company and on its letterhead, certifying that the said Taximeter is properly sealed and registers accurately;
  - g) Used only when the seal thereon is intact and shall not be used longer than twelve (12) months without retesting and resealing;
  - h) Kept in good working order at all times and shall not be used if out of order or defective in any way;
  - i) No Person shall operate, or allow to be operated, a Taxicab equipped with a Taximeter unless and until the Taximeter has been tested and sealed by the Chief of Police or designate; and

- j) No Person shall operate, or allow to be operated a Taxicab equipped with a Taximeter when such Taximeter has been changed, repaired, altered (e.g. pause button), tampered with (e.g. by-pass switch), adjusted, or transferred to another Taxicab unless and until such Taximeter has been subsequently retested and resealed by the Chief of Police or designate.
- k) Every Agent/Owner or Driver shall have affixed to every regular Taxicab on the roof, an electric sign, permanently secured as approved by the Chief. The word "Taxi" must be in letters large enough to be clearly visible to the public. The driver shall ensure that such roof sign will be coordinated with the operation of the taximeter in the manner provided for in subsection 10.1 (i). Thus, when the taximeter is initiated, the roof sign will be turned off and shall be dark. In the event a driver is attending to pick up a Passenger or is off duty, the roof sign should be dark to advise people that this cab is not in service.

**SECTION 12 - TRANSPORTATION STANDARDS (According to Accessibility for Ontarians with Disabilities Act)**

- 12.1 Agents/Owners and Drivers of Taxicabs are prohibited from charging additional fees or fares for persons with disabilities than that charged for other persons, including for the storage of mobility aids or devices.
- 12.2 Taxicab Agents/Owners and Drivers must place vehicle registration and identification information on the rear bumper of their taxicabs.
- 12.3 Taxicab Agents/Owners and Drivers must make vehicle registration and identification information available in an accessible format to persons with a disability.

**SECTION 13 - GENERAL PROVISIONS**

- 13.1 A person requiring a second licence for that of a taxi driver, driver for a driver for hire company or driver for a private transportation company will be required to pay one half of the annual amount of the licence fee as set out in Schedule "A" of this bylaw. Said licence will expire on December 31 of the same year and may be renewed thereafter at one half of the amount shown in the Licence fee Schedule of this by-law.
- 13.2 No Agent/Owner or Driver licensed under this By-law shall wash, clean or make repairs to his/her vehicle while on the street unless such repairs are immediately required.
- 13.3 No Agent/Owner or Driver licensed under this bylaw shall drive any Taxicab or Limousine licensed under this bylaw more than fifteen hours within any consecutive twenty-four hours.

- 13.4 No Person operating a Taxicab or Limousine shall in any way obstruct the use of the sidewalk, or make any loud noise or disturbance, or use profane, obscene, impudent or abusive language, or molest, annoy or insult the owners, occupants, inmates or inhabitants of any building or residence or any Person whatsoever, and shall not so place his/her Taxicab or Limousine as to obstruct traffic in any way.
- 13.5 Every Taxi Broker shall notify the Chief of Police of any change of his/her business address within five (5) days of changing location.
- 13.6 No Person licensed under this bylaw shall employ or allow any runner or other Person to assist or act in concert with them in obtaining any Passenger in the City.
- 13.7 No Taxi Broker, Agent/Owner or Driver licensed under this bylaw or other Person employed by them shall solicit any Person to take or use his/her Taxicab or Limousine, but the Person wishing to use or engage such Taxicab or Limousine shall be left to choose without interruption or solicitation.
- 13.8 Every Agent/Owner or Driver licensed under this bylaw shall, unless he/she has some previous order, serve the first Person requiring the service of his/her vehicle at any place within the City at any specified time by day or night, provided however, that he/she shall not be compelled to accept any order from a Person who owes a previous Fare for service, unless and until the same is paid.
- 13.9 Every Taxi Broker licensed under this bylaw or Agent/Owner employed by him/her, shall take due care of all property delivered or entrusted to him/her for conveyance or safekeeping.
- 13.10 Every Driver shall inspect his or her Taxicab or Limousine at the conclusion of each Passenger to assure that no property is forgotten or abandoned. Any such property is to be returned immediately to its owner. If the owner of the property can not be determined, the Driver shall forthwith, deliver such property to the Owen Sound Police together with all relevant information.
- 13.11 Every licensed Driver shall proceed by the most direct route to the point of destination, unless otherwise directed by the Passenger.
- 13.12 Every licensed Taxi Broker shall keep complete records at their Place of Business including the date, time, origin and destination of each trip, name of Driver, identification of Taxicab or Limousine and the amount of Fare collected for each trip, and such records shall be retained for at least twelve (12) months and produced to the Chief of Police or his/her officers upon demand. Full information shall be given by the licence holder to any police officer upon being required to do so with reference to:
  - a) The address of the house, or place to and from which he/she has driven any Passenger with the description of such Passenger and his/her name and address, if known; and

- b) Pertinent matters, within his/her knowledge, relating to such Passenger.
- 13.13 Any licensed Driver operating a Taxicab may carry two or more "unrelated Passengers" from a common starting point to two or more destinations subject to the following regulation:
- a) Each stop to discharge a Passenger shall be deemed to be the end of one trip and the commencement of a new trip.
- 13.14 No licensed Driver shall pick up, while on route, any additional Passenger unless the Person who originally engages the Taxicab or Limousine so directs.
- 13.15 No Person operating a Taxicab or Limousine shall take, consume, or have in his/her possession any alcoholic substance while in charge of a Taxicab or Limousine, nor shall the use of alcohol by him/her be apparent while in charge of such Taxicab or Limousine. Provided that no Person commits an offence of having in his/her possession any alcoholic substance while in charge of a Taxicab or Limousine, under this section, if the Taxicab or Limousine is engaged in the delivery of liquor pursuant to the Alcohol and Gaming Act and/or Regulations.
- 13.16 No Person operating a Taxicab or Limousine shall smoke while driving such Taxicab or Limousine. Offences against this section shall be prosecuted in accordance with Provincial Statute or Municipal bylaw.
- 13.17 No Person holding a licence under this bylaw shall persuade any Person to employ him/her by either knowingly, wantonly or willfully misinforming, misleading or deceiving such Person as to the time or place of arrival or departure of any railroad trains, bus or other public conveyance or the location or distance from any part of the City, of any railway station, airport, hotel, public place, private residence or other place, nor shall he/she in any manner or form impose upon or deceive or in any way insult, abuse or ill- treat any Person employing him/her.
- 13.18 Any Taxicab or Limousine which has been used for the purpose of carrying any Person suffering from any contagious disease must, before being used for the conveying of any other Passenger, and within twenty-four hours of such use, be thoroughly fumigated under the supervision of the proper official of an officer of Health.
- 13.19 No Driver shall have in their Taxicab any radio receiver, which is capable of intercepting or receiving any radio communication for any Taxicab operation other than their own.
- 13.20 No Taxi Broker shall permit any radio receiver, which is capable of intercepting or receiving any radio communication for any Taxicab operation other than their own, to be kept on the premises where Taxicabs are dispatched.

## **SECTION 14 - TARIFFS AND TARIFF CARDS**

- 14.1 The rates of Fares to be charged by the Taxi Broker, Agent/Owner or Driver of Taxicabs or Limousines to which this bylaw applies, for the conveyance of Passengers or goods, wholly within the City of Owen Sound, shall be exactly as shown in Schedule "B" of this bylaw. No higher amount than that contained in Schedule "B" shall be charged or payable except as provided by this bylaw as may be amended from time to time.
- 14.2 The rates or Fares to be charged may be varied from time to time by this bylaw of the Board.
- 14.3 No Taxi Broker, Agent/Owner or Driver licensed under this bylaw shall be entitled to recover or receive any Fare or charge from any Person or Persons from whom he/she shall have demanded any Fare or charge greater than those authorized by this bylaw, or to whom he/she had refused to show his/her card of tariff as provided in this bylaw.
- 14.4 Any Person employing any Taxicab or Limousine for hire may require the Driver thereof to furnish a receipt for charges made and paid, and the Driver shall promptly furnish such receipt upon request, together with his/her name and identification number of his/her cab.
- 14.5 No Taxi Broker, Agent/Owner or Driver licensed under this bylaw shall publish or use a tariff or demand rates and charges other than those authorized by this bylaw.
- 14.6 The tariff card furnished by the Chief of Police, showing the tariffs as set out in Schedule "B", shall be placed and kept by the Person licensed in or upon his/her Taxicab or Limousine and no Person licensed under this bylaw shall use any tariff card or exhibit any tariff other than that shown on the tariff card and no Person shall lend, exchange or otherwise dispose of his/her tariff cards.
- 14.7 The use of a credit voucher is approved with the stipulation such savings do not adversely affect the remuneration of the Taxicab Driver by the company.
- 14.8 Tariff cards and identification cards defaced, lost or destroyed may be replaced by the Chief of Police upon the original tariff card or identification card being satisfactorily accounted for and replacement costs being paid.
- 14.9 No licensed Person shall make any charge under this bylaw for time lost for defects or inefficiency of the Taxicab or Limousine or the incompetence of the Driver thereof, or for the time consumed by the arrival of the Taxicab or Limousine in response to a call in advance of the time such Taxicab or Limousine has been requested by the Person calling same.
- 14.10 No Person employing any Taxicab or Limousine shall refuse upon demand, to pay the Fare or charge authorized under this bylaw.



## **SECTION 15 - VALIDITY OF EXISTING LICENSING**

- 15.1 All licences issued under bylaw 2024-01 will be deemed to be valid under this bylaw provided the provisions of this by-law are otherwise complied with and shall remain valid until their normal renewal date, expiry date or revocation. Any renewal of such licences shall require compliance with this By-law.

## **SECTION 16 - INSURANCE**

- 16.1 Before a licence is granted under this bylaw the applicant for such licence shall provide and maintain in full force and effect, a policy of insurance on each of his/her vehicles to be licensed, covering public liability and property damage and Passenger hazard risk to at least the amount of two million dollars (\$2,000,000.00), inclusive, for any one accident. Before a licence is granted the applicant shall provide a copy of his/her insurance policy at the time of application. A copy of the insurance policy shall be retained by the Chief of Police, who nevertheless shall not, in any way, be responsible for seeing that such policy of insurance is kept in force, and such policy of insurance shall cover and include any vehicle used by the insured as a Taxicab or Limousine in substitution for the Taxicab or Limousine mentioned or described in the said policy, so long as the licence to be granted is in force and effect.
- 16.2 Insurance policies referred to in Section 16.1 shall be kept in force by the respective Agent/Owner or Taxi Broker during such period for which a licence is issued to him/her or any renewal thereof in effect and should he/she fail to renew the policy from time to time and/or pay the premiums due therein, the Board may forthwith cancel such licence.
- 16.3 All such insurance policies must be maintained in good standing during such period for which a licence is issued to him/her or any renewal thereof in effect and if for any reason, licenced parties and/or insurance company intends to cancel or, in any way, change the insurance coverage or insurance company including non-payment of premiums, immediate notification of intention must be delivered personally or by registered mail to the Chief of Police at the Owen Sound Police Services.

## **SECTION 17 - PENALTIES**

- 17.1 The licence of any Person convicted of any breach or violation of any of the provisions, sections or sub-sections to this bylaw may be revoked or cancelled by the Board.
- 17.2 Any licence issued under this bylaw may include conditions as a requirement of obtaining, continuing to hold, or renewing a licence, and any breach of any of the conditions may result in prosecution, or in the revoking or refusal to renew any licence, or both.
- 17.3 Any applicant for a licence under this bylaw may be required to sign an acknowledgement

that the licence is issued subject to the conditions attached thereto or referred to therein as a requirement of obtaining, continuing to hold, or renewing the licence.

- 17.4 Every Person who contravenes this bylaw, and every director or officer of a Corporation who concurs in such contravention by the Corporation, is guilty of an offence and on conviction is liable to a fine not exceeding \$25,000.00 pursuant to the provisions of the Act.
- 17.5 Where a Corporation is convicted of an Offence under this By-law, the maximum penalty that may be imposed on the Corporation is \$50,000.00 pursuant to the provisions of the Act.
- 17.6 Where an owner is convicted of knowingly carrying on or engaging in the taxi business, on, in or in respect of any premises or part of any premises without a licence required by this By-law, the Court shall order that the premises or part of the premises be closed to any use for any period not exceeding two years.
- 17.7 Where a Person is convicted of a contravention of this By-law, other than carrying on a taxi business without a licence to do so, and the Court decides that the owner or other Person occupying the premises or part thereof in respect of which the conviction was made, knew or ought to have known of the conduct which formed the subject-matter of the conviction or of any pattern of similar conduct, the Court may order that the premises or part thereof be closed to any use for any period not exceeding two years.

**SECTION 18 – REPEAL OF PRIOR TAXICAB LICENCING BYLAW**

- 18.1 Effective on the final passage of this bylaw, bylaw 2024-01 shall be repealed except to the extent that there shall be any outstanding prosecution or other proceedings instituted prior to such repeal, in which event the provisions of the said bylaw 2024-01 shall continue in full force relating only to such prosecution or other proceeding until the conclusion.

Read a first and second time this        day of        , 2024.

Read a third and finally passed this        day of        , 2024.

This By-law shall come into full force and effect upon the final passing hereof.

Finally passed and enacted this 21 day of February 2024.

\_\_\_\_\_  
Mr. John Thomson, Chairman

\_\_\_\_\_  
Kayla Wardell, Executive Assistant



**SCHEDULE "A" – Licence Fees  
Bylaw 2024-01**

The licence fees to be paid under this bylaw shall be as follows:

- a) the annual fee for one Taxicab
- b) the annual fee for each additional Taxicab owned by the same Owner as in (a) above
- c) the annual fee for one Limousine
- d) the annual fee for each additional Limousine owned by the same Owner as in (c) above
- e) for each new Driver including an Agent-Driver for a one-year period
- f) for the renewal of a Driver's licence for a one-year period
- g) for the renewal of a Driver's licence for a three-year period
- h) the annual fee for a new Taxi Broker's licence
- i) for the renewal of a Taxi Broker's licence for a one-year period
- j) the replacement fee for lost or destroyed Taxicab Driver's licence
- k) replacement fee for lost or destroyed tariff card
- l) replacement fee for lost, destroyed or stolen licence plate issued by the Board
- m) the annual fee for a second drivers' licence for a one-year period
- n) for the renewal of a second drivers' licence for a one-year period

Licence Fee			
		January 01	March 1,
	2006	2020	2024
a) Taxicab	\$250.00	\$250.00	\$150.00
b) Additional Taxicab	\$250.00	\$250.00	\$250.00
c) Limousine	\$375.00	\$375.00	\$375.00
d) Additional Limousines	\$375.00	\$375.00	\$375.00
e) Driver/Agent	\$80.00	\$100.00	\$100.00
f) Renewal Driver (1 yr)	\$80.00	\$80.00	\$80.00
g) Renewal Driver (3 yr)	\$240.00	\$240.00	\$240.00
h) Broker	\$700.00	\$700.00	\$600.00
l) Renewal Broker (1 yr)	\$700.00	\$700.00	\$600.00
j) Replacement D L	\$80.00	\$80.00	\$80.00
k) Replacement Tariff Card	\$30.00	\$30.00	\$30.00
l) Replacement Plates	\$30.00	\$30.00	\$30.00
m) Second Drivers' (1 yr)		\$50.00	\$50.00
n) Renewal Second Drivers' (1 yr)		\$40.00	\$40.00

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<b>Ride Sharing Fee</b>		
	January 01	March 01
	<b>2020</b>	
a) Diver – Ride Sharing Company	\$700.00	\$700.00
b) Driver – Ride Sharing	\$100.00	\$100.00
c) Driver – Ride Sharing – renewal (1yr)	\$80.00	\$80.00
d) Driver – Ride Sharing – renewal (3yr)	\$240.00	\$240.00
e) Driver for Hire Company	\$700.00	\$700.00
f) Driver for Hire – Driver	\$100.00	\$100.00
f) Driver for Hire – Renewal (1yr)	\$80.00	\$80.00
g) Driver for Hire – Renewal (3yr)	\$240.00	\$240.00
j) Replacement Licence	\$30.00	\$30.00
k) Replacement Tariff Card	\$30.00	\$30.00

**\*\*PEDICAB: Business Licence Fee – City of Owen Sound**



**SCHEDULE "B"**

**Taxicab Tariffs**

**Bylaw 2024-01**

The Taxicab tariffs to be charged under this bylaw shall be as follows.

	2020	2024
By Distance		
a) Start Rate for Pick up – includes HST	\$4.85	<u>\$5.00</u>
b) For Each additional kilometer	\$1.15	<u>\$2.70</u>
Hourly Rate:		
a) For each hour	\$30.00	<u>\$39.00</u>
b) Per minute wait time	\$0.00	<u>\$0.50</u>



## **SCHEDULE "C"**

### **Limousine Tariffs By-law 2024-01**

The Limousine tariffs to be charged under this bylaw shall be as follows:

- a) On a trip basis, for one trip, minimum thirty dollars (\$30.00).
- b) On a time basis, minimum sixty dollars (\$60.00) for the first hour and fifty dollars (\$50.00) per hour thereafter, with the minimum amount being thirty dollars (\$30.00) per half hour.



**SCHEDULE "D"**  
**By-law 2024-01**

**Application for Licence of a Taxicab or Limousine**

Name of Agent/Owner: \_\_\_\_\_

Mailing Address of Agent/Owner: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Age: \_\_\_\_\_

Name of Broker you are associated with: \_\_\_\_\_

If a partnership, state the above in respect to all partners. If a lease vehicle, state Lessee's name and address:

\_\_\_\_\_  
\_\_\_\_\_

Licence No. of Vehicle: \_\_\_\_\_

Vehicle Registration Number (VIN): \_\_\_\_\_

Year: \_\_\_\_\_ Model: \_\_\_\_\_ Make: \_\_\_\_\_

Colour: \_\_\_\_\_

Odometer Reading: \_\_\_\_\_ miles: \_\_\_\_\_ kilometers

Insurer: \_\_\_\_\_

Agency: \_\_\_\_\_

Address of Agency: \_\_\_\_\_

Expiry Date of Insurance: \_\_\_\_\_

Agency Telephone No.: \_\_\_\_\_

Safety Standards Certificate Number: \_\_\_\_\_

Does the applicant operate a Taxi Brokerage? Yes \_\_\_\_\_, No \_\_\_\_\_

Number of vehicles owned by applicant which are licensed or intend to be licensed under this By-law No.2024-01. \_\_\_\_\_

\_\_\_\_\_  
Signature of Registered Owner      Date

\_\_\_\_\_  
Signature of Chief of Police      Date  
or Designate



**SCHEDULE "E"**  
**Bylaw 2024-01**  
**Application for Taxicab or Limousine Driver's Licence**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Driver's Licence No.: \_\_\_\_\_ Class: \_\_\_\_\_

Conditions: \_\_\_\_\_

Employer (If not self employed): \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Name of Immediate Supervisor: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Have you ever been convicted under the Criminal Code, Narcotics Control Act, Highway Traffic Act or Liquor Licence Act? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please specify: \_\_\_\_\_

Does applicant own any vehicle which are licensed or intended to be licensed under bylaw No. 2024-01. Yes \_\_\_\_\_ No \_\_\_\_\_

I understand that my criminal record, as well as any personal history, pertinent to this position may be investigated.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Chief of Police  
or Designate

\_\_\_\_\_  
Date





**SCHEDULE "F"**  
**By-law 2024-01**  
**Application for Licence as Taxi Broker Business**

Name of Registered  
Broker: \_\_\_\_\_

Mailing Address of Registered  
Broker: \_\_\_\_\_

Permanent Address of Registered  
Broker: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Age: \_\_\_\_\_

Is the Taxi Brokerage a Partnership? Yes \_\_\_\_\_ No \_\_\_\_

If Yes, attach all the above information in respect of all the partners.

Is the applicant a Corporation? Yes \_\_\_\_\_  
No \_\_\_\_\_

Does the applicant own any vehicles which are licensed or intended to be licensed under this  
By-law No. 2024-01. Yes \_\_\_\_\_ No \_\_\_\_

Names and addresses of all vehicle agents, owners, or lessees for whom the applicant will act  
as Taxi Broker. (Attach separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Chief of Police Date  
or Designate



**SCHEDULE  
"G"  
By-law 2024-01**

**Application for Licence as Private Transportation Company**

Name of Registered Broker: \_\_\_\_\_

Mailing Address of Registered  
Broker: \_\_\_\_\_

Permanent Address of Registered  
Broker: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Age: \_\_\_\_\_

Is the Taxi Brokerage a Partnership? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, attach all the above information in respect of all the partners.

Is the applicant a Corporation? Yes \_\_\_\_\_  
No \_\_\_\_\_

Does the applicant own any vehicles which are licensed or intended to be licensed under this  
By-law No. 2024-01. Yes \_\_\_\_\_ No \_\_\_\_\_

Names and addresses of all vehicle agents, owners, or lessees for whom the applicant will act  
as Taxi Broker. (Attach separate sheet if necessary)

\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Chief of Police Date  
or Designate



**SCHEDULE "H"  
By-law 2024-01**

**Application for Driver for Hire – Driver/Private Transportation Company - Driver**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Driver's Licence No.: \_\_\_\_\_ Class: \_\_\_\_\_

Conditions: \_\_\_\_\_

Employer (If not self-employed): \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Name of Immediate Supervisor: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Have you ever been convicted under the Criminal Code, Narcotics Control Act, Highway Traffic Act or Liquor Licence Act? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please specify: \_\_\_\_\_

Does applicant own any vehicle which are licensed or intended to be licensed under By-law No. 2024-01. Yes \_\_\_\_\_ No \_\_\_\_\_

I understand that my criminal record, as well as any personal history, pertinent to this position may be investigated.

\_\_\_\_\_  
Signature of Applicant Date

\_\_\_\_\_  
Signature of Chief of Police Date  
or Designate



**TABLE – INSPECTIONS AND APPROVALS**

<b>Pedicab</b>	<b>Liability Insurance - \$2,000,000.00</b>
<p><b>Private Transportation Company</b></p>	<ul style="list-style-type: none"> <li>• H.S.T. registration, if applicable</li> <li>• Incorporation documents outlining owners, directors or shareholders as may be applicable</li> <li>• List of all vehicles to be used as Private Transportation Company Vehicles</li> <li>• Vehicle Identification Number for each vehicle</li> <li>• Ontario Licence Plate Number for each vehicle</li> <li>• List of all Private Transportation Company Drivers operating</li> <li>• Automobile Liability Insurance-\$2,000,000 each vehicle</li> <li>• Commercial Liability Insurance - \$2,000.000</li> <li>• Vehicle Safety Standards Certificate for each vehicle (valid within 12 months of application)</li> <li>• Driver Document Submissions Required (per driver)</li> <li>• Criminal Records Check (valid within 12 months of application)</li> <li>• Ministry of Transportation Driver's Abstract (valid within 12 months of application)</li> <li>• 2 pieces of government issued identification (1 being a valid Ontario Driver's Licence)</li> <li>• Letter of employment or affiliation from Private Transportation Company</li> </ul>

<p><b>Driver for Hire Company</b></p>	<ul style="list-style-type: none"> <li>• H.S.T. registration, if applicable</li> <li>• Incorporation documents outlining owners, directors, shareholders as may be applicable</li> <li>• List of all Driver for Hire - Drivers authorized to operate</li> <li>• Commercial Liability Insurance - \$2,000.000</li> <li>• Driver Document Submission Required (per driver):</li> <li>• Criminal Records Check (valid within 12 months of application)</li> <li>• Ministry of Transportation Driver's Abstract (valid within 12 months of application)</li> <li>• 2 pieces of government issued identification (1 being a valid Ontario Driver's Licence)</li> <li>• Letter of employment or affiliation from Driver for Hire Company</li> <li>• Each Driver must attend Enforcement Services Office for Photo ID Card to be generated</li> </ul>
<p><b>Taxi Cab</b></p>	<ul style="list-style-type: none"> <li>• Incorporation documents outlining owners, directors or shareholders as may be applicable</li> <li>• List of all vehicles to be used as Taxicab Vehicles</li> <li>• Vehicle Identification Number for each vehicle</li> <li>• Ontario Licence Plate Number for each vehicle List of all Taxicab Drivers authorized to operate</li> <li>• Automobile Liability Insurance-\$2,000,000 each vehicle</li> <li>• Commercial Liability Insurance - \$2,000.000</li> <li>• Vehicle Safety Standards Certificate for each vehicle</li> <li>• Driver Document Submissions Required (per driver):</li> <li>• Each Driver must attend Owen Sound Police Service for Photo ID Card to be generated</li> <li>• Criminal Records completed by Owen Sound Police Service</li> <li>• Ministry of Transportation Driver's Abstract – completed by Owen Sound Police Service</li> <li>• 2 pieces of government issued identification (1 being a valid Ontario Driver's Licence)</li> </ul>

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## OWEN SOUND POLICE SERVICES BOARD

Expires: Indefinite

Repeals: 1989-02, 2000-01, 2005-01, 2017-01

Revisions: February 21, 2024

### **BY-LAW NO. 2024-02**

## **A BYLAW TO CONTROL THE INCIDENCE OF FALSE ALARMS WITHIN THE CITY OF OWEN SOUND**

**WHEREAS** the Board passed bylaw 2017- 01 on the 1<sup>st</sup> day of August 2017; and

**WHEREAS** the Board deems it necessary to review bylaw 20 2017-01 in accordance to the provisions of the Municipal Act S.O. 2001; and

**WHEREAS** the incidence of false alarms impedes the effective protection of the community by occupying police resources which are thereby delayed in their response to real needs; and

**WHEREAS** the Owen Sound Police Services Board is responsible for the provision of Police Services in the City of Owen Sound; and

**WHEREAS** the Board may by bylaw provide for the effective management of Police Services; and

**WHEREAS** the Board may regulate, by bylaw, certain activities within the City of Owen Sound, pursuant to the Municipal Act.

**NOW THEREFORE THE OWEN SOUND POLICE SERVICES BOARD ENACTS THE FOLLOWING BYLAW TO CONTROL THE INCIDENCE OF FALSE ALARMS WITHIN THE CITY OF OWEN SOUND.**

1. **Definitions:**

In this bylaw, unless the context otherwise specifies:

- a) **"Alarm"** means any mechanical or electrical device which is designed or used for the detection of unauthorized entry into any building, structure, or facility or for alerting others to the commission of an unlawful act, or both, and which emits a sound or transmits a signal or message when activated.
- b) **"Alarm System"** means an alarm or all alarms which:
  - i) are within an enclosed physical area; and
  - ii) can be turned on or off independently of other alarms from an operating control.
- c) **"Automatic Calling Device"** means any device, or combination of devices that will, upon activation, either mechanically, electronically or by any other automatic means initiate a telephonic or recorded message which is designed to be transmitted over regular telephone lines.
- d) **"False Alarms"** includes but is not limited to an alarm activated unnecessarily, or improperly, resulting in a police response and includes:
  - i) the testing of an alarm without notifying the Chief of Police or designate.
  - ii) an alarm actually or apparently activated by mechanical failure, malfunction or faulty equipment.
  - iii) an alarm activated accidentally by the owner of the premises and agent or employee.

BUT does not include:

- iv) any alarm which the owner can demonstrate was caused by a storm, lightning, earthquake, or any other act of God or by a telephone system failure or power failure.
- v) any alarm which the owner can demonstrate was actually caused by the act of some other person other than:
  - a) The owner, agents, employees, independent contractors or any other person subject to the direct or indirect control of the owner;
  - b) The person who installed, connected, operated, maintained or serviced the alarm system; or
- vi) a device that is installed in a vehicle.
- e) **"Owner"** for the purposes of this By-law shall include the owner, occupier or lessee or person acting permanently or temporarily as owner, occupier or lessee of premises where an alarm system is installed.



2. **Fines:**

- a) No owner shall cause or permit a public nuisance by causing or permitting a false alarm on more than one (1) occasion in any calendar month.
  - b) Any owner contravening this section is guilty of an offense and liable to a fine of \$25.00.
  - c) Any owner who commits a third offense within any calendar month commits a subsequent offense and is liable to an increased penalty of \$100.00.
  - d) Any owner who cancels an alarm call after an Officer has been dispatched to the scene is liable for a fine of \$25.00 per cancelled call.
- (1) No person shall install, maintain or use an audible alarm that is capable of being sounded continuously for a period of greater than fifteen (15) minutes after each activation.
- (2) No person shall install, maintain or use an automatic calling device designated to transmit a message to the Owen Sound Police Service.
- (3) The Owner shall:
- a) be available at any time to receive calls from a member of the Owen Sound Police Service in respect of an alarm.
  - b) be capable of obtaining or allowing access to the premises where the alarm is located.
  - c) attend the premises where the alarm is located, within thirty (30) minutes of being requested to do so by a member of the Owen Sound Police Service, following the activation of the alarm.
  - d) identify, where there is more than one alarm system within a building, which alarm system has experienced an activation of an alarm.
- (4) Where an alarm system persistently signals false alarms and in the opinion of the Chief of Police or designate is unreliable, the Chief may direct that the owner provide confirmation of an alarm before dispatching a Police response.
- (5) The Owen Sound Police Service will not respond to alarm calls received by means of an automatic calling device.

3. **Penalties:**

Any person convicted of a breach or violation of any of the provisions, sections, or sub-sections of this By-law shall forfeit and pay, at the discretion of the convicting Justice of the Peace or Magistrate, a penalty not exceeding the sum of one thousand dollars (\$1,000.00), exclusive of costs, for each offence and such penalty shall be recoverable under the provisions of the Provincial Offenses Act, R.S.O. 1990 and amendments thereto or any Act replacing same.





## OWEN SOUND POLICE SERVICES BOARD

Expires: Indefinite

Repeals: 1999-05, 2004-04,  
2005-09, 2006-12, 2017-02

Revisions: August 01, 2017  
February 21, 2024

**BY-LAW NO. ~~2017-02~~  
2024-03**

### A BY-LAW TO ESTABLISH ADMINISTRATIVE FEES FOR SERVICES PROVIDED BY THE OWEN SOUND POLICE SERVICE

**WHEREAS** the Board passed By-law ~~2006-12~~2017-02 on the 01<sup>st</sup> 19<sup>th</sup> day of August ,  
~~2017~~October, 2006; and

**WHEREAS** the Board deems it necessary to review By-law ~~2006-12~~2017-02 in  
accordance to the provisions of the Municipal Act S.O. 2001; and

**WHEREAS** Section 31(1) of the Police Services Act, R.S.O. 1990 states that a Board is  
responsible for the provision of adequate and effective police services in the  
municipality; and

**WHEREAS** the Board may, by by-law, make rules of the effective management of the  
police service; and

**WHEREAS** it is the responsibility of the Chief of Police to administer the Owen Sound Police service in accordance with the policies, priorities and objectives established by the Board; and

**WHEREAS** the Board recognizes that certain demands are placed on resources by corporations, agencies and individuals requesting information, reports and security clearances and other services not ordinarily provided by police services; and

**WHEREAS** the Municipal Act, 2001 c. 25 Section 391, Section 150 (9) empowers the Owen Sound Police Services Board to have fees administrative services;

**THEREFORE** the Board deems it expedient to develop a schedule of fees for such administrative services;

**THE OWEN SOUND POLICE SERVICES BOARD ENACTS AS FOLLOWS:**

**1. DEFINITIONS:**

1.1 "Board" shall mean the Owen Sound Police Services Board

1.2 "Chief" shall mean the Chief of the Owen Sound Police Service.

1.3 "Record" shall mean an item as noted in the Schedule of Services – Appendix "A"

2. The purpose of this by-law is to provide consistent structure for fees to be charged to person/agencies requesting records. The fees and charges attached hereto are subject to H.S.T. where applicable.

3. The Chief shall ensure that a procedure is in place to make certain that members of the Owen Sound Police Service adhere to this by-law. The process shall include provision for the effective security, documentation, receipting and depositing all money received pursuant to this by-law and the Schedule of Services - Appendix "A" as amended from time to time by the Board.

**4. BY-LAWS REPEALED**

By-law 1999-05, 2004-04; 2005-09, ~~and~~ 2006-12 and 2017-02 ~~are~~ hereby repealed.

Read a first and second time this 31 day of January, 2024.

Read a third and finally passed this 21 day of February, 2024.

This by-law, shall come into full force and effect upon the final passing hereof. Finally passed and enacted this 21 day of February, 201724.

~~Mr. Garth A.H. Pierce~~, Chair, Chairman

~~K.J. Krampien~~Kayla Wardell, Executive Assistant

**Appendix "A"**

<b>Schedule of Services</b>	<b>Cost</b>	<b>New Feb 2024</b>
<b>Collision Reconstruction Report</b>		
• CAD Scale Diagram (including measurements)		\$550.00
• Field Sketch		\$250.00
• Officer Technical Notes		\$75.00
• Photographs (on DVD)		\$75.00
• Technical Data Report		\$550.00
• Technical Interview with Collision Reconstruction Officer		\$150.00
• Vehicle Mechanical Inspection Report (if necessary)		\$200.00
• Video of Collision Scene		\$100.00
• Complete Motor Vehicle Accident Reconstruction	Hard copy \$1,625.00 CD \$1,500.00	Hard copy \$1,800.00 CD \$1,800.00
<b>Records</b>		
• General Occurrence Report	\$50.00	\$50.00
• Motor Vehicle Collision Report	\$50.00	\$50.00
• Digital Images (on DVD)	\$10.00	\$35.00
• File Closure	\$25.00	\$50.00
• Images provided on CD	\$10.00	
• Audio Tape (plus search time if applicable)	\$40.00 + hr. rate for search	\$40.00 + hr. rate for search
• Transcript	\$8.00/page	\$10.00/page
• Video (on DVD)		\$55.00
• Transcript	\$8.00/page	\$10.00/page
• Towing Release	\$10.00	\$10.00
• Compliance Administration Fee	\$20.00	Free
<b>Fingerprints</b>		
• Civilian - processing visa, adoption, pardons, immigration, Government Agency, Employer (Meaford Base, Purolator etc.)	\$25.00	\$35.00
• Volunteer (VS hit)	\$25.00	\$15.00
• Employment (VS hit)		\$25.00
• Non-resident Fee	\$25.00	\$25.00
<b>Criminal Record Check - Employment</b>		
• Police Criminal Record Check	\$50.00	\$50.00
• Police Information Check	\$50.00	\$50.00
• Police Vulnerability Sector	\$50.00	\$50.00

<ul style="list-style-type: none"> <li>• Criminal Record Check – Volunteer * In person background checks only. Fee applied for online service</li> </ul>	\$25.00	Free
<ul style="list-style-type: none"> <li>• Police Criminal Record Check</li> </ul>	\$25.00	Free
<ul style="list-style-type: none"> <li>• Police Information Check</li> </ul>	\$25.00	Free
<ul style="list-style-type: none"> <li>• Police Vulnerable Sector</li> </ul>	\$25.00	\$25.00
<b>Freedom of Information (FOI)</b>		
<ul style="list-style-type: none"> <li>• FOI Application</li> </ul>		\$5.00
<ul style="list-style-type: none"> <li>• Photocopies and Computer printouts (over 100 pages)</li> </ul>		\$0.20 per page
<ul style="list-style-type: none"> <li>• Records provided on DVD</li> </ul>		\$10.00 per DVD
<ul style="list-style-type: none"> <li>• Manual Search for a record</li> </ul>		\$7.50 per 15 minutes
<ul style="list-style-type: none"> <li>• Preparing a record for Disclosure</li> </ul>		\$7.50 per 15 minutes
<b>Paid Duty</b>		
<ul style="list-style-type: none"> <li>• Late notice request fee</li> </ul>	\$100.00/hr	\$100.00/hr
<ul style="list-style-type: none"> <li>• Cruiser Fee</li> </ul>	\$46.80	\$52.88
<ul style="list-style-type: none"> <li>• Officer Fee</li> </ul>	\$80.00/hr	\$103.81 per hour per officer
<ul style="list-style-type: none"> <li>• Short notice cancelation fee if less than &lt;24hours notice provided</li> </ul>	Min. fee 3 hours per officer	Min. fee 3 hours per officer



## OWEN SOUND POLICE SERVICES BOARD

Expires: Indefinite

Repeals: 2006-01, 2005-07 &  
2001-01

Revisions: May 21, 2014

### BY-LAW NO. 2014-03

## A BY-LAW RESPECTING THE EFFECTIVE MANAGEMENT OF TOWING AND STORAGE SERVICES WITHIN THE CITY OF OWEN SOUND

**WHEREAS** the Board passed bylaw 2006-01 on the 19<sup>th</sup> day of October, 2006; and

**WHEREAS** the Board deems it necessary to review bylaw 2006-01; and

**WHEREAS**, the members of the Owen Sound Police Service are from time to time empowered under the provisions of the relevant By-laws of the City of Owen Sound, the Highway Traffic Act of Ontario and other statutes of general application to seize, impound, detain and store motor vehicles under various circumstances as set for in such by-laws and statutes;

**AND WHEREAS**, the members of the Owen Sound Police Service deem it desirable to tender with a Tow Company to perform certain services in connection with the removal, handling and storage of such motor vehicles so detained, seized or impounded and the conveyance thereof to a safe place of storage;

**NOW THEREFORE, THE OWEN SOUND POLICE SERVICES BOARD HEREBY ENACTS THE FOLLOWING:**



1. **DEFINITIONS**

For the purposes of this By-law:

- a) "Act" shall mean the Highway Traffic Act and amendments thereto,
- b) "Board" shall mean the Owen Sound Police Services Board,
- c) "Chief" shall mean the Chief of Police for the Owen Sound Police Services or his/her designate
- d) "City" shall mean The Corporation of the City of Owen Sound
- e) "Member" shall mean a member of the Owen Sound Police Services Board
- f) "Secretary" shall mean the secretary to the Owen Sound Police Services Board
- g) "Service" shall mean the Owen Sound Police Services

2. This by-law applies to provision of towing and vehicle storage services for:

- i) Vehicles involved in motor vehicle accidents within the city limits, where the police take responsibility for towing involved vehicles
- ii) Vehicles seized (except for Vehicle Impoundment Program seizures) by the Service for legal reasons.
- iii) Police vehicles that require towing for repairs.

3. The Service shall have a policy in place that states when Police Officers of the Service are to use the Contract Tow Company for the towing, removal, handling and storage of all vehicles that are detained, seized, impounded or otherwise held by the Service whether such motor vehicles have been abandoned, stolen, involved in accidents, required for the purposes of evidence or any prosecution, or otherwise taken or held.

4. Prior to a Towing Company providing Contract Services under this by-law, all owners must provide an information sheet as per Appendix 'B' attached outlining the qualified tow trucks that will be used during the contract; a list of storage location(s) that will be used to store any towed vehicle; and any tow companies that are intended to be used as subcontractors including a list of the subcontractor's vehicles' particulars.

5. Prior to a Tow Company providing Contract Services under this by-law, all owners and employees of the Tow Company must have represented to the Service that they are ready, willing and able to provide prompt, efficient and professional towing services at all times of the day and night for motor vehicles which may, from time to time, come into the custody or control of the Service and, further, to provide the safe storage of such vehicles and their contents. The Contract Tow Company must provide a secure Storage Facility area with 24-hour access, 7 days a week, using the services of the Contract Tow Companies tow vehicle or a subcontractor's tow vehicle.

- i) The Contract Tow Company shall respond with reasonable dispatch AND NO LATER THAN 30 MINUTES from time of request and shall remove such motor vehicles, parts and personal property contained therein, from the streets or public highways within the corporate limits of the City or from any other place within such corporate limits where such vehicles may have been seized or abandoned.
  - ii) The Contract Tow Company agrees to safely store such motor vehicles at a Storage Facility located within the corporate limits of the City which meets or exceeds the specification requirements and is in conformity with the City's applicable Zoning By-laws. If the Contract Tow Company, or its sub-contractor, is unable to provide a storage compound within the City's corporate limits and uses a Storage Facility located outside of such limits, the Contract Tow Company, or its sub-contractor, must make arrangements, on a 24 hours per day basis, at the sole expense of the Contract Tow Company, or its subcontractor, for transporting the owners of all stored vehicles to such Storage Facility upon request.
  - iii) The Contract Tow Company agrees to be responsible for a general clean up of debris resulting from a motor vehicle collision when summoned for the towing, storage and conveyance of the motor vehicle(s) involved.
6. Prior to a Tow Company providing Contract Services under this by-law, all owners and employees of the Tow Company must undergo a criminal records check, and will sign an authorization permitting the Service to undertake such a check. The parties herein agree that should an owner or employee have a serious criminal conviction or serious outstanding criminal charge, such person may be removed from the Contract or prevented from providing service under the Contract. The Owen Sound Police Services has the exclusive right to reject any driver based on criminal records and/or driving records for the duration of the contract.
7. a) Prior to a Tow Company providing Contract Services under this by-law the Tow Company and its intended subcontractors, if any, and the owner and operator of the Storage Facility, in the event that such Storage Facility is not owned and operated by the Tow Company or its intended subcontractors, shall each provide and maintain in full force and effect, coverage under one or more policies of insurance indemnifying the Service, the Board, the City and their respective employees and agents against any and all liabilities including third party liability, property damage and loss or damage to the motor vehicles, including parts and personal property contained therein arising or allegedly arising out of the performance or attempted performance of the Tow Company's duties under this by-law in the amount of not less than \$5,000,000.00. Proof of insurance shall be provided to the Board c/o the Secretary to the Board on or before the commencement of their contract and any time thereafter as requested. The insurance policy must also identify the City, the Board and the Service as insured parties for the duration of the Tow Contract.
- b) All such insurance policies must be maintained in good standing during the term of the Tow Contract. If for any reason, any of the said parties intends to cancel or, in any way, change the insurance coverage or insurance company, a minimum of 30 days written notice of such intention must immediately be delivered personally or by registered mail to the Service, the Board and the City.

- c) Each insurance policy must also contain a provision that in the event the insurance company, for any reason, including non-payment of premiums, intends to cancel the insurance policy, the Service, the Board and the City will, as named insured's under the policy, receive reasonable written notice of such intended cancellation from the insurance company.
8. a) If the Contract Tow Company does not have their own Storage Facility, the Contract Tow Company may subcontract the services of a third party Storage Facility.  
Prior to providing Contract Services under this by-law the Contract Tow Company shall provide to the Service and the Board satisfactory proof of a legal and valid contract with the third party contracted Storage Facility.
- b) If for any reason either the Contract Tow Company or the other party to the Storage Facility contract intends to cancel or, in any way, change the Storage Facility contract, a minimum of 30 days written notice of such intention must be delivered personally or by registered mail to the Service, the Board and the City.
- c) If for any reason, any of the said parties intends to cancel the insurance coverage or Storage Facility Contract, the Service, the Board and the City must be immediately notified in writing. Each insurance policy must also contain a provision that in the event the insurance company, for any reason, including non-payment of premiums, intends to cancel the insurance policy, the Service, the Board and the City will, as named insured's under the policy, receive reasonable written notice of such intended cancellation from the insurance company.
9. During the term of the Tow Contract, the Contract Tow Company will not change any of its subcontractors without reasonable notice to the Board and the expressed written authority of the Board, which authority will not be unreasonably withheld.
10. The City and the Board will not accept any responsibility or liability for towing or storage damage to any towed vehicles nor for any difficulties between the vehicle owners and the Contract Tow Company concerning payment or any other legal concerns resulting from the actions or inactions of the Contract Tow Company, any of its subcontractors or any owner or operator of a Storage Facility under the terms of the Tow Contract.
11. The Contract Towing Company shall be responsible for collecting any towing/storage fees from the registered owner or person responsible for the vehicle. Any fees collected shall be as per the fees in Appendix 'A' attached, being accepted in the tender and under no circumstances shall there be any variance for the approved fee. Storage fees shall be for every 24-hour period from the time the vehicle is stored. There shall be no extra charge during normal business hours, for a vehicle owner, or insurance adjuster to attend an impounded vehicle.
12. The Contract Towing Company shall hereby release the Service, the Board, the City, their employees and agents from any and all claims for any charges for services performed pursuant to the acceptance of their tender and no charges shall be made except in accordance with the Towing and Storage Fee Schedule as stipulated in Appendix 'A' attached.

13. The Contract may be terminated as follows:

i) By the Board on thirty (30) days notice in writing to the Contract Tow Company in the event of any default by the Contract Tow Company or Contracted Storage Facility under this by-law.

ii) If at any time during the term of the contract the Contract Tow Company fails to provide towing or Storage Facility Services in a satisfactory manner to the Service (as determined solely by the Chief or designate), the Service may advise the Contract Tow Company of such dissatisfaction by written notice delivered to the Contract Tow Company. In the event the Contract Tow Company fail to make such changes and redress within 30 days after receiving written notice, the Board may forthwith cancel and rescind the contract by written notice. Such cancellation and rescission to become effective immediately upon service of such notice upon the Contract Tow Company, their employees, servants or agents by mail or by personal service.

iii) The Contract Tow Company becomes bankrupt or insolvent.

iv) By mutual written agreement between parties.

13.1 Upon termination of this agreement or the removal of a Contract Tow Company, all vehicles then under the care and control of the Contract Tow Company shall continue to be the responsibility of the Contract Tow Company and shall be released in accordance with the provisions of this by-law.

This By-law shall come into full force and effect upon the final passing hereof.

Read a first and second time this 21st day of May, 2014.

Read a third and finally passed this 21st day of May, 2014.

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G. Pierce, Chair

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KJ. Calver, Administrative Assistant

**APPENDIX 'A' of By-law No. 2014-03**

**BID SHEET**

**MOTOR VEHICLE ACCIDENT & TOWING/STORAGE SERVICE**

I/We having read and understood and agreed to the conditions and terms attached and included in quotation \_\_\_\_\_, vehicle towing services hereby submit our bid for the following provision of services to the Owen Sound Police Services Board.

Please bid on Part A, Part B and Part C

Part A	Price per tow within the City Limits	\$_____per vehicle (including police vehicles)
	Towing price per kilometer	\$_____per km vehicle
Part B	Price per 24 hours of storage at Storage Facility	\$_____per vehicle
Part C	Price for Dollies	\$_____per each use
	Price for Winching	\$_____per each use
	Price for Cleanup	\$_____per each use

The above prices are guaranteed for one year. Goods and Services Tax is extra and not included in the above-mentioned bid.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature of subcontractor: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company/Subcontract Company:

\_\_\_\_\_

Witness: \_\_\_\_\_

**\*The above signature must be of the principal of your business/subcontractors business or someone with binding authority.**

**APPENDIX 'B' of By-law No. 2014-03**

**INFORMATION SHEET**

**MOTOR VEHICLE ACCIDENT & TOWING/STORAGE SERVICES**

**Please list the qualified tow truck(s) you will use for this contract.**

Vehicle	Year	Make	Weight

**\*Please provide Insurance Company name and Policy # below for both Tow Company and/or Subcontract Storage Facility Company. A copy of the insurance policy must be attached as per the provisions of Section 7 – By-law 2014-03.**

Insurance Company Name \_\_\_\_\_

Insurance Policy Number \_\_\_\_\_

**If using a Subcontract Storage Facility please continue below:**

Subcontractors Insurance Company Name \_\_\_\_\_

Insurance Policy Number \_\_\_\_\_

**Please list here the storage location(s) where you will store any towed vehicles under this contract.**

Address of Storage Compound

Location #1

Location #2

Are the locations(s) listed above the location(s) of your business?

Yes \_\_\_\_\_

No \_\_\_\_\_

INFORMATION SHEET

MOTOR VEHICLE ACCIDENT & TOWING/STORAGE SERVICES

**\*If no to question above, please provide a copy of legal and valid contract with the third party contracted Storage Facility as per Section 8 of By-law 2014-03 attached.**

**Please list here any towing companies you intend to subcontract with (if any) and also list below the year, make and weight of their tow vehicles.**

Name of Company	Vehicle(s)	Make	Weight	Year



## OWEN SOUND POLICE SERVICES

### BOARD POLICY

Issued: January 21, 2024

Reviewed:

Revised:

Expires: Indefinite

Rescinds: BY-LAW NO. 2014-03 Effective  
Management of Towing and Storage  
Services

**OSPSB GP-011** Towing , Release and  
Storage of Vehicles

The *Towing and Storage Safety and Enforcement Act (2021)* removes municipal licencing powers for the towing sector to ensure that operators and drivers in the towing and vehicle storage industry are not required to pay or follow multiple licencing regimes when the provincial certification program is in effect. Municipal oversight programs will end January 1, 2024;

Therefore, it is the policy of the Owen Sound Police Services Board with respect to Towing, Release and Storage of Vehicles that the Chief of Police will:

a) Develop and maintain procedures that address:

- I. The requirements set out in *Towing and Storage Safety and Enforcement Act*;
- II. When vehicles are privately towed;
- III. When Police Officers of this Police Service are to use this Police Service's approved Contract Tow Operator;
- IV. When recovering/towing stolen vehicles, detained, seized, impounded, or otherwise held by this Police Service whether such motor vehicles have been abandoned, stolen, involved in accidents, required for the purposes of evidence or any prosecution, or otherwise taken or held;
- V. The Storage of vehicles; and
- VI. The releasing of towed vehicles.



---

Chair

---

Date



## **Annual Report to the Board: Firearms**

*From: Inspector J. Fluney*

*Date: January 16, 2024*

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### **Firearms Acquired in 2023**

The Owen Sound Police Service took possession of sixteen firearms in 2023. Of those, six were rifles, five were shotguns and five were handguns.

Of the sixteen firearms received in 2023, eleven were surrendered for destruction by the owners or family members and five were being held for criminal matters.

### **Firearms Currently in Possession of the Owen Sound Police Service**

The Owen Sound Police Service currently has 80 firearms in their possession, consisting of thirty-two rifles, thirty-one shotguns and seventeen handguns.

One handgun from a 2023 matter was turned over to another police agency for a criminal investigation.

Two firearms from 2020 were returned to a third party after appropriate firearms transfers were completed and court matters were concluded.

A date will be set for firearms destruction in early spring.

All required reports have been submitted to the Provincial Weapons Enforcement Unit and RCMP.



## **Report to the Board: 2023 Missing Persons**

*From: Inspector D. Bishop*

*Date: January 24th, 2024*

.....

The National Inquiry into Missing and Murdered Indigenous Women and Girls highlighted the need for improved and enhanced responses to reports of missing persons, and it also spurred new legislation related to missing persons in Canada which gave police additional tools to obtain information in support of missing persons investigations.

In addition to reviewing and revising our procedures in relation to missing persons investigations, the Service has also trained two members as Comprehensive Ground Search Managers. Should a missing person investigation require a comprehensive ground search operation, our Search Managers are trained to plan and manage these searches using GPS technology coupled with task specific tracking software in order to ensure the search is conducted thoroughly and efficiently, and tailored to the circumstances of the victim.

The Owen Sound Police Service has also partnered with Victim Services Grey Bruce Perth to roll out Project Lifesaver locally. Project Lifesaver is a program whereby vulnerable persons at risk of wandering can be equipped with a bracelet which emits a trackable radio beacon. OSPS maintains equipment capable of detecting the beacon and guiding searchers to the persons location.

Beginning with 2023, in keeping with our enhanced approach to missing persons investigations, the OSPS will also be reporting annually to the Board on statistics related to missing persons cases.

In 2023 the Owen Sound Police Service investigated 103 missing person occurrences. Of those occurrences, they involved 10 children, 47 teenagers, 40 adults, 6 elderly and 5 vulnerable persons. The missing persons ranged in age from 2 years to 99 years of age.

The majority of cases were solved quickly, within hours, however several cases were lengthy with the longest time period between being reported missing and being located being 68 days.

Of the 103 occurrences, 15 individuals were reported missing on multiple occasions, ranging from twice in the year to a high of seven times. These 15 individuals represented 38 missing persons reports. The majority of the repetitive missing persons were teenagers.

Of the 103 persons reported missing to the Owen Sound Police Service, all were located.





## **Report to the Board: 2023 Public Complaints**

*From: Inspector D. Bishop*

*Date: Tuesday, January 12, 2024*

.....

Public complaints against police are governed under the provisions of Part V of the Police Services Act. Any member of the public may make a complaint about the policies or service of a police service or the conduct of a police officer. The Office of the Independent Police Review Director (OIPRD) receives, manages and oversees all complaints against police in Ontario. Upon receiving a complaint, the OIPRD can elect to: Conduct an investigation, screen the complaint out as being not in the public interest to proceed, direct an investigation to be conducted by the police service of the respondent officers or direct an investigation to be conducted by another police service.

In 2023, a total of 16 complaints were initially received by the OIPRD. This compares to 11 received in 2022. 14 of the complaints were in relation to officer conduct with one additional complaint split into two separate complaints, one being in relation to conduct of officers and one being services provided by the OSPS, however both originating from the same set of circumstances.

One of our complainants filed five individual complaints, the remaining 10 complaints were individual, unique complainants (with one complaint split into 2 totalling 16).

The single service complaint was recently received and remains under investigation. The conduct component of this complaint has been deemed by the OIPRD to be not in the public interest to investigate.

Of the 15 officer conduct complaints, 11 were screened out by the OIPRD who deemed them to be not in the public interest to investigate. A further one was screened out by the OIPRD because the complainant failed to provide them with enough information to proceed. One was resolved informally between the complainant and subject officer. Another was withdrawn by the complainant prior to the OIPRD making a screening decision. One has been recently received and is being investigated.

Finally, a lengthy investigation was conducted at the request of the Hanover Police Service with respect to both criminal and Police Services Act allegations against a Hanover constable. That investigation led to both criminal and PSA charges being laid.



## **Report to the Board: 2023 Secondary Employment and Board Membership**

*From: Inspector D. Bishop*

*Date: January 22<sup>nd</sup>, 2024*

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General Order ADM-032 Secondary Employment/Board Membership requires members seeking secondary employment or wanting to sit on an outside Board/Committee to seek prior approval from the Chief of Police. This policy is in place to ensure that such requests are in keeping with current legislation, but more importantly do not bring the integrity of the Police Service into disrepute, through any conflict of interest issue or negative public perceptions and align with Service goals, objectives and priorities.

In 2023 there were several requests for secondary employment approved by the Chief;

- One Dispatcher was granted permission to work as a crisis relief worker at a local women's facility.
- One Special Constable was granted permission to work as a security guard at a nearby casino, as well as to operate a landscaping business.
- One Special Constable was granted permission to work as a security guard at a Grey County hospital.
- One Constable was granted permission to work with a company that offers patient transfer services.

There are members of the Service that sit on boards and committees by virtue of their employment with the police service who do not apply under this policy. Other members continue with secondary employment opportunities that have been approved in prior years.



## Annual Report to the Board: Use of Force

*From: Inspector J. Fluney*

*Date: January 12, 2024*

### As a requirement under Ontario Regulation 926 of the Police Services Act

- 14.5(1) A member of a police force shall submit a report whenever the member,
  - (a) draws a handgun in the presence of a member of the public, excluding a member of the police force who is on duty, points a firearm at a person or discharges a firearm;
  - (b) uses a weapon other than a firearm on another person; or
  - (c) uses physical force on another person that results in an injury requiring medical attention. O. Reg. 552/92, s. 9; O. Reg. 283/08, s. 4 (1); O. Reg. 264/10, s. 9 (1).
- There were 20 use of force reports submitted in 2021. None of the reported use of force incidents resulted in serious injury to officer or subject(s).

2022 – 42 Reports		2023 – 22 Reports	
Type	#	Type	#
Empty Hand Techniques	4	Empty Hand Techniques	5
Impact Weapon	1	Impact Weapon	0
O.C. Spray	0	O.C. Spray	0
Taser (deployed-probes or direct)	7	Taser (deployed-probes or direct)	5
Taser (display only)	14	Taser (display only)	7
Firearm-Drawn in Public	3	Firearm-Drawn in Public	2
Firearm-Pointed to Affect Arrest	2	Firearm-Pointed to Affect Arrest	6
Firearm Discharged-Person	0	Firearm Discharged-Person	0
Firearm Discharged Sick/Injured Animal	18	Firearm Discharged Sick/Injured Animal	1



## **Report to the Board: Police Facility Status and Health and Safety Issues**

*From: Inspector J. Fluney*

*Date: January 23, 2024*

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### **Communication Centre Renovations**

Work is set to begin on the new Communications Centre during the week of February 18, 2024 and is expected to be completed at the end of May.

### **Facilities Work**

Overall the service level by the facilities staff was very good during 2023. The majority of the issues were attended to in a timely manner.

### **Police Facility Assessment**

The Police Building Facility Audit occurred on October 31, 2022. The entire facility was toured by senior police management, City of Owen Sound facilities supervisors and a consultant. This contract was terminated due to the slow progression of the finished assessment. The City hired another company to do another audit/assessment which occurred on April 23, 2023 and involved a tour by City Staff, Police Service Staff and the consultant. A comprehensive assessment report was supplied on June 30, 2023. The report identified numerous issues with the aging building and provided information on what should be prioritized and forecasted costs. The report listed far more in terms of replacement and upgrade than has been budgeted by the city in the coming years. The report also prioritized several items and issues that needed to be addressed immediately. This report was provided to the board on July 5, 2023.

### **Roof Repairs**

Work started on March 17, 2023 to clad the rooftop mechanical building which had been identified as a source of water leaks to the second floor of the building during the winter of 2021 and 2022. Additional roofing repair work occurred during December 2023 and January 2024.



While this work was occurring, the flashing had been removed and rain was forecast. As a result, the service dealt with additional leaks to the front stairwell which have hopefully been rectified with the completion of the roofing repair.

### **Parking**

The service has outgrown its available parking for its service vehicles and staff members. The parking lot also serves as a parking/service area for the Collision Reporting Centre and provides regular and accessible parking stalls for the public. The service had been receiving 3 additional parking passes for staff during the winter months when the lot would lose 2-6 parking stalls due to snow accumulation. It was found that due to the number of staff, the additional parking passes were needed year round. In the summer of 2023, three separate homicides occurred requiring additional investigative staff from within OSPS and the OPP. There were not adequate parking for all of the investigators present and a number of parking passes from the City had to be obtained. It is a daily occurrence that 5 – 10 employees are required to park off site.

### **Updates on Issues Carried from 2023 Report**

#### **Fire Suppression – Server Rooms**

In September, 2020, it was identified that the current fire suppression system should be changed in the main floor and upstairs server rooms of the station as the current water-based systems would cause more damage if activated rather than prevent damage. City Facilities was asked to look at replacement. The fire suppression system was quoted within budget and work was scheduled in 2022 to replace this system. In January 2023, the construction commenced on the upstairs and downstairs server room fire suppression systems by Georgian Bay Fire and Safety. This work was completed in March of 2023.

#### **Access Floor – Dispatch and Records**

A Health and Safety issue was raised in July 2021 with regard to the floor in the current dispatch location when a chair leg fell into a hole in the aging access tiles. The immediate Health and Safety issue was remedied by replacing the tile with the hole in it. The tiles in dispatch and existing flooring in the records branch had become quite worn with uneven edges etc. The flooring in the Records department and the small cross hallway on the main floor was replaced in September 2022. The flooring in the Communications Centre was not replaced as the new Communications Centre was to be built in 2023 and the existing room renovated and/or repurposed. The new Communications Centre was delayed until early 2024. The floor in the current dispatch location remains the same. This area had the yearly problem with ant infestation which is treated by facilities.

### **Other Issues from 2021, 2022 and 2023 Report - Unresolved**

#### **Brickwork**

In March 2019, it was identified by police staff that pieces of brick were falling from the top of the building beside the public entrance. A site inspection determined that there was also brick

deterioration on the south side of the building as well. Repairs were made to the front brick work in July of 2019. The brick work on the south side of the building was to be completed in 2020. In 2020, it was determined that other areas of the brick work were showing signs of stress and that brick work would be an ongoing repair project as it deteriorated. It was decided to put siding on the building over the existing brickwork. The project was tentatively set for 2021 however has now been pushed to 2023 due to other priority projects on the facility. A site assessment was completed in October 2022 and April of 2023 . The brickwork at the top of the building was found to be worse than originally thought and has been identified as a priority for the building. A further building assessment was conducted which also identified the brickwork as a priority. To date, no further repair or remediation of the brick work has been scheduled.

### **Heating/Cooling**

There continues to be ongoing issues with the heating and cooling system in the station. When there are fluctuations in the outside temperature, there are problems with the internal temperature adjusting often resulting in auxiliary heaters being used in offices in the winter and fans with doors being propped open in the summer time. The heating/cooling contractor was at the police building numerous times to deal with issues. On August 8, 2022, several “leaks” were observed on the ceiling tiles of several rooms on the second floor. This stained several ceiling tiles which had to be replaced by facilities staff. It was determined that the dripping water was from sweating pipes as part of the improperly functioning heating/cooling system during high temperatures. The HVAC contractor was again required to attend and repair the system and the ceiling tiles replaced. The “leaks” occurred again in August-September 2023 and again stained the ceiling tiles and required the HVAC contractor to attend. To date, the damaged and stained ceiling tiles from the most recent occurrence have yet to be replaced. A site assessment/facility audit occurred on October 31, 2023 and April 23, 2023 and identified issues with the aging system.

### **Electric Transformer Unit**

A transformer unit at the rear of the station has rusted to the point of having holes in it and has been identified by staff on several occasions as requiring repair/replacement. In November 2019 we were notified that this will take place with Hydro One in 2021 following the 10<sup>th</sup> Street bridge replacement. In the interim, a piece of plywood has been secured to the front of the transformer. An update was requested in January 2021 which stated that it will be up to Hydro One when this replacement will occur. This unit has still not been replaced and no change in 2023.

### **Doors and Windows**

The windows of the building are very old and it is evident that there is significant energy loss and drafts as the window seals have deteriorated. In 2022 it became even more apparent that the moulding around the windows had deteriorated to the point of seeing the outside through the cracks. In 2023 facilities staff cleaned up some of the exterior doors which were deteriorating mostly due to salt from snow removal activities. A facilities assessment in April 2023 found that the year of manufacture of the windows was 1969. Pending the building of the new Communications Centre on the second floor, the windows will be replaced in that room during construction. City Capital budgets in the coming years include funds for replacement of windows

but the costs have been spread out over several years and the units need to be replaced much sooner. Also, the front entrance doorways have been identified as significantly deficient in the most recent building assessment and create significant gaps and heating and cooling loss. These doors need to be replaced but would also require that they be made AODA compliant when replaced resulting in a significant expense. Staff continue to deal with cold drafty offices during the winter months.

**Elevator**

The elevator in the building has had ongoing problems. In previous years malfunctions and break downs have required service technicians to attend for repairs. This was suggested to facilities for replacement/upgrade for the 10 year capital forecast in August 2021. No further changes in 2022 or 2023. The elevator remains unpredictable as to when it will work properly so staff avoid using it.

**Janitorial Services** The janitorial services and cleaning of the building by the McKnight family continue to be very good with no complaints.



## REPORT TO THE OWEN SOUND POLICE SERVICES BOARD

**SUBJECT:** ANNUAL REPORT - JOINT FORCES OPERATIONS - 2023  
**TO:** Chair and Members of the Owen Sound Police Services Board  
**DATE:** January 23<sup>rd</sup>, 2024

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The Owen Sound Police Service maintains an excellent working relationship with our area policing partners. Cooperation regularly occurs between our Services in particular through our Criminal Investigations and Drug Branches. In 2023, the Owen Sound Police Service assisted the Saugeen Shores Police Service with technical aspects of investigations, by completing five cellular device extractions. The Service did the same on two occasions for the Hanover Police Service and once for the Ontario Provincial Police.

On January 10<sup>th</sup>, 2023, a member of the Criminal Investigation Branch continued an investigation originally reported to Collingwood OPP. The victim reported he was sexually assaulted while at a residence in Owen Sound by another male, who forcefully bit him, resulting in bruising. The investigation resulted in a 61-year old Owen Sound man being charged with Sexual Assault by Owen Sound Police.

On March 16<sup>th</sup>, 2023, members of CIB, CORE and the Drugs/Intelligence Unit executed a Controlled Drugs and Substances Act search warrant at a west side residence. This was a joint investigation with the Ontario Provincial Police which included one other Owen Sound residence and a residence in Bruce County. In total, five people were arrested and charged with various drug offences.

On April 5<sup>th</sup>, 2023, members of the Criminal Investigations Branch assisted Ontario Provincial Police, Child Exploitation Investigators with a residential search warrant within the city of Owen Sound. Numerous devices were seized for digital forensic analysis. The investigation concluded with the OPP laying charges.

On April, 25<sup>th</sup>, 2023, members of the Criminal Investigation Branch sought and obtained a search warrant for a residence situated in the 1700 block of 9<sup>th</sup> Avenue East, Owen Sound. The search warrant was with respect to a Break Enter and Theft which had occurred in the early morning hours of April 24<sup>th</sup>, 2023 at a restaurant located on Highway 6 & 10 just south of Owen Sound. A safe had been stolen containing Canadian currency as well as other business-related items. Upon execution of the search warrant, police also located stolen property from other break, enters and thefts reported in Owen Sound and the surrounding area. As a result of the investigation a 35-year-old male and 31-year-old female Owen Sound resident were charged criminally with numerous offences which included Possession of Break-in Instruments, Possession of Property Obtained by Crime Over \$5000.00 and several counts of Possession of Property Obtained by Crime under \$5000.00.

During the summer of 2023, members of the Criminal Investigations Branch, the Community Oriented Response & Enforcement Unit (CORE) and members of the Uniform Branch investigated three homicides. These investigative teams encompassed members of the Ontario Provincial Police, which included the OPP Criminal Investigation Branch, which provided assistance and direction.

On July 7<sup>th</sup>, 2023, members of CIB began investigating the suspicious death of a 47-year-old male, which as a result of the post-mortem was deemed a homicide. Cody HASSARD was charged with Second Degree Murder, Forcible Confinement and several firearms offences and Ashley Lynn DYKSTRA was charged with Accessory After the Fact to Murder, Forcible Confinement and several firearms offences. Both remain in custody and the investigation is ongoing.

On July 11<sup>th</sup>, 2023, members of CIB began to investigate the murder of a 17-year-old male at an apartment building in the City of Owen Sound. Dustin NOONAN of Owen Sound was charged with First Degree Murder and remains in custody. Twenty five year old Donte'a Ryan MITCHELL, from North York, was charged with First Degree Murder in August and he remains in custody. In late November, a 17 year old Brampton resident was arrested and charged with First Degree Murder.

On August 18, 2023, members of the Criminal Investigations Branch followed up on a serious assault which occurred just after 9:00 p.m. in the 900 block of 2<sup>nd</sup> Avenue East, Owen Sound. Uniformed members had responded to the incident on the 17<sup>th</sup> and commenced the investigation. On August 24, 2023, the victim, 44-years-of-age of Owen Sound, died from his injuries. The homicide investigation is ongoing.

In August of 2023, members of the Criminal Intelligence Unit provided assistance to the Peel Regional Police as they were investigating an Owen Sound resident from 29<sup>th</sup> Street West. The investigation led to the 46 year old male being arrested and charged by Peel Regional Police for Kidnapping in October 2023.

**SUBMITTED BY:**

D. Bishop, Inspector



## **Report to the Board: 2023 Special Investigations Unit**

*From: Inspector D. Bishop*

*Date: January 22<sup>nd</sup>, 2024*

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In 2023, the Owen Sound Police Service had three incidents which resulted in notification of the Special Investigations Unit in accordance with the provisions of Ontario Regulation 673/98 made under the Police Services Act, and two other incidents which originated in 2022 were cleared in 2023.

In September of 2022, the SIU were notified when a male prisoner passed away shortly after being released from custody. The SIU were notified and invoked and investigated. On January 24<sup>th</sup>, 2023 the Director wrote to Chief Ambrose and advised that the file was closed and that there were no reasonable grounds in the evidence to proceed with criminal charges. In the publicly available Director's Report the SIU indicated that their investigation "strongly suggests that the Complainant consumed lethal doses of drugs after his release from police custody".

In December of 2022 a male party received an injury during his arrest that resulted in the SIU being notified and they chose to invoke and investigate. On April 14<sup>th</sup>, 2023 the Director wrote to Chief Ambrose to advise that the file was closed and that there were no reasonable grounds in the evidence to proceed with criminal charges.

In April 2023 the SIU were contacted for an incident involving a male who appeared to go into medical distress while police were attending for a domestic disturbance. The SIU initially invoked their mandate to investigate but later withdrew after speaking with the complainant and determining that the injury was self-inflicted and in no way related to the police response. In this case, the quick actions by the responding officer in fact likely saved the life of the complainant.

In December of 2023 the SIU were contacted when a male received an injury to his hand from the probes of a conducted energy weapon (Taser) during an arrest. The SIU were notified and chose not to invoke their mandate or investigate as the injury did not meet their threshold.

In another incident in December 2023, the SIU were notified out of an abundance of caution when the Owen Sound Police became aware that the victim of a fatal motor vehicle collision near Springmount (OPP jurisdiction) had had interactions with Owen Sound officers in the hours prior to their death. The SIU chose not to invoke their mandate or investigate.



## Report to the Board: 2023 Staffing Report

*From: Amy Gaviller*

*Date: January 22<sup>nd</sup>, 2024*

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### **New Hires**

- Lori Noble was hired as a part time Clerk Dispatcher on February 22<sup>nd</sup>, 2023
- Danielle Watson was hired as a part time Clerk Dispatcher on March 13<sup>th</sup>, 2023
- Jeff Hawke was hired as a part time Financial Co Ordinator on May 1<sup>st</sup>, 2023
- Laura Hodder was hired as a part time Clerk Dispatcher on May 17<sup>th</sup>, 2023
- Kara Walker was hired as a part time Clerk Dispatcher on May 17<sup>th</sup>, 2023
- Cassandra Brodhaecker was hired as a part time Clerk Dispatcher on May 17<sup>th</sup>, 2023
- Matthew Brodhaecker was hired as a part time Clerk Dispatcher on May 17<sup>th</sup>, 2023
- Emily Derry was hired as a part time Clerk Dispatcher on June 5<sup>th</sup>, 2023
- Lena Elzinga was hired as a part time Cell Block Monitor on June 5<sup>th</sup>, 2023
- Kaelan Manning was hired as a part time Special Constable on June 19<sup>th</sup>, 2023
- Jeremy Sanderson was hired as a part time Special Constable on June 19<sup>th</sup>, 2023
- Martin Sobota was hired as a full time Experienced Constable on August 13<sup>th</sup>, 2023
- Gabrielle Jex was hired as a full time Recruit Constable on August 27<sup>th</sup>, 2023
- Rachael Neumann was hired as a full time Recruit Constable on August 27<sup>th</sup>, 2023
- Mathew Mahoney was hired as a part time IT Assistant (Contract) on Sept 25<sup>th</sup>, 2023
- Drea Tkach was hired as a part time Clerk Dispatcher on October 30<sup>th</sup>, 2023
- Brett Pendleton was hired as a part time Clerk Dispatcher on October 30<sup>th</sup>, 2023
- Jordyn Schmidt was hired as a part time Clerk Dispatcher on October 30<sup>th</sup>, 2023
- Darienne Lyver was hired as a part time Clerk Dispatcher on October 30<sup>th</sup>, 2023
- Miranda Postill was hired as a part time Clerk Dispatcher on October 30<sup>th</sup>, 2023

### **Staff Transfers**

- Kimberly Schwarting moved from part time Data Clerk to full time Data Clerk effective April 2<sup>nd</sup>, 2023



- Constable Derrick Edmiston transferred from the CORE unit to Platoon 1 effective June 2<sup>nd</sup>, 2023
- Korben Watkinson moved from part time Clerk Dispatcher to full time Clerk Dispatcher effective August 4<sup>th</sup>, 2023
- Constable Josh Gurney was promoted to Sergeant of Platoon 1 effective October 23<sup>rd</sup>, 2023

### **Resignations & Retirements**

- Lindsay Neal ended her full time Data Clerk position on January 13<sup>th</sup>, 2023
- Jessica Gingerich ended her part time Cell Block Monitor position on Feb 1<sup>st</sup>, 2023
- Kristian Mulasmajic ended his part time Special Constable position on Feb 3<sup>rd</sup>, 2023
- Alana Dickert has ended her part time Clerk Dispatcher position on March 3<sup>rd</sup>, 2023
- Amber Wilson ended her full time Clerk Dispatcher position on April 5<sup>th</sup>, 2023
- Ayush Adhikarhi ended his part time Clerk Dispatcher position on April 28<sup>th</sup>, 2023
- Full time Sergeant Thomas Sullivan retired on April 30<sup>th</sup>, 2023
- Full time Constable Tracey Watson retired on May 31<sup>st</sup>, 2023
- Matthew Brodhaecker ended his part time Clerk Dispatcher position on June 29<sup>th</sup>, 2023
- Lori Noble ended her part time Clerk Dispatcher position on June 29, 2023
- Kailey Wheeler ended her part time Cell Block Monitor position on July 1<sup>st</sup>, 2023
- Shannon Alexander has ended her part time Clerk Dispatcher position on July 17<sup>th</sup>, 2023
- Douglas Kent ended his part time Special Constable position on July 28<sup>th</sup>, 2023
- Emily Derry has ended her part time Clerk Dispatcher position on August 15<sup>th</sup>, 2023
- Kara Walker ended her part time Clerk Dispatcher position on August 17<sup>th</sup>, 2023
- Full time Constable George Suchomel retired on August 31<sup>st</sup>, 2023
- Cassandra Brodhaecker ended her part time Clerk Dispatcher position on Sept 13<sup>th</sup>, 2023
- Claire Ross has ended her part time Clerk Dispatcher position on November 30<sup>th</sup>, 2023



# Owen Sound Police Service

(January 1<sup>st</sup> – December 31<sup>st</sup> ) Collision Statistics



**Accident**  
Support Services International Ltd.

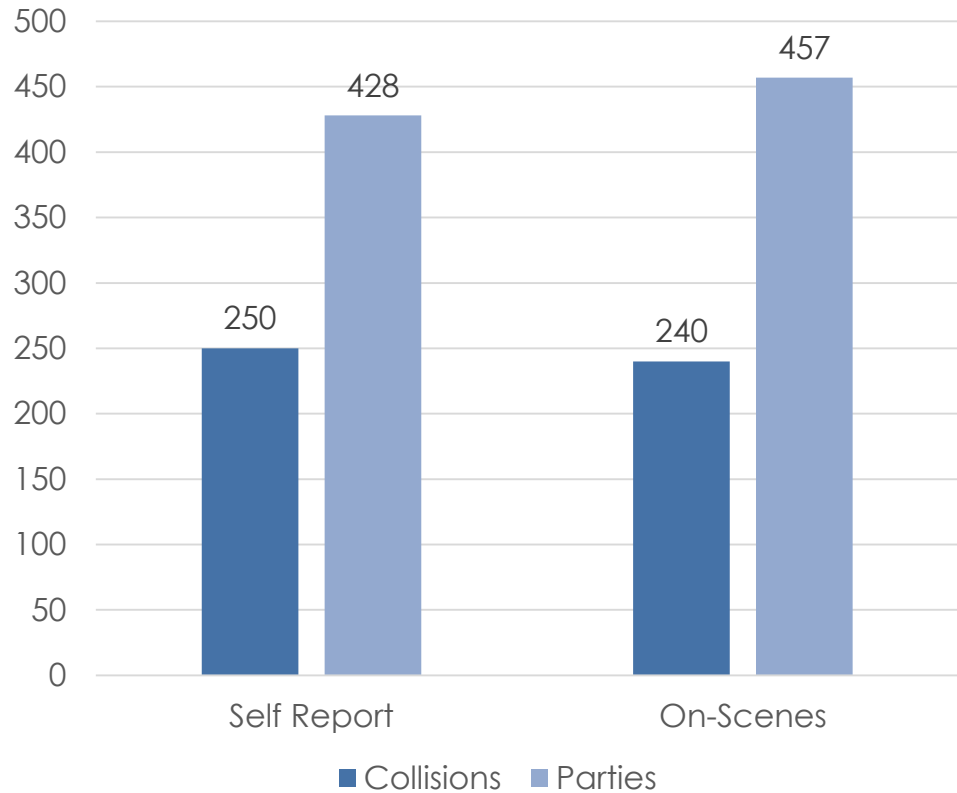
# Owen Sound Police Service

## Collision Statistics Breakdown

January 1<sup>st</sup> –December 31<sup>st</sup> , 2023

Collision Type	Total Collisions
On-Scene Collisions	240
Self-Reported Collisions	250
<b>Total Collisions</b>	<b>490</b>

Collision Type	Total Parties (Vehicles Reported)
On-Scene Parties	457
Self-Reported Parties	428
<b>Total Parties</b>	<b>885</b>

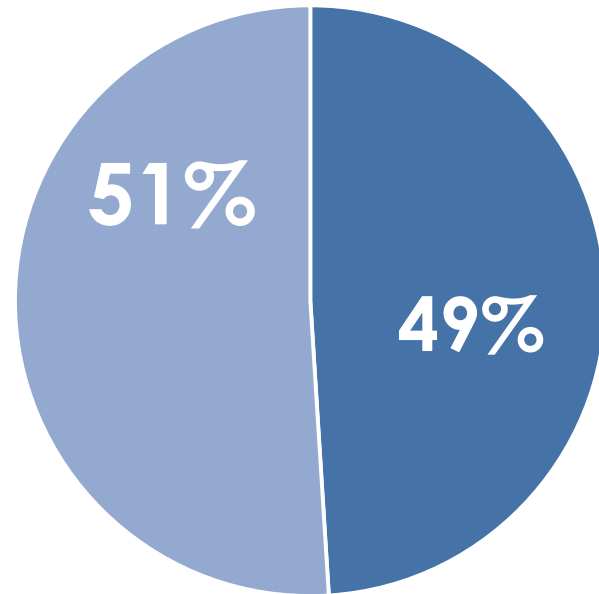


# Owen Sound Police Service

## Collision Statistics Breakdown

January 1<sup>st</sup> –December 31<sup>st</sup> ,2023

Collision Type	Total Collisions	% of Collisions
On-Scene Collisions	240	49
Self-Reported Collisions	250	51
<b>Total Collisions</b>	<b>490</b>	



■ On-Scenes ■ Self-Reports

# Owen Sound Police Service (January 1<sup>st</sup> – December 31<sup>st</sup> 2023) Collision Statistics

Month	Present Year	Previous Year	Gain/Loss	Gain/Loss %Over Previous Year	% of Total Present Year	% of Total Previous Year	Gain/Loss of %
Driveable	716	660	56	8.48%	80.9%	65.5%	15.4%
Tows	169	348	-179	-51.44%	19.1%	34.5%	-15.4%
<b>Total Vehicles</b>	<b>885</b>	<b>1,008</b>	<b>-123</b>	<b>-12.20%</b>	<b>100%</b>	<b>100%</b>	
On Scene Parties	457	563	-106	-18.83%	51.6%	55.9%	-4.2%
Self Reports Parties	428	445	-17	-3.82%	48.4%	44.1%	4.2%
Injuries	71	120	-49	-40.83%	7.4%	10.8%	-3.4%
Total Self Reported Collisions	249	258	-9	-3.49%	50.9%	46.1%	4.8%
Total On Scene Collisions	240	302	-62	-20.53%	49.1%	53.9%	-4.8%
<b>Total Collisions</b>	<b>489</b>	<b>560</b>	<b>-71</b>	<b>-12.68%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>0.0%</b>

## Breakdown of MVAR (401) Classification of Collisions

Month	Present Year	Previous Year	Gain/Loss	Gain/Loss %Over Previous Year	% of Total Present Year	% of Total Previous Year	Gain/Loss of %
<b>On Scene MVAR</b>							
Fatal Injury	0	0	0		0.0%	0.0%	0.0%
Non-Fatal Injury	42	60	-18		17.5%	19.9%	-2.4%
PD Only	188	237	-49		78.3%	78.5%	-0.1%
Non-Reportable	9	3	6		3.8%	1.0%	2.8%
Other	1	2	-1		0.4%	0.7%	-0.2%
<b>Total</b>	<b>240</b>	<b>302</b>	<b>-62</b>		<b>100.0%</b>	<b>100.0%</b>	

\*Breakdown of 401 Classification type is determined by Box 42; blanks not included in total

Self-Reports & On-Scenes

# ALL COLLISION DATA



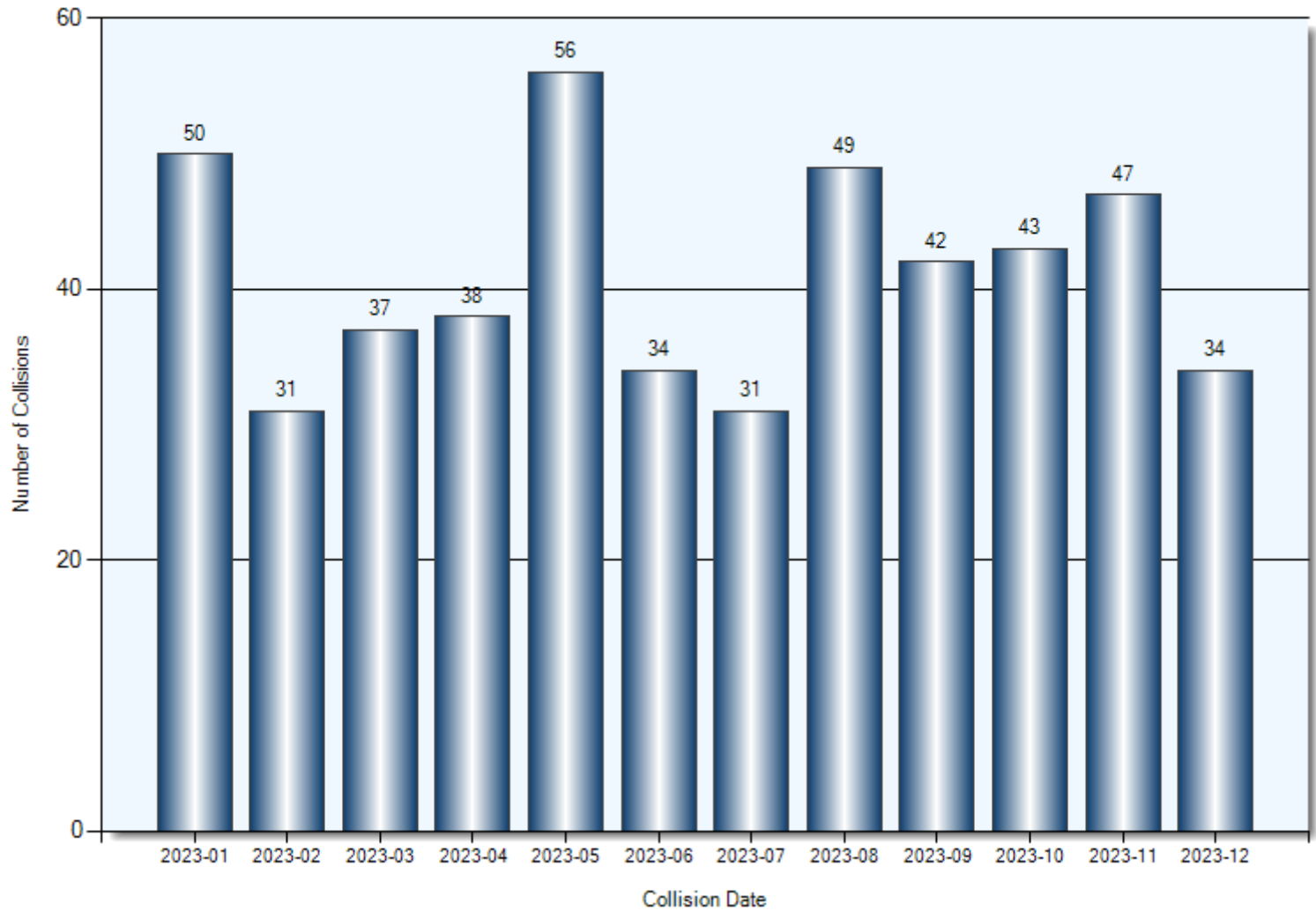
**Drivers with improper licences:** Total Incidents: 15

**Drivers with suspended licences:** Total Incidents: 6

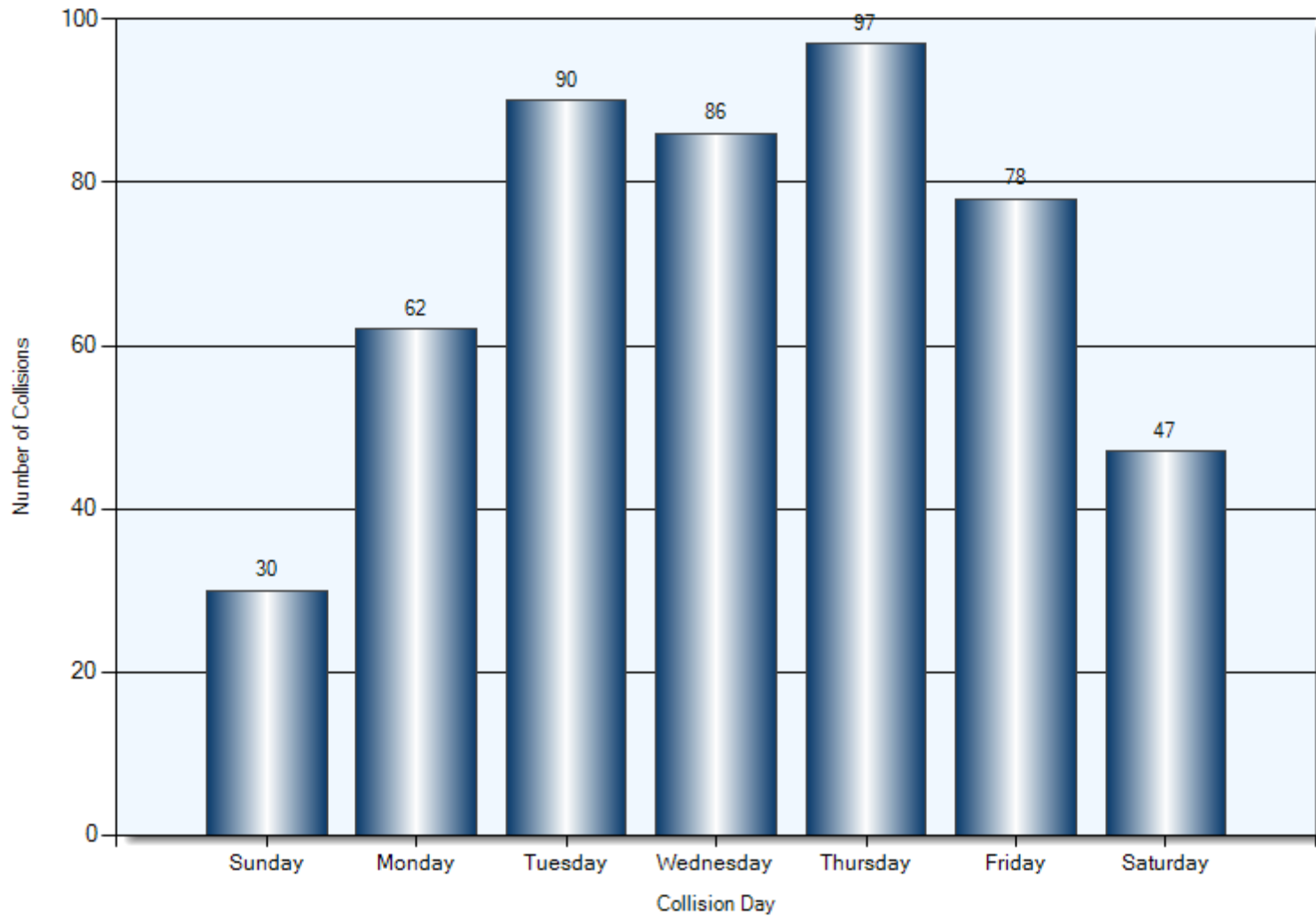
**Collisions reported on roads that were under repair or construction:** Total Incidents: 1

**Breathalyzers Administered:** Total Incidents: 11

# Collision Date

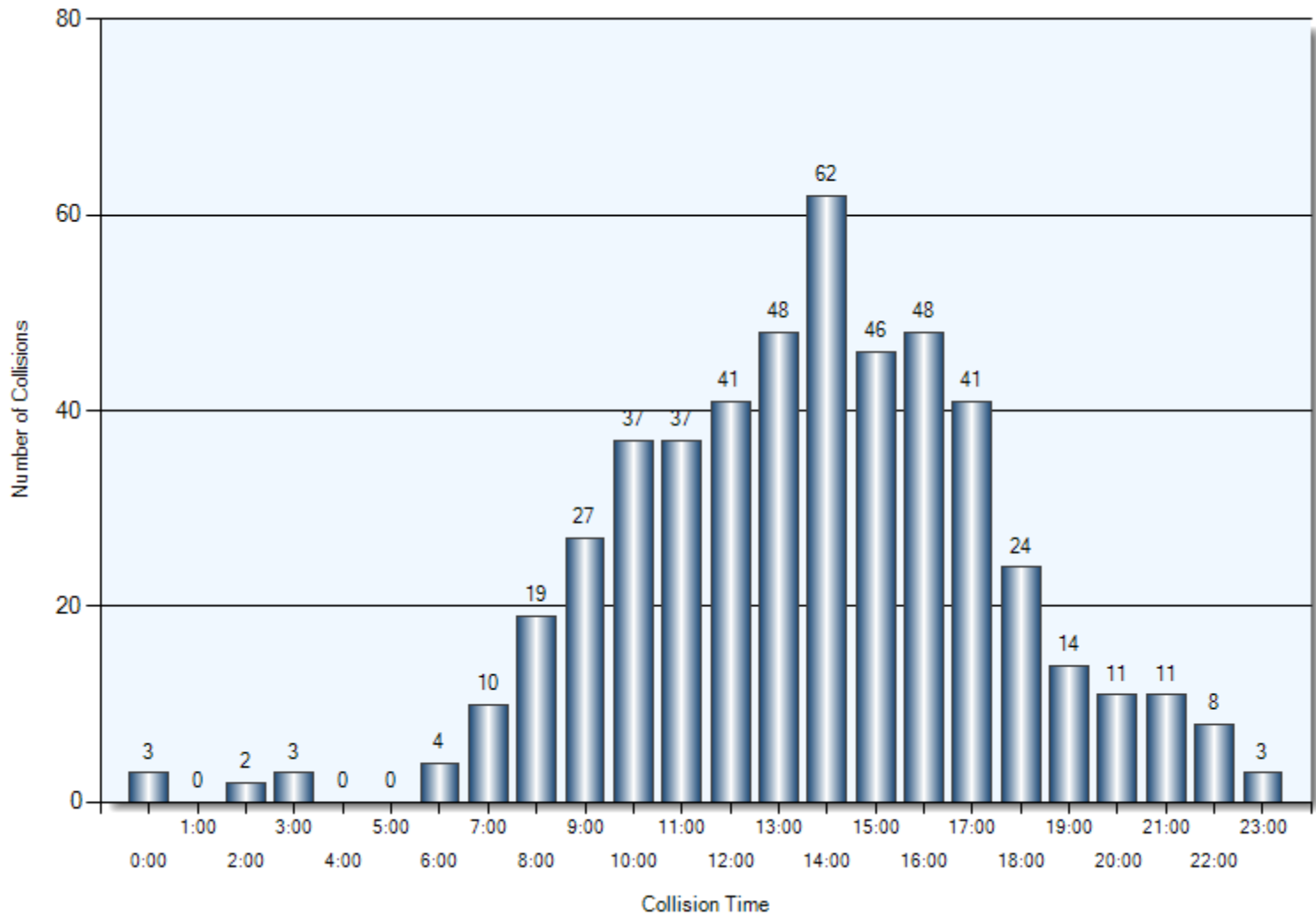


# Collision Day

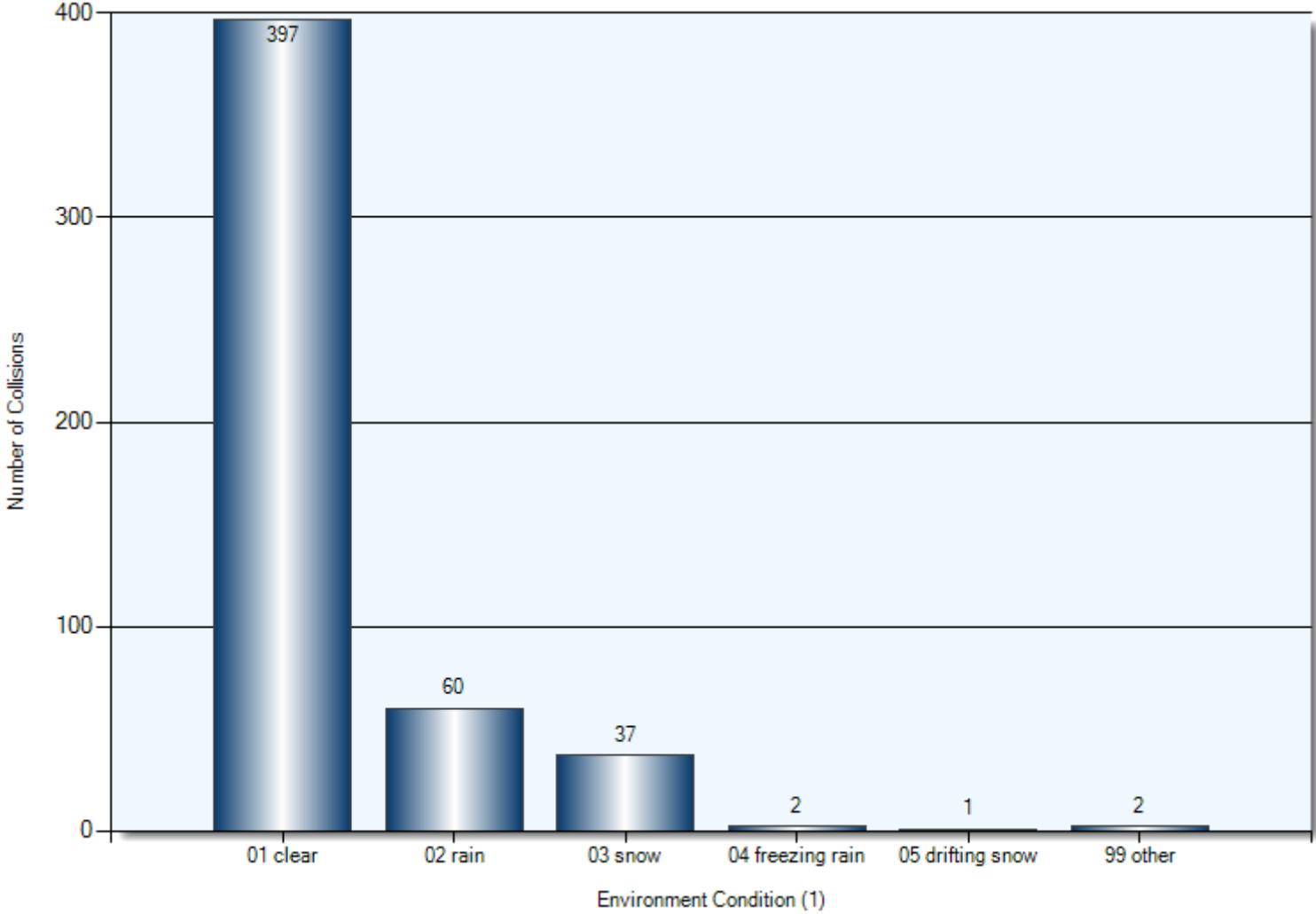




# Collision Times

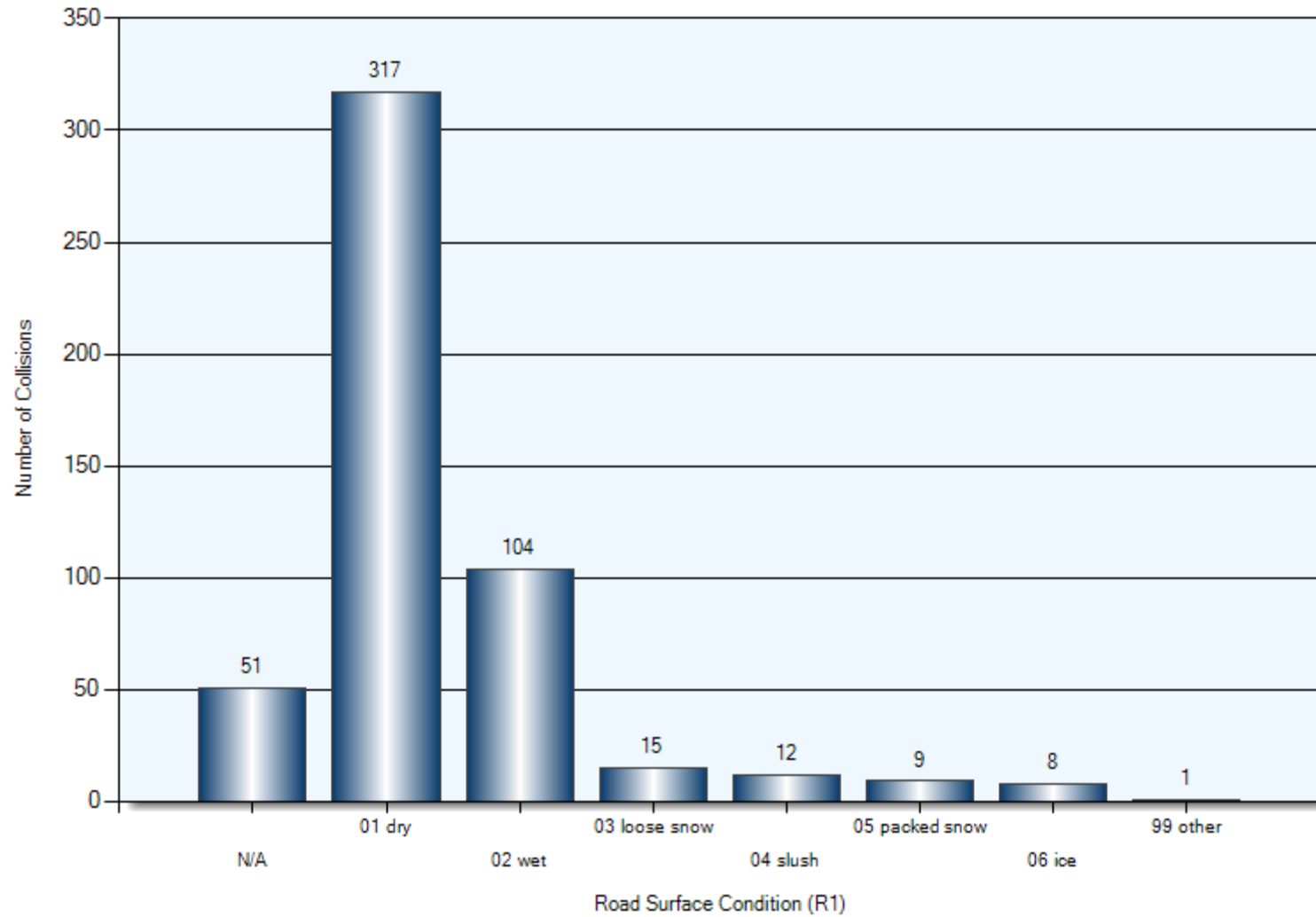


# Environmental Conditions



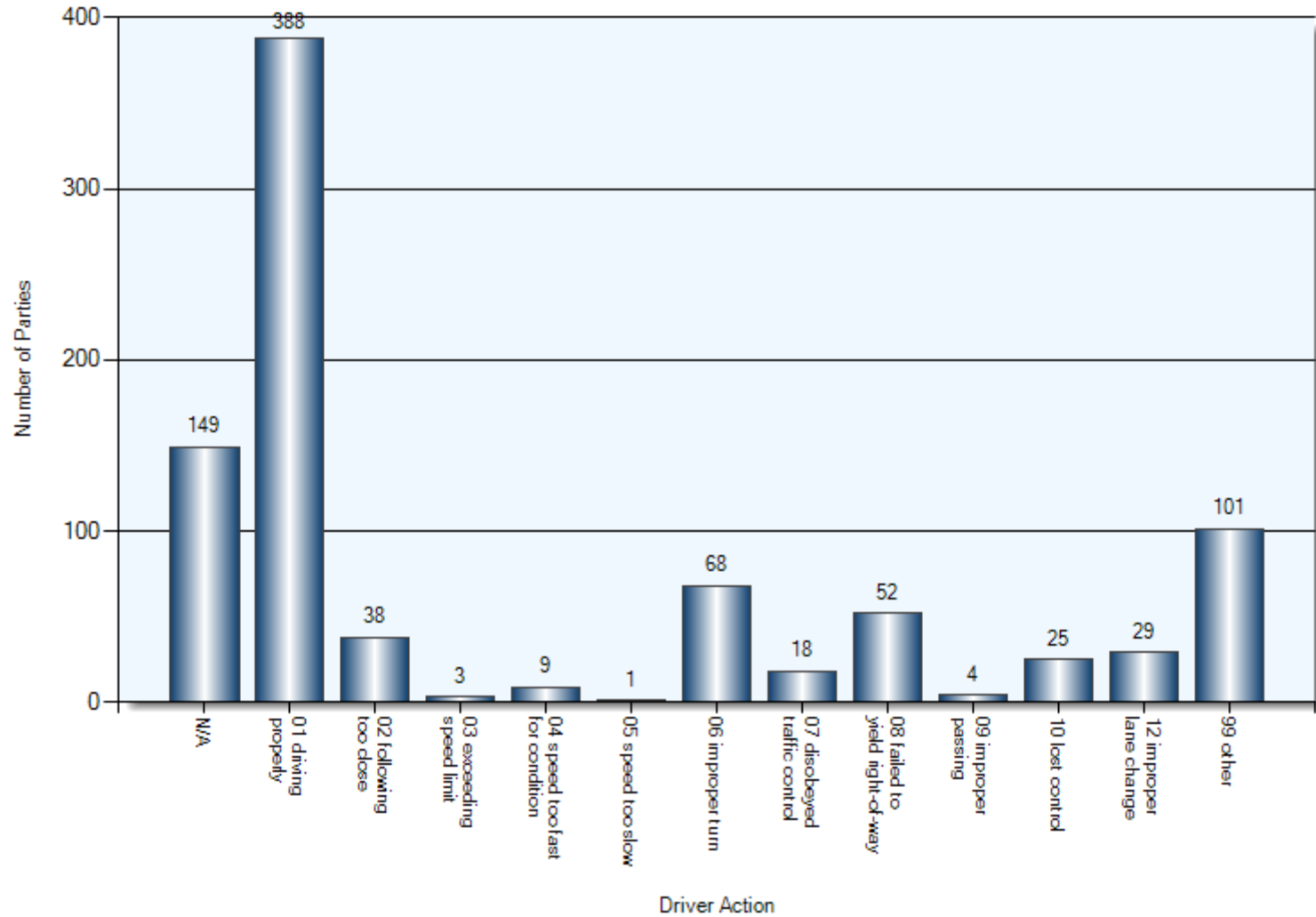
N/A= Unspecified in report

# Road Surface Conditions



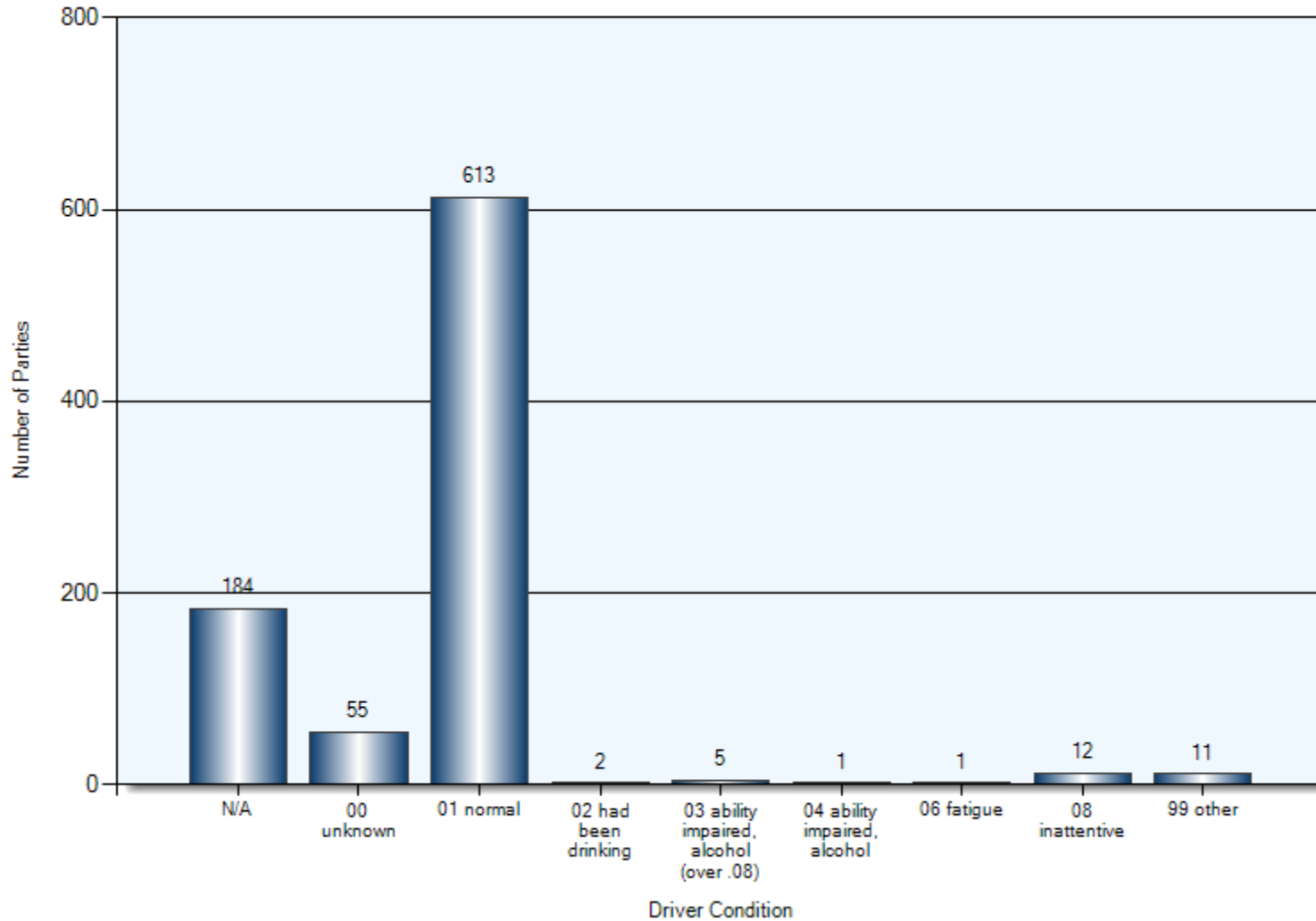
N/A= Unspecified in report

# Specified Driver Actions



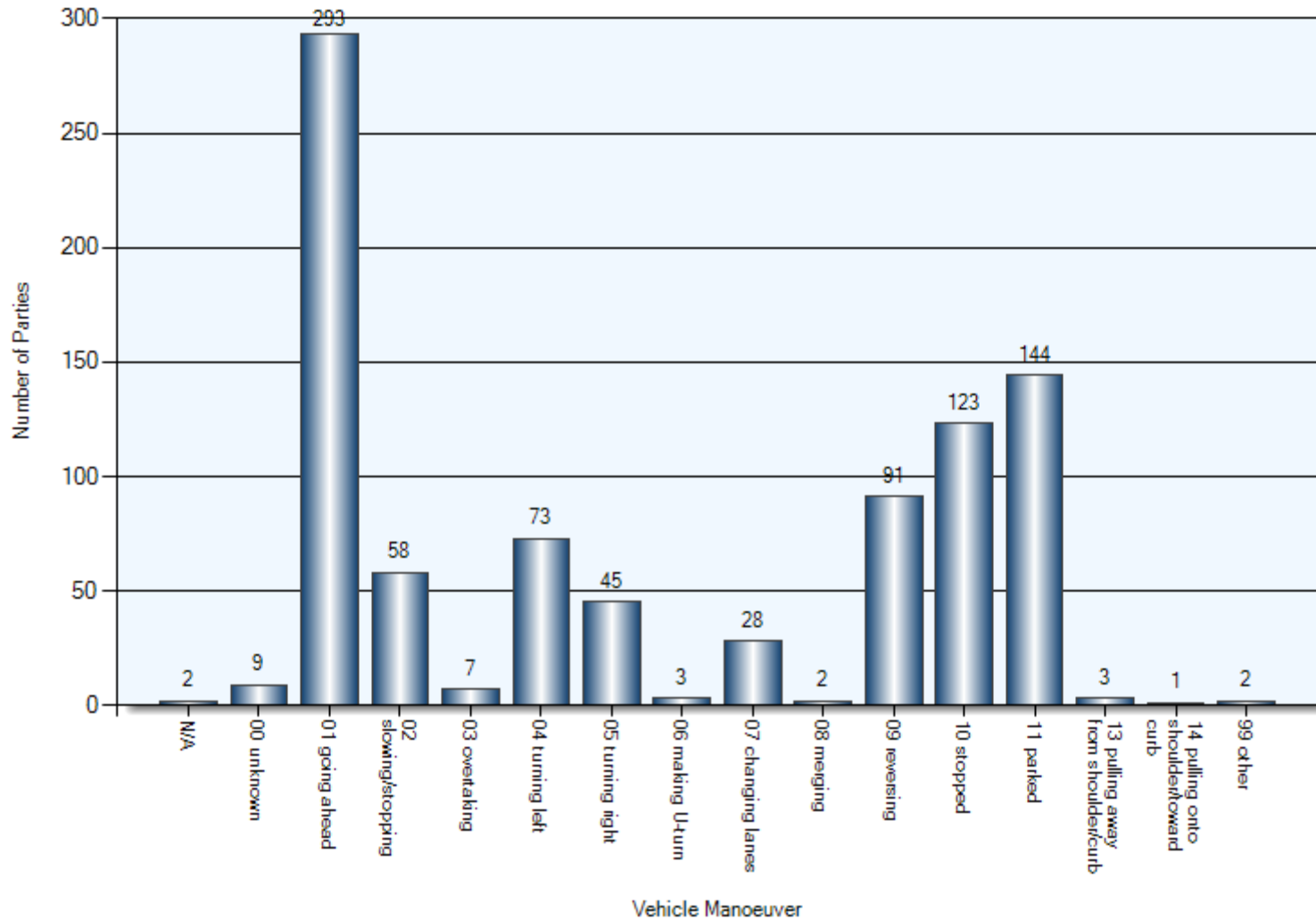
\*Note: driver action is unspecified for Parked Vehicles

# Specified Driver Conditions



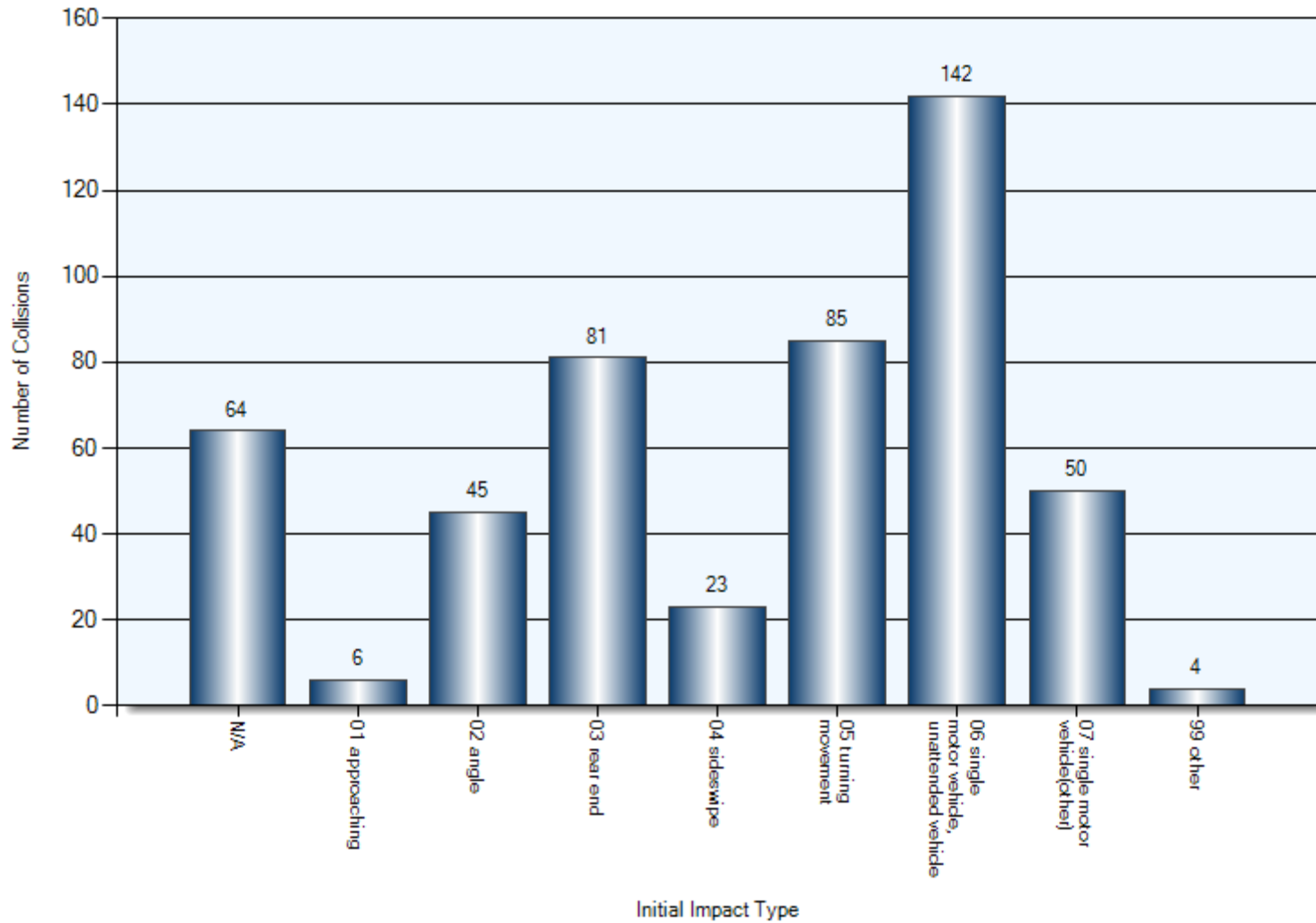
\*Note: driver condition is unspecified for Parked Vehicles

# Vehicle Actions



N/A= Unspecified in report

# Initial Impact Type



N/A= Unspecified in report

Self-Reports & On-Scenes

# **FAIL TO REMAIN COLLISIONS (FTR)**

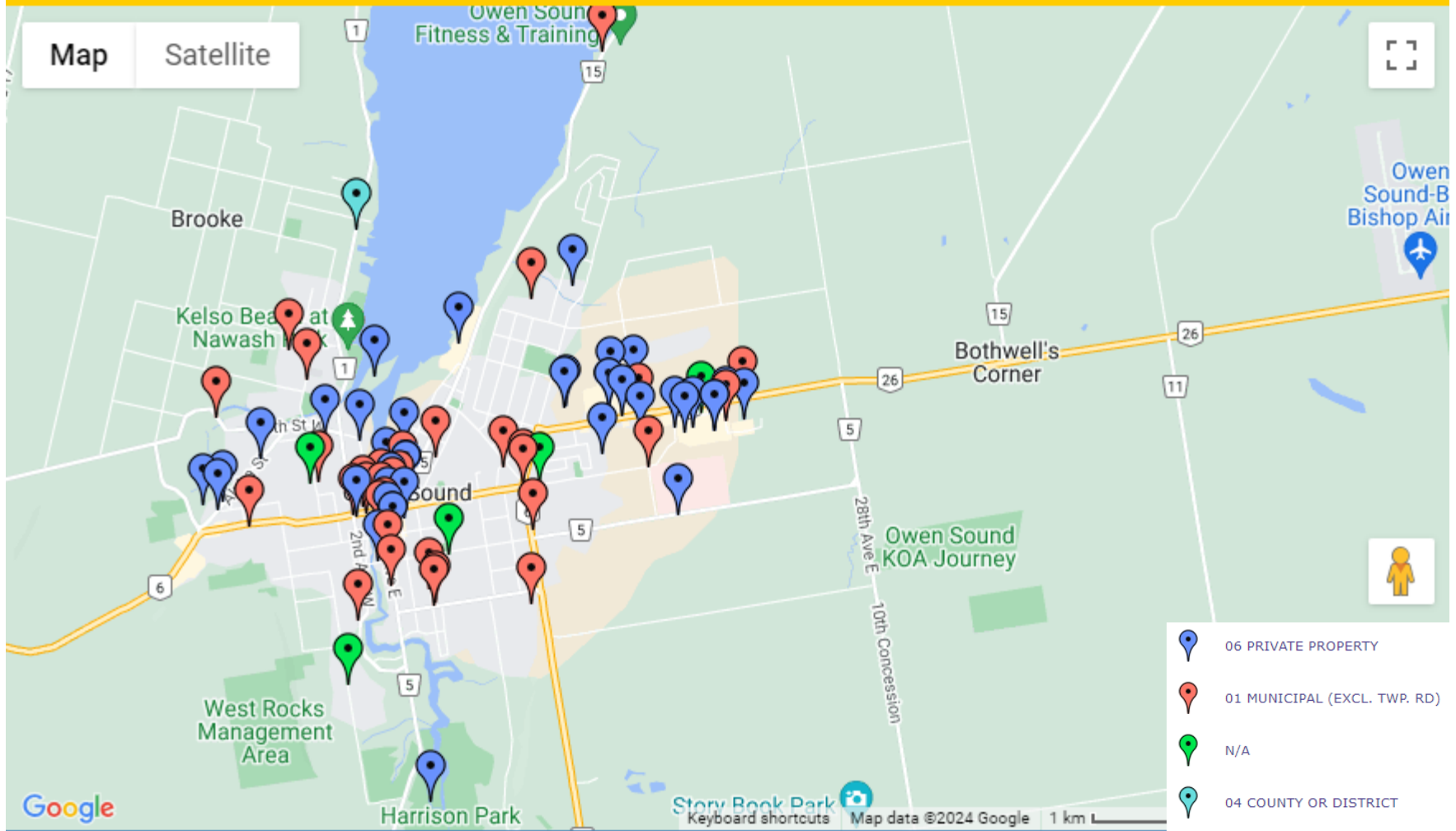




# Collisions Involving FTR

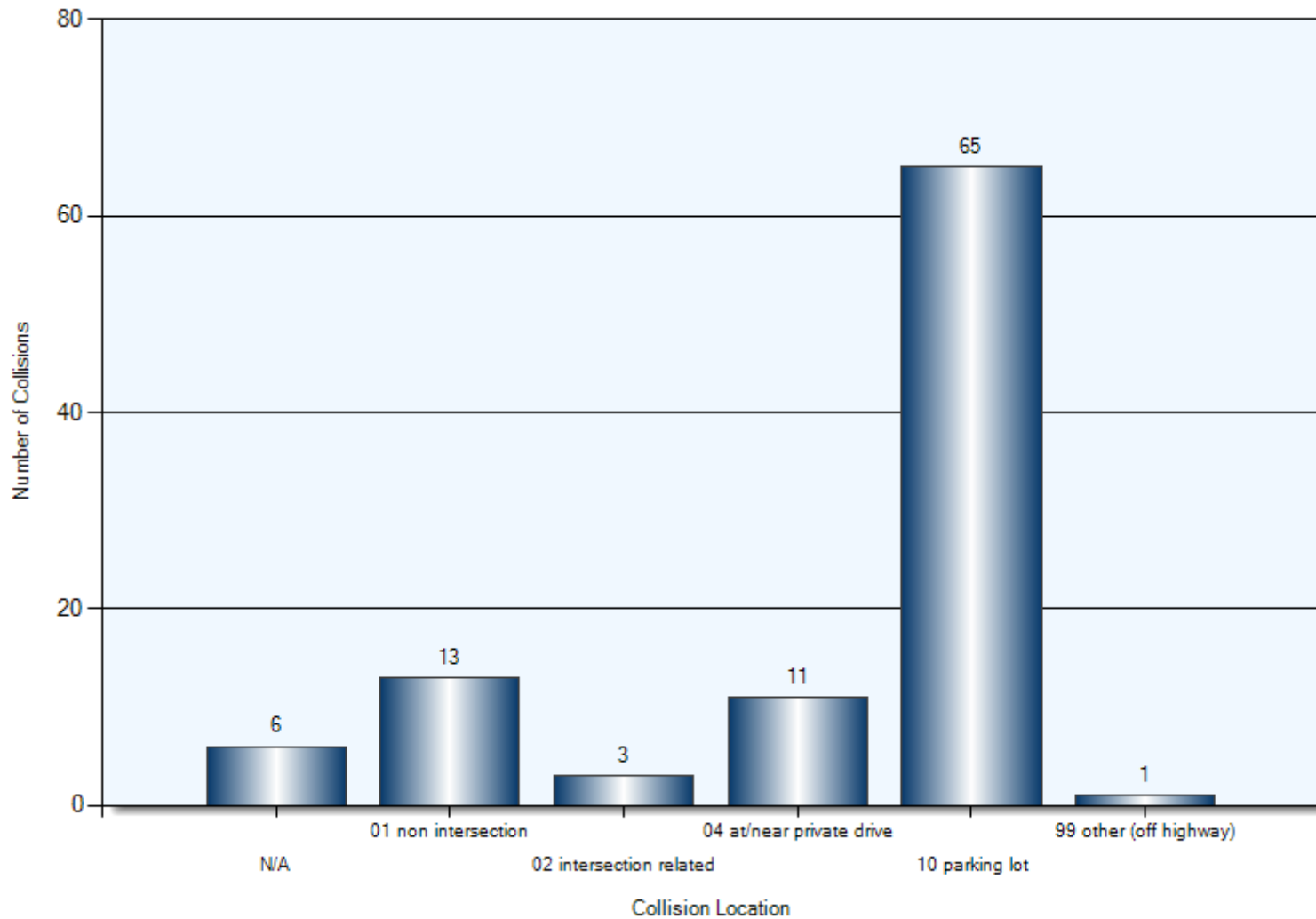
Total Incidents: 99 | Total Parties: 145

- Several incidents occur at the exact same location. Some markers may be obscured.



# Collisions Involving FTR

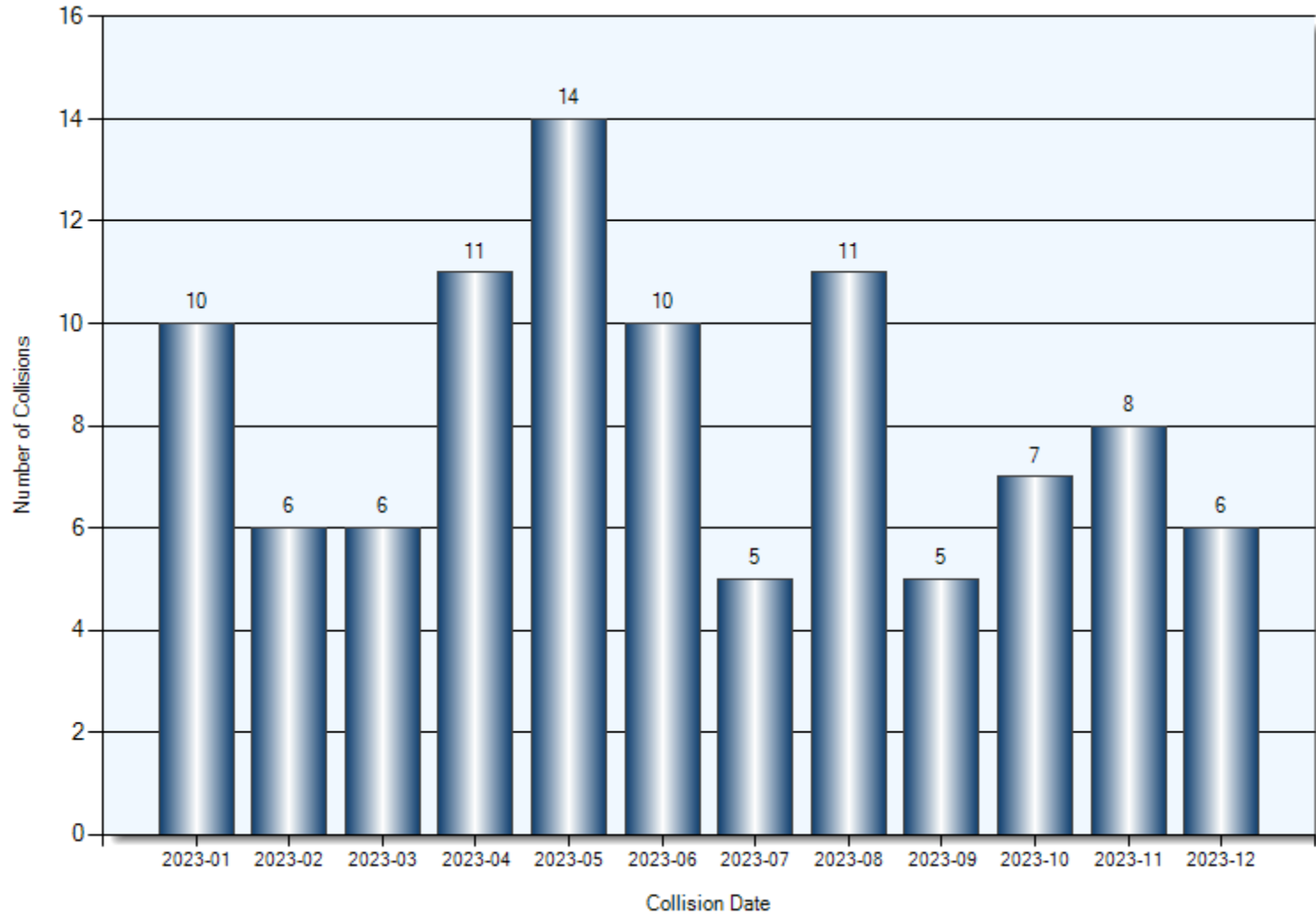
## Collision Location



N/A= Unspecified in report

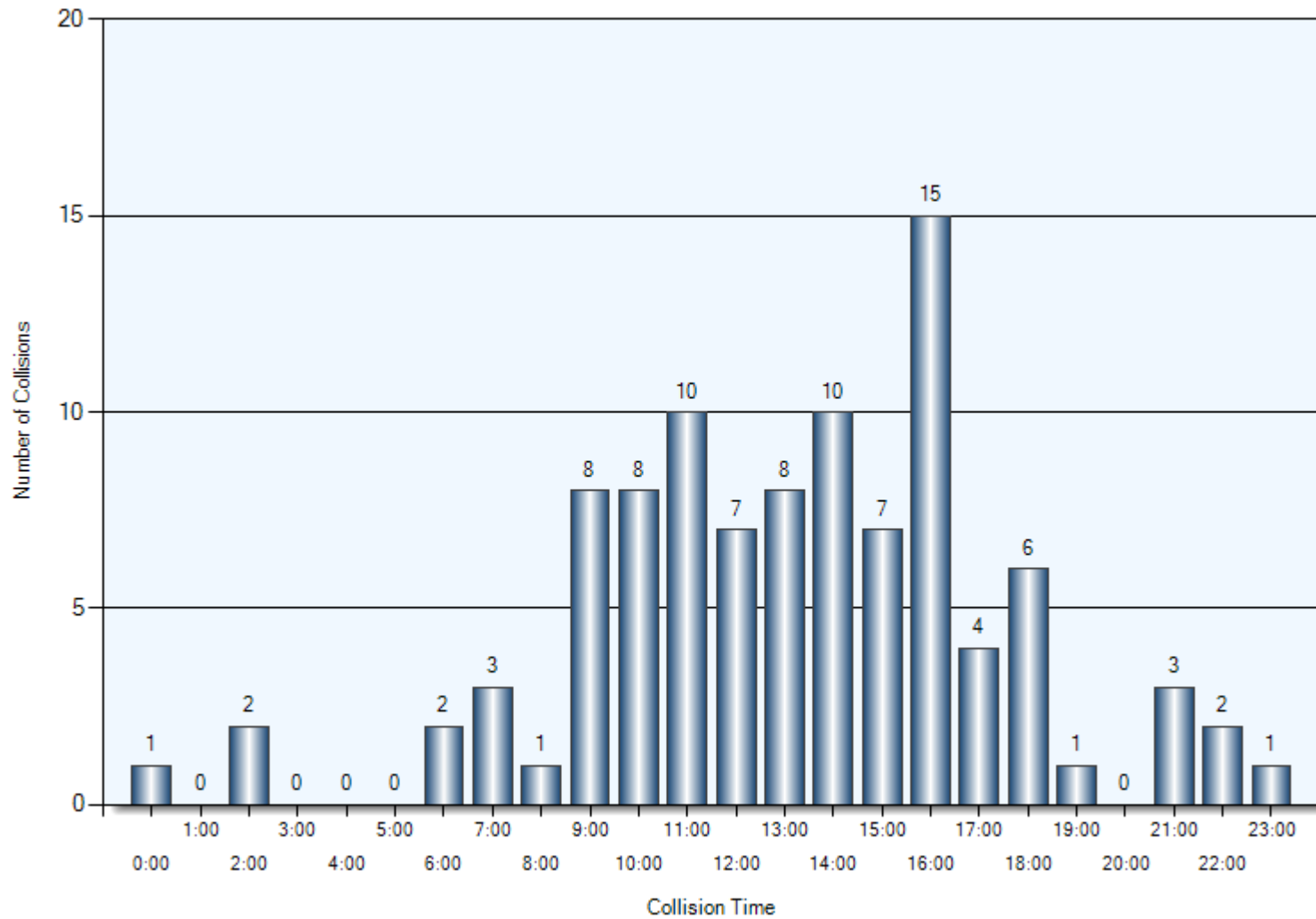
# Collisions Involving FTR

## Collision Date



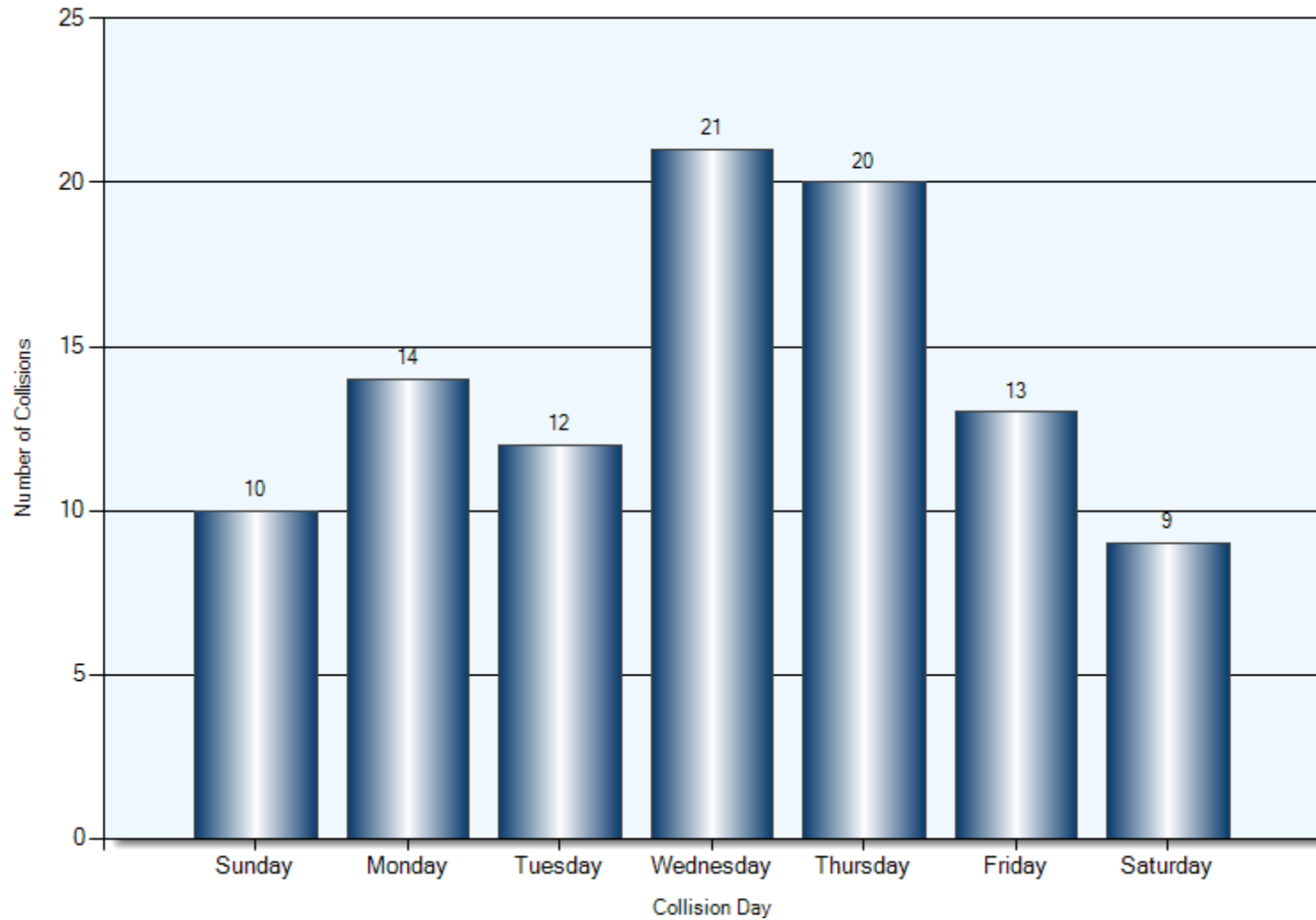
# Collisions Involving FTR

## Collision Time



# Collisions Involving FTR

## Collision Day



On-Scenes

# **COLLISIONS INVOLVING PEDESTRIANS**



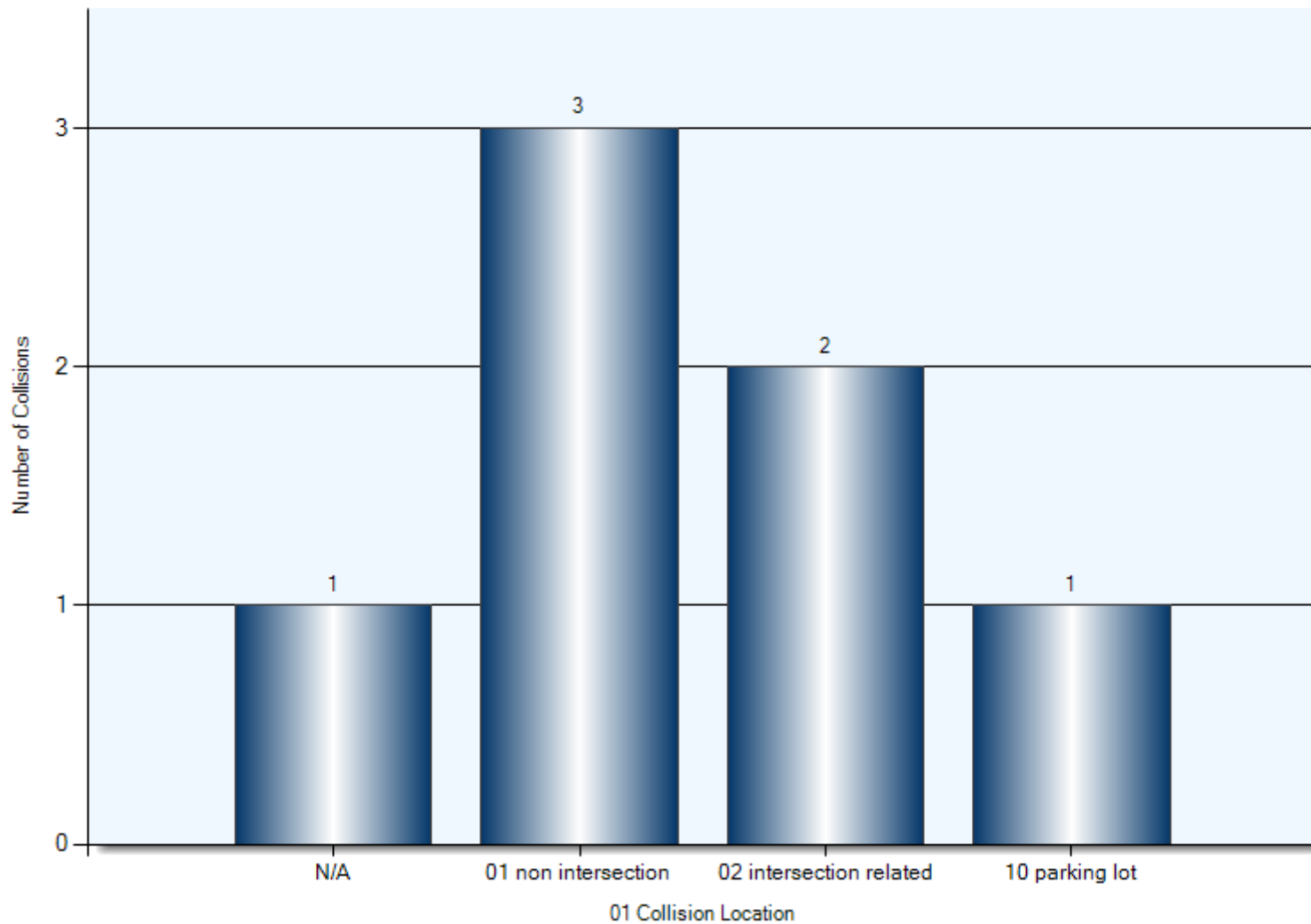
# Collisions Involving Pedestrians

Total Incidents: 7 | Total Parties: 7



# Collisions Involving Pedestrians

## Collision Location

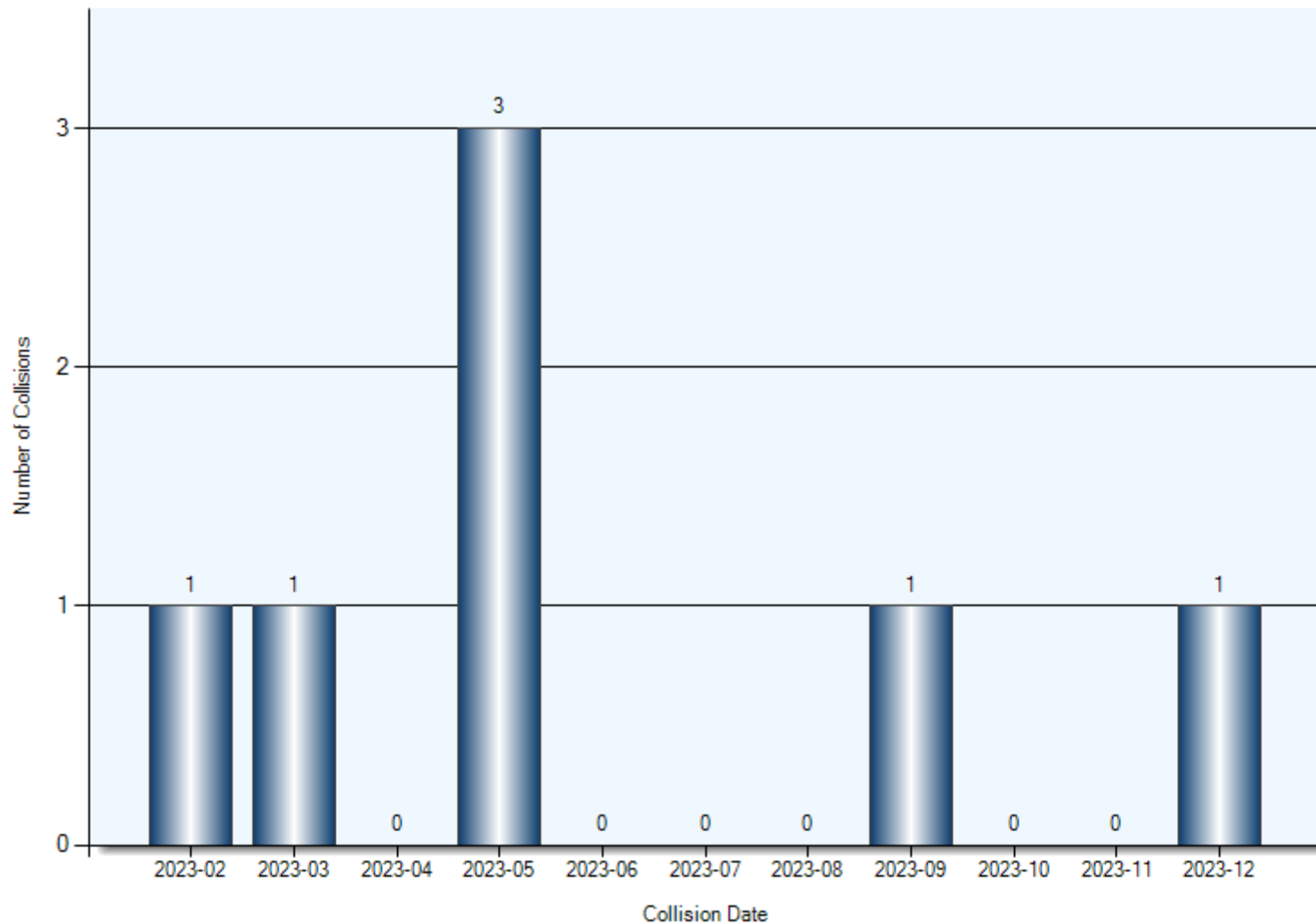


N/A= Unspecified in report



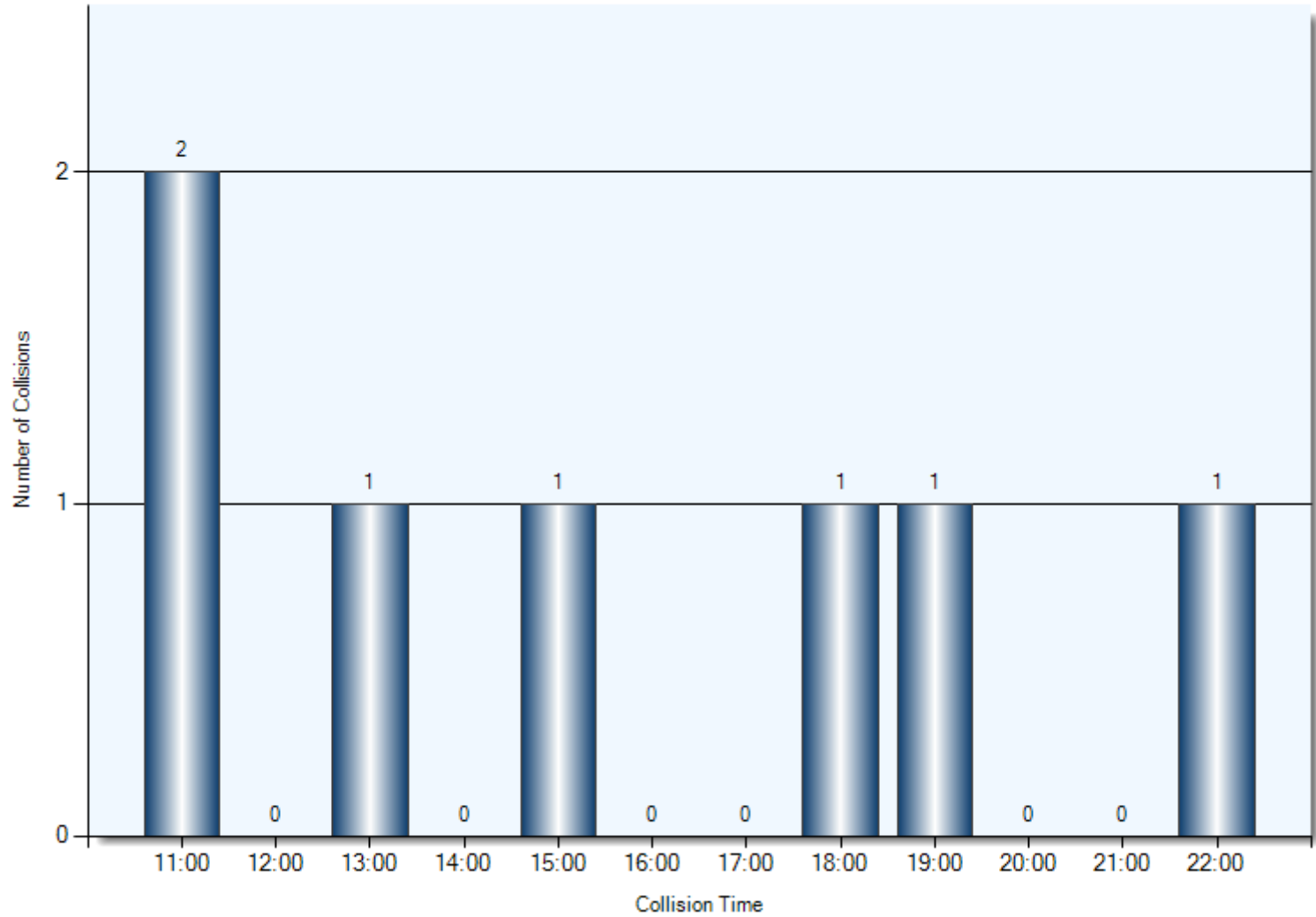
# Collisions Involving Pedestrians

## Collision Date



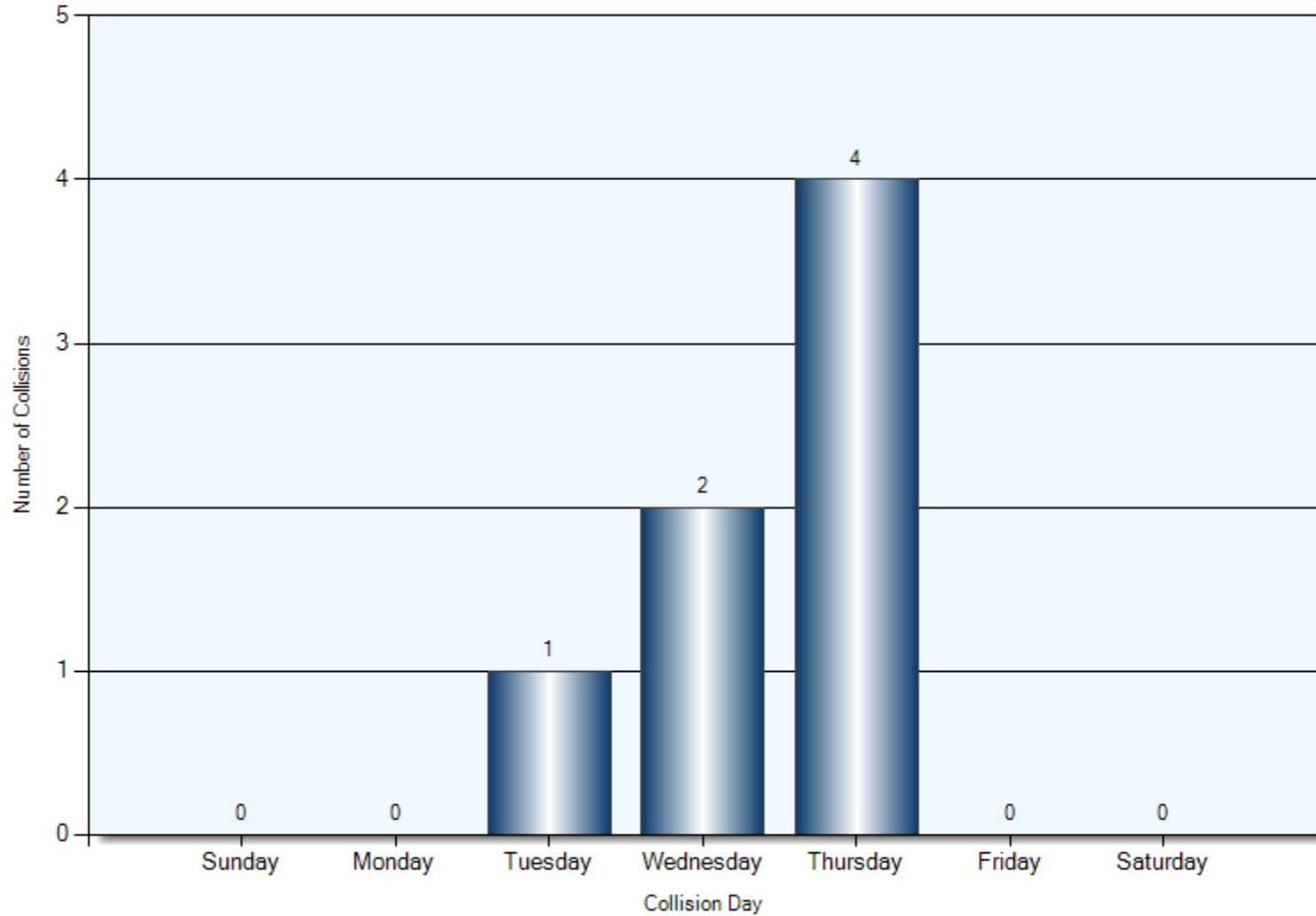
# Collisions Involving Pedestrians

## Collision Time



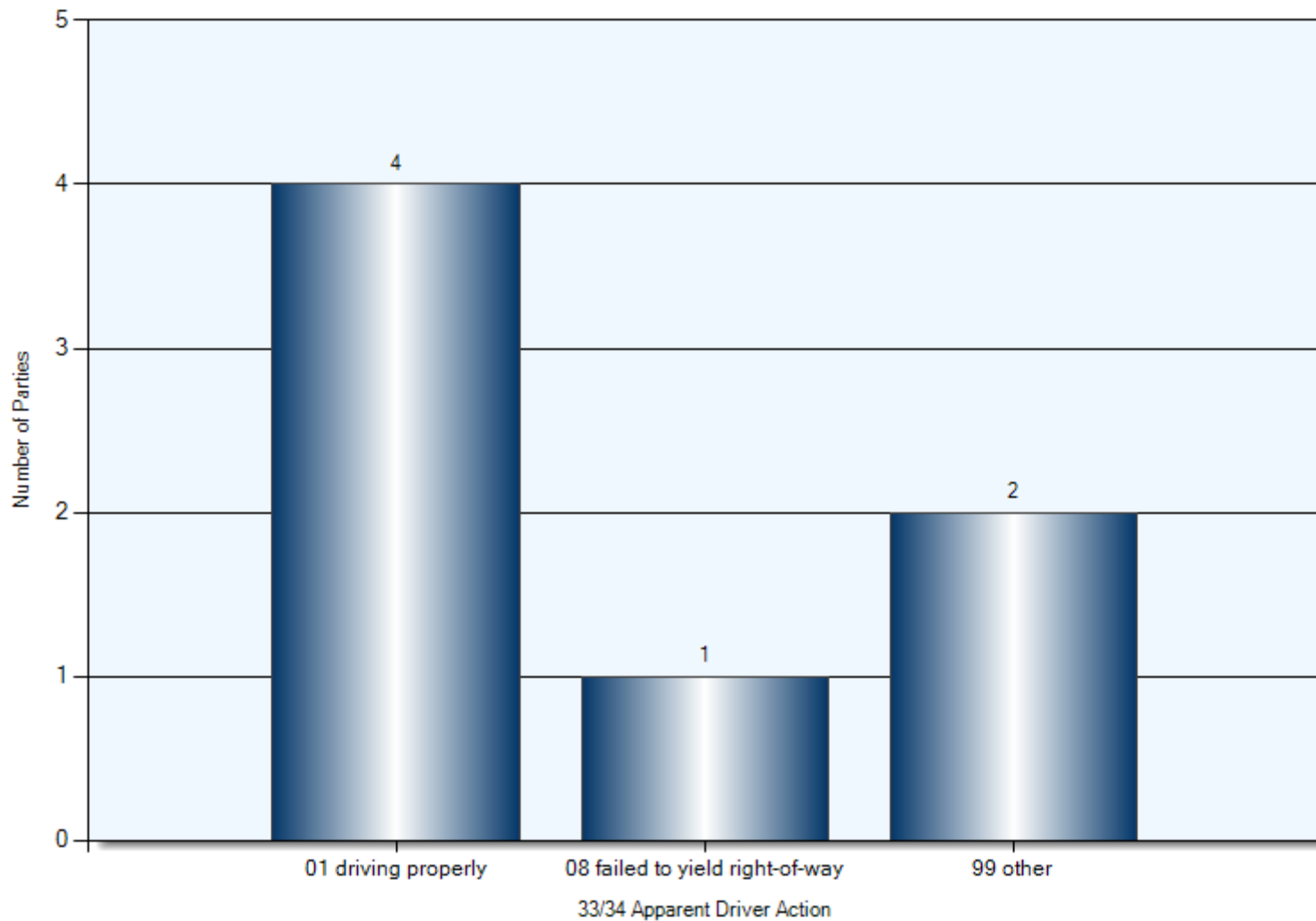
# Collisions Involving Pedestrians

## Collision Day



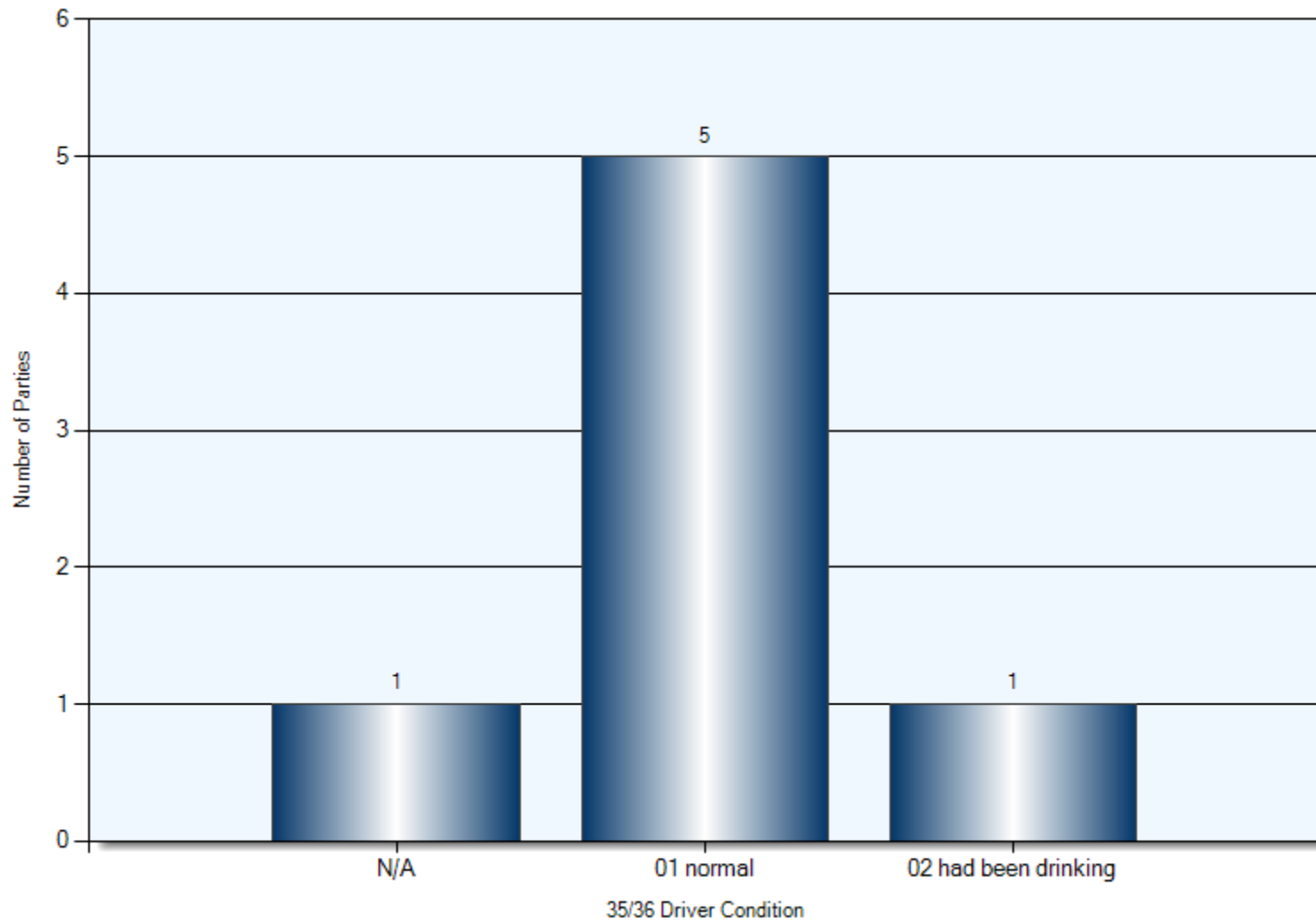
# Collisions Involving Pedestrians

## Driver Actions



# Collisions Involving Pedestrians

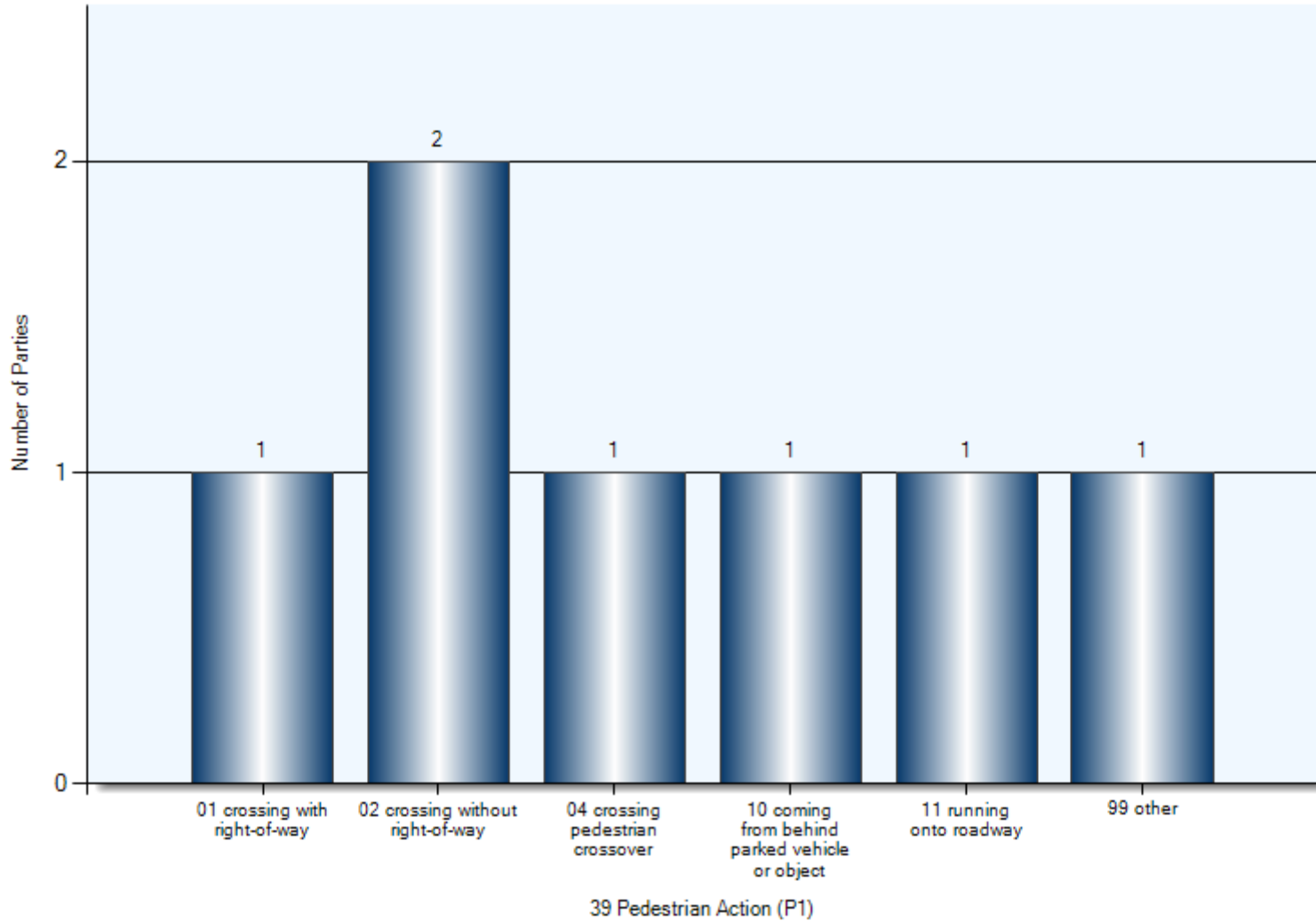
## Driver Conditions



N/A= Unspecified in report

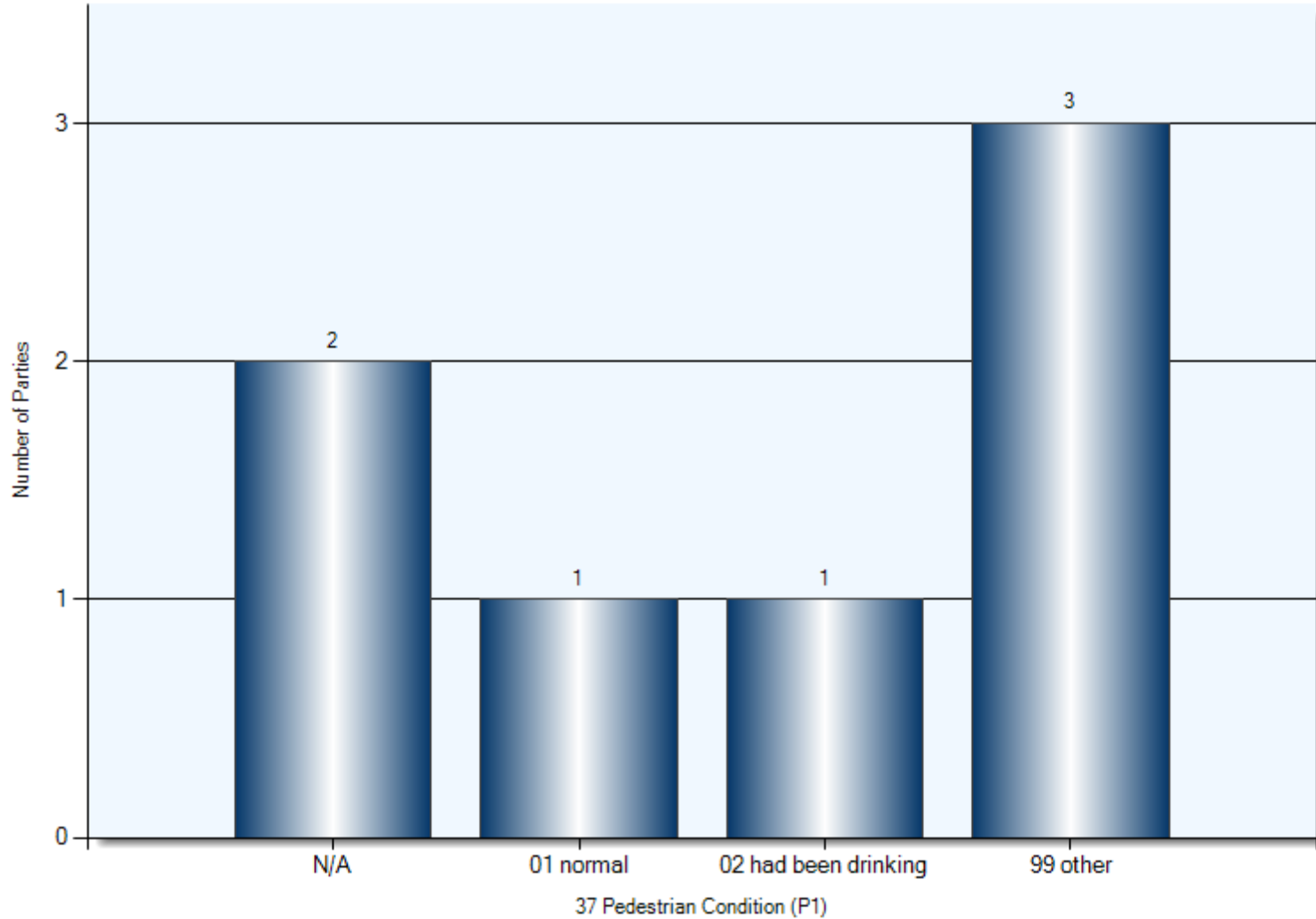
# Collisions Involving Pedestrians

## Pedestrian Actions (P1)



# Collisions Involving Pedestrians

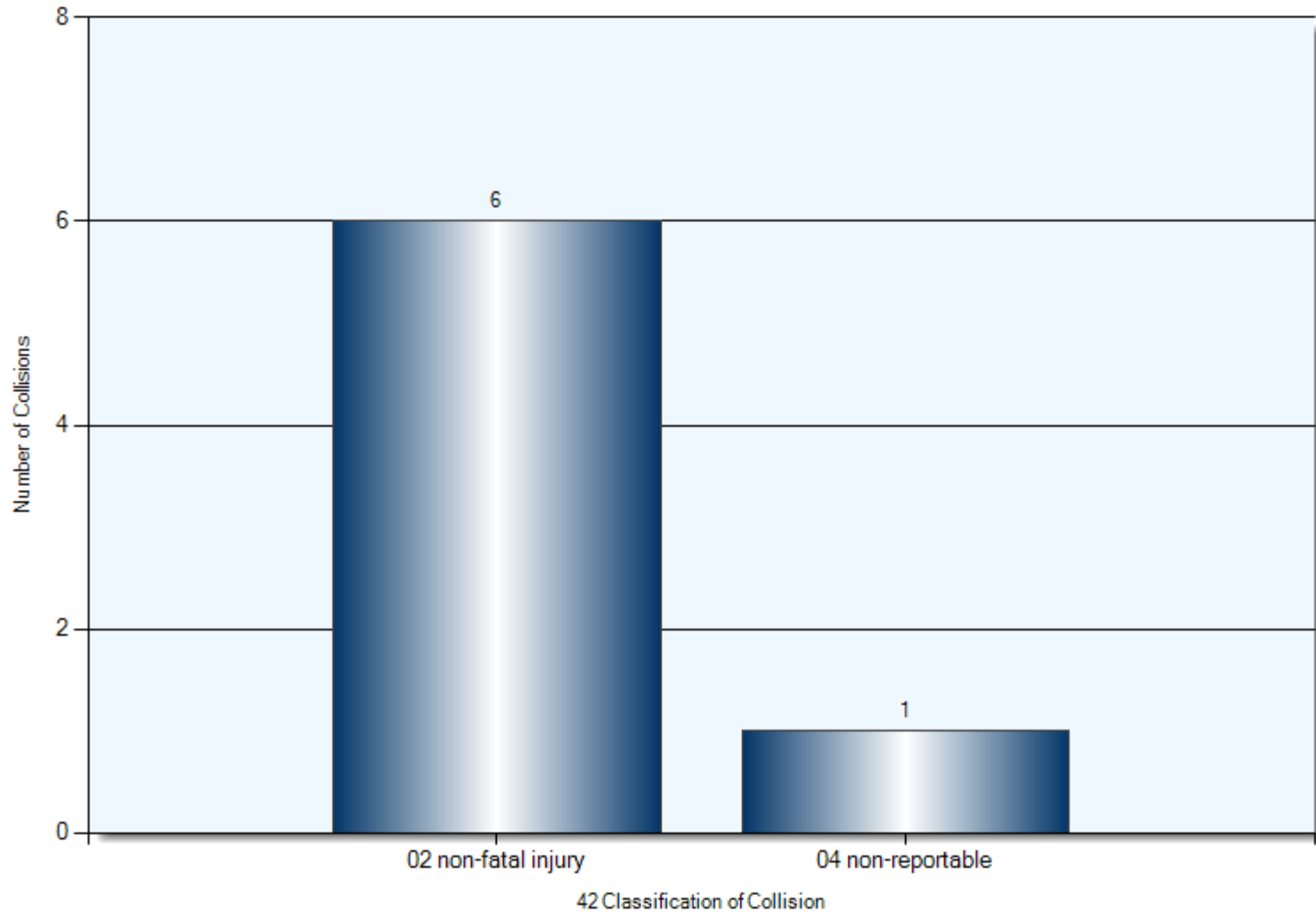
## Pedestrian Conditions (P1)



N/A= Unspecified in report

# Collisions Involving Pedestrians

## Classification of Collision





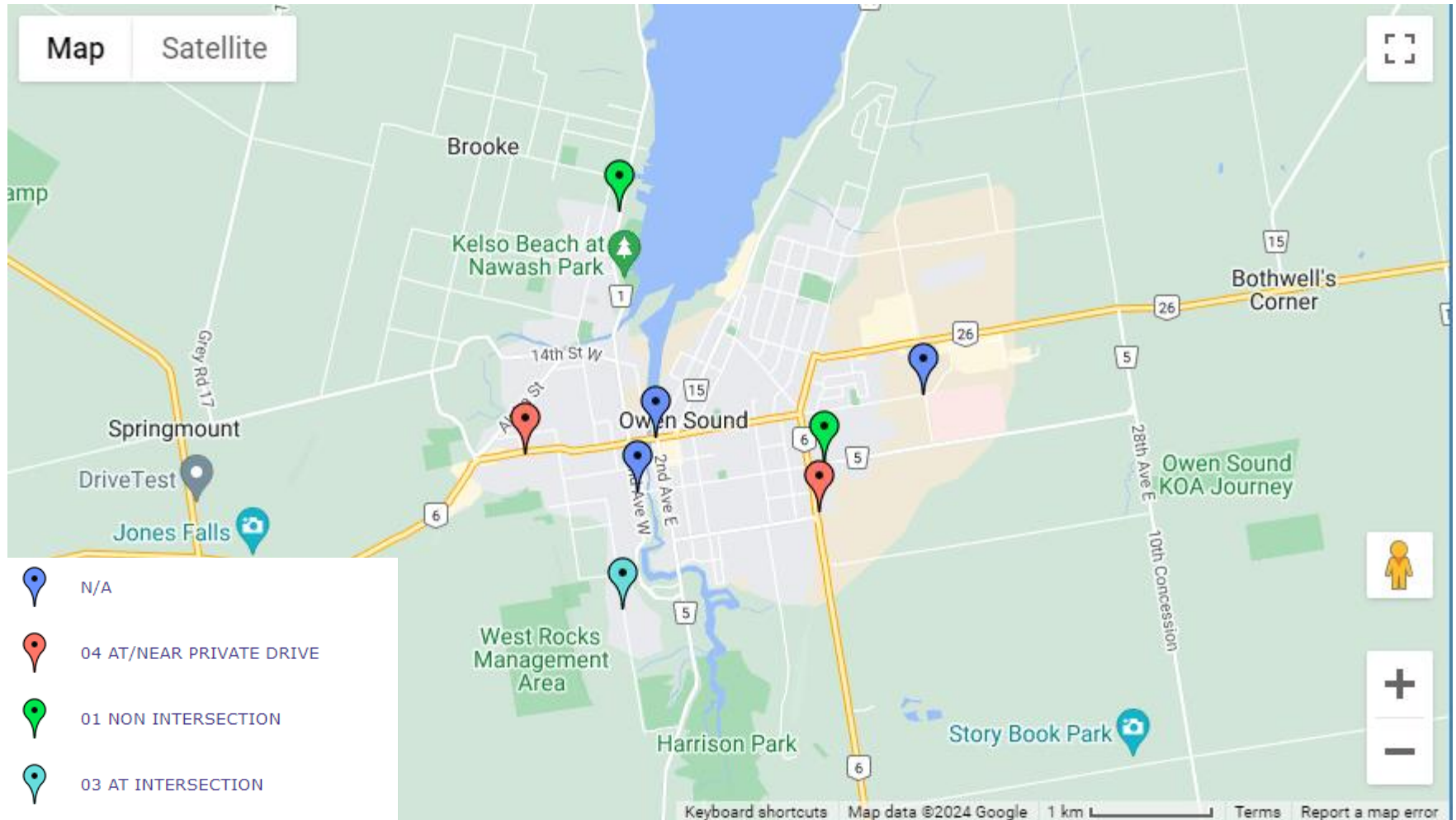
On-Scenes

# **COLLISIONS INVOLVING CYCLISTS**



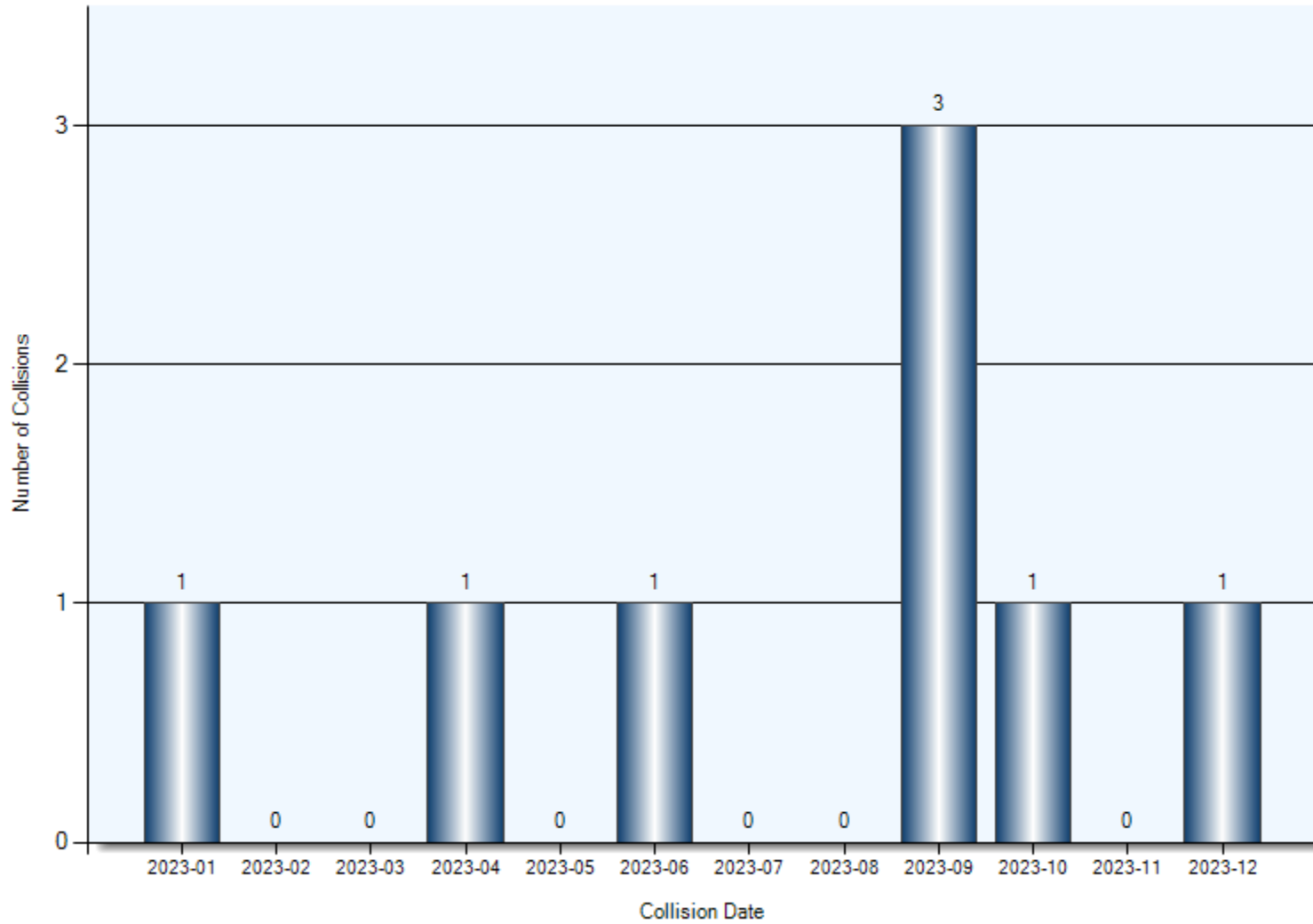
# Collisions Involving Cyclists

Total Incidents: 8 | Total Parties: 8



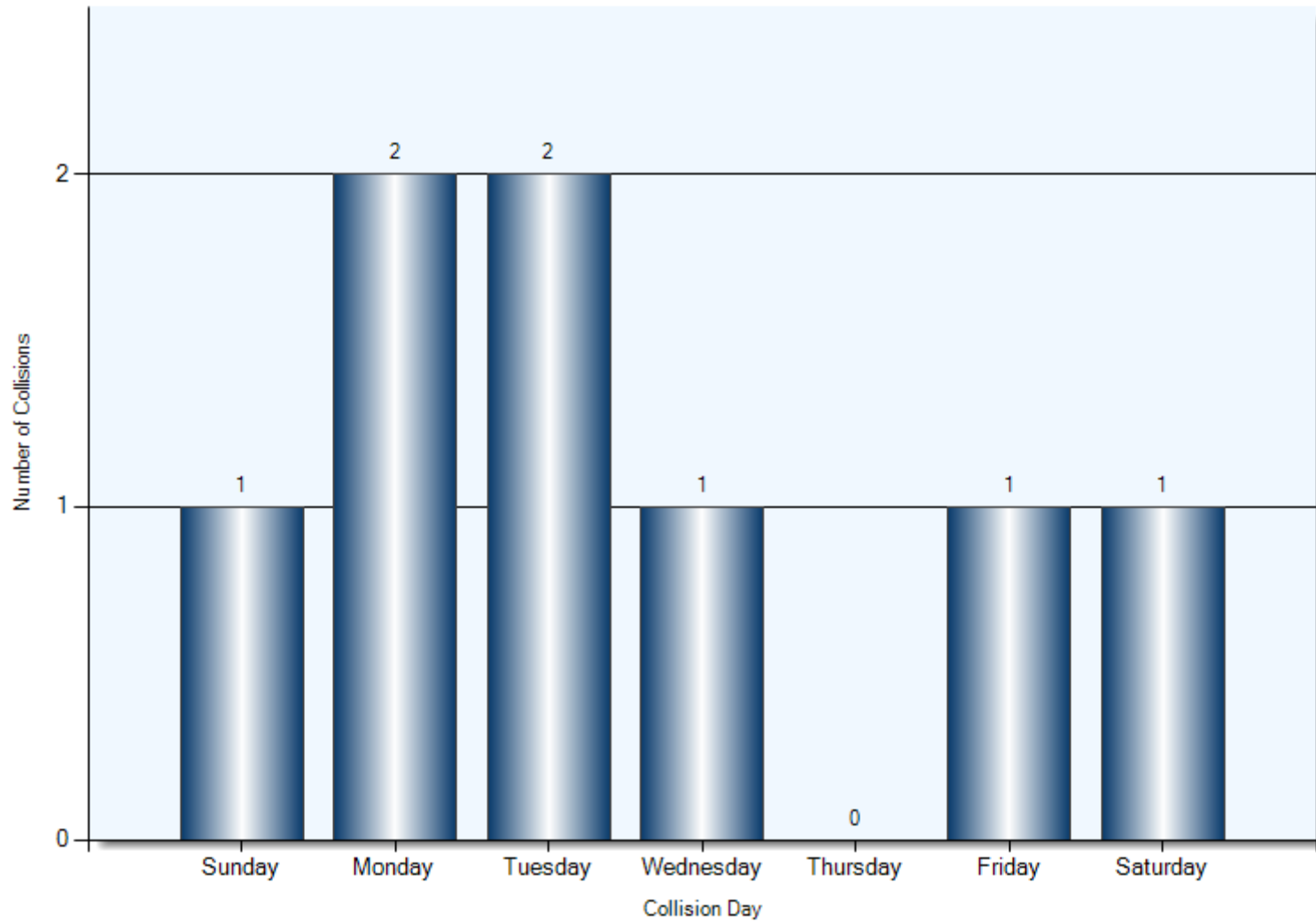
# Collisions Involving Cyclists

## Collision Date



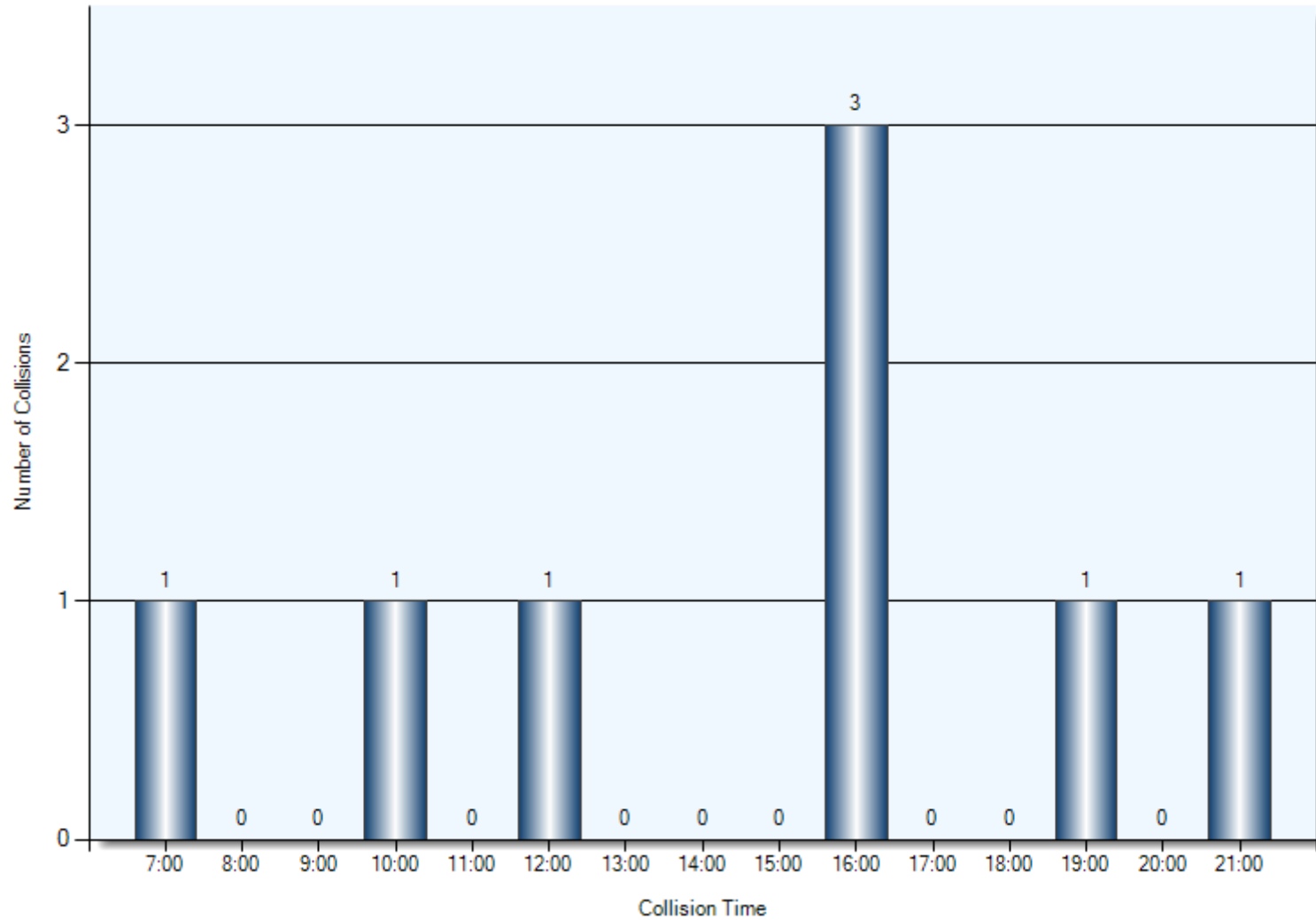
# Collisions Involving Cyclists

## Collision Day



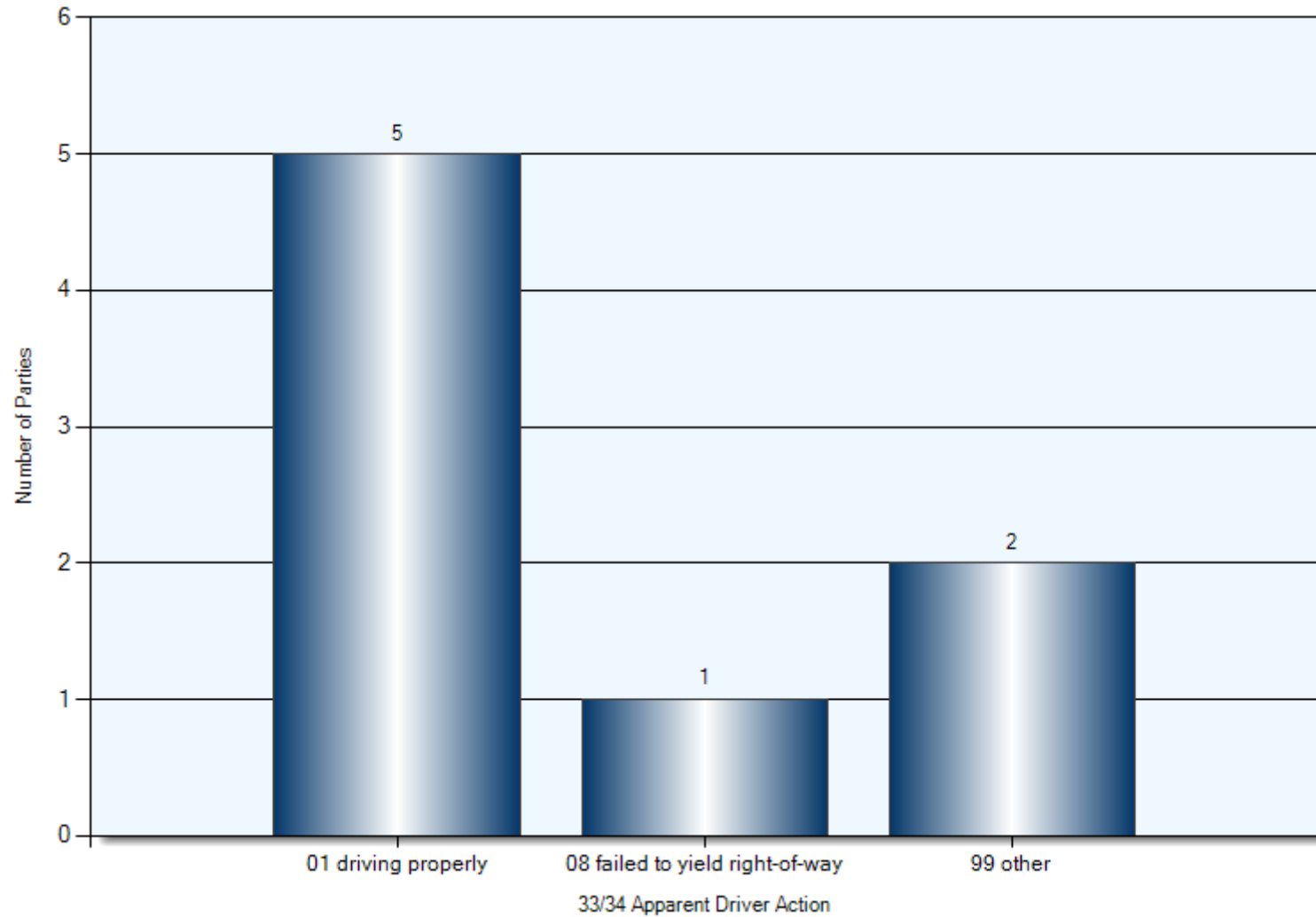
# Collisions Involving Cyclists

## Collision Time



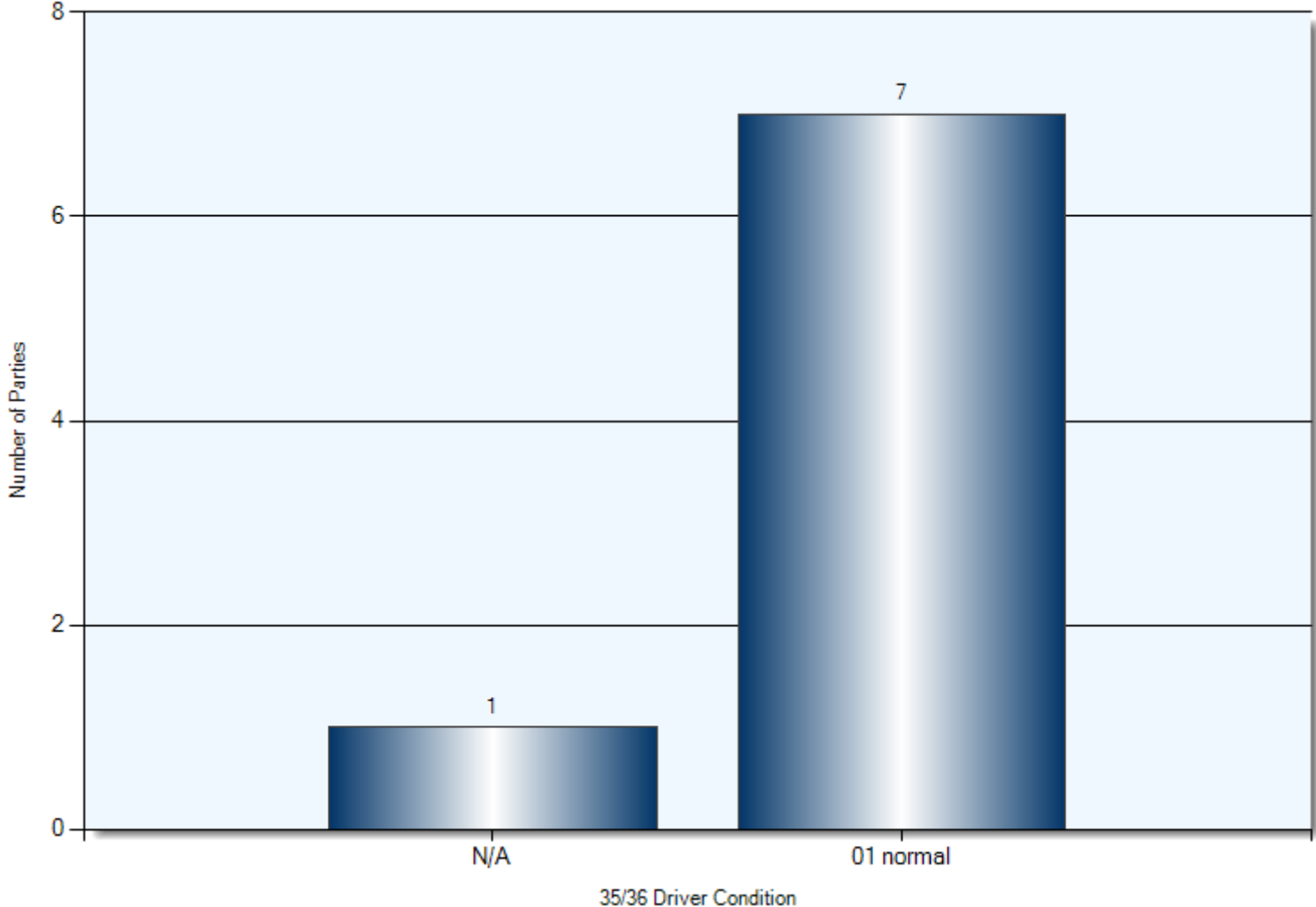
# Collisions Involving Cyclists

## Driver Action



# Collisions Involving Cyclists

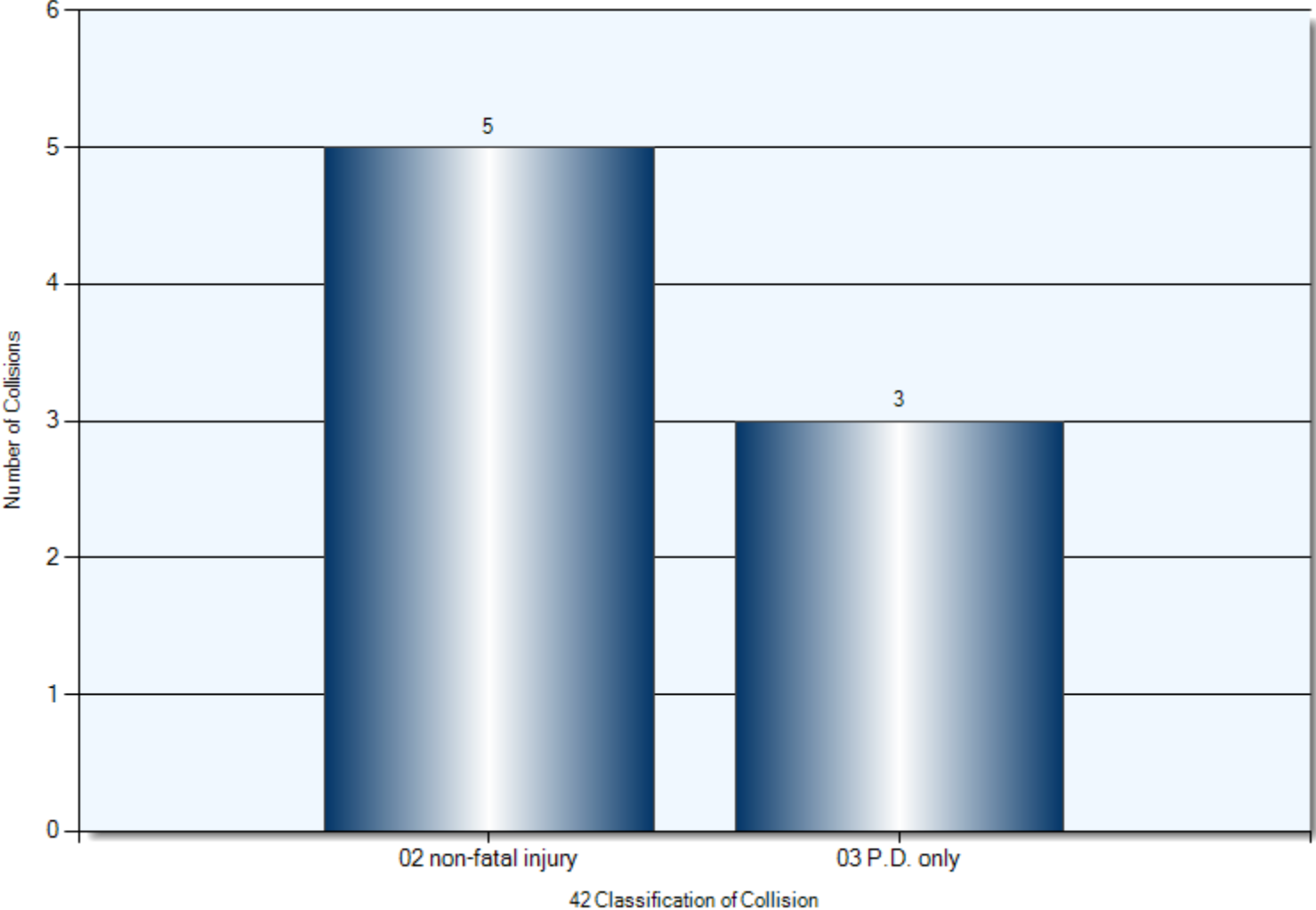
## Driver Condition



N/A= Unspecified in report

# Collisions Involving Cyclists

## Classification of Collision





On-Scenes Only

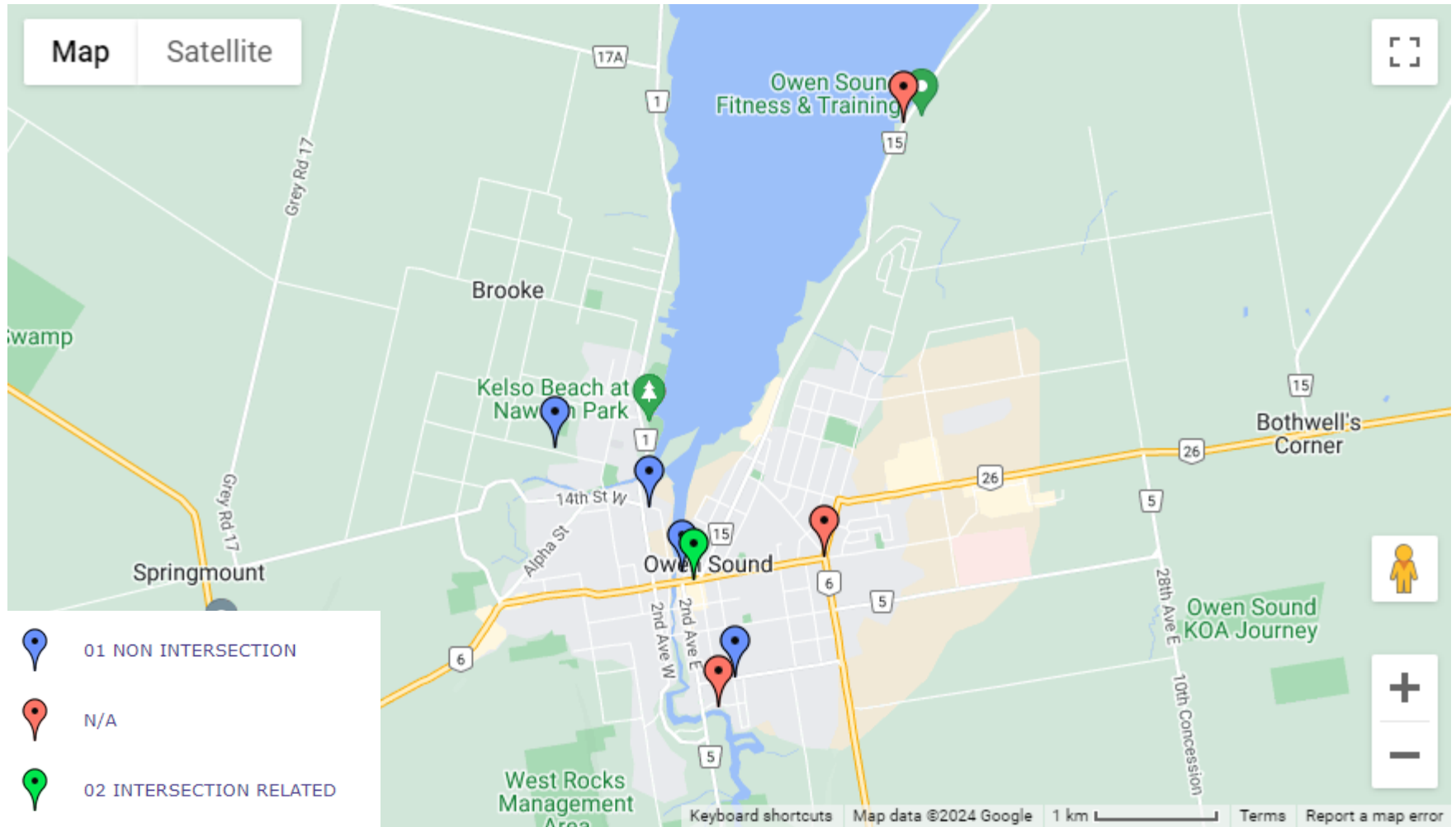
# **COLLISIONS INVOLVING ALCOHOL OR DRUGS**



# Collisions Involving Alcohol or Drugs

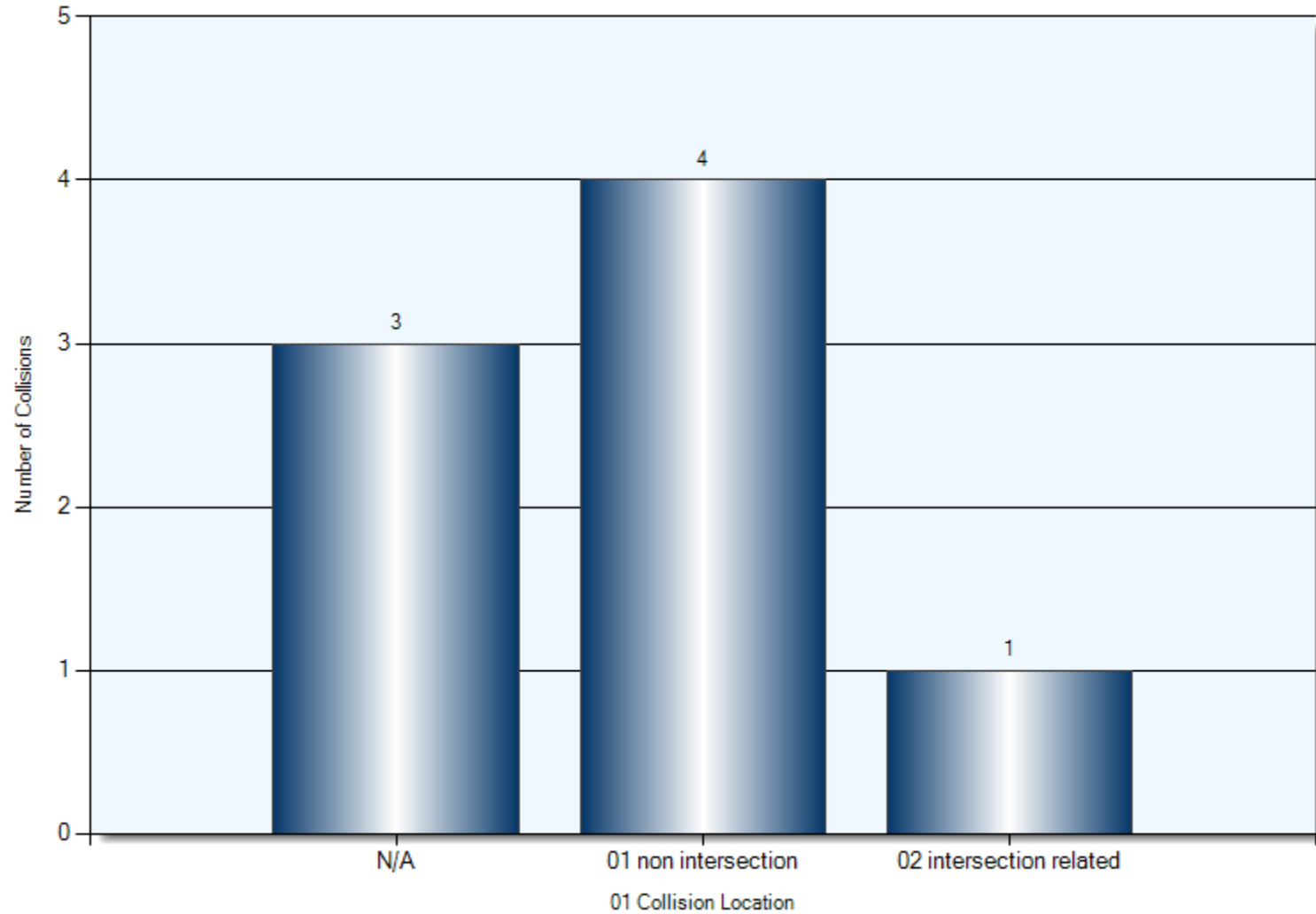
Where driver condition is one of: 02 had been drinking, 03 ability impaired, alcohol (over .08) 04 ability impaired, alcohol or 05 ability impaired, drugs

Total Incidents: 8 | Total Parties: 8



# Collisions Involving Alcohol or Drugs

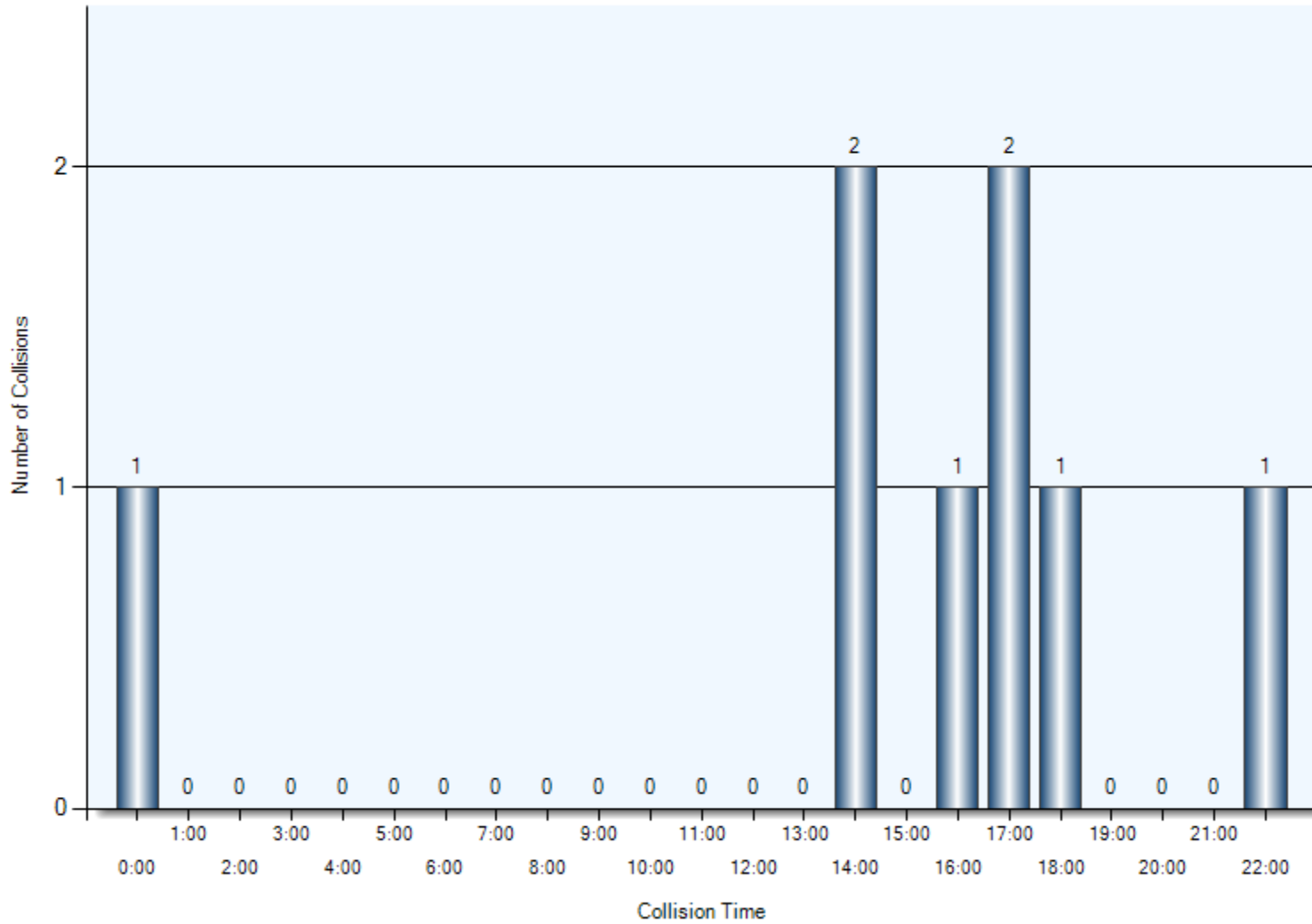
## Collision Location



N/A= Unspecified in report

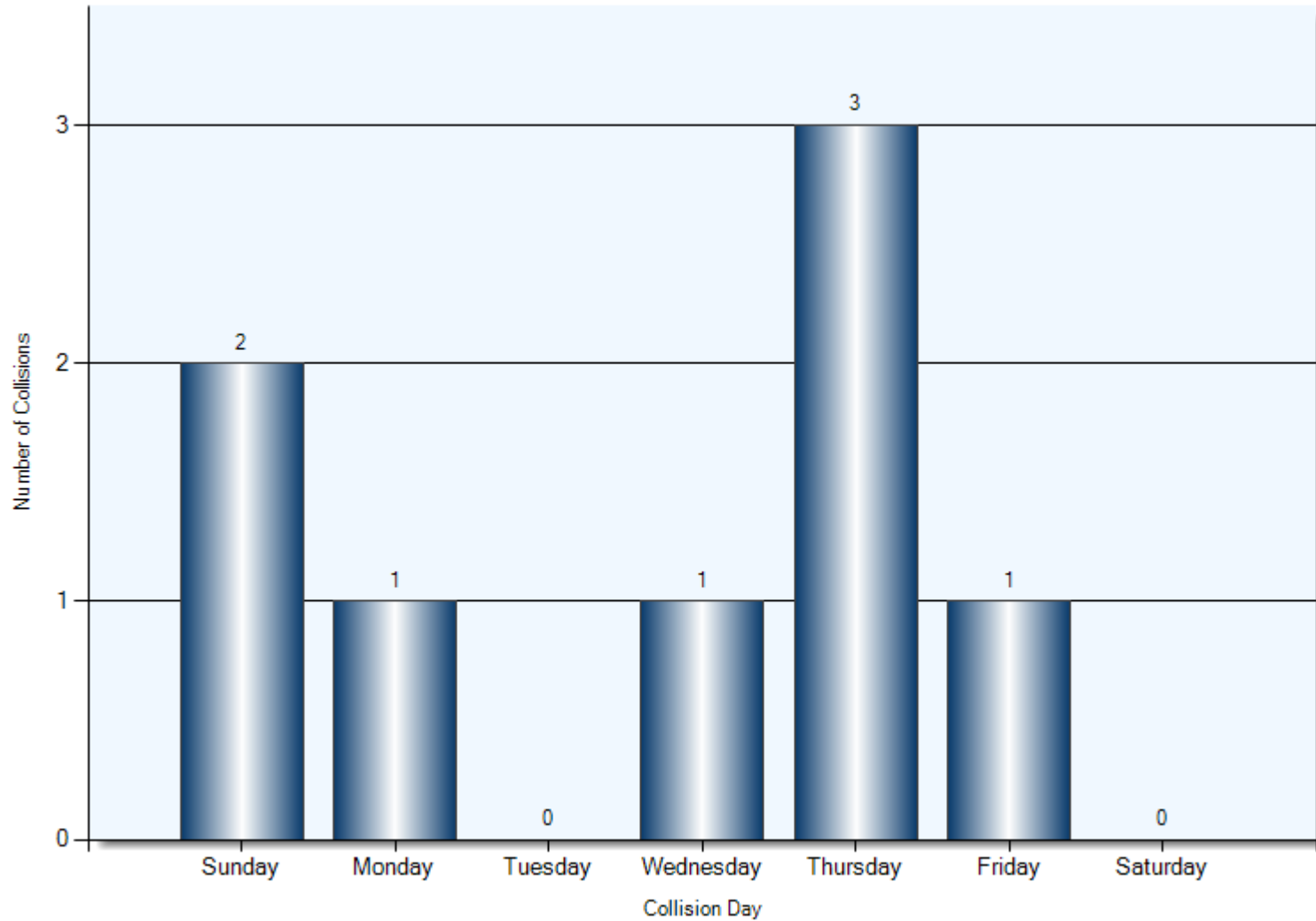
# Collisions Involving Alcohol or Drugs

## Collision Time



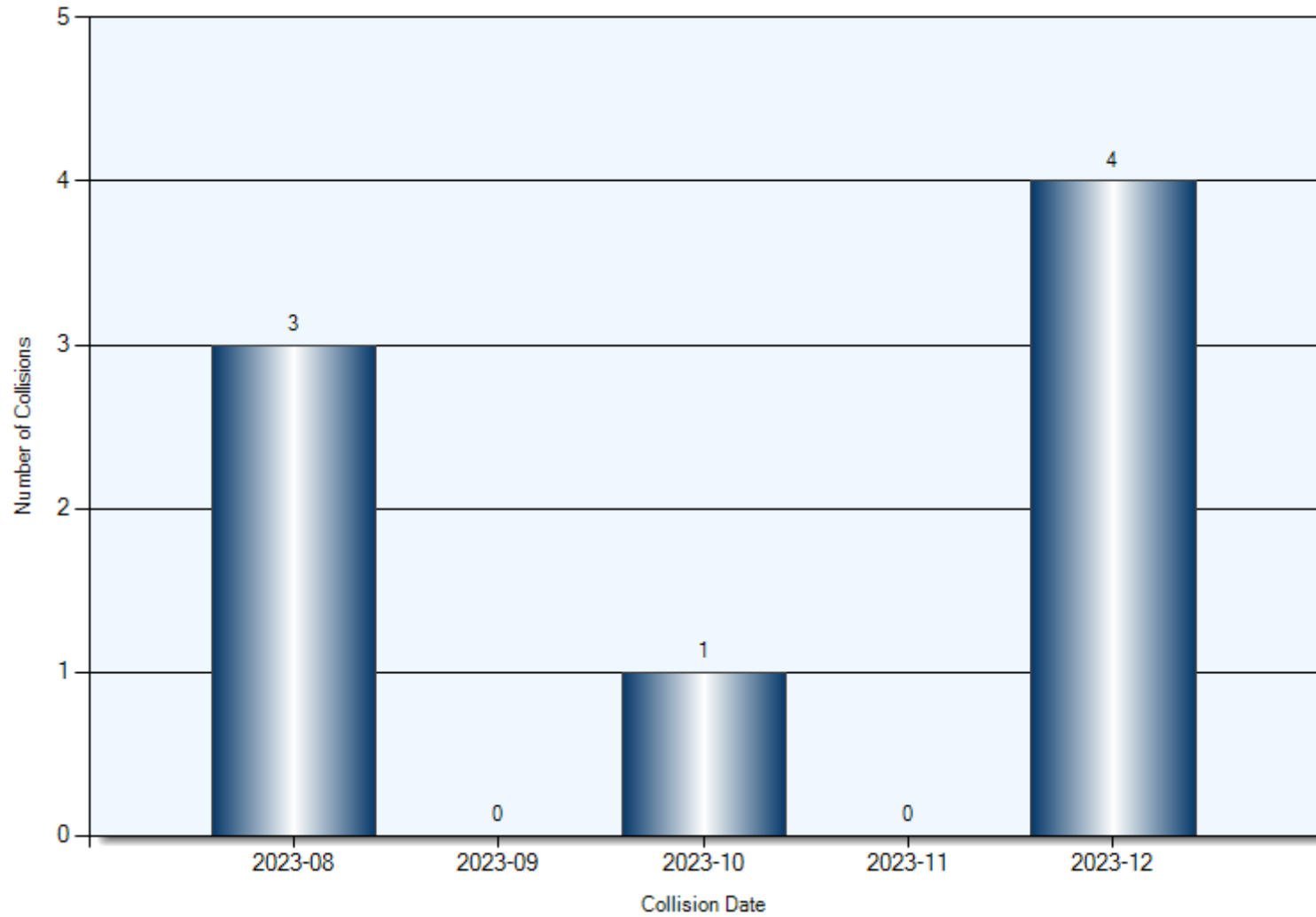
# Collisions Involving Alcohol or Drugs

## Collision Day



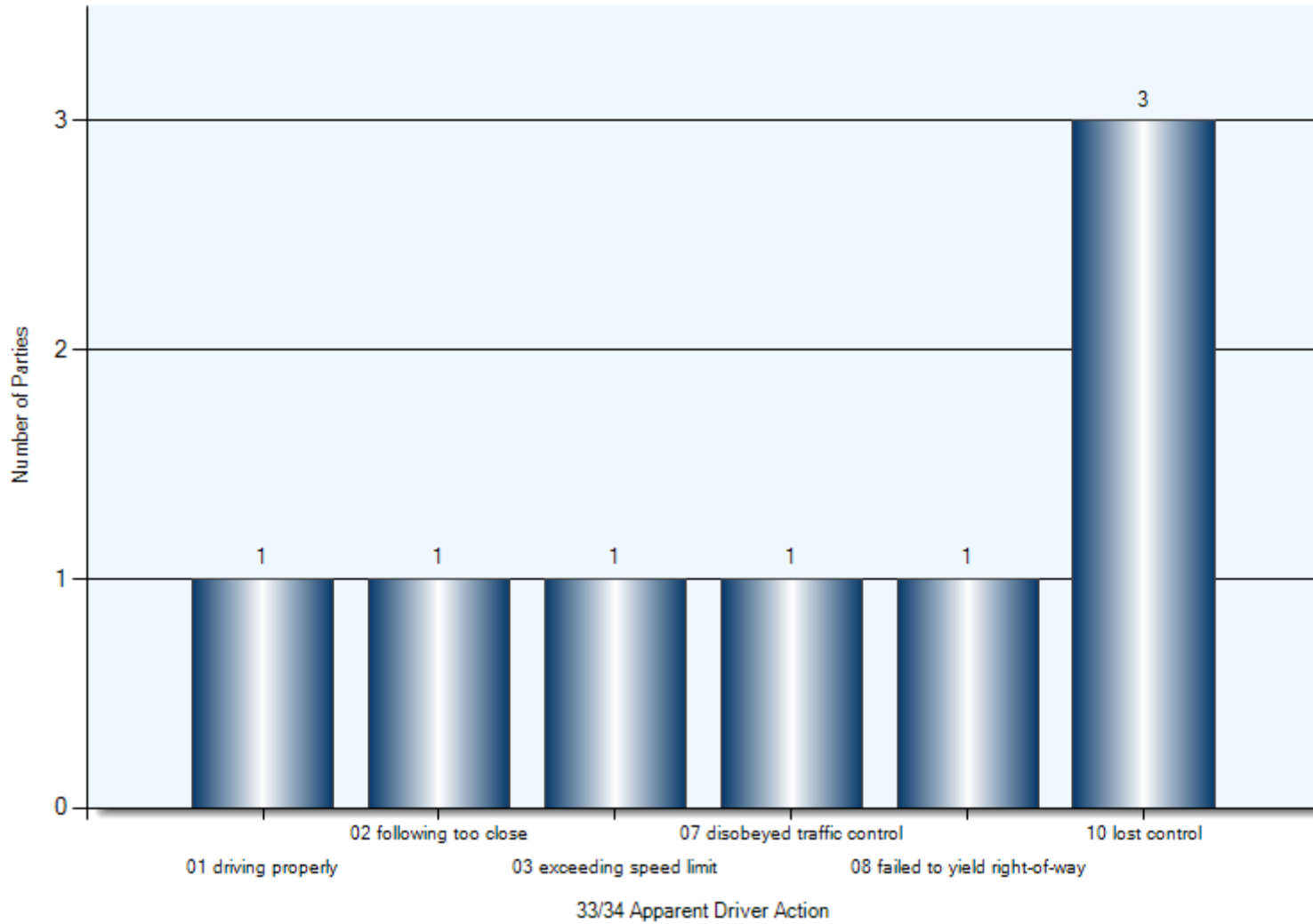
# Collisions Involving Alcohol or Drugs

## Collision Date



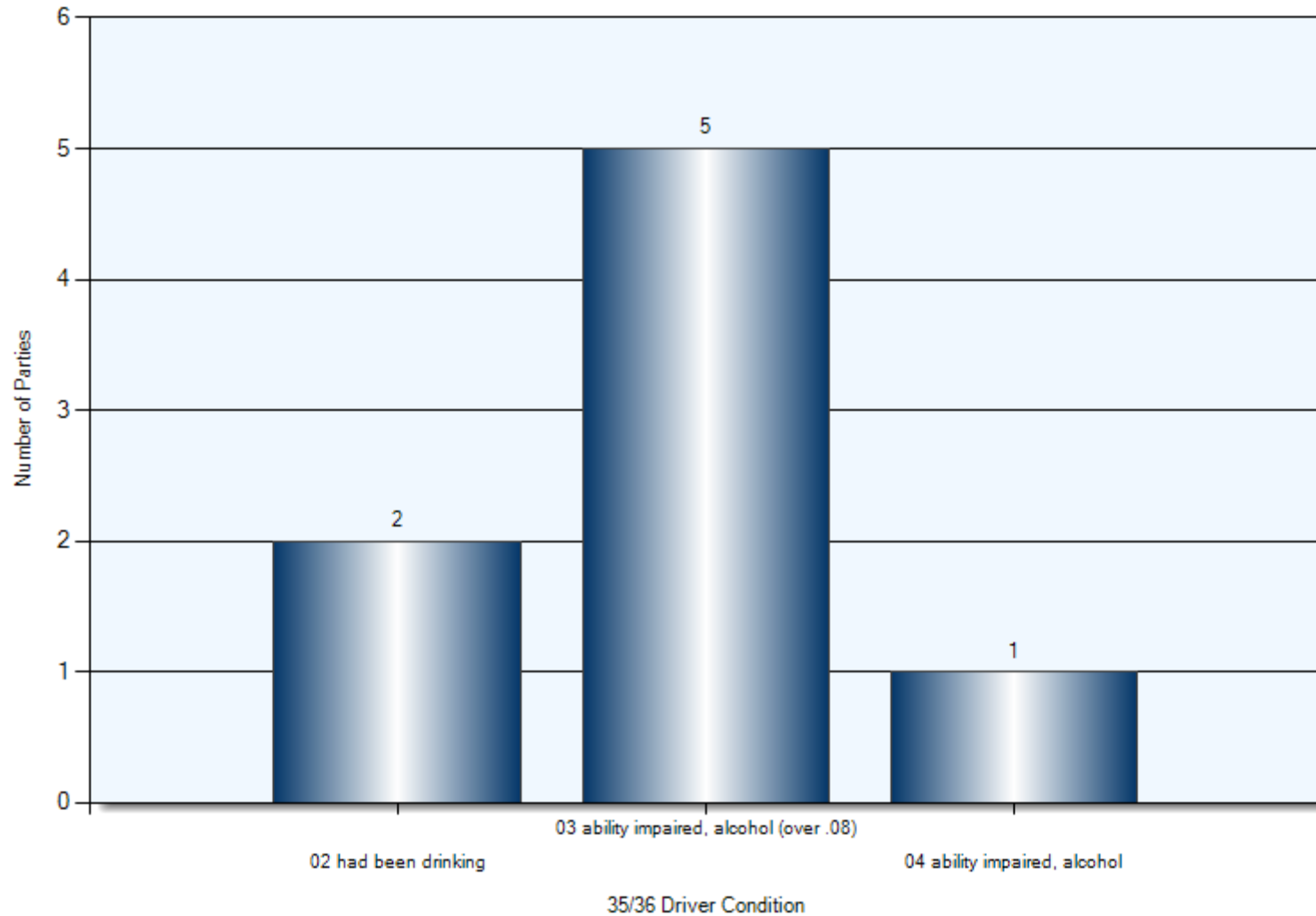
# Collisions Involving Alcohol or Drugs

## Driver Action



# Collisions Involving Alcohol or Drugs

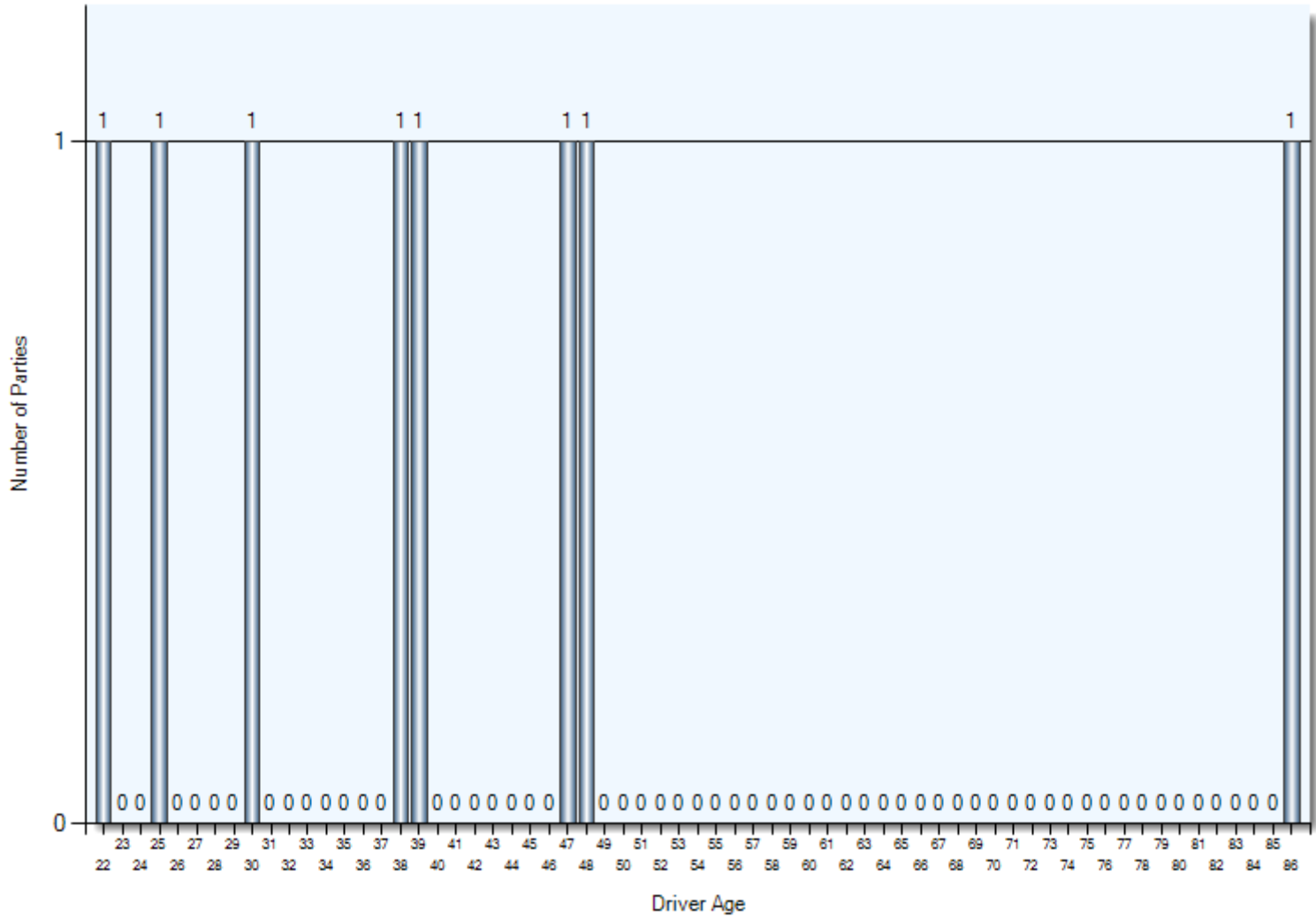
## Driver Condition





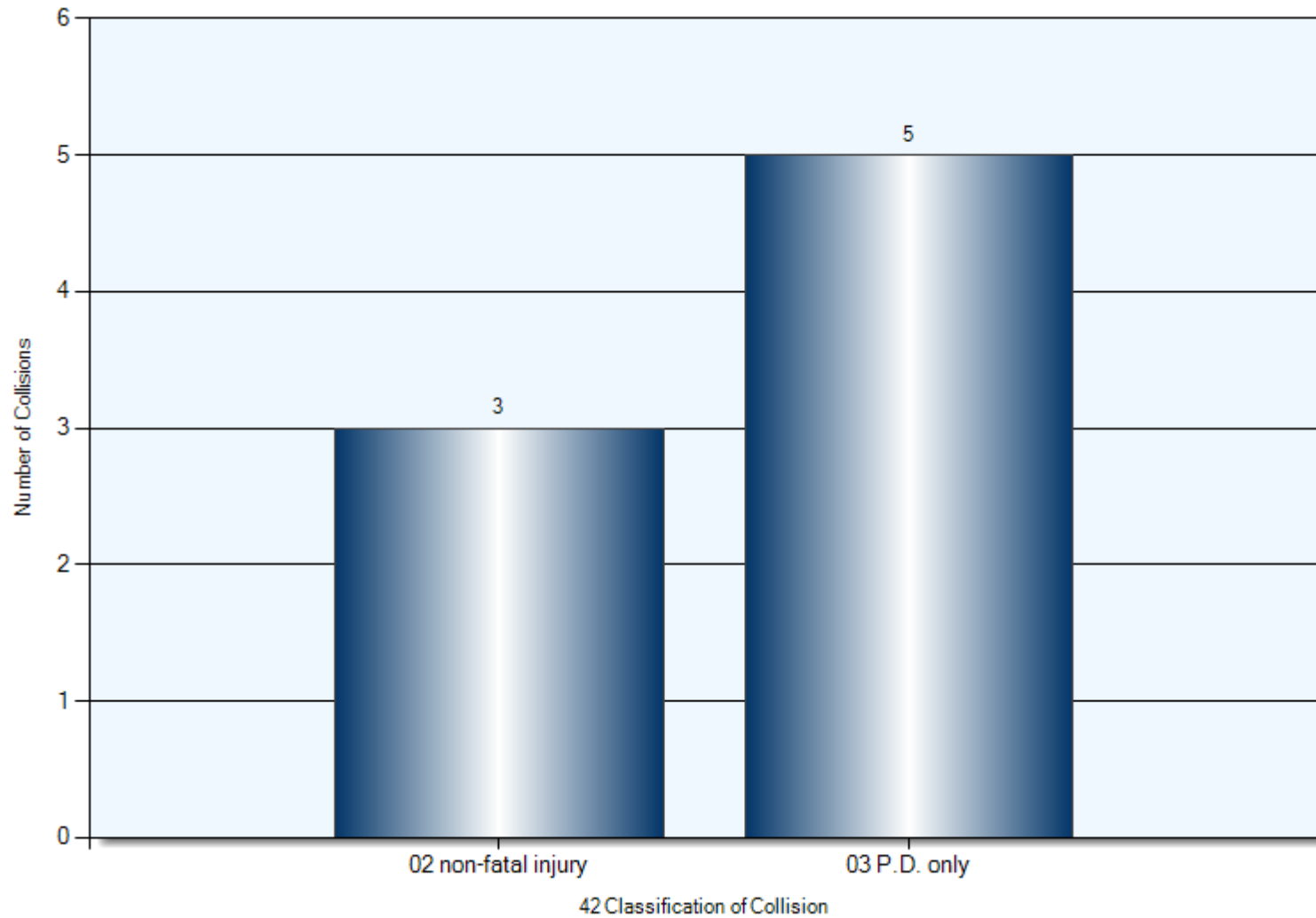
# Collisions Involving Alcohol or Drugs

## Driver Age



# Collisions Involving Alcohol or Drugs

## Classification of Collision



On-Scenes & Self-Reports

# TOP INTERSECTIONS



# Top Intersections

## Q4 2023

Accident Location	Incidents	Parties	Injuries	% Injuries
10TH ST E & 3RD AVE E	13	26	0	0.00
10TH ST E & 9TH AVE E	13	25	4	16.00
10TH ST E & 2ND AVE E	11	22	2	9.09
10TH ST W & 2ND AVE W	9	15	0	0.00
10TH ST E & 4TH AVE E	8	17	3	17.65
10TH ST W & 1ST AVE W	8	15	2	13.33
16TH ST E & 9TH AVE E	7	13	1	7.69
10TH ST E & 7TH AVE E	6	10	0	0.00
10TH ST W & 3RD AVE W	4	8	0	0.00
16TH AVE E & 16TH ST E	4	8	1	12.50
8TH ST E & 9TH AVE E	4	8	0	0.00
10TH ST W & 7TH AVE W	4	7	1	14.29
16TH ST E & 20TH AVE E	4	6	2	33.33
19TH ST W & 4TH AVE W	3	7	2	28.57
11TH ST W & 2ND AVE W	3	6	1	16.67
13TH ST E & 3RD AVE E	3	6	0	0.00
15TH ST E & 8TH AVE E	3	6	0	0.00
4TH AVE E & 8TH ST E	3	6	3	50.00
6TH ST E & 9TH AVE E	3	6	0	0.00
10TH ST E & 5TH AVE E	3	5	0	0.00
<b>TOTALS:</b>	<b>116</b>	<b>222</b>	<b>22</b>	

# Top Intersections With Drive Profile Q4 2023

Incident Location	Incident Count	Party Count	Under \$1000	Est. 1001 -1500	Est. 1501 -2500	Est. 2501 -5000	Est. 5001 -10000	Est. 10001 -15000	Est. 15001 -25000	Est. over 25000	Age 16 -21	Age 22 -29	Age 30 -39	Age 40 -50	Age 51 -65	Age 66 -70	Age 71 -75	Age 76 -80	Age over 80	Male	Female
10TH ST E & 3RD AVE E	13	26	1	2	2	3	0	0	0	0	4	6	4	3	6	1	0	1	1	15	11
10TH ST E & 9TH AVE E	13	25	1	1	0	3	0	0	0	0	1	3	4	5	5	0	2	3	2	15	10
10TH ST E & 2ND AVE E	11	22	2	1	2	4	2	0	0	0	1	8	4	2	3	1	0	1	1	13	9
10TH ST W & 2ND AVE W	9	15	0	1	1	5	0	1	0	0	3	3	1	1	4	2	0	0	1	6	9
10TH ST E & 4TH AVE E	8	17	1	0	1	1	1	0	0	0	0	2	2	4	3	2	2	2	0	5	12
10TH ST W & 1ST AVE W	8	15	0	3	1	3	0	0	0	0	1	4	2	3	2	1	1	1	0	8	7
16TH ST E & 9TH AVE E	7	13	0	1	1	2	0	0	0	0	1	2	3	2	4	1	0	0	0	7	6
10TH ST E & 7TH AVE E	6	10	0	1	1	2	0	0	0	0	2	1	2	4	0	0	0	0	1	6	4
10TH ST W & 3RD AVE W	4	8	1	2	0	1	0	0	0	0	1	2	2	2	0	0	1	0	0	6	2
16TH AVE E & 16TH ST E	4	8	1	1	0	2	0	0	0	0	0	2	1	1	1	1	1	1	0	6	2
8TH ST E & 9TH AVE E	4	8	0	0	2	0	0	0	0	0	1	0	1	3	1	1	0	1	0	6	2
10TH ST W & 7TH AVE W	4	7	0	0	0	0	0	0	0	0	2	1	2	0	2	0	0	0	0	5	2
16TH ST E & 20TH AVE E	4	6	1	0	0	0	0	0	0	0	0	1	2	0	1	0	1	0	0	2	3
19TH ST W & 4TH AVE W	3	7	0	0	0	0	0	0	0	0	0	1	2	1	1	2	0	0	0	5	2
11TH ST W & 2ND AVE W	3	6	0	0	0	0	0	0	0	0	0	2	3	0	1	0	0	0	0	4	2
13TH ST E & 3RD AVE E	3	6	0	0	0	0	0	0	0	0	1	2	0	1	0	0	0	0	0	4	0
15TH ST E & 8TH AVE E	3	6	0	1	0	1	0	0	0	0	0	2	2	2	0	0	0	0	0	4	2
4TH AVE E & 8TH ST E	3	6	0	0	0	0	0	0	0	0	0	0	2	0	2	1	1	0	0	4	2
6TH ST E & 9TH AVE E	3	6	0	0	0	0	0	0	0	0	1	1	0	2	0	1	0	1	0	3	3
10TH ST E & 5TH AVE E	3	5	0	0	0	0	0	0	0	0	0	0	1	2	1	1	0	0	0	4	1
<b>Grand Totals:</b>	<b>116</b>	<b>222</b>	<b>8</b>	<b>14</b>	<b>11</b>	<b>27</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>19</b>	<b>43</b>	<b>40</b>	<b>38</b>	<b>37</b>	<b>15</b>	<b>9</b>	<b>11</b>	<b>6</b>	<b>128</b>	<b>91</b>

# Top 10 Recommended Intersections & Time Slots For Patrolling

R1 Location	R2 Location	Q4 2023	Recommended Patrol Time
10th St E	3rd Ave E	11	10:00, 14:00 & 17:00
10th St E	9th Ave E	13	17:00
10th St E	2nd Ave E	11	16:00
10th St W	2nd Ave W	9	09:00-12:00, 14:0-17:00 & 19:00
10th St E	4th Ave E	8	15:00 & 16:00
10th St W	1st Ave W	9	08:00 & 13:00
16th St E	9th Ave E	8	12:00
10th St E	7th Ave E	5	13:00
10th St W	3rd Ave W	4	16:00
10th St W	7th Ave E	5	10:00 & 13:00

The top 10 intersections based off the top 20 intersections for Q4 2023 along with the recommended patrol times based on collision factors.

# #1 Top Intersection – 10<sup>th</sup> St E & 3<sup>rd</sup> Ave E

Intersection- Time	Q4 2023
00:00	0
1:00	0
2:00	0
3:00	0
4:00	0
5:00	0
6:00	0
7:00	1
8:00	1
9:00	0
10:00	2
11:00	0
12:00	0
13:00	1
14:00	2
15:00	0
16:00	0
17:00	2
18:00	1
19:00	0
20:00	0
21:00	1
22:00	0
23:00	0

Intersection- Day	Q4 2023
Sunday	1
Monday	2
Tuesday	1
Wednesday	5
Thursday	0
Friday	1
Saturday	1

As shown in these 10<sup>th</sup> St E & 3<sup>rd</sup> Ave E has the highest number of collisions throughout Q4 2023. The day of these collisions fall mostly Wednesdays. Where the majority of these accidents on average happen at 10:00, 14:00 & 17:00.

## #2 Top Intersection- 9<sup>th</sup> Ave E & 10<sup>th</sup> St E

Intersection- Time	Q4 2023
00:00	0
1:00	0
2:00	0
3:00	0
4:00	0
5:00	0
6:00	0
7:00	1
8:00	2
9:00	0
10:00	0
11:00	2
12:00	1
13:00	0
14:00	1
15:00	1
16:00	2
17:00	3
18:00	0
19:00	0
20:00	1
21:00	0
22:00	0
23:00	0

Intersection- Day	Q4 2023
Sunday	2
Monday	3
Tuesday	1
Wednesday	0
Thursday	2
Friday	4
Saturday	1

As shown in these 9<sup>th</sup> Ave E & 10<sup>th</sup> St E has one of the highest number of collisions throughout Q4 2023. The day of these collisions fall mostly on Sundays, Tuesdays & Wednesdays. Where the majority of these accidents on average happen at 17:00.