

# Owen Sound Police Services Board

## Public Session Minutes

Wednesday, January 20, 2021 at 10:00 a.m.

(Via YouTube live stream/Zoom)

---

### Members Attending

Via Zoom: J. Thomson (Chair), I. Boddy, M. Koepke, G. Pierce, J. Sampson

### Guests Attending

Via Zoom: D. Sprague - Police Advisor, Ministry of Solicitor General, Tim Simmonds – City Manager, Owen Sound

### Admin. Attending

Via Zoom: Chief C. Ambrose, Inspector D. Bishop, Inspector Fluney, Director S. Bell-Matheson, Director Hill

### Admin. Absent:

Director K. Fluney

### Minutes:

J. Thomson

---

## 1. Chief Ambrose called the meeting to order at 10:00 a.m.

*“Prior to today’s meeting the Board met in closed session to review and discuss matters that in their opinion fell under Section 35 (4) of the Police Services Act, R.S.O 1990 c. P.15 and as per the Owen Sound Police Services Board BY-LAW NO. 2019-01 Section 19.1 Closed Items.”*

## 2. Election of Chair

Chief Ambrose explained that according to Section 28 (1) of the Police Services Act 1990, that the members of a board shall elect a chair at the board’s first meeting in each year. Therefore, he declared the office of the Owen Sound Police Services Board Chair to be vacant and the floor open for 2021 nominations for the position of Chair.

M. Koepke nominated J. Thomson for the position of Chair on the Owen Sound Police Services Board for a one-year term.

---

J. Thomson accepted the nomination and the Chief called for any other nominations. Hearing none, Chief Ambrose declared nomination for the position of the Chair be closed.

Chief Ambrose announced J. Thomson as the 2021 Chairman of the Owen Sound Police Services Board. The Board members declined to install a Vice-Chair of the Board for the year 2021.

### **3. Approval of the Agenda**

**Moved by I. Boddy, seconded by M. Koepke**

*“That the agenda dated January 20, 2021 be approved”* **CARRIED**

**4. Declaration of Conflict of Interest arising out of the matters listed on the Agenda. HEARING NONE**

**5. Presentations, deputations, and public question period. SEEING NONE**

**6. Confirmation of the Minutes of the Public Session held December 16, 2020.**

M. Koepke noted that she would like to amend her previous motion regarding the board’s request of the city for grant monies the city had received from the provincial government for training and education with respect to cannabis.

#### Original Motion

**Moved by M. Koepke, seconded by J. Sampson**

*“That the Board request the Mayor and Council provide the police service with access to these grant monies they currently hold so that they may be used for proactive cannabis education in the city’s schools through our community service officer.”* **CARRIED**

#### Amended Motion

**Moved by M. Koepke, seconded by G. Pierce**

*“Whereas: the provincial government provided funding through the Ontario Cannabis Legalization Implementation Fund (OCLIF) to support municipal governments, through up-front funding for items such as enforcement, education and training, front line service demands and other incremental costs of legal recreational cannabis in communities”.*

*“The Owen Sound Police Board requests the Mayor and Council provide the Owen Sound Police Service with access to the funding provided by OCLIF so it may be used for proactive cannabis training of officers and education in the city’s schools through our community service officer, respecting the legalization of cannabis.*

**Moved by M. Koepke, seconded by G. Pierce**

*“That the minutes dated December 16, 2020, with the amended motion above inserted, be approved”* **CARRIED**

**7. Business arising out of the Minutes of the December 16, 2020 Public Session.  
HEARING NONE.**

**8. Correspondence received.**

- a) Letter from Mario Di Tommaso O.O.M. Deputy Solicitor General, Community Safety – previously distributed by e-mail to the board. The letter was to thank the board for supporting ongoing local enforcement efforts. Throughout the pandemic they will continue to be there to support our board and all their policing partners, in navigating any future changes to COVID-related orders and enforcement requirements.
- b) Police Administration Survey E-mail. The purpose of the communication is to inform us that the 2020 collection of data is cancelled. This was due to the organization facing some very tight schedules trying to collect 2020 data, as well as colliding with the schedule to begin 2021 collection. The same resources were working on getting both data collection periods ready within a short time period, which presented significant risk to data quality. They felt that this decision would have relatively little impact or risk.
- c) E-mail - What Policing Can Be – e-mail from a private citizen complimenting the Service on the great work they are doing in the community. Specifically named in the e-mail were Inspector Fluney and our Community Service Officer, Jason Cranny, for the above and beyond work they did.

**9. Chairman’s Report**

AMO Request

At the last meeting the board had received correspondence from - Sharing Information That Matters to Municipalities, An AMO Municipal World Partnership. As requested by the board, the chair contacted Melissa Clancy, Human Resources Manager, City of Owen Sound to see if they were responding to the AMO’s request. Her reply was “we do not have a process on what we may be doing with these types of requests. In the past, city staff have shared information with other municipalities on our practices or policies as requested.” No action taken by the board.

The chair received an e-mail from the OAPSB regarding their Spring Conference & AGM being held May 27 – 29, 2021. Registration is now open for this virtual meeting. A full agenda will be posted on their website on February 1, 2021.

**10. Reports from Inspector D. Bishop**

- a) Criminal Investigations Branch

## b) Drug Enforcement and Intelligence

I. Boddy asked if we knew the number of overdoses there were in the city in 2020. Inspector Bishop indicated they are just starting to monitor this information and will have those numbers for the February Board meeting. He also noted that the numbers may be artificially low given the ready access to Naloxone through our officers and generally in the drug community, reducing the numbers from where it could be. There was discussion about how fentanyl and methamphetamine was becoming more prevalent in our community and was there any lobbying that could be done at the provincial or federal level about these deadly drugs. This is an issue not only in Owen Sound but also in other municipalities around the province.

Chief Ambrose indicated that both the OACP and the CACP had come out with statements regarding the possession of illicit drugs and were moving forward with the decriminalization and certain aspects of that. As well as locally, our service is working with the Opioid Response Plan, Grey Bruce Health Unit, and all our other partners to look at ideas and options on how to deal with this issue. One of the biggest issues is the stigma associated with substance abuse and if we can eliminate that stigma we can start looking into some solutions with our partners. There are a number of things on the go and being discussed with the Opioid Response Plan and we expect to see some results later this year.

## c) Auxiliary Unit Report

### **11. Reports from Inspector J. Fluney**

- a) Collision Statistics
- b) Community Services Office
- c) Lost Hours and Training
- d) Traffic Enforcement

### **12. Reports from Director of Civilian Services K. Fluney**

- a) Board By-laws
- b) Court
- c) Records

### **13. Reports from Director of Corporate Services S. Bell-Matheson**

- a) Call Statistics
- b) Demand Analysis

- c) Event Count
- d) Year to Date Comparison

#### **14. Report from Director of Information Technology Services C. Hill**

Director Hill, also updated the board that we are ahead of other like dispatch centres in Canada with a 93.3% completion rate. The expectation is we will go live with NG 911 in the 2<sup>nd</sup> quarter of 2021. Sometime after that the OPP and others will join. Later this year we expect to complete real time texting to be added to our completion of work for NG 911.

As there were no requests for action in any of the above reports and they were provided for information they will be placed on file with the minutes of this meeting for future reference.

#### **15. Financial Reports from the Chief of Police**

- a) Financial Report

Chief Ambrose reviewed the preliminary December 31, 2020 year-end financials. There are a few year-end invoices to come in and other adjusting entries to be made. Even with the adjusting entries he doesn't expect our current year-end under budget number to go to zero or to be over budget. This year is difficult to break down line by line due to it being a leap year and 27 pay periods being made. In speaking with the Corporate Service Director at the city there are also some accrual expenses that have been there for a number of years to adjust for this pay period and benefits anomaly. He also highlighted some officer salary reductions as a result of gapping for replacement members and refunds from WSIB that were not expected. There were also some extra costs for civilians as a result of increased overtime related to covering absences. After all adjusting entries have been made any surplus will be returned to the city to assist in covering their unexpected expenses related to the pandemic.

- b) Approval of Outstanding Accounts for Payment for \$70,688.42

#### **Moved by G. Pierce, seconded by J. Sampson**

*"That the payment for outstanding accounts of \$70,688.42 for the period December 1, 2020 to December 31, 2020 be approved."* **CARRIED**

#### **16. Operating Reports from the Chief of Police**

- a) Chief's Activity Report

Of note, as the second wave of the pandemic ramps up, Chief Ambrose has taken on the duties of police liaison for the vaccine distribution task force for Grey and Bruce.

b) Inspector Bishop presented the following year-end reports:

- I. 2020 Staffing
- II. 2020 Public Complaints
- III. 2020 Secondary Employment
- IV. 2020 Special Investigations Unit
- V. 2020 Summary Letter re: Annual Site Assessment - Ontario Sex Offender Registry

c) Update from January 11, 2021- Presentation to Hanover Owen Sound Task Force

Highlights from that presentation included information on policing issues and putting all services within the city boundaries and the resulting issues it creates for policing. There are similarities between Owen Sound and Hanover as it relates to VCI and CI, just on a smaller scale. When you build the infrastructure and services there are other things that are associated with that which drive police calls for service that need to be considered. It also touched briefly on the costs of courts and court security falling to the municipalities over portions of two counties.

d) Update – Meeting with Brian Bourns GGI Consulting, Chief Ambrose, Tim Simmonds, City Manager, and Chair Thomson regarding Court Security Cost Review – Chief Ambrose presentation attached.

Highlights from that presentation was the large area of Grey and Bruce Counties for which the Owen Sound Court House provides service. There are approximately 83,000 people in the area which is supported by a provincial grant of \$420,000 which still leaves a short fall of \$282,000 for security and staff which now has to be funded by the taxpayers of Owen Sound. The 2021 increase in costs is expected be 2.73%, and if no grant funding is provided from the province, that could increase to as much as 8.28%. The message to the consultant was clear that a more equitable method of distributing funds to support court security within the municipality needs to be found.

I. Boddy suggested that the Chief should make the same presentation to Bill Walker, our local MPP, so he is aware of the impacts.

As there were no requests for action in any of the above reports and they were provided for information they will be placed on file with the minutes of this meeting for future reference.

## **17. Other Items and New Business. HEARING NONE**

## **18. Termination of the Public Meeting**

As the board dealt with all of the items on the agenda, and there being no additional business to conduct, the Chair declared the meeting to be terminated at 11:02 a.m. Next meeting Wednesday, February 24, 2021.

Office of the Deputy Solicitor General  
Community Safety

Bureau du sous-solliciteur général  
Sécurité communautaire

25 Grosvenor Street, 11<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416-326-5060  
Fax: 416-327-0469

25, rue Grosvenor, 11<sup>e</sup> étage  
Toronto ON M7A 1Y6  
Tél. : 416-326-5060  
Télec. : 416-327-0469

133-2021-2  
**By email**

January 8, 2021

Dear Police Services Board Chair:

As we venture into 2021, I am writing to extend my sincere appreciation for the leadership of your Board in ensuring the safety of your community through the unprecedented events of this past year.

Police services boards play an essential role in providing civilian police governance and a voice to the needs of the community. This is especially important now, when the health and safety of our community members are at greater risk. While I know it has been challenging to navigate the rapidly changing nature of the COVID-19 pandemic, particularly for our policing partners that already work around the clock to keep us safe, I cannot thank you enough for supporting ongoing local enforcement efforts.

Throughout the pandemic, the rules set out in regulation and the demands on police services have changed frequently in an effort to stem the risks faced by Ontario communities and respond to evolving evidence and the best advice of our public health experts. As case counts continue to rise sharply across the province, I can assure you that we will continue to be here to support your Board, and all our policing partners, in navigating any future changes to COVID-related orders and enforcement requirements.

We take our role in promoting the safety of all Ontario communities very seriously, and I know you do too. Thank you again for your part in keeping your community safe, and healthy, in 2021 and beyond.

Sincerely,



Mario Di Tommaso O.O.M.  
Deputy Solicitor General, Community Safety

**From:** Police Administration Survey / Enquête sur l'administration policière (STATCAN)  
[<mailto:statcan.PAS-EAP.statcan@canada.ca>]  
**Sent:** Wednesday, December 30, 2020 14:30  
**To:** Police Administration Survey / Enquête sur l'administration policière (STATCAN)  
**Subject:** Police Administration Survey Collection 2020 / Collecte de données 2020 de l'Enquête sur l'administration policière

Good afternoon,

Statistics Canada has put their efforts towards making the collection of the 2020 Police Administration Survey happen. Despite the determination of moving forward, there has been operational issues within the organization that have made this operation more challenging than expected. The Canadian Centre for Justice and Community Safety Statistics (CCJCSS) and its internal partners within the organization were faced with very tight schedules to try to collect 2020 data, as well as colliding with the schedule to begin 2021 collection. The same resources were working on getting both data collection periods ready, within a short time period, which presented significant risk to data quality.

Today's communication is to inform you that the 2020 collection is cancelled. Although we'd hoped to be in a position to proceed with the collection of the 2020 PAS, due to the pandemic and the resulting 6-month interruption of activities for the 2020 collection, we dedicate the limited resources to the release of 2019 data that happened on December 8<sup>th</sup>, and the launch of the 2021 questionnaire.

The data contained in the PAS is valuable; however, we feel that this decision may have had relatively little impact or risk for the following reasons:

- From a public policy and public use perspective, the data vary very little from one year to year.
- Most, if not all budget preparations and presentations, normally occurring in the fall (for the next fiscal year), have now passed without having to rely on the PAS.
- In the absence of the PAS, other sources of information are available to police organizations to make local benchmark to other agencies.

To restate, CCJCSS is preparing for the launch of the 2021 survey in April 2021.

Regards,

Julie

**Julie Sauvé**

Chef – Programme des services policiers / Chief – Policing Services Program  
Centre canadien de la statistique juridique et de la sécurité des collectivités /  
Canadian Centre for Justice and Community Safety Statistics  
Statistique Canada / Statistics Canada  
Tel. : 613-854-8281  
Email: [julie.sauve@canada.ca](mailto:julie.sauve@canada.ca)



----- Original message -----

From: [REDACTED] >

Date: 2020-12-22 1:22 p.m. (GMT-05:00)

To: "Ambrose, Craig" <[cambrose@owensoundpolice.com](mailto:cambrose@owensoundpolice.com)>, [ianboddy@owensound.ca](mailto:ianboddy@owensound.ca)

Cc: [cranny@owensoundpolice.com](mailto:cranny@owensoundpolice.com), [fluney@owensoundpolice.co](mailto:fluney@owensoundpolice.co)

Subject: Thanking Owen Sound Police Service

Mayor Ian Boddy and Chief Ambrose,

At the close of this historic year, I want to take a moment to acknowledge something very good that happened in Owen Sound during 2020. I want to take the time to thank our police for something extraordinary they did.

My husband and I, along with many others [REDACTED], had the privilege of supporting [REDACTED] families [REDACTED]- most of whom experienced unimaginable hardships- settle in Owen Sound. This city, almost without exception, welcomed them. Kindness was extended from neighbours, teachers, local businesses, and even Service Ontario staff. These families are choosing to stay here [REDACTED], and not migrate to larger cities. They work here, shop here, and pay taxes here.

Specifically I want to thank the police. Our new Canadian friends, without exception, come from countries where the police are corrupt, accept bribes, and can't be trusted. Trusting the police here is often a challenge. I called Inspector Jeff Fluney to explain this specific situation: one new family finding themselves living in a high crime area and were absolutely terrified to call the police for help. What happened from there is an example of community policing that could go in the textbooks as "excellence in policing".

Inspector Fluney arranged for the Community Service Officer, Jason Cranny, to begin a new relationship with this family. Here's what happened: Officer Cranny arranged to meet the family, for the first time, at our house, no uniform, no weapon but rather gifts for the children. We had dinner together and a relationship began. Since then there's been several visits; I'm not needed now. A police presence was increased on their street. What was the result of this intervention? Trust. Safety. Lack of fear. A friendship.

Since then, another [REDACTED] arrived, [REDACTED]. Jason Cranny found a way to connect [REDACTED] and develop a relationship. He found a donor who bought [REDACTED] Christmas gifts. There's more, much more, but to describe it would jeopardize the anonymity that [REDACTED] deserves.

This is not a small thing. This is what policing can be and should be. This is what quietly and, behind the scenes, is happening in Owen Sound.

Thank you for your professionalism and your kindness. You are appreciated.

[REDACTED]



## Report to the Board: Criminal Investigations Branch

*From: Inspector D. Bishop*

*Date: January 13, 2021*

.....

On December 1st members of the Criminal Investigations Branch investigated the sudden death of a 43 year old Owen Sound man. The investigation that was conducted in conjunction with the Office of the Coroner determined that the man died as a result of an accidental Fentanyl overdose.

In December, the Criminal Investigations Branch conducted a lengthy investigation into a report of a male student at St. Mary's High School who was inappropriately touching female students on their buttocks and breasts over their clothing without consent. A total of nine female students made complaints and were subsequently interviewed regarding the student's actions. At the conclusion of the investigation, the student was referred to a diversionary program designed for young persons to face consequences for their actions that may permit them to avoid a criminal record. The accused also made a complaint to the investigating Detective that he had been assaulted by two male students as retribution for his actions. An investigation into this allegation was also conducted and assault charges have been filed against two male youths for engaging in vigilante justice upon the accused.

On December 10<sup>th</sup> Detectives located and arrested on Owen Sound man who was wanted by Grey-Bruce OPP for a violent aggravated assault. The man was taken into custody without incident and custody of him was turned over to the OPP.

On December 20<sup>th</sup> the Criminal Investigations Branch assisted uniform patrol officers who had located a man wanted on an arrest warrant. The man had run inside his house from his garage in an attempt to avoid being arrested. Detectives sought and obtained a warrant authorizing entry into the residence to execute the arrest warrant. The man was taken into custody without further incident.

Throughout a substantial portion of December, members of the Criminal Investigations Branch were assigned to a Drug Trafficking Operation called Project Dragon. Please refer to the board report from the Drug Enforcement and Intelligence Unit for further details.



## *Report to the Board: Drug Enforcement and Intelligence*

From: Inspector. D. Bishop

Date: January 13, 2021

.....

The Drug and Intelligence Unit continues to investigate the distribution of various narcotics in the Owen Sound area. A particular focus continues to be on highly toxic Fentanyl as well as Crystal Methamphetamine and Cocaine.

In December, 2020 The Drug Enforcement Unit and the Criminal Investigations Branch conducted a pro-active project in cooperation with the Criminal Intelligence Service of Ontario targeting persons known to be involved in the trafficking of Fentanyl, cocaine and other drugs.

In total, 10 people were arrested in the project with a combined 72 charges being filed related to the trafficking of drugs in Owen Sound.

The following drugs and their street values were seized along with nearly \$4,500 in cash.

- 26.4 grams of Fentanyl- \$10,500
- 38.6 grams of Methamphetamine- \$3,500
- 5.3 grams of Cocaine- \$530
- 28 tabs of Oxycodone -\$225
- 2 tabs of Morphine- \$20
- 1 gram of Heroin- \$200
- 678 grams of illicit Cannabis -\$5085

Total - \$20,060

## OVERDOSE REPORT

In December of 2020 Owen Sound Police Service were involved in a total of five investigations involving drug overdose situations. One of the investigations involved the death of 43 year old Owen Sound man by Fentanyl overdose. A second fatal incident involved medical complications caused by drug abuse over an extended period of time. The remaining three incidents were non- fatal.



## Report to the Board: Auxiliary Unit

*From: Inspector D. Bishop*

*Date: January 13, 2021*

---

In December 2020 the Auxiliary Unit was able to continue with their volunteer hours by participating in the Annual Salvation Army Christmas Food Drive. Auxiliary Constable Dave Barber once again spear-headed the organization of the Auxiliary food drive and gained the support of three local grocery stores with whom we have partnered in the past; Food Basics, Metro and Zehrs.

The results of the Food Drive's were slightly different from last year due to COVID restrictions and cash donation requests from the Salvation Army. Worth mentioning was the generosity of community members who donated cash to the cause. The dollar value was overwhelming! The Owen Sound Police Service Auxiliary Members further pooled their money together and made their own cash donation to the Food Bank on behalf of the Unit. The total food bank results are as follows:

2020 Total Food Donated = 981 lbs  
2020 Total Cash Donated = \$5,283.25

In comparison to 2019:  
2019 Total Food Donated = 2482 lbs  
2019 Total Cash Donated = \$3,138.25

The Auxiliary Unit further continued with their commitment to the Festival of Northern Lights, providing security patrol every Wednesday, Friday and Saturday.

The total number of volunteer hours donated in the month of December 2020 was 72 hours.





## Report to the Board: Collision Statistics

*From: Inspector J. Fluney*

*Date: Saturday, January 9, 2021*

.....

### **December 2020 – Collision Statistics**

	<b>Dec 2020</b>	<b>Nov 2020</b>	<b>Dec 2019</b>
<b>Total Collisions:</b>	50	43	62
Collisions - East side Owen Sound	21	16	24
Collisions - West side Owen Sound	9	17	19
Collisions - parking lots	20	10	19
Fail to Remain Collisions	7	5	5
<b>Collisions referred to CRC</b>	<b>18</b>	<b>23</b>	<b>28</b>
<b>Collisions investigated by OSPS</b>	<b>32</b>	<b>20</b>	<b>34</b>



## Report to the Board: Community Services

*From: Inspector J. Fluney*

*Date: January 11, 2021*

---

In December the Community Services Officer engaged in the following highlights:

- Commenced Partnership with **Indigenous Studies Class at St. Mary's**, laying the ground work for education and engagement with indigenous youth.
- Continued with the re-branding of the Community Safety Village- Worked with **PFLAG and M'Wikwedong**
- Connected with New Comer youth **at St. Mary's School and** introduced him to a local youth club.
- Anti-Human Trafficking workshop
- Homeless walk- downtown Owen Sound- Hand out socks and gift cards to assist individuals on the street find a warm meal. Partnership with United Way
- Mentorship with University of Waterloo Student. Student finished downtown camera project
- Continued posting on OSPS social media platforms

Took part in the following ongoing/regular meetings;

- Housing Homelessness Committee meetings
- FASD Team- How FASD children and youth can interact safely with Police
- Grey County Immigration Council Focus Group
- GB Youth Engagement meeting

School Presentations

- Internet and social media safety- Hillcrest grades 5/6
- Continued with lock down procedures- OSDSS
- Street Safety- CICE Georgian Collage students



## Special Events & Presentations

- Alpha Street Outdoor Christmas Event
- Alexandra School Christmas Celebration (outdoor event)
- Parade to celebrate the great work being done by ALL frontline workers in Owen Sound
- Legion Members & OSPS Teddy Bear Campaign



Alexandra School Christmas Event 2020



Celebration of Frontline Workers in Owen Sound Dec 2020



## Report to the Board: Lost Hours and Training

*From: Inspector Jeff Fluney*

*Date: January 9, 2021*

Eight fulltime members reported sick in December 2020 consisting of 51 complete or partial shifts for a total of 432 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
December 2020	8	51	432*	1	18	99
November 2020	8	39	340	1	21	136
December 2019	10	29	246	1	22	176

\*352 of the total hours are due to non-work related illness/injuries of two members.

One member remains on WSIB. Two members were on modified duties.

### Training:

- One member attended the CPIC Terminal Operator Course



## Report to the Board: Traffic Enforcement December 2020

*From: Inspector J. Fluney*

*Date: January 11, 2021*

---

<b><u>Platoon #1 – 4</u></b>			<b><u>Traffic/Part time Officers</u></b>		
	<b><u>Dec 20</u></b>	<b><u>Dec 19</u></b>		<b><u>Dec 20</u></b>	<b><u>Dec 19</u></b>
<b>Highway Traffic Act:</b>	<b>33</b>	<b>54</b>	<b>Highway Traffic Act:</b>	<b>36</b>	<b>21</b>
<b>Compliance Reports:</b>	<b>5</b>	<b>10</b>	<b>Compliance Reports:</b>	<b>1</b>	<b>6</b>
<b>Recorded Cautions:</b>	<b>16</b>	<b>39</b>	<b>Recorded Cautions:</b>	<b>55</b>	<b>45</b>
<b>Liquor Licence Act:</b>	<b>3</b>	<b>4</b>	<b>Criminal Code/ CDSA:</b>	<b>2</b>	<b>9</b>
<b>Criminal Code/ CDSA:</b>	<b>116</b>	<b>90</b>	<b>Other POA/By-Law:</b>		<b>1</b>
<b>Other POA/By-Law:</b>	<b>72</b>	<b>80</b>	<b>Foot Patrol:</b>	<b>21</b>	<b>19</b>
<b>Foot Patrol:</b>	<b>75</b>	<b>72</b>			

### **R.I.D.E.**

There was a total of 6 on-duty R.I.D.E. checks and 4 provincially funded RIDE checks in the month of December.

The combined statistics for RIDE were:

- 26 officers
- 17 hours
- 373 drivers checked
- 1 Impaired Charge

Two other impaired charges (one alcohol and one drug) were laid during regular patrols.



## Report to the Board: Board Bylaw

*From: Director of Civilian Services – K. Fluney*

*Date: January 10, 2020*

*Related to Business Plan S#*

---

### **December 2019**

#### **TAXI**

Total number of Taxi Driver's Licences Issued/Renewals	= 3
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 1
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

All 6 taxi companies have registered as Brokers and their vehicles for 2020.  
All Agents have also registered for 2020.

#### **ADULT ENTERTAINMENT**

Total number of Adult Entertainment Licences Issued	= 0
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

#### **ALARMS**

Invoices to be completed for Chief's signature.



## Report to the Board: Board Bylaw

*From: Director of Civilian Services – K. Fluney*

*Date: January 9, 2021*

*Related to Business Plan S#*

---

### **December 2020**

#### **TAXI**

Total number of Taxi Driver's Licences Issued/Renewals	= 3
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 1
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

All taxi companies and agents have registered for 2021.

#### **ADULT ENTERTAINMENT**

Total number of Adult Entertainment Licences Issued	= 0
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

No new adult entertainer licences issued as Smugglers is not operational due to pandemic restrictions.

#### **ALARMS**

Invoices to be completed for Chief's signature.



## Report to the Board: Courts

*From: Director of Civilian Services – K. Fluney*

*Date: January 10, 2020*

*Related to Business Plan S#*

---

**Personnel:**

One person on modified duties.

**Budget:**

Nothing to Report

.

**Operational:**

Custodies Transported during the month: OPP - 40, OSPS – 32    **TOTAL - 72**

Video /Audio appearances: 98

Meals provided to custodies: 71

Special Constable Total Hours: 1081.75

**Issues, Concerns & Comments:**

For the month of December there was a total of 11 hours wait time for OPP Prisoner Transport Unit once they were notified that Owen Sound Courthouse prisoners were ready to be picked up.

**Front Entrance Statistics:**

- 22 knives identified and turned away (most of which were pocket knives)



## Report to the Board: Courts

*From: Director of Civilian Services – K. Fluney*

*Date: January 9, 2021*

*Related to Business Plan S#*

---

### **Personnel:**

Nothing to Report

### **Budget:**

Nothing to Report

### **Operational:**

Custodies Transported during the month: OPP - 4, OSPS – 1    **TOTAL - 5**  
Video /Audio appearances: 53 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)  
Meals provided to custodies: 4  
Special Constable Total Hours: 815

### **Issues, Concerns & Comments:**

Three courtrooms (Superior Court, Criminal Court & Family Court) remain the only courtrooms that hear matters in-person. Prisoners are not transported to the courthouse at this time unless they are attending for their trial. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

### **Front Entrance Statistics:**

- Nothing to report



## Report to the Board: Records

*From: Director of Civilian Services – K. Fluney*

*Date: January 10, 2020*

*Related to Business Plan S#14.4*

---

Local criminal record searches are being completed and sent back to the individuals within 3 weeks of submitting them.

There was a total of 2987 bulk searches completed in December 2019.





## Report to the Board: Records

*From: Director of Civilian Services – K. Fluney*

*Date: January 9, 2021*

*Related to Business Plan S#14.4*

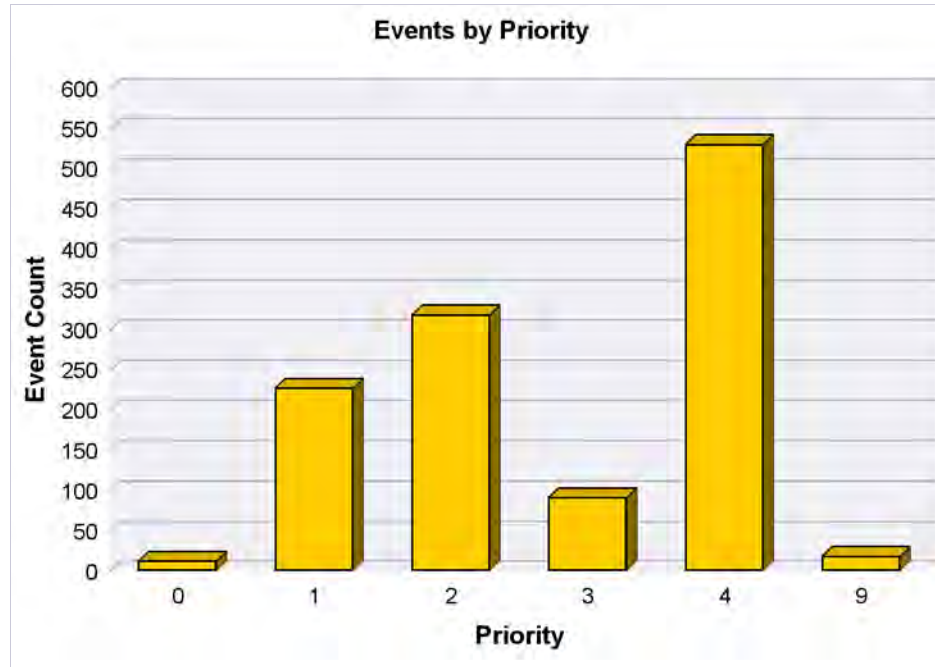
---

Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service accepts criminal record check applications in person at the service as well as online.

There was a total of 4248 bulk searches completed in December 2020.

## Number of Events by Priority - DECEMBER 2020

Event Priority	0	1	2	3	4	9	Total:
Dispatch Group							
DISP1	12	227	318	91	530	18	1,196
<b>Total:</b>	12	227	318	91	530	18	1,196

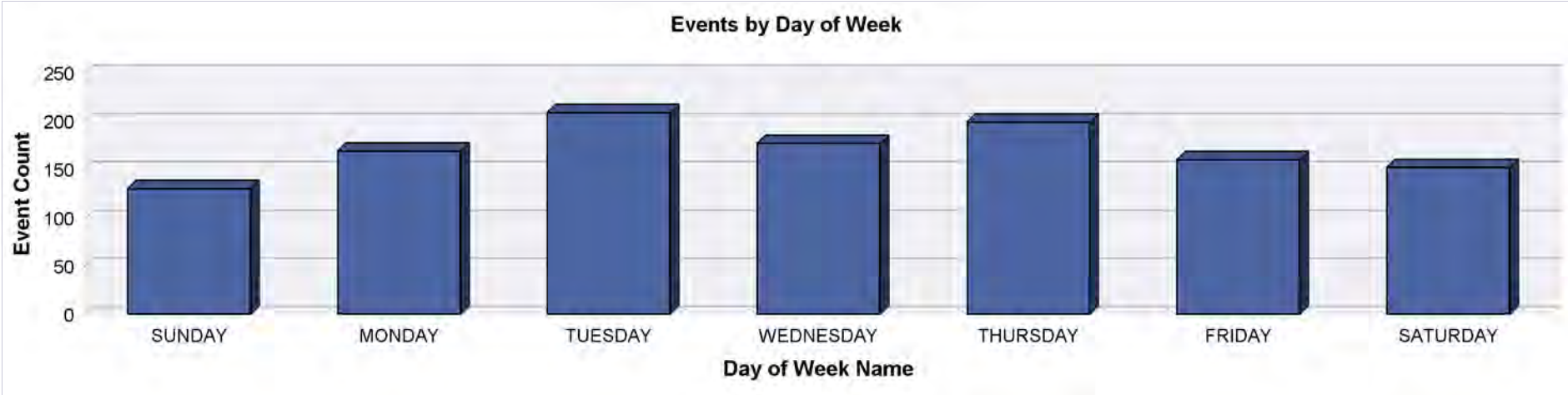


## Number of Events by Day of Week/Hour of Day - DECEMBER 2020

Create Day of Week Name	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	Total:
Create Hour 24 Time								
	6	3	9	3	5	1	5	32
1	8	1	5	6	3	3	5	31
2	6	2	7	2	5	2	3	27
3	3	2	2		3	1	5	16
4	3	3	6	6	3	4	9	34
5	4	4	1	5	3		1	18
6	3	3	1	5	4		4	20
7	3	2	8	2	4	5	4	28
8	4	11	11	7	8	6	11	58
9	4	6	12	9	16	9	9	65
10	10	8	10	11	18	10	8	75
11	7	10	20	13	11	8	11	80
12	7	13	19	13	14	12	12	90
13	6	10	17	15	12	12	9	81
14	8	9	11	15	14	12	8	77
15	9	13	11	10	11	9	5	68
16	3	14	12	16	8	11	4	68
17	6	14	8	7	7	10	3	55
18	6	9	5	3	8	12	3	46
19	7	9	5	8	9	5	10	53
20	3	8	10	6	7	6	9	49
21	2	6	11	4	5	4	9	41
22	6	5	5	7	12	8	2	45

# Number of Events by Day of Week/Hour of Day - DECEMBER 2020

Create Day of Week Name	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	Total:
Create Hour 24 Time								
23	6	4	3	4	9	10	3	39
<b>Total:</b>	130	169	209	177	199	160	152	1,196



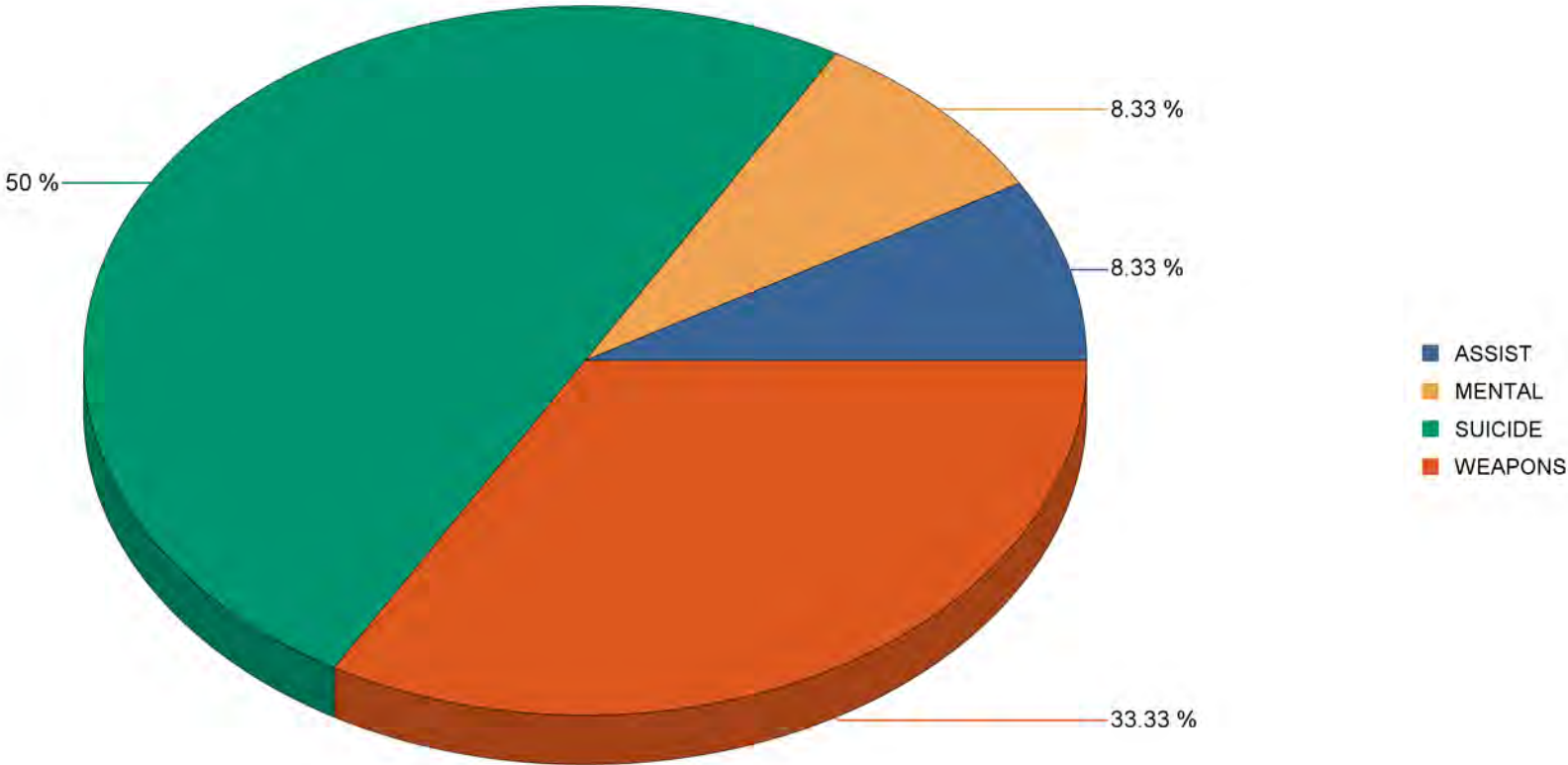
## Demand Analysis - DECEMBER 2020

### PRIORITY 0

Event Type Code	Event SubType	Event Count
SUICIDE	IN PROGRESS	6
WEAPONS	FIREARM - SUSPECT STILL IN AREA	3
ASSIST	ASSIST OTHER AGENCY OR PUBLIC	1
MENTAL	VIOLENT TENDANCIES	1
WEAPONS	SUSPECT PRESENT OR MAY STILL BE IN AREA	1
	<b>Total</b>	<b>12</b>

# Demand Analysis - DECEMBER 2020

Percent by Type  
PRIORITY 0



## Demand Analysis - DECEMBER 2020

### PRIORITY 1

Event Type Code	Event SubType	Event Count
911CALL	UNKNOWN TROUBLE - DISPATCH OFFICERS	37
TRAFFIC	TRAFFIC HAZARD	20
DOMESTIC	HEATED/VIOLENCE/WEAPON-IMMEDIATE RESPONSE	18
ALARM	EXT-BUS-AUDIBLE	17
MENTAL	VIOLENT TENDANCIES	12
DISTURB	FIGHT/BAR FIGHT	9
IMPAIRED	IMPAIRED DRIVING	9
UNWANTED	POTENTIAL FOR VIOLENCE EXISTS	9
ASSAULT	VIOLENCE/WEAPON-IMMEDIATE RESPONSE	8
MVC	PERSONAL INJURY - TIER	8
COURTORD	FAMILY COURT ORDER	7
DANGER	WIRES DOWN OR OTHER DANGERS	6
FAMDISP	SUSPECT AND VICTIM PRESENT	6
THEFT	SUSPECT PRESENT OR MAY STILL BE IN AREA	6
THEFTSH	CAUSING PROBLEMS OR BEING PURSUED	5
FAMDISP	HEATED/VIOLENCE/WEAPON-IMMEDIATE RESPONSE	4
THREATS	FEAR FOR IMMEDIATE SAFETY	4
TTPA	SUSPECT PRESENT/CAUSING PROBLEMS/IN CUSTODY	4
B-E	SUSP PRESENT OR MAY STILL BE IN AREA	3
DISTURB	NOISY PERSON/CROWD	3
MISSPERS	UNKNOWN CIRCUMSTANCES	3
NEIGH	POTENTIAL VIOLENCE	3
COURTORD	ALL ORDERS EXCEPT FAMILY COURT	2
DOMESTIC	SUSPECT AND VICTIM PRESENT	2

# Demand Analysis - DECEMBER 2020

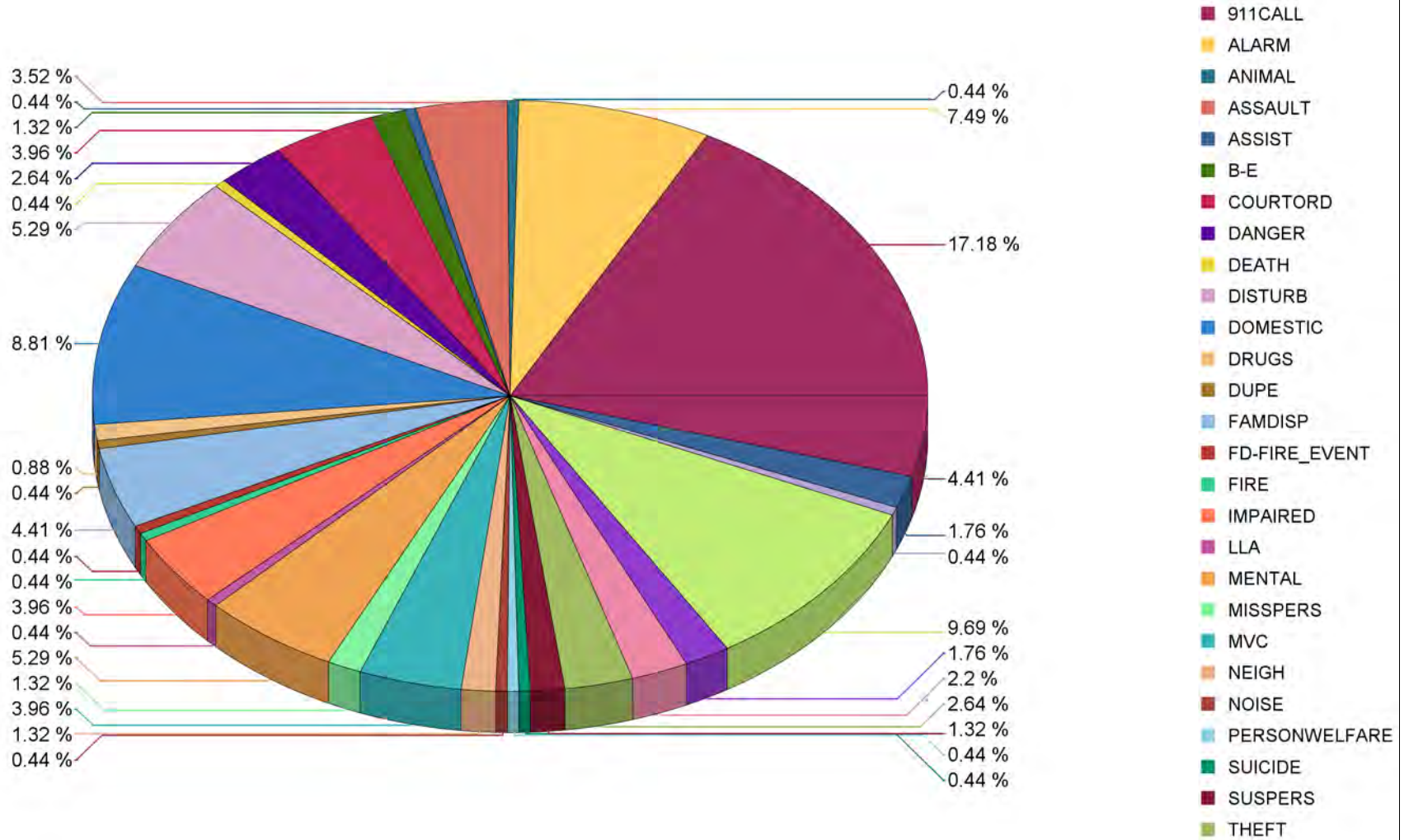
Event Type Code	Event SubType	Event Count
DRUGS	SUSPECT PRESENT OR MAY STILL BE IN AREA	2
SUSPERS	SUSPECT PRESENT OR MAY STILL BE IN AREA	2
TRAFFIC	NO HAZARD	2
911CALL	CHILD DIALLED 911	1
911CALL	NO ANSWER ON RINGBACK	1
ANIMAL	DANGER TO PUBLIC	1
ASSIST	n/a	1
DEATH	n/a	1
DUPE	n/a	1
FD-FIRE_EVENT	MVA_AMB_ASSIST	1
FIRE	ASSIST_FIRE	1
LLA	SUSPECT PRESENT OR MAY STILL BE IN AREA	1
MVC	PROPERTY DAMAGE-POLICE TO ATTEND	1
NOISE	LOUD PARTY, LOUD MUSIC	1
PERSONWELFARE	n/a	1
SUICIDE	IN PROGRESS	1
SUSPERS	REPORTED AFTER THE FACT	1
TROUBYO	YOUTHS STILL IN AREA	1
UNWANTED	NO THREAT OF VIOLENCE	1
<b>Total</b>		<b>227</b>



# Demand Analysis - DECEMBER 2020

## Percent by Type

### PRIORITY 1



# Demand Analysis - DECEMBER 2020

## PRIORITY 2

Event Type Code	Event SubType	Event Count
SUSPERS	SUSPECT PRESENT OR MAY STILL BE IN AREA	73
PERSONWELFARE	n/a	32
WARRANTS	ARREST, BENCH, SEARCH	31
MVC	PROPERTY DAMAGE-POLICE TO ATTEND	29
ASSIST	n/a	19
ASSIST	n/a	18
TRAFFIC	NO HAZARD	17
DISTURB	NOISY PERSON/CROWD	16
DANGER	COVID-19 PANDEMIC EVENT	15
MENTAL	NO HISTORY OF VIOLENCE	15
ASSIST	n/a	13
UNWANTED	NO THREAT OF VIOLENCE	12
ASSAULT	REPORTED AFTER THE FACT	6
ASSIST	n/a	6
TROUBYO	YOUTHS STILL IN AREA	4
MISCH	SUSPECT PRESENT OR MAY STILL BE IN AREA	3
SUSVEH	REPORTED AFTER THE FACT	2
THEFTSH	IN CUSTODY - NO PROBLEMS	2
WEAPONS	REPORTED AFTER THE FACT	2
ABDUCT	REPORTED AFTER THE FACT	1
FD-FIRE_EVENT	EMS_MED_RESPONSE	1
INSECURE	NO BREAK AND ENTER	1

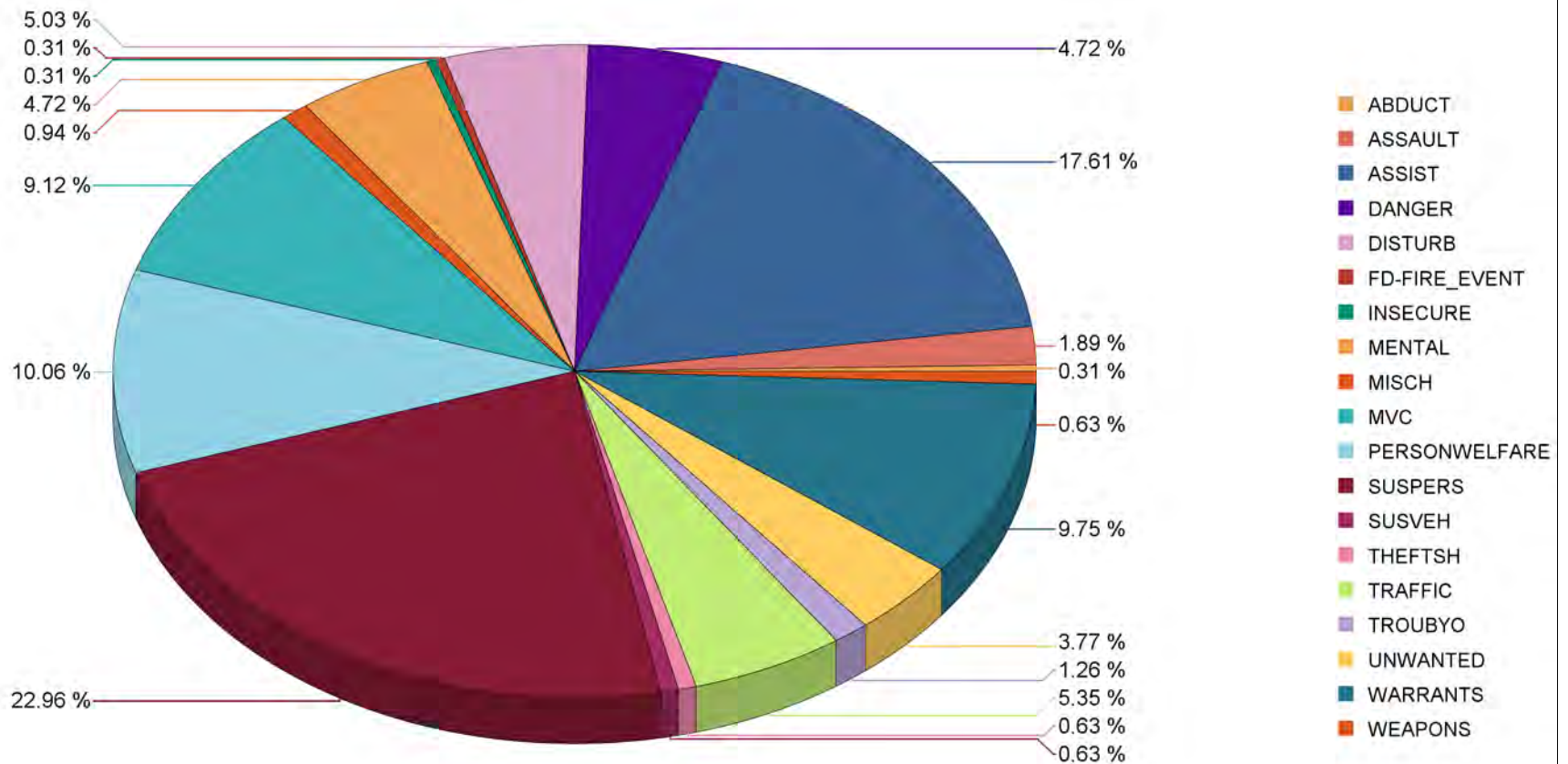
# Demand Analysis - DECEMBER 2020

Event Type Code	Event SubType	Event Count
	Total	318

# Demand Analysis - DECEMBER 2020

## Percent by Type

PRIORITY 2



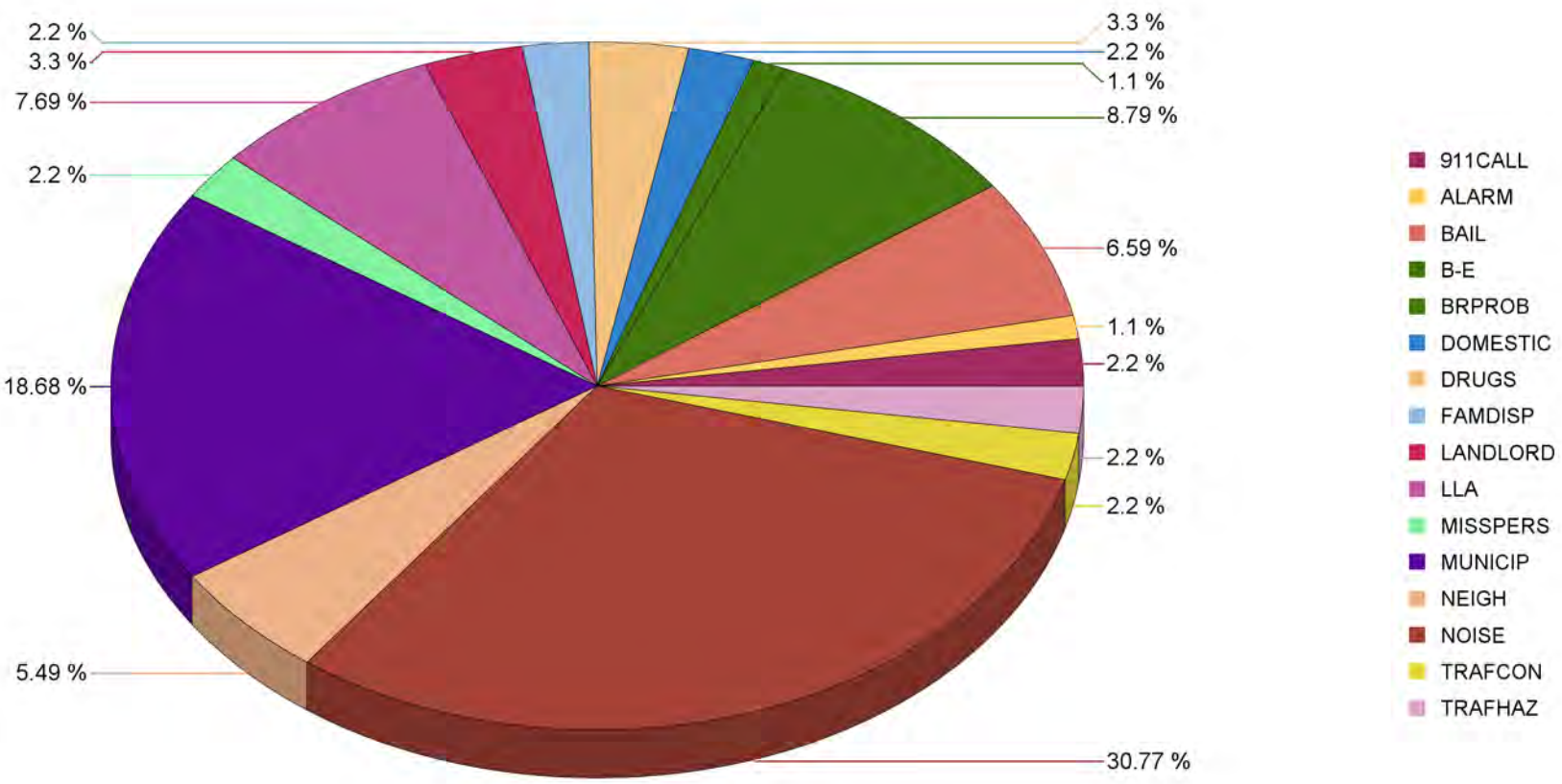
## Demand Analysis - DECEMBER 2020

### PRIORITY 3

Event Type Code	Event SubType	Event Count
NOISE	LOUD PARTY, LOUD MUSIC	28
MUNICIP	SUSPECT PRESENT OR MAY STILL BE IN AREA	17
B-E	SUSPECT NOT PRESENT/REPORTED AFTER FACT	8
LLA	SUSPECT PRESENT OR MAY STILL BE IN AREA	7
BAIL	BREACH UNDERTAKING/RECOG. ETC	6
NEIGH	BOTH PARTIES PRESENT - CALM/NO VIOLENCE	5
DRUGS	SUSPECT PRESENT OR MAY STILL BE IN AREA	3
LANDLORD	BOTH PARTIES PRESENT - CALM/NO VIOLENCE	3
911CALL	FAULTY TELEPHONE LINE	2
DOMESTIC	REPORTED AFTER THE FACT	2
FAMDISP	REPORTED AFTER THE FACT	2
MISSPERS	HABITUAL RUNAWAY	2
TRAFCON	n/a	2
TRAFHAZ	n/a	2
ALARM	VEHICLE ALARM	1
BRPROB	SUSP PRESENT OR STILL IN AREA	1
	<b>Total</b>	<b>91</b>

# Demand Analysis - DECEMBER 2020

Percent by Type  
PRIORITY 3



## Demand Analysis - DECEMBER 2020

### PRIORITY 4

Event Type Code	Event SubType	Event Count
TRAFENF	n/a	112
COMMSERV	FOOT PATROL	83
THEFT	REPORTED AFTER THE FACT	40
ASSIST	ASSIST OTHER AGENCY OR PUBLIC	29
SUSVEH	VEHICLE PRESENT OR MAY STILL BE IN AREA	27
HARASS	REPORTED AFTER THE FACT	26
INFORM	POLICE INFORMATION ONLY	20
PREVBR	STAND BY KEEP THE PEACE	14
NEIGH	REPORTED AFTER THE FACT	13
THREATS	REPORTED AFTER THE FACT	13
FRAUD	REPORTED AFTER THE FACT	12
PROPERTY	FOUND - MAY REQUIRE POLICE TO PICKUP	12
RIDE	n/a	12
SUSPERS	REPORTED AFTER THE FACT	11
MISCH	REPORTED AFTER THE FACT	10
ESCORT	COURT/PRISONER/TRAFFIC	9
HARASS	SOCIAL MEDIA AND ONLINE	8
LANDLORD	REPORTED AFTER THE FACT	8
ANIMAL	NO DANGER (AT LARGE, BITE REPORT)	7
COMMSERV	COMMUNITY SERVICES	5
NOISE	ONGOING PROBLEM	5

## Demand Analysis - DECEMBER 2020

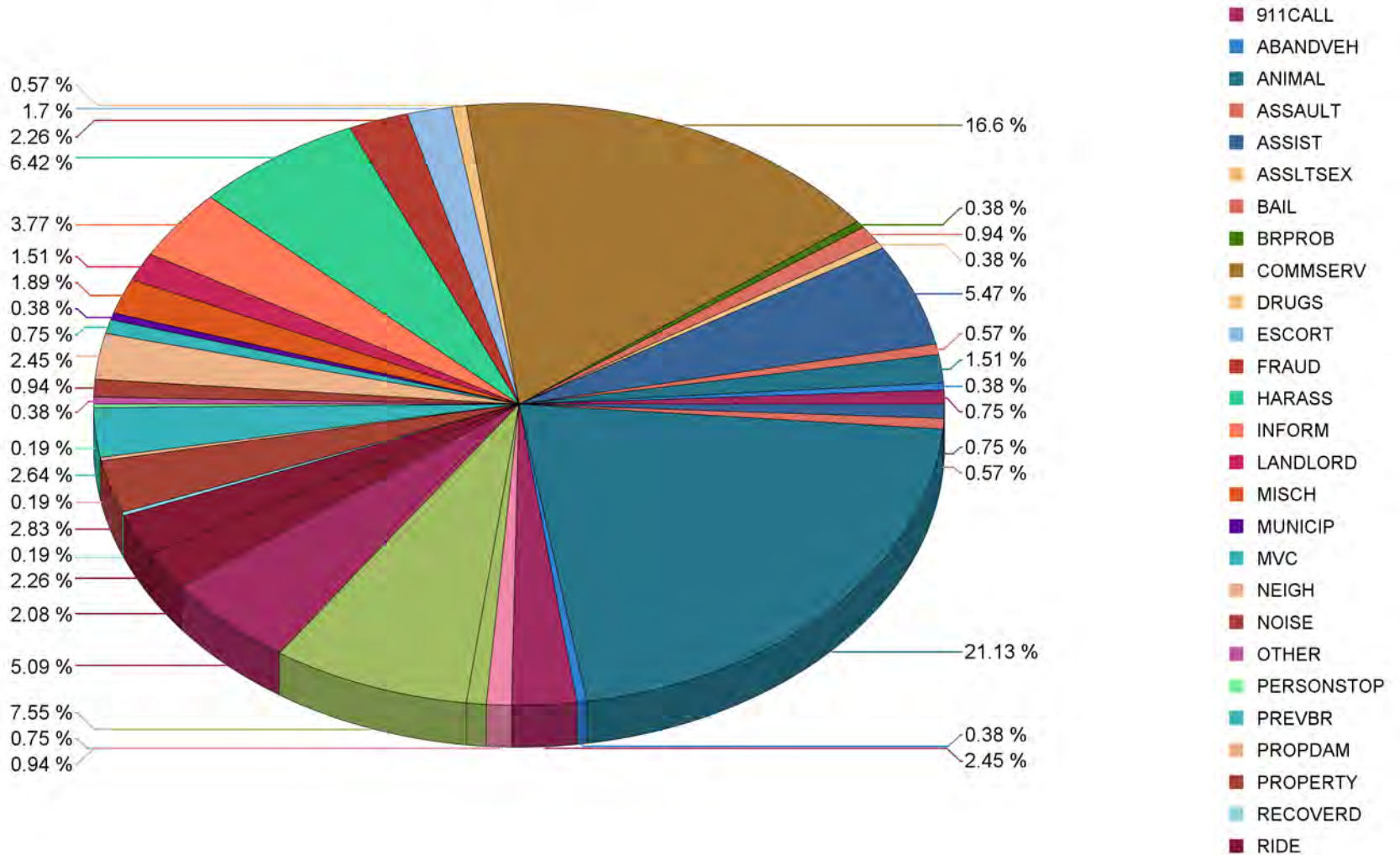
Event Type Code	Event SubType	Event Count
THEFTSH	REPORTED AFTER THE FACT - NO SUSPECT PRESENT	5
911CALL	ACCIDENTAL DIAL	4
BAIL	SUSPECT NOT PRESENT/REPORTED AFTER FACT	4
MVC	REPORTED AFTER THE FACT & NON REPORTABLE	4
THEFTMV	REPORTED AFTER THE FACT	4
TTPA	INFORMATION OR TRESPASS NOTICE	4
ASSAULT	SUSPECT NO LONGER AT SCENE	3
DRUGS	REPORTED AFTER THE FACT	3
PROPERTY	LOST	3
TROUBYO	YOUTHS NO LONGER IN AREA	3
ABANDVEH	NOT CAUSING A TRAFFIC HAZARD	2
ASSLTSEX	HISTORICAL /REPORTED AFTER THE FACT	2
BRPROB	SUSPECT NOT PRESENT/REPORTED AFTER FACT	2
MUNICIP	REPORTED AFTER THE FACT	2
OTHER	INFORMATION	2
TOWED	TOWED VEHICLE REPORT	2
ANIMAL	BARKING DOG	1
BAIL	COMPLIANCE CHECK OIC/RECOG	1
PERSONSTOP	n/a	1
PROPDAM	NON-CRIMINAL	1
RECOVERD	STOLEN OWN JURISTITION	1
	<b>Total</b>	<b>530</b>



# Demand Analysis - DECEMBER 2020

## Percent by Type

PRIORITY 4



## Demand Analysis - DECEMBER 2020

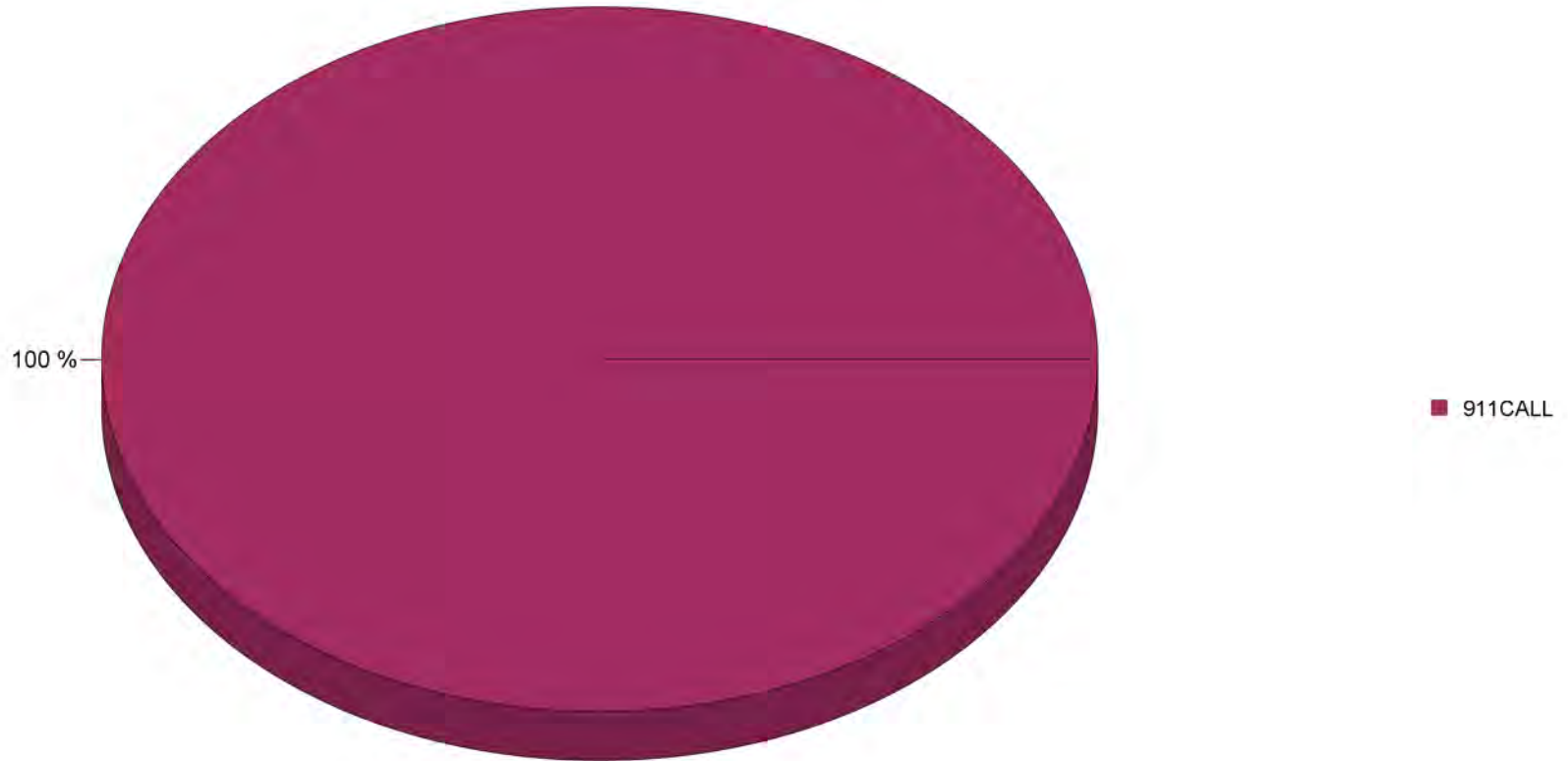
### PRIORITY 9

Event Type Code	Event SubType	Event Count
911CALL	VOIP_TRANSFER TRACKING	18
	<b>Total</b>	<b>18</b>

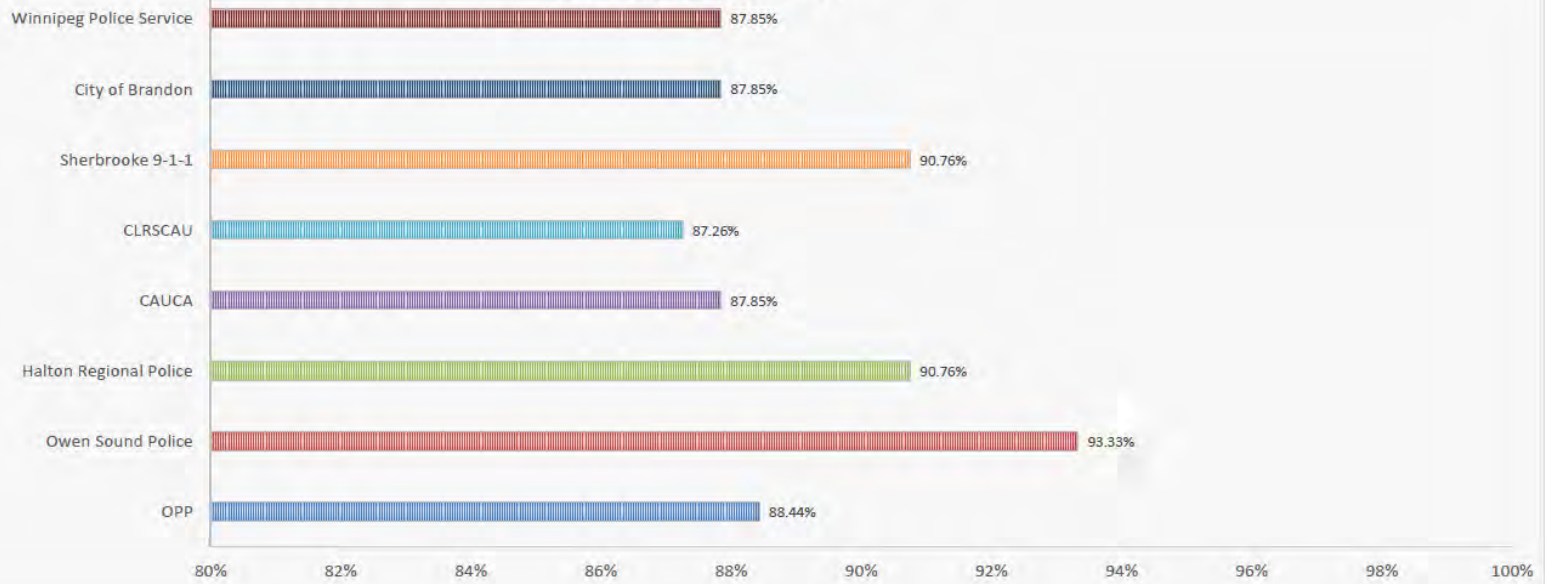
## Demand Analysis - DECEMBER 2020

Percent by Type

PRIORITY 9



### BELL NG-9-1-1 Voice Trials Progress Official participants/PSAP





## Report to the Board: Information Technology

*From: Director of Information Technology Services – C. Hill*

*Date: December 2020*

---

- Cobourg Dispatch RFP for renewal of dispatch services
- Cybersecurity investigation for West Grey Police Service and report to OPTIC Security Committee
- Installation of Hexagon CAD 9.4 services for January upgrade (Dispatch mapping and call taking software, includes mobile dispatch servers, GPS, report functions, etc)
- Data migration of user and group files to newer systems
- Automatic Licence Plate Recognition installation of software (hardware was done previously during vehicle upfitting). Project delayed multiple times due to Covid-19 with Davtech from Ottawa for final rollout
- Portable Radios/related hardware for Human Trafficking grant

OSPS IT members used approximately 3 weeks combined leave between members for the month of December



**Owen Sound Police Service**  
**MONTHLY FINANCIAL REPORT**  
**DECEMBER 2020**

Prepared by: Donna Flood  
Financial Coordinator  
January 19, 2021

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - DECEMBER 2020**

**DEPARTMENTS 3000 - 3100 - 3200 - 3300**

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2020 BUDGET	2019 Actuals
DEPARTMENT 3100 " OFFICERS "	5,983,368.85	6,235,638.17	-252,269.32	-4%	6,235,638	6,079,751.50
CAPITAL ASSETS	154,247.05	152,250.00	1,997.05		152,250	(0.03)
DEPARTMENT 3200 " CIVILIANS "	1,327,086.73	1,056,707.18	270,379.55	26%	1,056,707	920,138.54
DEPARTMENT 3300 " COURT "	157,202.90	282,479.65	-125,276.75	-44%	282,480	210,883.74
DEPARTMENT 3000 " BOARD "	19,325.42	38,403.27	-19,077.85	-50%	38,403	39,240.44
<b>SUMMARY TOTAL</b>	<b>7,641,230.95</b>	<b>7,765,478.27</b>	<b>-124,247.32</b>		<b>7,765,478</b>	<b>7,250,014.19</b>

-1.60%

Income Adjustments

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - DECEMBER 2020  
DEPARTMENT 3100 POLICE OFFICERS**

				page 1a	
	2020	PERIOD		2020	2019
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS
CPP Grant	-183,750.00	-183,750.00	0.00	-183,750	-137,812.49
<b>Total REVENUE - GENERAL</b>	<b>-183,750.00</b>	<b>-183,750.00</b>	<b>0.00</b>	<b>-183,750</b>	<b>(137,812.49)</b>
<b>PERSONNEL</b>					
OFFICERS - Wages - Full time	4,173,537.92	4,108,894.42	64,643.50	4,108,894	3,708,461.01
OFFICERS - Wages - Part time	192,371.42	246,610.40	-54,238.98	246,610	167,127.13
Wages - Contingency		-137,600.96	137,600.96	-137,601	101,545.88
Wages - Overtime	86,525.76	75,000.00	11,525.76	75,000	75,810.22
Wages RECOVERY WSIB	-89,437.05	0.00	-89,437.05	0	-2,983.50
Accrued Payroll Expense	-285,958.40	20,000.00	-305,958.40	20,000	93,151.93
Sick Bank Payout		0.00	0.00	0	
<b>PAYROLL BENEFIT OVERHEAD</b>	<b>1,318,886.07</b>	<b>1,268,092.53</b>	<b>50,793.54</b>	<b>1,268,093</b>	<b>1,250,112.14</b>
Retirement / Relocation		0.00	0.00	0	30,000.00
Travel expense	36.78	1,000.00	-963.22	1,000	4,538.24
Clothing & C. Allowance	11,841.50	14,000.00	-2,158.50	14,000	10,819.23
Uniforms & Equipment	24,386.61	20,000.00	4,386.61	20,000	40,789.92
Pensioners Benefits	136,886.23	183,000.00	-46,113.77	183,000	132,485.90
Car Allowances	9,600.00	9,600.00	0.00	9,600	8,800.00
Professional Development	34,613.76	50,000.00	-15,386.24	50,000	44,141.45
Memberships	8,191.61	8,500.00	-308.39	8,500	7,946.84
Donations	500.00	0.00	500.00		1,000.00
Reallocated Wages	55,861.56	55,861.55	0.01	55,862	55,861.56
Recovery	-2,990.35	-2,500.00	-490.35	-2,500	5,639.32
<b>Total Personnel - GENERAL</b>	<b>5,674,853.42</b>	<b>5,920,457.94</b>	<b>-245,604.52</b>	<b>5,920,458</b>	<b>5,735,248.57</b>
<b>Personnel - PAID DUTY</b>					
Paid Duty REVENUE	-20,818.87	-40,000.00	19,181.13	-40,000	-30,538.00
Wages - Overtime Incl. Benefits	9,948.47	16,000.00	-6,051.53	16,000	14,277.35
<b>Total Personnel - PAID DUTY</b>	<b>-10,870.40</b>	<b>-24,000.00</b>	<b>13,129.60</b>	<b>-24,000</b>	<b>-16,261</b>
RIDE - Ontario Grants	-12,624.31	-13,618.00	993.69	-13,618	-13,460.00
Payroll Accrual Expense	-1,750.62	0.00	-1,750.62		
RIDE - Wages - Overtime Incl. Benefits	14,694.60	13,618.00	1,076.60	13,618	16,184.97
<b>Total Personnel - R I D E Program</b>	<b>319.67</b>	<b>0.00</b>	<b>319.67</b>	<b>0</b>	<b>2,724.97</b>
<b>Personnel - AUXILIARY POLICE</b>					
Clothing & C. Allowance (December)	0.00	1,500.00	-1,500.00	1,500	360.24
Uniforms & Equipment	831.88	3,000.00	-2,168.12	3,000	2,720.90
Professional Development	67.81	500.00	-432.19	500	
Miscellaneous Expense	0.00	0.00	0.00	0	39.67
<b>Total Personnel - AUXILIARY POLICE</b>	<b>899.69</b>	<b>5,000.00</b>	<b>-4,100.31</b>	<b>5,000</b>	<b>3,120.81</b>
<b>PERSONNEL TOTAL</b>	<b>5,665,202.38</b>	<b>5,901,457.94</b>	<b>-236,255.56</b>	<b>5,901,458</b>	<b>5,724,831.70</b>
<b>ADMINISTRATION</b>					
<b>Admin - CISO</b>					
CISO Grant	-3,150.44	-8,000.00	4,849.56	-8,000	-12,849.56
CISO Repairs	603.45	0.00	603.45		
CISO Vehicle Lease/Expense	7,270.36	6,400.00	870.36	6,400	12,849.56
<b>Total Admin - CISO</b>	<b>4,723.37</b>	<b>-1,600.00</b>	<b>6,323.37</b>	<b>-1,600.00</b>	<b>0.00</b>
<b>Admin - CRIME PREVENTION</b>					
STOP / Y.I.P.I. GRANTS	-17,100.00	0.00	-17,100.00	0	
Donations (D.A.R.E.)	-21,839.43	-2,000.00	-19,839.43	-2,000	-4,056.75
Wages - Part Time	6,040.22	0.00	6,040.22	0	1,581.84
Wages - Full Time	70,541.83	66,024.47	4,517.36	66,024	20,534.53
Miscellaneous	254.37	0.00	254.37		
Reallocated Wages		0.00	0.00	0	42,495.60
<b>PAYROLL BENEFIT OVERHEAD</b>	<b>22,220.46</b>	<b>20,487.59</b>	<b>1,732.87</b>	<b>20,468</b>	<b>6,538.69</b>
Clothing & C. Allowance	121.54	100.00	21.54	100	1,298.47
Accrued Payroll Expense	-3,738.11	0.00	-3,738.11	0	612.88
Meeting Expenses	17.30	0.00	17.30	0	
Office Supplies & Mail Hydro & supplies	355.95	0.00	355.95	0	1,251.21
Materials & Supplies	6,168.86	3,000.00	3,168.86	3,000	11,339.38
Promotion Exp (incl. Advertising)	1,312.39	1,000.00	312.39	1,000	468.97
Misc (Training/POC Grant Expenses)	650.41	100.00	550.41	100	
<b>RECOVERY</b>	<b>1,910.21</b>	<b>0.00</b>	<b>1,910.21</b>	<b>0</b>	<b></b>
Telephones	541.72	650.00	-108.28	650	2,045.51
<b>Total Admin. - CRIME PREVENTION</b>	<b>67,457.72</b>	<b>89,342.06</b>	<b>-21,884.34</b>	<b>89,342</b>	<b>84,110.33</b>



**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - DECEMBER 2020  
DEPARTMENT 3100 POLICE OFFICERS**

page 1b  
2020

	ACTUALS	PERIOD BUDGET	VARIANCE	BUDGET	
<b>Administration - USE OF FORCE</b>					
Materials & Supplies	10,856.51	12,000.00	-1,143.49	12,000	12,391.51
<b>Administration - GENERAL</b>					
Bank Charges	2,385.82	1,500.00	885.82	1,500	2,019.84
Meeting Expenses	17.95	1,500.00	-1,482.05	1,500	205.34
Investigation Expense	11,515.80	7,000.00	4,515.80	7,000	4,667.67
Postage/Courier/Shipping	1,929.91	2,500.00	-570.09	2,500	1,987.37
Photocopy / Lease charges	9,728.56	9,300.00	428.56	9,300	9,348.82
Office Supplies & Expense	20,081.31	18,000.00	2,081.31	18,000	24,391.91
Subscriptions/Publications	2,853.54	3,500.00	-646.46	3,500	10,984.31
HR Contract	4,680.96	17,830.69	-13,149.73	17,831	18,113.26
Counselling	30,069.53	27,475.48	2,594.05	27,475	23,799.69
Advertising		1,000.00	-1,000.00	1,000	
Miscellaneous Expense	923.23	0.00	923.23	0	2,341.61
Telephones	29,435.69	34,000.00	-4,564.31	34,000	29,752.79
Legal Fees		2,500.00	-2,500.00	2,500	
Office Equip. Lease/Rental	7,106.25	13,000.00	-5,893.75	13,000	6,537.75
<b>Total Administration - GENERAL</b>	<b>120,728.55</b>	<b>139,106.17</b>	<b>-18,377.62</b>	<b>139,106.17</b>	<b>134,150.36</b>
<b>ADMINISTRATION TOTAL:</b>	<b>203,786.15</b>	<b>238,848.23</b>	<b>-35,062.08</b>	<b>238,848.23</b>	<b>230,652.20</b>
<b>EQUIPMENT</b>					
<b>Equipment - GENERAL</b>					
Licence	2,715.83	1,482.00	1,233.83	1,482	884.30
Fuel	46,102.12	60,000.00	-13,897.88	60,000	54,041.17
Repairs/ Parts & Materials	41,075.10	35,000.00	6,075.10	35,000	34,708.15
Photo & I D Exp/Equipment	6,287.72	6,500.00	-212.28	6,500	7,512.39
Insurance	23,295.00	20,000.00	3,295.00	20,000	15,426.89
Service Agreements	172,861.24	151,700.00	21,161.24	151,700	146,718.24
Expense recovery	-814.69	0.00	-814.69		-255.46
Vehicle Leases		0.00	0.00		
<b>Total Equipment - GENERAL</b>	<b>291,522.32</b>	<b>274,682.00</b>	<b>16,840.32</b>	<b>274,682.00</b>	<b>259,035.68</b>
<b>Equipment - (Comm.Serv.)</b>					
Licence					444.25
Fuel		0.00	0.00	0	36.02
Repairs	3,999.00	3,000.00	999.00	3,000	1,236.14
Insurance & Licence	2,829.00	1,400.00	1,229.00	1,400	1,328.00
<b>Total Equipment - GENERAL</b>	<b>6,828.00</b>	<b>4,400.00</b>	<b>2,228.00</b>	<b>4,400.00</b>	<b>3,044.41</b>
<b>EQUIPMENT TOTAL</b>	<b>298,150.32</b>	<b>279,082.00</b>	<b>19,068.32</b>	<b>279,082.00</b>	<b>262,080.09</b>
<b>CAPITAL - GENERAL</b>					
Previous Year's Unfinanced	50,000.00		50,000.00		
Office Equipment	1,588.08	0.00	1,588.08		1,175.33
Computer equipment	29,932.50	0.00	29,932.50		30,240.12
Software		0.00	0.00		34,460.44
Automobiles	54,026.51	0.00	54,026.51		81,751.75
Use of Force		0.00	0.00		10,890.78
From Capital Fund		0.00	0.00		-150,000.00
Communications Equipment	83,631.10	0.00	83,631.10		4,938.63
Identification Equipment	3,866.87	0.00	3,866.87		
All Other Equipment	31,287.51	152,250.00	-120,962.49	152,250	-6,396.95
From Board Reserve		0.00	0.00	0	-64,573.00
For Future Financing		0.00	0.00		-209,821.04
All Other Capital Items	1,142.73	0.00	1,142.73		7,512.87
Provincial Grant	-93,176.00	0.00	-93,176.00		
Software Capital		0.00	0.00		254,234.40
NG911 Unfinanced		0.00	0.00		-209,821.04
NG911 Unfinanced	0.00		0.00		209,821.04
Communication Capital	1,754.60	0.00	1,754.60		5,586.64
Sale of Fixed Assets	-9,806.85	0.00	-9,806.85		
<b>CAPITAL TOTAL</b>	<b>154,247.05</b>	<b>152,250.00</b>	<b>1,997.05</b>	<b>152,250.00</b>	<b>-8.03</b>
<b>TOTAL DEPARTMENT 3100</b>	<b>6,137,615.90</b>	<b>6,387,888.17</b>	<b>-250,272.27</b>	<b>6,387,888.17</b>	<b>6,079,751.47</b>

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - DECEMBER 2020  
DEPARTMENT 3200 POLICE CIVILIANS**

page 2a

	2020 ACTUALS	PERIOD BUDGET	VARIANCE	page 2a 2020 BUDGET	2019 ACTUALS
<b>REVENUE - Dispatch</b>					
CPP GRANT		0.00	0.00	0	-0.01
Dispatch Recovery O/MUN	-942,585.14	-937,373.43	-5,211.71	-937,373	-940,850.15
Fire Paging Revenues	-209,113.92	-203,253.06	-5,860.86	-203,253	-235,970.71
Owen Sound Fire Department	-77,694.58	-77,694.58	0.00	-77,695	-76,362.30
E911 County Revenue	-92,108.80	-92,108.80	0.00	-92,109	-92,108.80
<b>Total REVENUE - Dispatch</b>	<b>-1,321,502.44</b>	<b>-1,310,429.87</b>	<b>-11,072.57</b>	<b>-1,310,430</b>	<b>-1,345,291.97</b>
<b>PERSONNEL</b>					
DISPATCH - Wages -Full time	657,509.04	706,122.05	-48,613.01	706,122	667,241.53
Wages - Part Time	475,253.85	449,329.67	25,924.18	449,330	475,649.58
Wages - Overtime	56,892.77	5,000.00	51,892.77	5,000	30,667.03
Software Licence & Upgrades	105,829.20	0.00	105,829.20	0	0.00
Reallocated Wages		0.00	0.00	0	-160,203.96
Accrued Payroll Expense	-84,182.33	3,500.00	-87,682.33	3,500	29,489.04
PAYROLL BENEFIT OVERHEAD	261,680.86	286,297.52	-24,616.66	286,298	268,935.75
Contract Services	37,877.50	0.00	37,877.50		
Service Agreements		0.00			
Clothing Allowance	646.78	0.00			540.32
Travel expense	245.83	0.00	245.83		746.19
Professional Development	12,208.87	30,000.00	-17,791.13	30,000	10,123.55
<b>Total Personnel - DISPATCH</b>	<b>1,523,962.37</b>	<b>1,480,249.24</b>	<b>43,066.35</b>	<b>1,480,249</b>	<b>1,323,189.03</b>
<b>Personnel - RECORDS/DATA ENTRY</b>					
REVENUE - POLICE REPORTS	-37,911.31	-40,000.00	2,088.69	-40,000	-44,298.52
Records Management Revenue	0.00	-35,000.00	35,000.00	-35,000	-72,339.29
Accrued Payroll Expense	-28,990.00	0.00	-28,990.00		7,495.45
RECORDS - Wages -Full time	349,449.67	291,205.20	58,244.47	291,205	229,610.05
Wages - Part Time	107,094.53	87,751.59	19,342.94	87,752	171,623.26
Wages - Overtime	6,192.61	1,500.00	4,692.61	1,500	3,971.49
Reallocated Wages		0.00	0.00	0	-7,821.24
PAYROLL BENEFIT OVERHEAD	122,794.60	103,436.35	19,358.25	103,436	99,471.56
<b>Total Personnel - RECORDS/DATA ENTRY</b>	<b>518,630.10</b>	<b>408,893.14</b>	<b>109,736.96</b>	<b>408,893</b>	<b>387,712.76</b>
<b>Personnel - ADMINISTRATION</b>					
SECRETARIAL - Wages -Full time	61,730.55	61,736.09	-5.54	61,736	59,454.90
Accrued Payroll Expense	-4,927.13	0.00	-4,927.13		1,020.76
Reallocated Wages		0.00	0.00	0	96,708.96
Wages - Part Time	54,651.29	51,858.52	2,792.77	51,859	50,715.52
PAYROLL BENEFIT OVERHEAD	26,891.75	26,916.97	-25.22	26,917	25,162.34
<b>Total Personnel - ADMINISTRATION</b>	<b>138,346.46</b>	<b>140,511.58</b>	<b>-2,165.12</b>	<b>140,512</b>	<b>233,062.48</b>
<b>Personnel - IDENTIFICATION UNIT</b>					
IDENTIFICATION - Wages -Full time	82,165.61	78,025.60	4,140.01	78,026	72,468.36
Accrued Payroll Expense	-5,180.14	0.00	-5,180.14		1,750.15
PAYROLL BENEFIT OVERHEAD	25,471.33	24,187.94	1,283.39	24,188	21,740.61
<b>Total Personnel - IDENTIFICATION UNIT</b>	<b>102,456.80</b>	<b>102,213.54</b>	<b>243.26</b>	<b>102,214</b>	<b>95,959.12</b>

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - DECEMBER 2020  
DEPARTMENT 3200 POLICE CIVILIANS**

page 2b

	2020 ACTUALS	PERIOD BUDGET	VARIANCE	2020 BUDGET	2019 ACTUALS
<b>Personnel - LICENCING/CPIC</b>					
REVENUE - PERMITS/BYLAW	-18,704.96	-20,000.00	1,295.04	-20,000	-21,695.01
LICENCE - Wages	12,132.37	58,184.88	-46,052.51	58,185	56,035.04
Wages - Overtime		0.00	0.00		479.93
Accrued Payroll Expense	-1,638.18	0.00	-1,638.18		1,339.55
PAYROLL BENEFIT OVERHEAD	3,761.03	18,037.31	-14,276.28	18,037	16,810.46
<b>Total Personnel - LICENCING/CPIC</b>	<b>-4,449.74</b>	<b>56,222.19</b>	<b>-60,671.93</b>	<b>56,222</b>	<b>52,969.97</b>
<b>Personnel - SWITCHBOARD</b>					
WAGES - Full Time	27,847.81	61,268.87	-33,421.06	61,269	83,208.66
Wages - Part Time	81,876.62	53,994.77	27,881.85	53,995	2,297.81
Wages - Overtime	1,217.42	0.00	1,217.42		1,332.66
Accrued Payroll Expense	-4,160.51	0.00	-4,160.51		-1,705.33
Payroll Benefit Overhead	19,513.73	27,092.57	-7,578.84	27,093	11,872.28
<b>Total Personnel - SWITCHBOARD</b>	<b>126,295.07</b>	<b>142,356.21</b>	<b>-16,061.14</b>	<b>142,356.21</b>	<b>97,006.08</b>
<b>Personnel - Cell Block Monitoring</b>					
Wages - Part time	12,028.26	175,200.00	-163,171.74	175,200	
Record Checks Revenue		-359,800.00	359,800.00	-359,800	
Accrued Payroll Expense	872.20		872.20		
Payroll Benefits Overhead	1,735.08	26,280.00	-24,544.92	26,280	
<b>Total Personnel - Cell Block Monitoring</b>	<b>14,635.54</b>	<b>-158,320.00</b>	<b>172,955.54</b>	<b>-158,320</b>	<b>0</b>
<b>Personnel - Information Technology Services</b>					
IT/Records Management Revenue	-49,448.71	-60,000.00	10,551.29	-60,000	
IT Wages - Full Time	184,801.69	179,561.60	5,240.09	179,562	
Wages - Overtim	447.24	0.00	447.24		
Payroll Benefits Overhead	57,288.56	55,664.10	1,624.46	55,664	
Reallocated Wages	-64,714.56	-64,714.55	-0.01	-64,715	
Payroll Accrual	-8,331.39	0.00	-8,331.39		
<b>Total Personnel - Information Technology Serv</b>	<b>120,042.83</b>	<b>110,511.15</b>	<b>9,531.68</b>	<b>110,511</b>	<b>0</b>
<b>PERSONNEL TOTAL</b>	<b>2,539,919.43</b>	<b>2,282,637.05</b>	<b>256,635.60</b>	<b>2,282,637.05</b>	<b>2,189,899.44</b>
<b>ADMINISTRATION</b>					
Pensioners Benefits	19,858.14	40,000.00	-20,141.86	40,000	28,152.35
Telephone	118,080.48	47,500.00	70,580.48	47,500	92,773.94
Telephone Cost RECOVERY	-38,907.40	-10,000.00	-28,907.40	-10,000	-49,481.52
<b>EQUIPMENT - General</b>					
Repairs to Equipment	9,638.52	7,000.00	2,638.52	7,000	4,086.30
<b>ADMINISTRATION &amp; EQUIPMENT TOTAL</b>	<b>108,669.74</b>	<b>84,500.00</b>	<b>24,169.74</b>	<b>84,500</b>	<b>75,531.07</b>
<b>TOTAL DEPARTMENT 3200</b>	<b>1,327,086.73</b>	<b>1,056,707.18</b>	<b>269,732.77</b>	<b>1,056,707</b>	<b>920,138.54</b>

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - DECEMBER 2020  
DEPARTMENT 3300 COURT SECURITY**

page 3a

	2020 ACTUALS	PERIOD BUDGET	VARIANCE	2020 BUDGET	2019 ACTUALS
<b>Personnel - COURT CASE MANAGERS</b>					
Wages -Full time	108,575.27	156,862.81	-48,287.54	156,863	159,092.80
Wages - Contingency		-6,877.68	6,877.68	-6,878	
Wages - Overtime	0.00	1,000.00	-1,000.00	1,000	
PAYROLL BENEFIT OVERHEAD	33,118.66	46,495.39	-13,376.73	46,495	47,727.84
Accrued Payroll Expense	-6,118.31	1,500.00	-7,618.31	1,500	2,524.76
Earnings recovery		0.00	0.00	0	-35,893.92
Clothing & C. Allowance		0.00	0.00	0	234.28
Travel Expenses		0.00	0.00	0	
<b>Total Personnel - GENERAL</b>	<b>135,575.62</b>	<b>198,980.52</b>	<b>-63,404.90</b>	<b>198,981</b>	<b>173,685.76</b>
<b>Personnel - SPECIAL CONSTABLES</b>					
From Prior Reserves					
SPEC. - Wages - Part time	312,192.59	340,903.42	-28,710.83	340,903	416,283.53
SPEC. - Wages - Full time	71,242.99	69,063.29	2,179.70	69,063	
Wages - Overtime	1,866.68	1,500.00	366.68	1,500	2,313.77
Retirement incentive		0.00	0.00	0	
Pension benefits	3,089.74	8,750.00	-5,660.26	8,750	3,447.19
PAYROLL BENEFIT OVERHEAD	64,300.01	72,545.13	-8,245.12	72,545	57,450.80
Clothing & C. Allowance	1,323.49	1,550.00	-226.51	1,550	1,440.56
Training	813.02	5,000.00	-4,186.98	5,000	407.04
Uniforms & Equipment	3,206.56	2,500.00	706.56	2,500	2,462.89
Accrued Payroll Expense	-23,035.74	0.00	-23,035.74		6,465.43
Government Grant	-422,212.71	-422,212.71	0.00	-422,213	-454,519.32
<b>Total Personnel - SPEC. CONSTABLES</b>	<b>12,786.63</b>	<b>79,599.13</b>	<b>-66,812.50</b>	<b>79,599</b>	<b>35,751.89</b>
<b>PERSONNEL TOTAL</b>	<b>148,362.25</b>	<b>278,579.65</b>	<b>-130,217.40</b>	<b>278,580</b>	<b>209,437.65</b>
<b>Administration - GENERAL</b>					
Prisoner & Escort Expenses	7,922.87	2,000.00	5,922.87	2,000	9,068.60
Prisoner & Escort RECOVERY	-1,330.14	-1,000.00	-330.14	-1,000	-9,547.36
Miscellaneous Expense	786.64	500.00	286.64	500	192.53
Telephone Lines and Leases	1,461.28	2,400.00	-938.72	2,400	1,697.24
<b>Total Administration - GENERAL</b>	<b>8,840.65</b>	<b>3,900.00</b>	<b>4,940.65</b>	<b>3,900</b>	<b>1,411.01</b>
<b>Equipment - GENERAL</b>					
Licence		0.00	0.00	0	
Fuel		0.00	0.00	0	35.08
Repairs/ Parts & Materials		0.00	0.00	0	
Insurance		0.00	0.00	0	
Lease		0.00	0.00	0	
<b>Total Equipment - GENERAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>35.08</b>
<b>ADMINISTRATION &amp; EQUIPMENT TOTAL</b>	<b>8,840.65</b>	<b>3,900.00</b>	<b>4,940.65</b>	<b>3,900</b>	<b>1,446.09</b>
<b>TOTAL DEPARTMENT 3300</b>	<b>157,202.90</b>	<b>282,479.65</b>	<b>-125,276.75</b>	<b>282,480</b>	<b>210,883.74</b>

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - DECEMBER 2020  
DEPARTMENT 3000 POLICE SERVICES BOARD**

page 4a

	2020 ACTUALS	PERIOD BUDGET	VARIANCE	2020 BUDGET	2019 ACTUALS
<b>PERSONNEL - GENERAL</b>					
One time funding Pr Yr Res			0.00		
Donations					0.01
From BOARD Reserves (Appreciation)	-32,500.00	-32,500.00	0.00	-32,500	(37,000.00)
Remuneration	11,124.00	11,629.64	-505.64	11,630	11,124.00
Wages - Full Time	15,360.57	15,359.26	1.31	15,359	14,791.66
Reallocated Wages	8,853.00	8,853.00	0.00	8,853	8,853.00
PAYROLL BENEFIT OVERHEAD	4,499.28	4,761.37	-262.09	4,761	4,437.42
Accrued Payroll Expense	-2,177.52	0.00	-2,177.52		1,807.72
Legal Fees	1,276.07		1,276.07		
Appreciation functions	3,417.51	10,000.00	-6,582.49	10,000	14,132.00
Expense Recovery	-900.00	0.00	-900.00	0	2,500.00
<b>Total PERSONNEL - GENERAL</b>	<b>8,952.91</b>	<b>18,103.27</b>	<b>-9,150.36</b>	<b>18,103</b>	<b>20,645.81</b>
<b>ADMINISTRATION</b>					
One time funding					
Professional Development	915.84	6,000.00	-5,084.16	6,000	5,013.99
Memberships	6,734.65	1,650.00	5,084.65	1,650	1,672.38
Meeting Expenses	944.46	1,000.00	-55.54	1,000	338.52
Office Supplies & Expense	81.65	500.00	-418.35	500	1,029.80
Advertising	55.00	1,000.00	-945.00	1,000	533.93
Telephones	444.21	1,150.00	-705.79	1,150	950.69
Legal Fees	1,196.70	9,000.00	-7,803.30	9,000	1,538.61
Consultants fees	0.00	0.00	0.00	0	7,516.71
<b>Total ADMINISTRATION</b>	<b>10,372.51</b>	<b>20,300.00</b>	<b>-9,927.49</b>	<b>20,300</b>	<b>18,594.63</b>
<b>POLICE SERVICE BOARD ACTIVITIES</b>					
Revenue	-24,926.95	0.00	-24,926.95	0	(13,485.79)
External Police Reports	-148,089.95	0.00	-148,089.95	0	(165,668.94)
From Prior Reserves	0.00	0.00	0.00	0	
Interest Revenue	-2,282.43	0.00	-2,282.43	0	(4,302.55)
Bank Charges	110.82	0.00	110.82	0	109.88
Office Supplies	0.00	0.00	0.00	0	
To Police Board Reserves	175,188.51	0.00	175,188.51	0	183,347.40
<b>Total POL SERV BOARD ACTIVITIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>TOTAL DEPARTMENT 3000</b>	<b>19,325.42</b>	<b>38,403.27</b>	<b>-19,077.85</b>	<b>38,403</b>	<b>39,240.44</b>

<b>Board Reserve for Equipment</b>	
Opening Balance at December 31, 2019	175,290.07
Cufflinks Donation	-2,000.00
Current year transfers	175,188.51
<b>Balance to date</b>	<b>348,478.58</b>

**OWEN SOUND POLICE SERVICES**

**PAYMENT OF ACCOUNTS**

For the period December 1 - 31, 2020

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ 3,390.51
DEPARTMENT 3100 (Officers)	50,721.77
DEPARTMENT 3200 (Civilians)	14,094.47
DEPARTMENT 3300 (Court Security)	2,481.67
<b>TOTAL EXPENSES</b>	<b><u>\$ 70,688.42</u></b>



## Report to the Board: Chief's Activities

From: Chief C. Ambrose

Date: Friday January 15, 2021

---

The following is a summary for the month of December 2020:

- Days Off Annual Leave and Statutory Holiday Time -6 days
- Weekly conference calls re Covid19 with City -2 hours
- Court Security Grant review and survey- 1 ½ days
- Bi-weekly conference Calls with Public Health for 1<sup>st</sup> Responders – 1 hour
- Bi-weekly calls with Grey Bruce Chiefs and OPP – 1 hour
- OACP Board of Directors Meetings-4 hours
- Dispatch contract meetings and proposals – 12 hours
- Budget Preparation OSPS and City of OS- 12 hours
- Interviewing new recruit candidates- 1 day
- OACP Speakers Series Webinar on Policing Reform - 2 hours
- OSPA meetings and SOA negotiations and prep - 4 days
- Min. of Sol. Gen. Digital Evidence Management Solution Webinar 2 hours
- Grey County Courts Management Meeting 1 ½ hours
- Meet regarding unconscious bias training- 2 hours
- Meet with M'Wikwedong and Saugeen F.N.– 2 hours
- CFOS Open Line – 2 hours



## Report to the Board: 2020 Staffing Report

*From: Inspector D. Bishop*

*Date: January 4<sup>th</sup>, 2021*

---

### **New Hires**

- Michal Gomulkiewicz was hired as a full time Constable on January 2<sup>nd</sup>, 2020
- Rachel Dinsmore was hired as a part time Clerk Dispatcher on January 10<sup>th</sup>, 2020
- Angela Reid was hired as a full time Constable on April 15<sup>th</sup>, 2020
- Christopher Mahy was hired as a full time Constable on June 24<sup>th</sup>, 2020
- Shandell Przybilla was hired as a part time Clerk Dispatcher on October 5<sup>th</sup>, 2020
- Shannon Alexander was hired as part time Clerk Dispatcher on October 5<sup>th</sup>, 2020
- Tracey Cotton was hired as part time Clerk Dispatcher on October 13<sup>th</sup>, 2020
- Diane Leblanc was hired as part time Clerk Dispatcher on October 14<sup>th</sup>, 2020
- Brayden Rahn was hired as a part time Cell Block Monitor on October 19<sup>th</sup>, 2020
- Jena McArthur was hired as a part time Cell Block Monitor on October 19<sup>th</sup>, 2020

### **Promotions**

- Elizabeth Cranny, Craig Matheson and Patrick Rawn were promoted to the rank of Sergeant on January 5<sup>th</sup>, 2020

### **Staff Transfers**

- Greg Byers moved from full time Court Case Manager to Special Constable – Courts on January 1<sup>st</sup>, 2020
- Kienna Pereira moved from part time Clerk Dispatcher to full time Clerk Dispatcher effective January 20<sup>th</sup>, 2020
- Kaitlin Vyn moved from part time Clerk Dispatcher to full time Switchboard Operator on April 1<sup>st</sup>, 2020



- Emily Carter moved from full time Clerk Dispatcher to full time Court Case Manager on September 21<sup>st</sup>, 2020

## **Resignations & Retirements**

- Tamara Watson resigned from her part time Data Entry Clerk position on January 23, 2020
- Constable Andrew Robson retired effective January 31<sup>st</sup>, 2020
- Constable Mark Diaz retired effective March 31<sup>st</sup>, 2020
- Special Constable Diane Keeling resigned effective April 28<sup>th</sup>, 2020
- Matthew Trafford was terminated from his position as part time Clerk Dispatcher on May 26<sup>th</sup>, 2020
- Dave Barber resigned from his position as part time Car Detailer on June 15<sup>th</sup>, 2020
- Rachel Dinsmore resigned from her position as part time Clerk Dispatcher on September 14<sup>th</sup>, 2020
- Tracey Cotton resigned from her position as part time Clerk Dispatcher on October 20<sup>th</sup>, 2020
- Diane Leblanc resigned from her position as part time Clerk Dispatcher on October 26<sup>th</sup>, 2020
- Stephanie Royle resigned from her position as full time Clerk Dispatcher on November 21<sup>st</sup>, 2020
- Part time Constable Rainier Berger resigned effective December 30<sup>th</sup>, 2020



## **Report to the Board: 2020 Public Complaints**

*From: Inspector D. Bishop*

*Date: Monday, January 4, 2021*

.....

Public complaints against police are governed under the provisions of Part V of the Police Services Act. Any member of the public may make a complaint about the policies or service of a police service or the conduct of a police officer. The Office of the Independent Police Review Director (OIPRD) receives, manages and oversees all complaints against police in Ontario. Upon receiving a complaint, the OIPRD can elect to: Conduct an investigation, screen the complaint out as being not in the public interest to proceed, direct an investigation to be conducted by the police service of the respondent officers or direct an investigation to be conducted by another police service.

In 2020, a total of 6 complaints were initially received by the OIPRD. All of the complaints were in relation to officer conduct with none in relation to policies or services. Four of the six complaints were screened out on initial review by the OIPRD, with two of the six complaints being deemed to be not in the public interest to investigate, another being deemed frivolous, and one other deemed to be more appropriately dealt with under another Act or law. Of the two complaints screened in by the OIPRD, both were forwarded to OSPS for investigation. One of those complaints is currently under investigation by a senior officer with anticipated completion in January 2021. The second complaint is currently pending confirmation of further details from the OIPRD.



## **Report to the Board: 2020 Secondary Employment and Board Membership**

*From: Inspector D. Bishop*

*Date: Monday, January 4, 2021*

.....

General Order ADM-032 Secondary Employment/Board Membership requires members seeking secondary employment or wanting to sit on an outside Board/Committee to seek prior approval from the Chief of Police. This policy is in place to ensure that such requests are in keeping with current legislation, but more importantly do not bring the integrity of the Police Service into disrepute, through any conflict of interest issue or negative public perceptions and align with Service goals, objectives and priorities.

In 2020 there was one part time Data Entry Clerk who requested permission for secondary employment that was approved by the Chief. There are members of the Service that do sit on boards and committees by virtue of their employment with the police service who do not apply under this policy. All requests were reviewed and subsequently approved.



## **Report to the Board: 2020 Special Investigations Unit**

*From: Inspector D. Bishop*

*Date: Monday, January 4<sup>th</sup>, 2021*

.....

In 2020, the Owen Sound Police Service had no incidents which required an investigation by the Special Investigations Unit in accordance with the provisions of Ontario Regulation 673/98 made under the Police Services Act. On one occasion in September of 2020 SIU was contacted however did not invoke their mandate.

Ministry of the Solicitor  
General

Ministère du  
Solliciteur general

Ontario Sex Offender Registry  
777 Memorial Avenue  
Orillia ON L3V 7V3  
Tel: (705) 329-7474  
Fax: (705) 329-7475

Registre des delinquents sexuels Ontario  
777 avenue Memorial  
Orillia ON L3V 7V3  
Tél : (705) 329-7474  
Télééc : (705) 329-7475



File Reference: GOV-CSC-614-00

November 26, 2020

Chief Craig Ambrose  
Owen Sound Police Service  
922 Second Avenue West  
Owen Sound, ON  
N4K 4M7

The Ontario Sex Offender Registry (OSOR) captures details of individuals convicted of designated offences under Christopher's Law (Sex Offender Registry), 2000. The OSOR is an investigative and crime prevention tool providing valuable information to police services relating to sex offenders residing within their jurisdiction and within the Province of Ontario.

Offenders who are non-compliant are those who have failed to comply with Christopher's Law and/or the Sex Offender Information Registration Act (SOIRA). The OSOR recognizes that there will be individuals who will fail to comply and it is recommended that warrants and/or charges be sought as a risk management strategy for your police service. Low offender compliance poses a significant risk to public safety and creates a growing liability for police services if left unaddressed.

The OSOR is mandated to conduct an annual Site Assessment with all police agencies within Ontario. A Site Assessment examines the contents of the OSOR for your jurisdiction. During the assessment, we review a variety of areas of the registry to ensure the content is accurate and current and therefore a valuable tool for investigations. Further, a review of compliance for offenders is completed to ensure successful monitoring is being conducted.

On November 16<sup>th</sup> 2020, Nicole Shaw, an OSOR Operational Support member, conducted a Site Assessment with your OSOR Registrar, Cst Corrina Fernando. On this date your OSOR compliance rate was 92.9 percent, below the provincial average of 96 percent.

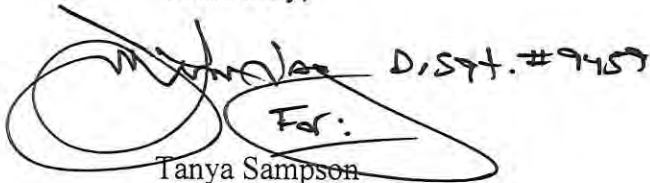
Upon completion of the Site Assessment, Cst Fernando was given a detailed report highlighting any follow-up work to be done for your 56 offender records. We have included a copy of the report for your review. Cst Fernando had prepared for the Site Assessment, completing any work necessary prior to our teleconference. She therefore did not require the usual 60 day follow up period prior to this final report. It is worth

noting that your compliance rate is the result of 2 non-compliant offenders. Cst Fernando is aware of these offenders and both have active warrants issued. Several random OSOR offender records were chosen to review their SIP entries on CPIC and all were shown to be accurate. Cst Fernando has excellent offender management skills and this is reflected in the overall results of this Site Assessment.

There are offenders in your jurisdiction who have completed their reporting obligation on the OSOR but who must continue to report on the National Sex Offender Registry (NSOR). Currently there are 4 *NSOR extended* offenders in your jurisdiction and all are compliant. We commend Cst Fernando for her knowledge of both the provincial and federal legislation and thank her for her commitment and dedication to the OSOR/NSOR portfolio. We look forward to working with her in the future.

Thank you for your ongoing support of the OSOR. Please see the included Ministry Guidelines LE-046 to ensure compliance of your police service when updating your policies. To preserve the integrity of the application, it is essential that OSOR information and processes are adhered to. These annual site assessments provide valuable consultation and discussion with your frontline registrar and we welcome any feedback that you may provide regarding our program.

Yours truly,



D, Sgt. #9457  
For:

Tanya Sampson  
Staff Sergeant, Manager  
Ontario Sex Offender Registry  
High Risk Offender Unit  
Criminal Behaviour Analysis Section

/bg

Enclosures

# Owen Sound Police Services Presentation for Court Security Review

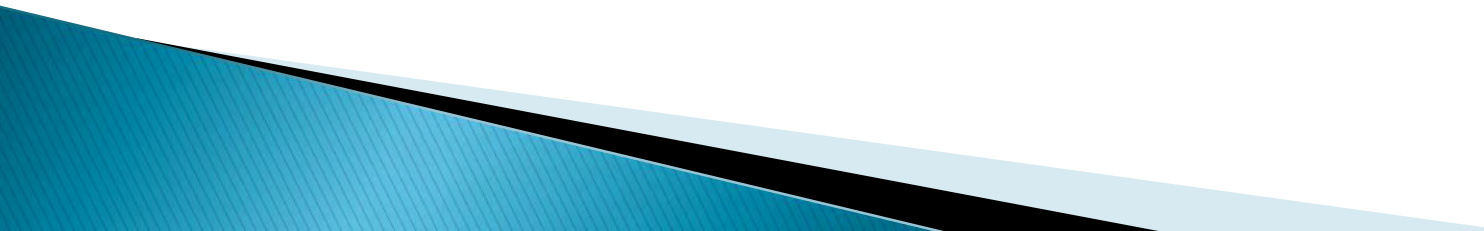


# What are some of the Issues

- ▶ Owen Sound is a unique city in that most cities this size are bedroom communities to other larger urban centers. Owen Sound is an employment and commercial hub.
- ▶ Population increases during the day result in increased daytime call volumes unlike most other police services who see evening spikes.
- ▶ Social services and support agencies have been centralized in the city to support those in need, which concentrates a marginalized population, along with statistically increased victimization and police involvement.
- ▶ Many people who need supports are dealing with issues of mental health, poverty, food security, homelessness and addictions.



# So what are the demands on OSPS?

- ▶ From a 2016 Market Area Data Report commissioned by the City of Owen Sound the daytime population is estimated to be 40,816 people while the service is funded by the approximately 22,000 people living within the city boundary.
  - ▶ This already increases the demands and costs of policing prior to court security responsibilities.
- 

# Court Services

- ▶ Section 137 of the Police Services Act sets out that the Board is responsible for Court Security. Due to the fact that the courthouse is located within the City of Owen Sound those costs and responsibilities fall to the OSPSB and the City.
- ▶ The courthouse serves the majority of Grey and a large portion of Bruce County.
- ▶ Provincial grant funding is provided to offset court security costs however that funding does not cover the costs.
- ▶ Any reductions or removal of grant funding disproportionately affects the city of Owen Sound taxpayer compared to the citizens served by the Court.



Grey County Court covers a vast area including:

North Bruce Peninsula – 3,999

South Bruce Peninsula – 8,416

Chippewas of Nawash – 700

Georgian Bluffs – 10,479

Meaford – 10,991

Owen Sound – 22,000

Chatsworth – 6,630

Southgate – 7,190

Grey Highlands – 9,480

West Half of Blue Mountains est 3,500  
 (7,025 total)

Grey County Court serves an estimated population of 83,385 supported by grant funding from the Province and 22,000 (26%) of the residents served living in Owen Sound.

# Court Services

- ▶ Revenue from Provincial Offences Act fines is provided to Grey County in theory to offset the provincial download of court security costs. The city of Owen Sound receives no further benefit from that funding than any other municipalities.
- ▶ In 2019 approximately \$420,000 in grants was received resulting in the City covering a shortfall of approximately \$282,000.

# 2020 vs 2021 Budget comparison

	Budget 2021	Budget 2020	Variance	% Variance
Operating Budget	\$ 6,409,515.21	\$ 6,235,638.17	\$ 173,877.04	2.79%
Civilians 3200	\$ 1,036,136.50	\$ 1,056,707.18	\$ -20,570.68	- 1.95%
Courts 3300	\$ 335,900.56	\$ 282,479.65	\$ 53,420.91	18.91%
Board 3000	\$ 39,633.10	\$ 38,403.27	\$ 1,229.83	3.20%
Summary Total	\$ 7,821,185.37	\$ 7,613,228.27	\$ 207,957.10	2.73%
OPERATING BUDGET INCREASE	2.73%			
Courts 3300 w/o Grant funding of \$422,212.71	Potential Court Costs \$758,113.27	Summary total \$8,243,398.08	Operating Budget Increase 8.28%	

Operating Budget	Budget 2021	Budget 2020	Variance	% Variance
Courts 3300	\$ 335,900.56	\$ 282,479.65	\$ 53,420.91	18.91%

- ▶ Increased costs as a result of OSPS being used for prisoner handling while courts remain open and require staffing as well.
- ▶ Increase of part time hours to meet court security requirements as required by the Police Services Act and the judiciary.
- ▶ Increase relating to stepped wage increases and negotiated salary and benefit increases (approx 1.9%).
- ▶ Provincial grant funding of \$422,212.71 from 2020 included in budget but not guaranteed by the Province for 2021 as the grant is being reviewed.
- ▶ Court security falls to the Municipality due to the physical location of the court but serves large portions of Grey and Bruce Counties.

Owen Sound Police Services  
Thank You for your time.

Any questions ?

