

# Owen Sound Police Services Board

## Public Session Minutes

Wednesday, April 28, 2021 at 10:00 a.m.

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**Members Attending:** J. Thomson (Chair), I. Boddy, G. Pierce, J. Sampson, J. Tamming  
(Via Zoom)

**Guests Attending:** D. Sprague - Police Advisor, Ministry of Solicitor General,  
(Via Zoom) Tim Simmonds – City Manager, Owen Sound

**Management Attending:** Chief C. Ambrose, Inspector D. Bishop, Inspector Fluney  
(Via Zoom)

**Minutes:** J. Thomson

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### 1. Call to Order

The Chair welcomed D. Sprague and Tim Simmonds to the meeting and called the meeting to order at 10:04 a.m.

*“Prior to today’s meeting the Board met in closed session to review and discuss matters that in their opinion fell under Section 35 (4) of the Police Services Act, R.S.O 1990 c. P.15 and as per the Owen Sound Police Services Board BY-LAW NO. 2019-01 Section 19.1 Closed Items.”*

### 2. Approval of the Agenda

**Moved by I. Boddy, seconded by J. Sampson**

*“That the agenda dated April 28, 2021, be approved”* **CARRIED**

### 3. Declaration of Conflict of Interest arising out of Matters listed on the Agenda. **HEARING NONE**

### 4. Presentations, Deputations, and Public Question Period. **HEARING NONE**

### 5. Confirmation of the Minutes of the Public Session held March 24, 2021.

**Moved by G. Pierce, seconded by I. Boddy**

*“That the minutes dated March 24, 2021 be approved”* **CARRIED**

### 6. Business arising out of the Minutes of the March 24, 2021 Public Session. **HEARING NONE**

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## 7. Correspondence Received.

### a) Court Security and Prisoner Transportation (CSPT) Program for 2021

The attached letter was also on the Owen Sound City Council's Agenda on April 19, 2021 under Report CR-21-041, under which City Council directed staff to bring forward a by-law to authorize the treasurer to execute the funding agreement with the Ministry of the Solicitor General.

The City's historical funding has been:

2012 \$61,324.01  
2013 \$122,648.06  
2014 \$183,972.08  
2015 \$185,973.04  
2016 \$232,466.31  
2017 \$313,131.09  
2018 \$365,319.60  
2019 \$454,519.32  
2020 \$422,212.71  
2021 \$403,984.89.

The city report went on to say that under communication strategy, staff at The City of Owen Sound and Owen Sound Police Services continue to engage with both the county and the province to discuss how future cost sharing and funding models may accurately reflect the burden of costs associated with court security and prisoner transportation services.

Chief Ambrose reported that he had contacted the Ministry of the Solicitor General regarding the definition of court facilities as defined in the Police Services Act which could negatively affect future grant monies and instructions received from the Ministry as a result of Covid. He is currently waiting for a response back for clarification on the interpretations provided.

T. Simmonds, City Manager, provided that the AMO meeting is coming up in August 2021 and the city has the opportunity to meet with the appropriate minister at that conference. The city will be requesting to meet with the appropriate minister to discuss this issue if not resolved prior to that.

### b) Private Citizen Compliment

E-mail received from a private citizen complimenting one of our civilian staff on how helpful she had been in getting this person's record check completed.

## **8. Chairman's Report**

- a) The Chair reminded members that the Board Training date with D. Sprague is set for May 18, 2021. Given the current state of Covid restrictions the training must be held via Zoom. Members agreed that they would prefer in person training and the Chair was to contact D. Sprague to see if an alternative date would be available after Covid restrictions have been lifted.
- b) The Chair reminded members of the OAPSB Spring Conference May 26, 27, 28 and the dates and times members had been registered for.
  - I. Boddy – 1:00 P.M. Wednesday May 26, OAPSB Board Training Session
  - J. Tamming – 9:00 am Friday May 27, Annual General Meeting portion
  - C. Ambrose, G Pierce, J. Sampson and the Chair are registered for all three days.

An updated agenda from OAPSB will be sent out prior to the conference and prior to the conference date everyone will receive a separate log-on ID to participate.

- c) Representative to Community Safety and Well Being Planning

The Chair reported that M. Koepke, past board member, was the police board representative on the CSWBP. As it stands, the OSPSB no longer has a representative on this group. There was discussion as to whether a representative is necessary given the drafting of the plan has been completed. Chief Ambrose currently participates on this group and could bring any issues back to the board if needed. It was agreed that a OSPSB representative is not required, but this could be reviewed in the future if necessary.

## **9. Reports from Inspector D. Bishop**

- Inspector Bishop presented the following reports:
  - a) Criminal Investigations Branch
  - b) Drug Enforcement and Intelligence
  - c) Auxiliary Unit Report

## **10. Reports from Inspector J. Fluney**

- Inspector J. Fluney presented the following reports;
  - a) Collision Statistics

- b) Community Services Office
- c) Lost Hours and Training
- d) Traffic Enforcement

#### **11. Reports from Director of Civilian Services K. Fluney**

- Inspector Bishop presented the following reports on behalf of Director Fluney;
  - a) Board By-laws - 2020 and 2021
  - b) Court - 2020 and 2021
  - c) Records - 2020 and 2021

#### **12. Reports from Director of Corporate Services S. Bell-Matheson**

- Chief Ambrose presented the report on behalf of Director Bell-Matheson.
  - Comparable Call Statistics for February 2020 and February 2021.

The report highlighted that calls for service had increased 5.19% from the same period in 2020 from 3,825 calls to 4,052 calls in 2021. It is presumed this increase is a result of complaints associated with the latest Covid lock-down restrictions.

#### **13. Report from Director of Information Technology Services C. Hill**

- Inspector Fluney presented the report on behalf of Director Hill;

#### **14. Financial Reports from the Chief of Police**

- a) Financial Report

Chief Ambrose reported that the service is slightly under budget year-to-date. This is a result of wages being down slightly due to longer term vacancies and absences. All capital assets have not been purchased to date, but are expected to be by year end. Civilian expenses are slightly over. This is due to timing and receipt of dispatch fees being posted. Court security is down slightly and we are awaiting funds from the court grant to be paid for the first quarter.

Chief Ambrose also reported that he now meets quarterly with K. Allen, Director of Corporate Service at the city, to review budgeted and actual expenses. The expectation is that OSPS will be under budget by year end and K. Allen has not expressed any concerns.

As there were no requests for action in any of the above reports, and were provided for information purposes, they will be placed on file with the minutes of this meeting for future reference.

b) Approval of Outstanding Accounts for Payment for \$54,725.98

**Moved by I. Boddy, seconded by G. Pierce**

*“That the payment for outstanding accounts of \$54,725.98 for the period March 1, 2021 to March 31, 2021 be approved.”* **CARRIED**

**15. Operating Reports from the Chief of Police**

- a) Chief’s Activity Report
  - Chief Ambrose reviewed his activity report for the month of March 2021
- b) 2020 Property Vault Audit
  - Inspector Fluney presented the vault audit report.

As there were no requests for action in any of the above reports, and were provided for information purposes, they will be placed on file with the minutes of this meeting for future reference.

**16. Other Items and New Business.**

There were no other items or new business discussed.

**17. Termination of the Public Meeting**

As the board had dealt with all of the items on the agenda, and there being no additional business to conduct, the Chair declared the open session to be terminated at 10:43 a.m.

**Next meeting Wednesday, May 26, 2021.**

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G. Pierce, Past Chair

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J. Thomson, Chair

Ministry of the Solicitor General

Ministère du Solliciteur général

External Relations Branch

Direction des relations extérieures

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March 31, 2021

Ms. Kate Allan  
Director of Corporate Services  
City of Owen Sound  
808 2nd Avenue East  
Owen Sound ON N4K 2H4

Dear Ms. Allan:

We are pleased to inform you that we will be proceeding with the Court Security and Prisoner Transportation (CSPT) Program for 2021, providing a maximum total of \$125M to assist municipalities in offsetting their CSPT costs.

As you may know, in September 2020, the Ministry of the Solicitor General (ministry) hired an independent consultant, Goss Gilroy Inc., to conduct a review of court security and prisoner transportation in Ontario, including the design of the CSPT Program. This review is part of the ministry's ongoing work to reduce court delays, leverage technology and improve public safety to build a more responsive and efficient justice system. Municipalities, police services and other justice sector partners were engaged during the review process. The ministry will be reviewing findings and recommendations in the final report which is expected soon. Please note that no changes were made to the 2021 CSPT Program as a result of the review.

Similar to previous years, an expenditure-based model is used to determine allocation for 2021. Funding is allocated based on each municipality's relative share of the total 2019 CSPT cost across the province. For example, if a municipality's CSPT cost represents one per cent of the total provincial CSPT cost, then it will be allocated one per cent of the available funding. With that, subject to the enclosed agreement being finalized, your allocation for 2021 is **\$403,984.89**. The payment schedule is outlined under Schedule D of the enclosed agreement.

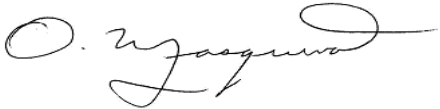
Please have the authorized signatory for the grantee sign the enclosed agreement, where noted, and return by email to [Fionne.Yip@ontario.ca](mailto:Fionne.Yip@ontario.ca) by **April 30, 2021**, along with proof of your general liability insurance (\$5 million), indemnifying "Her Majesty the Queen in Right of Ontario, her Ministers, Agents, Appointees and Employees", as per section A10.2 of the agreement.

Ms. Kate Allan  
Page two

A fully executed copy of the agreement will be returned to you for your records.

If you have any questions, please contact Fionne Yip, Community Safety Analyst,  
Program Development Section at [Fionne.Yip@ontario.ca](mailto:Fionne.Yip@ontario.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "O. Mosquera". The signature is fluid and cursive, with a large initial "O" and a long, sweeping underline.

Oscar Mosquera  
Manager, Program Development Section  
External Relations Branch

Enclosures

**Sent:** April 11, 2021 12:38 PM

**To:** INFO <[info@owensoundpolice.com](mailto:info@owensoundpolice.com)>

**Cc:** Fluney, Jeff <[jfluney@owensoundpolice.com](mailto:jfluney@owensoundpolice.com)>

**Subject:** Compliments

To Whom It May Concern,

Natalie was incredibly friendly and helpful in helping me get my police record check. She completed it in less than a day and I am very thankful that she helped me get it done so quickly.

Thank you for all you do!





## Report to the Board: Criminal Investigations Branch

*From: Inspector D. Bishop*

*Date: April 08, 2021*

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On March 10<sup>th</sup> the Criminal Investigations Branch conducted an investigation in conjunction with the Fire Marshall, into a fire that claimed the life of a 61 year old man. The fire was contained to a single apartment located above the former Norma Jeans Bistro. The investigation concluded that the cause of the fire was accidental.

On March 14<sup>th</sup> the Criminal Investigations Branch investigated the sudden death of a 19 year old Owen Sound man. The deceased was found in his grandparent's residence where he had been residing. There was obvious evidence of recent Fentanyl use at the scene. The investigation, which was conducted in conjunction of the Office of the Coroner, determined that the man died as a result of a Fentanyl overdose.

On March 14<sup>th</sup> Detectives executed a D.N.A. warrant at the Central North Correctional Centre, on a male suspect who is under investigation for a 2020 home invasion robbery that involved a firearm. The investigation is continuing and numerous charges are imminent related to the robbery.

On March 16<sup>th</sup>, the Criminal Investigations Branch investigated the sudden death of a 39 year old Owen Sound man. The deceased was found in his mother's residence where he had recently been staying. Evidence of the use of Fentanyl by the deceased was documented at the scene. The investigation which, was conducted in conjunction of the Office of the Coroner, determined that the man died as a result of a Fentanyl overdose.

On March 19<sup>th</sup> Detectives investigated the sudden death of a 45 year old Owen Sound woman. The deceased was found on the couch of her residence by her daughter. There was clear evidence of Fentanyl consumption documented at the scene. The investigation, which was conducted in conjunction with the Office of the Coroner, determined that the woman died as a result of a Fentanyl overdose.

In March, a large scale lottery fraud investigation was concluded. The investigation revealed that the elderly victim had been convinced to send large quantities of his

money in order to unlock funds that he had supposedly won in a lottery. The victim was duped into believing that he had won \$80 Million dollars and two luxury vehicles in the scam. Over the course of a three year period, the victim sent more than \$100,000 of his personal money to the fraudsters. The money was traced and found to have been sent to Jamaica where it has been diverted to the fraudsters.

On March 24<sup>th</sup> members of the Criminal Investigations Branch executed a search warrant at an east side apartment regarding a child pornography investigation. Police seized a cellular phone from a 19 year old male that is believed to contain child pornography. The contents of the phone are being examined.

In March, Detectives obtained an arrest warrant for a man who is non-compliant with the National Sex Offender Registry. The man is accused of Domestic Assault as a result of a recent investigation and is believed to have left the Owen Sound area in attempt to evade his arrest. The man has failed to comply with the requirements of the registry and as a result, an additional charge and arrest warrant has been issued.

During the month of March Detective Houston conducted required use of force training for all members of the police service after COVID-19 exemptions were suddenly lifted and requalification's became necessary.

During March of 2021 Detective Hartley participated in a mentorship program with Georgian College with a Police Foundations student. The topic of the mentorship was conducting proper domestic violence investigations as well as their effects on victims and other family members. The student completed a presentation regarding their research on the topic which was evaluated by instructors and Detective Hartley.



## Report to the Board: Drug Enforcement and Intelligence

*From: Inspector D. Bishop*

*Date: April 08, 2021*

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On March 1, 2021 the Drug Enforcement Unit conducted a joint force operation with the Hanover Police Service. Police arrested a Chesley man who was believed to be trafficking Fentanyl and methamphetamine across Grey and Bruce counties. A search warrant was obtained for the man's vehicle and his Hanover motel room. Police seized methamphetamine, illicit cannabis and a prohibited knife in the investigation. A total of six criminal charges were filed.

On March 3<sup>rd</sup> a drug trafficking investigation was concluded with the arrest of a 46 year old Owen Sound man. Officers conducting surveillance observed the man driving his car despite being prohibited from driving for life as a result of previous impaired driving and other vehicle related offences. A search of the driver resulted in the seizure of 38 grams of crystal methamphetamine, four grams of Fentanyl and \$745 in cash proceeds from the sale of these drugs. The total street value of the seized drugs is nearly \$5,500. The man was charged with two counts of possession for the purpose of trafficking, possession of proceeds of crime and driving while prohibited.

On March 31<sup>st</sup>, members of the Drug Enforcement Unit concluded a Fentanyl and methamphetamine trafficking investigation with the arrest of a Brampton resident. The accused was arrested in his rental vehicle as he arrived at an east side residence. The man was found to be carrying a loaded .45 calibre semi-automatic pistol that was concealed in a shoulder holster as well as three magazines containing numerous rounds of additional ammunition. A search was conducted of the rental vehicle occupied by the accused which resulted in the location of two loaded pistol grip, pump-action shotguns as well as ammunition belts containing shotgun rounds, additional handgun rounds, police-style body armour, an expandable baton and various knives. Police also located Fentanyl, crystal methamphetamine and cash proceeds of crime. The total value of cash and drugs seized is in excess of \$7,500. The man was the subject of a lifetime ban from the possession of firearms as a result of a prior conviction in 2017 in Owen Sound for possessing explosives as well Fentanyl and methamphetamine for the purpose of trafficking. The accused, Daniel Anderson, 35 years, was charged with a total of 26 firearms and drug trafficking related offences and he remains in custody.

### Drug Overdose Information

Owen Sound Police responded to three drug overdose fatalities in March, 2021.

Owen Sound Police have investigated a total of six drug overdose fatalities thus far in 2021.



## Report to the Board: Auxiliary Unit

*From: Inspector D. Bishop*

*Date: April 8th, 2021*

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In March, 2021 the Owen Sound Police Auxiliary Unit had the opportunity to participate in two community events in which our Police Service has given back and supported our community partners in their endeavors.

On March 6<sup>th</sup>, 2021 members of the Auxiliary Unit attended an outdoor event hosted by the United Way called "Pokemon Go Community Day", in which ticket holders participated in Pokemon trading with prizes to be won. Our Auxiliary Officers were there with SWAG to hand out and educational material on distracted driving and impaired driving. It was a cold, yet beautiful, day to be out in the Community!



On March 26<sup>th</sup> and 27<sup>th</sup>, 2021 the Auxiliary Unit partnered with Metro Grocery Store for another Food Drive to support our local Salvation Army before the Easter holiday. A total of 304 pre-packaged bags were sold, totaling \$2,200.00 in grocery items.



In March Auxiliary Members volunteered a total of 42 hours in the community. Due to the Covid-19 Pandemic, and the protection of our officers and Auxiliary Members, ride alongs are still temporarily suspended.



## Report to the Board: Collision Statistics

*From: Inspector J. Fluney*

*Date: Friday, April 9, 2021*

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### **March 2021 – Collision Statistics**

	<b>March 2021</b>	<b>Feb 2021</b>	<b>March 2020</b>
<b>Total Collisions:</b>	40	49	35
Collisions - East side Owen Sound	14	23	14
Collisions - West side Owen Sound	11	12	3
Collisions - parking lots	15	14	18
Fail to Remain Collisions	9	5	6
<b>Collisions referred to CRC</b>	<b>18</b>	<b>20</b>	<b>17</b>
<b>Collisions investigated by OSPS</b>	<b>22</b>	<b>29</b>	<b>18</b>



## Report to the Board: Community Services

*From: Inspector J. Fluney*

*Date: April 9, 2021*

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In March the Community Services Officer engaged in the following highlights:

- Commenced partnership with Owen Sound-Bruce Grey Family Y Settlement and Language Services in collaboration with the County of Grey Immigration Network. Working with immigrants and new comer families residing in the City of Owen Sound with a focus on topics of concern for all residents; frauds and scams, internet safety and traffic and street safety.
- OSPS, Sydenham Youth Optimist, New Comer Families/Alliance Church completed the final planning stages for the first ever bike and street safety workshop for new comer families. Workshop took place at the Sydenham Campus, County of Grey Building March 20, 2021.
- After-school student continued to work from home and in the Station as COVID restrictions allowed. Funds provided by Ministry of Children, Community and Social Services.
- 3 care packages (211 resource cards, new socks and gift cards) sponsored by Country of Grey and United Way were handed out by CSO and MMHART to persons who are homeless, street involved, disenfranchised youth and individuals with a mental illness. In addition, 5 first aid kits were provided to local families.
- Represented OSPS at the County of Grey Virtual Job Fair. 1700+ people were registered for the job fair
- Human Trafficking partnership continued with local School Boards, Victim Services, Women's House serving Grey Bruce and the OPP. Focus of the partnership is on curriculum to GB youth and communities.
- Training received from M'Wikwedong Friendship and Cultural Centre- Impact of Colonization.
- Attended Owen Sound Mosque and met with local Muslim leaders and congregation.
- Presentation to clients of CMHA on common Frauds and Scams



- Continued posting on OSPS social media platforms and worked with local news agencies. Some highlights;
  - Bike Workshop
  - Celebrating International Women's Day
  - World Down Syndrome Day
  - Celebrating the Return of our Auxiliary Unit

Took part in the following ongoing/regular meetings;

- Housing Homelessness Committee meetings
- Grey County Immigration Council
- GB Youth Engagement Team
- Human Trafficking- internal & with M'Wikwedong

School Presentations

- Continued KIDS program
- Lockdown drills for OSDSS
- Social Media- learning about the dangers of posting inappropriate images





## Report to the Board: Lost Hours and Training

*From: Inspector Jeff Fluney*

*Date: April 9, 2021*

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Nine fulltime members reported sick in March 2021 consisting of 54 complete or partial shifts for a total of 554 hours.

Month/Year	SICK/STD			WSIB		
	Number of Fulltime Members	Total Number of Shifts (complete and partial)	Total Number of Hours	Number of Members	Total Number of Shifts (complete and partial)	Total Number of Hours
March 2021	9	54	554*	1	20	91
February 2021	10	38	362	1	20	91
March 2020	20	49	530	1	22	176

\*484 of the total hours are due to non-work related illness/injuries of three members.

One member remains partially on WSIB with modified duties. One member received a minor injury at work and is currently on modified duties. One member is on medical leave.

### Training:

- One member completed the Drug Investigation course in London
- A new recruit constable was at OPC however was sent home to do virtual learning due to a Covid outbreak at the college.
- Two members continued with in house Communicator Training and one member is being trained in switchboard.



## Report to the Board: Traffic Enforcement March 2021

*From: Inspector J. Fluney*

*Date: April 9, 2021*

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<b><u>Platoon #1 – 4</u></b>			<b><u>Traffic/Part time Officers</u></b>		
	<b>Mar 21</b>	<b>Mar 20</b>		<b>Mar 21</b>	<b>Mar 20</b>
<b>Highway Traffic Act:</b>	<b>137</b>	<b>69</b>	<b>Highway Traffic Act:</b>	<b>38</b>	<b>31</b>
<b>Compliance Reports:</b>	<b>8</b>	<b>7</b>	<b>Compliance Reports:</b>		<b>3</b>
<b>Recorded Cautions:</b>	<b>43</b>	<b>43</b>	<b>Recorded Cautions:</b>	<b>47</b>	<b>25</b>
<b>Liquor Licence Act:</b>	<b>13</b>	<b>7</b>	<b>Criminal Code/ CDSA:</b>		
<b>Criminal Code/ CDSA:</b>	<b>95</b>	<b>147</b>	<b>Other POA/By-Law:</b>	<b>1</b>	
<b>Other POA/By-Law:</b>	<b>11</b>	<b>8</b>	<b>Foot Patrol:</b>	<b>27</b>	<b>21</b>
<b>Foot Patrol:</b>	<b>129</b>	<b>58</b>			

### **R.I.D.E.**

There was a total of 17 on-duty R.I.D.E. checks in the month of March.

The combined statistics for RIDE were:

- 34 officers
- 6.5 hours
- 388 vehicle drivers checked

One impaired charge was laid during regular patrols.



## Report to the Board: Board Bylaw

*From: Director of Civilian Services – K. Fluney*

*Date: April 8, 2020*

*Related to Business Plan S#*



### **March 2020**

#### **TAXI**

Total number of Taxi Driver's Licences Issued/Renewals	= 1
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 1
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 0
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

#### **ADULT ENTERTAINMENT**

Total number of Adult Entertainment Licences Issued	= 3
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

#### **ALARMS**

Invoices to be completed for Chief's signature.



## Report to the Board: Board Bylaw

*From: Director of Civilian Services – K. Fluney*

*Date: April 14, 2021*

*Related to Business Plan S#*



### **March 2021**

#### **TAXI**

Total number of Taxi Driver & Private Transportation Company Driver Licences Issued/Renewals	= 10
Total number of Re-Issue Lost Taxi Driver Licences	= 0
Total number of Taxi Driver's Licences Deferred/Denied	= 0
Total number of New/Taxi (transfer) Vehicle Licences Issued	= 1
Total number of Agent Transfers	= 0
Total number of New Agents Registered	= 0

#### **ADULT ENTERTAINMENT**

Total number of Adult Entertainment Licences Issued	= 1
Total number of Adult Entertainment Licences Denied	= 0
Total number of Adult Entertainment Owner Licences Renewed	= 0

#### **ALARMS**

Invoices to be completed for Chief's signature.



## Report to the Board: Courts

*From: Director of Civilian Services – K. Fluney*

*Date: April 8, 2020*

*Related to Business Plan S#*

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**Personnel:**

One person on modified duties.

**Budget:**

Nothing to Report

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**Operational:**

Custodies Transported during the month: OPP - 25, OSPS – 41     **TOTAL - 66**

Video /Audio appearances: 96

Meals provided to custodies: 50

Special Constable Total Hours: 1041.50

**Issues, Concerns & Comments:**

For the month of March there was a total of 8.5 hours wait time for OPP Prisoner Transport Unit once they were notified that Owen Sound Courthouse prisoners were ready to be picked up.

March 27, 2020 was last date prisoners were brought to the Owen Sound Courthouse because of the new COVID-19 measures put in place. All prisoners are done by audio appearance either from the Correctional Facility or the Police Detachments.

**Front Entrance Statistics:**

- 5 knives identified and turned away (most of which were pocket knives)



## Report to the Board: Courts

*From: Director of Civilian Services – K. Fluney*

*Date: April 14, 2021*

*Related to Business Plan S#*

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**Personnel:**

Nothing to Report

**Budget:**

Nothing to Report

**Operational:**

Custodies Transported during the month: OPP - 0, OSPS – 1 **TOTAL - 1**

Video /Audio appearances: 73 OSPS persons in custody appeared by audio (most making numerous video appearances throughout the month)

Meals provided to custodies: 0

Special Constable Total Hours: 884.75

**Issues, Concerns & Comments:**

Superior Court, Criminal Court & Family Court remain the only courtrooms that hear matters in-person. Prisoners are not transported to the courthouse at this time unless they are attending for their trial. All other prisoners are still being done by audio/video from the police services or the correctional facilities.

Special Constables have been assigned at the police station to cover in custody hearings. When not required for prisoners in custody members have assisted to perform other duties.

**Front Entrance Statistics:**

- Nothing to report



## Report to the Board: Records

*From: Director of Civilian Services – K. Fluney*

*Date: April 8, 2020*

*Related to Business Plan S#14.4*

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Local criminal record searches are being completed and sent back to the individuals within 3 weeks of submitting them.

New portal launched for online local criminal record searches.

There was a total of 2400 bulk searches completed in March 2020.





## Report to the Board: Records

*From: Director of Civilian Services – K. Fluney*

*Date: April 14, 2021*

*Related to Business Plan S#14.4*

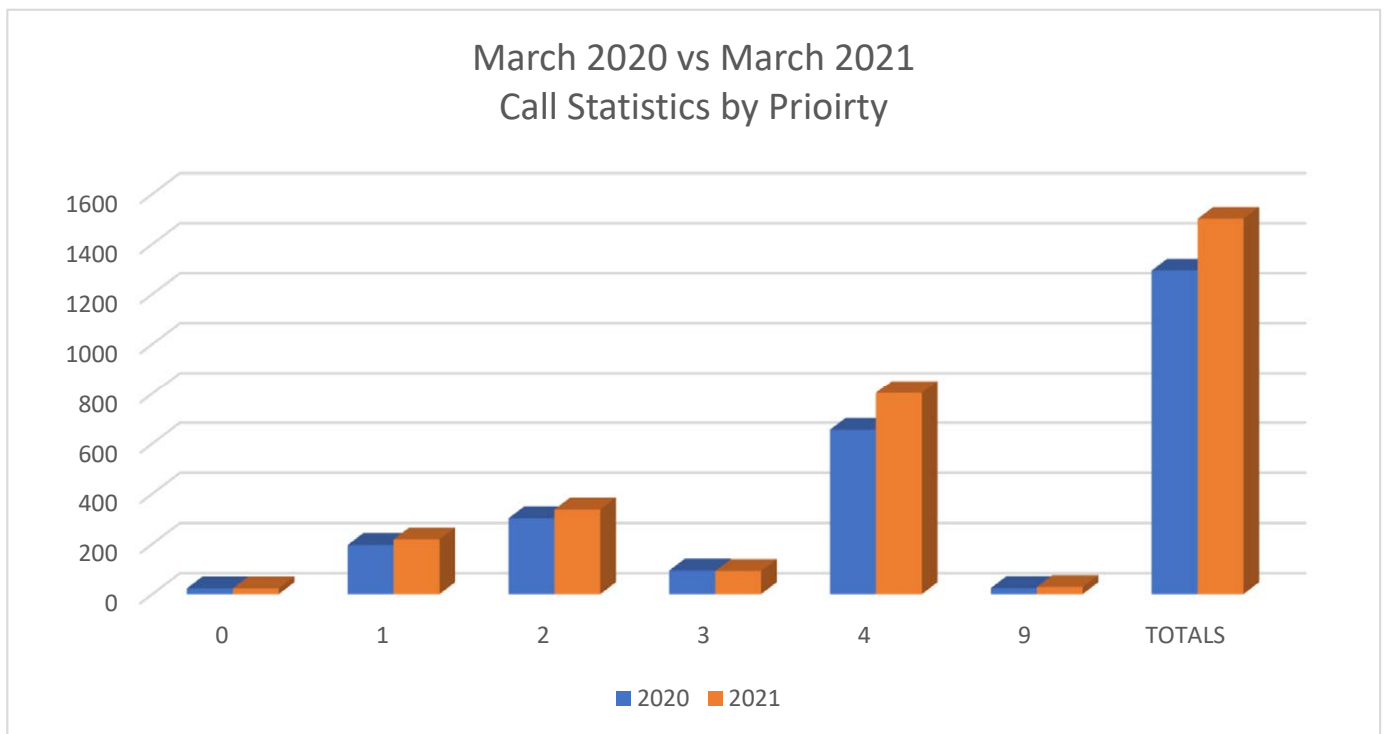
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Local criminal record searches are being completed and sent back to the individuals within 1 to 2 weeks of submitting them. Owen Sound Police Service accepts criminal record check applications in person at the service as well as online.

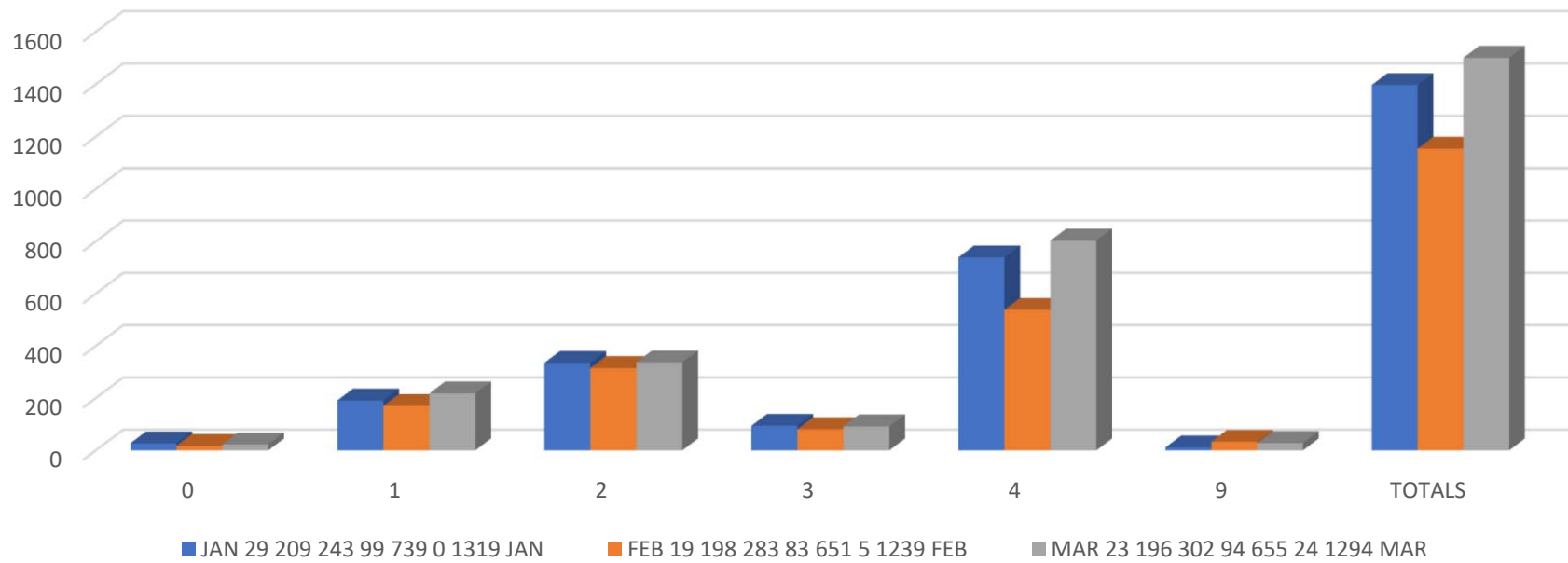
There was a total of 6146 bulk searches completed in March 2021.

# MARCH 2020 vs March 2021 CALL STATISTICS BY PRIORITY

	2020	2021
0	23	23
1	196	218
2	302	337
3	94	92
4	655	803
9	24	28
<b>TOTALS</b>	<b>1294</b>	<b>1501</b>



Month to Month Comparison  
2020 -2021  
Call Statistics by Priority



2020	JAN	FEB	MAR
0	29	19	23
1	209	198	196
2	243	283	302
3	99	83	94
4	739	651	655
9	0	5	24
TOTALS	1319	1239	1294

2021	JAN	FEB	MAR
0	27	17	23
1	191	170	218
2	335	315	337
3	94	81	92
4	739	538	803
9	11	33	28
TOTALS	1397	1154	1501

**Total 2020 = 3852 / Total 2021 = 4052 = 5.19% increase**



## Report to the Board: Information Technology

*From: Director of Information Technology Services – C. Hill*

*Date: March 2021*

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- Completion of Cobourg Dispatch RFP for renewal of dispatch services
- Completion of Perth County Fire RFP
- Began work on Grey County Countywide Radio System for Fire/EOC
- Began work on West Grey/Hanover PS radio System
- Saugeen Shores security audit submission (every 2 years)
- Issued Human Trafficking Grant equipment to local Services
- Began work on backup communications centre at Works facility
- Completed mapping for Chatham Kent Police Service



**Owen Sound Police Service**  
**MONTHLY FINANCIAL REPORT**  
**MARCH 2021**

Prepared by: Donna Flood  
Financial Coordinator  
April 20, 2021

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - MARCH 2021**

**DEPARTMENTS 3000 - 3100 - 3200 - 3300**

	ACTUALS	BUDGET	VARIANCE	% by Dept.	2021 BUDGET	2020 ACTUALS
DEPARTMENT 3100 " OFFICERS "	1,408,934.99	1,602,378.81	-193,443.82	-12%	6,409,515	1,693,799.98
CAPITAL ASSETS	44,868.28	38,000.00	6,868.28		152,000	131,436.71
DEPARTMENT 3200 " CIVILIANS "	290,943.88	259,034.13	31,909.76	12%	1,036,137	(74,564.30)
DEPARTMENT 3300 " COURT "	94,792.35	83,975.14	10,817.21	13%	335,901	160,586.67
DEPARTMENT 3000 " BOARD "	23,747.67	9,908.27	13,839.40	140%	39,633	14,723.47
<b>SUMMARY TOTAL</b>	<b>1,863,287.17</b>	<b>1,993,296.35</b>	<b>-130,009.18</b>		<b>7,973,185</b>	<b>1,925,982.53</b>

-1.63%

Income Adjustments

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - MARCH 2021  
DEPARTMENT 3100 POLICE OFFICERS**

				page 1a		
	2021	PERIOD		2021	2020	2019
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
CPP Grant	-111,700.16	-45,937.50	-65,762.66	-183,750		-137,812.49
<b>Total REVENUE - GENERAL</b>	<b>-111,700.16</b>	<b>-45,937.50</b>	<b>-65,762.66</b>	<b>-183,750.00</b>	<b>0</b>	<b>(137,812.49)</b>
<b>PERSONNEL</b>						
OFFICERS - Wages - Full time	954,046.98	1,072,129.44	-118,082.46	4,288,518	1,076,150.01	3,708,461.01
OFFICERS - Wages - Part time	44,765.58	61,403.38	-16,637.80	245,614	53,912.28	167,127.13
Wages - Contingency		-33,000.00	33,000.00	-132,000		101,545.88
Wages - Overtime	9,657.52	18,750.00	-9,092.48	75,000	21,896.48	75,810.22
Wages RECOVERY WSIB	-2,764.51	-14,910.09	12,145.58	-59,640		-2,983.50
Accrued Payroll Expense	-50,609.40	5,000.00	-55,609.40	20,000	-84,896.07	93,151.93
Sick Bank Payout		0.00	0.00	0		
<b>PAYROLL BENEFIT OVERHEAD</b>	<b>305,197.65</b>	<b>331,340.63</b>	<b>-26,142.98</b>	<b>1,325,383</b>	<b>349,693.85</b>	<b>1,250,112.14</b>
Retirement / Relocation		0.00	0.00	0		30,000.00
Travel expense	45.12	250.00	-204.88	1,000	36.78	4,538.24
Clothing & C. Allowance	2,568.40	3,500.00	-931.60	14,000	3,635.12	10,819.23
Uniforms & Equipment	8,980.79	5,000.00	3,980.79	20,000	5,977.95	40,789.22
Pensioners Benefits	34,022.58	40,300.00	-6,277.42	161,200	33,022.55	132,485.90
Car Allowances	2,400.00	2,400.00	0.00	9,600	2,400.00	8,800.00
Professional Development	12,393.49	12,500.00	-106.51	50,000	16,625.14	44,141.45
Memberships	2,198.95	2,250.00	-51.05	9,000	3,126.26	7,946.84
Donations		0.00	0.00		3,023.57	1,000.00
Reallocated Wages	13,965.51	13,965.39	0.12	55,862	13,965.39	55,861.56
Recovery	22,436.74	-625.00	23,061.74	-2,500	-829.08	5,639.32
<b>Total Personnel - GENERAL</b>	<b>1,359,305.40</b>	<b>1,520,253.75</b>	<b>-160,948.35</b>	<b>6,081,015</b>	<b>1,497,940.21</b>	<b>5,735,246.57</b>
<b>Personnel - PAID DUTY</b>						
Paid Duty REVENUE	-1,560.00	-10,000.00	8,440.00	-40,000	-3,770.00	-30,538.00
Wages - Overtime Incl. Benefits	370.29	4,000.00	-3,629.71	18,000	1,326.96	14,277.35
<b>Total Personnel - PAID DUTY</b>	<b>-1,189.71</b>	<b>-6,000.00</b>	<b>4,810.29</b>	<b>-24,000</b>	<b>-2,443.04</b>	<b>-16,261</b>
<b>RIDE - Ontario Grants</b>	<b>866.16</b>	<b>-3,404.50</b>	<b>4,270.66</b>	<b>-13,618</b>		<b>-13,460.00</b>
Payroll Accrual Expense		0.00	0.00			
RIDE - Wages - Overtime Incl. Benefits		3,404.50	-3,404.50	13,618	3,064.68	16,184.97
<b>Total Personnel - R.I.D.E Program</b>	<b>866.16</b>	<b>0.00</b>	<b>866.16</b>	<b>0</b>	<b>3,064.68</b>	<b>2,724.97</b>
<b>Personnel - AUXILIARY POLICE</b>						
Clothing & C. Allowance (December)		375.00	-375.00	1,500		360.24
Uniforms & Equipment		750.00	-750.00	3,000	689.93	2,720.90
Professional Development		125.00	-125.00	500	67.81	
Miscellaneous Expense		0.00	0.00	0		39.67
<b>Total Personnel - AUXILIARY POLICE</b>	<b>0.00</b>	<b>1,250.00</b>	<b>-1,250.00</b>	<b>5,000</b>	<b>767.74</b>	<b>3,120.81</b>
<b>PERSONNEL TOTAL</b>	<b>1,388,981.84</b>	<b>1,515,803.75</b>	<b>-126,821.90</b>	<b>6,092,015</b>	<b>1,499,319.58</b>	<b>5,724,831.70</b>
<b>ADMINISTRATION</b>						
<b>Admin - CISO</b>						
CISO Grant	3,663.37	-2,000.00	5,663.37	-8,000	-3,150.44	-12,849.56
CISO Material and Supplies	827.51	0.00	827.51			
CISO Vehicle Lease/Expense	467.53	1,600.00	-1,132.47	6,400	3,062.59	12,849.56
<b>Total Admin - CISO</b>	<b>4,958.41</b>	<b>-400.00</b>	<b>5,358.41</b>	<b>-1,600.00</b>	<b>-87.85</b>	<b>0.00</b>
<b>Admin - CRIME PREVENTION</b>						
<b>STOP / Y.I.P.I. GRANTS</b>		0.00	0.00	0		
Donations (D.A.R.E.)	-15,593.01	-500.00	-15,093.01	-2,000	-9,498.43	-4,056.75
Wages - Part Time	681.84	0.00	681.84	0	208.94	1,581.84
Wages - Full Time	16,342.56	17,788.56	-1,446.00	71,154	18,205.60	20,534.53
Miscellaneous		0.00	0.00			
Reallocated Wages		0.00	0.00	0		42,495.60
<b>PAYROLL BENEFIT OVERHEAD</b>	<b>5,164.57</b>	<b>5,514.46</b>	<b>-349.88</b>	<b>22,058</b>	<b>5,460.99</b>	<b>6,538.69</b>
Clothing & C. Allowance	61.49	25.00	36.49	100	27.01	1,298.47
Accrued Payroll Expense		0.00	0.00	0	-422.89	612.88
Meeting Expenses		0.00	0.00	0	17.30	
Office Supplies & Mail Hydro & supplies	42.74	0.00	42.74	0	355.95	1,251.21
Materials & Supplies		750.00	-750.00	3,000		11,339.38
Promotion Exp (Incl. Advertising)		250.00	-250.00	1,000	175.00	468.97
Misc. (Training/POC Grant Expenses)	50.00	25.00	25.00	100	991.31	
<b>RECOVERY</b>	<b>2,021.95</b>	<b>0.00</b>	<b>2,021.95</b>	<b>0</b>		
Telephones	49.25	162.50	-113.25	650	147.75	2,045.51
<b>Total Admin - CRIME PREVENTION</b>	<b>8,821.39</b>	<b>24,015.52</b>	<b>-15,194.13</b>	<b>96,082</b>	<b>15,668.53</b>	<b>84,110.33</b>

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - MARCH 2021  
DEPARTMENT 3100 POLICE OFFICERS**

	ACTUALS	PERIOD BUDGET	VARIANCE	page 1b 2021 BUDGET	2020 ACTUALS	2019 ACTUALS
<b>Administration - USE OF FORCE</b>						
Materials & Supplies	-5,444.91	3,000.00	-8,444.91	12,000	3,277.04	12,391.51
<b>Administration - GENERAL</b>						
Bank Charges	547.98	375.00	172.98	1,500	488.05	2,019.84
Meeting Expenses	535.01	375.00	160.01	1,500		205.34
Investigation Expense	420.12	1,750.00	-1,329.88	7,000	487.88	4,667.67
Postage/Courier/Shipping	637.88	625.00	12.88	2,500	888.60	1,987.37
Photocopy / Lease charges	2,696.50	2,325.00	371.50	9,300	3,417.17	9,348.82
Office Supplies & Expense	4,237.33	4,500.00	-262.67	18,000	7,272.56	24,391.91
Subscriptions/Publications	951.82	875.00	76.82	3,500	1,580.54	10,984.31
HR Contract	1,831.68	4,457.67	-2,625.99	17,831	7,934.25	18,113.26
Counselling	7,326.72	6,868.87	457.85	27,475	814.08	23,799.69
Advertising		250.00	-250.00	1,000	5,289.50	
Miscellaneous Expense	205.39	0.00	205.39	0	113.96	2,341.61
Telephones	5,588.66	8,500.00	-2,911.34	34,000	7,907.43	29,752.79
Legal Fees		625.00	-625.00	2,500		
Office Equip. Lease/Rental	1,989.75	3,125.00	-1,135.25	12,500	1,989.75	6,537.75
<b>Total Administration - GENERAL</b>	<b>26,968.84</b>	<b>34,651.54</b>	<b>-7,682.70</b>	<b>138,606.17</b>	<b>38,183.57</b>	<b>134,150.36</b>
<b>ADMINISTRATION TOTAL</b>	<b>34,303.73</b>	<b>61,267.08</b>	<b>-25,963.33</b>	<b>245,068.24</b>	<b>57,041.29</b>	<b>230,652.20</b>
<b>EQUIPMENT</b>						
<b>Equipment - GENERAL</b>						
Licence	1,659.33	400.50	1,258.83	1,602	2,870.83	884.30
Fuel	14,827.14	15,000.00	-172.86	60,000	11,881.76	54,041.17
Repairs/ Parts & Materials	8,413.83	8,750.00	-336.17	35,000	17,408.48	34,708.15
Photo & I. D. Exp/Equipment	4,720.24	1,625.00	3,095.24	6,500	2,247.90	7,512.39
Insurance	32,981.00	4,980.00	28,001.00	19,920	23,295.00	15,426.89
Service Agreements	63,748.03	39,625.00	24,123.03	158,500	75,058.01	146,718.24
Expense recovery		0.00	0.00		-814.89	-255.46
Vehicle Leases		0.00	0.00			
<b>Total Equipment - GENERAL</b>	<b>126,349.57</b>	<b>70,380.50</b>	<b>55,969.07</b>	<b>281,522.00</b>	<b>131,747.29</b>	<b>259,035.68</b>
<b>Equipment - (Comm. Serv.)</b>						
Licence						444.25
Fuel		0.00	0.00	0		36.02
Repairs		750.00	-750.00	3,000	3,062.81	1,236.14
Insurance & Licence		415.00	-415.00	1,860	2,629.00	1,328.00
<b>Total Equipment - GENERAL</b>	<b>0.00</b>	<b>1,165.00</b>	<b>-1,165.00</b>	<b>4,860.00</b>	<b>5,691.81</b>	<b>3,044.41</b>
<b>EQUIPMENT TOTAL</b>	<b>126,349.57</b>	<b>71,545.50</b>	<b>54,804.07</b>	<b>286,382.00</b>	<b>137,439.10</b>	<b>262,080.09</b>
<b>CAPITAL - GENERAL</b>						
Previous Year's Unfinanced			0.00		50,000.00	
Office Equipment	13,676.44	0.00	13,676.44		1,048.77	1,175.33
Computer equipment	30,178.49	0.00	30,178.49		18,579.60	30,240.12
Software		0.00	0.00			34,460.44
Automobiles	41,645.36	0.00	41,645.36			81,751.75
Use of Force	2,400.00	0.00	2,400.00			10,890.78
From Capital Fund		0.00	0.00			-150,000.00
Communications Equipment	26,641.52	0.00	26,641.52		85,740.94	4,938.63
Identification Equipment	3,887.19	0.00	3,887.19			
All Other Equipment	10,003.03	38,000.00	-27,996.97	152,000		-6,396.95
From Board Reserve		0.00	0.00	0		-64,573.00
For Future Financing		0.00	0.00			-209,821.04
All Other Capital Items		0.00	0.00			7,512.87
Provincial Grant	-75,377.50	0.00	-75,377.50			
Software Capital		0.00	0.00			254,234.40
NG911 Unfinanced		0.00	0.00			-209,821.04
NG911 Unfinanced		0.00	0.00			209,821.04
Communication Capital		0.00	0.00		141.25	5,586.64
Sale of Fixed Assets	-8,186.25	0.00	-8,186.25		-2,073.85	
<b>CAPITAL TOTAL</b>	<b>44,888.28</b>	<b>38,000.00</b>	<b>6,888.28</b>	<b>152,000.00</b>	<b>131,436.71</b>	<b>-0.03</b>
<b>TOTAL DEPARTMENT 3100</b>	<b>1,453,803.27</b>	<b>1,640,378.81</b>	<b>-186,575.54</b>	<b>6,561,515.23</b>	<b>1,825,238.69</b>	<b>6,079,751.47</b>



**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - MARCH 2021  
DEPARTMENT 3200 POLICE CIVILIANS**

	2021 ACTUALS	PERIOD BUDGET	VARIANCE	page 2a 2021 BUDGET	2020 ACTUALS	2019 ACTUALS
<b>REVENUE - Dispatch</b>						
CPP GRANT		0.00	0.00	0		-0.01
NG911 Recovery			0.00			
Dispatch Recovery O/MUN	-87,240.47	-252,918.77	165,678.30	-1,011,675	-512,236.59	-940,850.15
Fire Paging Revenues	-18,695.69	-58,903.74	40,208.05	-235,615	-83,759.49	-235,970.71
Owen Sound Fire Department	-112,434.00	-28,066.75	-84,367.25	-112,267	-77,694.58	-76,362.30
E911 County Revenue		-23,027.20	23,027.20	-92,109	-92,108.80	-92,108.80
<b>Total REVENUE - Dispatch</b>	<b>-218,370.16</b>	<b>-362,916.46</b>	<b>144,546.30</b>	<b>-1,451,666</b>	<b>-765,799.46</b>	<b>-1,345,291.97</b>
<b>PERSONNEL</b>						
DISPATCH - Wages -Full time	161,686.62	178,051.38	-16,364.76	712,206	146,791.88	667,241.53
Wages - Part Time	69,481.31	116,924.82	-47,443.51	467,699	145,921.54	475,649.58
Wages - Overtime	39,301.28	1,250.00	38,051.28	5,000	12,689.49	30,667.03
Software Licence & Upgrades		0.00	0.00	0		0.00
Reallocated Wages		0.00	0.00	0		-160,203.96
Accrued Payroll Expense	-29,041.59	875.00	-29,916.59	3,500	-50,338.92	29,489.04
PAYROLL BENEFIT OVERHEAD	59,676.84	72,734.71	-13,057.87	290,939	64,566.27	268,935.75
Contract Services		0.00	0.00		35,002.50	
Service Agreements		0.00				
Clothing Allowance		0.00				540.32
Travel expense	46.98	0.00	46.98			746.19
Professional Development	10,517.01	7,500.00	3,017.01	30,000	6,405.05	10,123.55
<b>Total Personnel - DISPATCH</b>	<b>311,668.45</b>	<b>377,335.91</b>	<b>-65,667.46</b>	<b>1,509,344</b>	<b>361,037.81</b>	<b>1,323,189.03</b>
<b>Personnel - RECORDS/DATA ENTRY</b>						
REVENUE - POLICE REPORTS	-9,091.10	-10,000.00	908.90	-40,000	-11,035.90	-44,298.52
Records Management Revenue		-8,750.00	8,750.00	-35,000	0.00	-72,339.29
Accrued Payroll Expense	-2,068.61	0.00	-2,068.61		-15,673.56	7,495.45
RECORDS - Wages -Full time	65,132.28	85,810.84	-20,678.56	343,243	103,110.30	229,610.05
Wages - Part Time	18,377.62	24,114.76	-5,737.14	96,459	27,230.13	171,623.26
Wages - Overtime	515.73	375.00	140.73	1,500	1,752.67	3,971.49
Reallocated Wages		0.00	0.00	0		-7,821.24
PAYROLL BENEFIT OVERHEAD	22,777.01	30,218.57	-7,441.56	120,874	35,619.73	99,471.56
<b>Total Personnel - RECORDS/DATA ENTRY</b>	<b>95,642.93</b>	<b>121,769.17</b>	<b>-26,126.24</b>	<b>487,077</b>	<b>141,003.37</b>	<b>387,712.76</b>
<b>Personnel - ADMINISTRATION</b>						
SECRETARIAL - Wages -Full time	13,440.55	15,685.49	-2,244.94	62,742	15,929.55	59,454.90
Accrued Payroll Expense	-25,887.20	0.00	-25,887.20		-2,966.67	1,020.76
Reallocated Wages		0.00	0.00	0		96,708.96
Wages - Part Time	12,215.28	13,216.08	-1,000.80	52,864	14,235.32	50,715.52
PAYROLL BENEFIT OVERHEAD	5,974.11	6,844.92	-870.81	27,380	6,931.24	25,162.34
<b>Total Personnel - ADMINISTRATION</b>	<b>5,742.74</b>	<b>35,746.48</b>	<b>-30,003.74</b>	<b>142,986</b>	<b>34,129.44</b>	<b>233,062.48</b>
<b>Personnel - IDENTIFICATION UNIT</b>						
IDENTIFICATION - Wages -Full time	18,544.80	20,230.54	-1,685.74	80,922	22,111.00	72,468.36
Accrued Payroll Expense		0.00	0.00		-1,418.26	1,750.15
PAYROLL BENEFIT OVERHEAD	5,748.90	6,271.47	-522.57	25,086	6,854.39	21,740.61
<b>Total Personnel - IDENTIFICATION UNIT</b>	<b>24,293.70</b>	<b>26,502.01</b>	<b>-2,208.31</b>	<b>106,008</b>	<b>27,547.13</b>	<b>95,959.12</b>

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - MARCH 2021  
DEPARTMENT 3200 POLICE CIVILIANS**

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	2021 ACTUALS	PERIOD BUDGET	VARIANCE	2021 BUDGET	2020 ACTUALS	2019 ACTUALS
<b>Personnel - LICENCING/CPIC</b>						
REVENUE - PERMITS/BYLAW	-2,769.97	-5,000.00	2,230.03	-20,000	-1,964.96	-21,695.01
LICENCE - Wages	2,685.96	3,103.63	-417.67	12,415	16,453.46	56,035.04
Wages - Overtime		0.00	0.00	0		479.93
Accrued Payroll Expense		0.00	0.00		-1,093.18	1,339.55
PAYROLL BENEFIT OVERHEAD	832.62	962.12	-129.50	3,848	5,100.55	16,810.46
<b>Total Personnel - LICENCING/CPIC</b>	<b>748.61</b>	<b>-934.25</b>	<b>1,682.86</b>	<b>-3,737</b>	<b>18,495.87</b>	<b>52,969.97</b>
<b>Personnel - SWITCHBOARD</b>						
WAGES - Full Time	6,099.51	28,941.29	-22,841.78	115,765	23.09	83,208.66
Wages - Part Time	19,789.80	2,500.00	17,289.80	10,000	38,132.99	2,297.81
Wages - Overtime	1,340.97	0.00	1,340.97	0	243.01	1,332.66
Accrued Payroll Expense	-625.05	0.00	-625.05		-4,785.56	-1,705.33
Payroll Benefit Overhead	4,867.07	9,346.80	-4,479.73	37,387	5,148.40	11,872.28
<b>Total Personnel - SWITCHBOARD</b>	<b>31,472.30</b>	<b>40,788.09</b>	<b>-9,315.79</b>	<b>163,152.35</b>	<b>38,761.93</b>	<b>97,006.08</b>
<b>Personnel - Cell Block Monitoring</b>						
Wages - Part time	19,637.15	29,200.00	-9,562.85	116,800		
Record Checks Revenue		-61,320.00	61,320.00	-245,280		
Accrued Payroll Expense	-872.20	0.00	-872.20			
Payroll Benefits Overhead	2,733.20	4,380.00	-1,646.80	17,520		
<b>Total Personnel - Cell Block Monitoring</b>	<b>21,498.15</b>	<b>-27,740.00</b>	<b>49,238.15</b>	<b>-110,960</b>	<b>0.00</b>	<b>0</b>
<b>Personnel - Information Technology Services</b>						
IT/Records Management Revenue	-29,752.50	-15,000.00	-14,752.50	-60,000	-4,504.90	
IT Wages - Full Time	40,891.20	45,772.38	-4,881.18	183,090	48,857.47	
Wages - Overtime		0.00	0.00			
Payroll Benefits Overhead	12,676.26	14,189.44	-1,513.18	56,758	15,145.83	
Reallocated Wages	-16,178.76	-16,178.64	-0.12	-64,715	-16,178.64	
Payroll Accrual	-24,348.81	0.00	-24,348.81			
<b>Total Personnel - Information Technology Serv</b>	<b>(16,712.61)</b>	<b>28,783.18</b>	<b>-45,495.79</b>	<b>115,133</b>	<b>43,319.76</b>	<b>0</b>
<b>PERSONNEL TOTAL</b>	<b>474,354.27</b>	<b>602,250.58</b>	<b>-127,896.31</b>	<b>2,409,002.33</b>	<b>664,295.31</b>	<b>2,189,899.44</b>
<b>ADMINISTRATION</b>						
Pensioners Benefits	8,989.66	8,325.00	664.66	33,300	6,668.86	28,152.35
Telephone	30,221.36	12,125.00	18,096.36	48,500	24,084.09	92,773.94
Telephone Cost RECOVERY	-6,303.49	-2,500.00	-3,803.49	-10,000	-5,536.16	-49,481.52
<b>EQUIPMENT - General</b>						
Repairs to Equipment	2,052.24	1,750.00	302.24	7,000	1,723.06	4,086.30
<b>ADMINISTRATION &amp; EQUIPMENT TOTAL</b>	<b>34,959.77</b>	<b>19,700.00</b>	<b>15,259.77</b>	<b>78,800</b>	<b>26,939.85</b>	<b>75,531.07</b>
<b>TOTAL DEPARTMENT 3200</b>	<b>290,943.88</b>	<b>259,034.13</b>	<b>31,909.76</b>	<b>1,036,137</b>	<b>-74,564.30</b>	<b>920,138.54</b>

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - MARCH 2021  
DEPARTMENT 3300 COURT SECURITY**

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	2021	PERIOD		2021	2020	2019
	ACTUALS	BUDGET	VARIANCE	BUDGET	ACTUALS	ACTUALS
<b>Personnel - COURT CASE MANAGERS</b>						
Wages -Full time	21,006.72	39,929.96	-18,923.24	159,720	26,324.82	159,092.80
Wages - Contingency		0.00	0.00	0		
Wages - Overtime		250.00	-250.00	1,000		
PAYROLL BENEFIT OVERHEAD	6,512.10	12,378.29	-5,866.19	49,513	8,160.71	47,727.84
Accrued Payroll Expense	-24,348.81	375.00	-24,723.81	1,500	-1,820.58	2,524.76
Earnings recovery		0.00	0.00	0		-35,893.92
Clothing & C. Allowance		0.00	0.00	0		234.28
Travel Expenses		0.00	0.00	0		
<b>Total Personnel - GENERAL</b>	<b>3,170.01</b>	<b>52,933.25</b>	<b>-49,763.24</b>	<b>211,733</b>	<b>32,664.95</b>	<b>173,685.76</b>
<b>Personnel - SPECIAL CONSTABLES</b>						
From Prior Reserves						
SPEC. - Wages - Full time	15,885.60	95,750.00	-79,864.40	383,000	106,654.63	416,283.53
SPEC. - Wages - Part Full time	56,501.78	16,961.89	39,539.89	67,848	17,930.99	
Wages - Overtime	606.72	375.00	231.72	1,500	201.31	2,313.77
Retirement incentive		0.00	0.00	0		
Pension benefits	826.12	775.00	51.12	3,100	777.28	3,447.19
PAYROLL BENEFIT OVERHEAD	12,920.37	19,620.69	-6,700.32	78,483	19,800.16	57,450.80
Clothing & C. Allowance	288.12	387.50	-99.38	1,550	351.13	1,440.56
Training		1,250.00	-1,250.00	5,000		407.04
Uniforms & Equipment	34.51	625.00	-590.49	2,500	727.21	2,462.89
Accrued Payroll Expense	-2,363.27	0.00	-2,363.27		-22,149.00	6,465.43
Government Grant		-105,553.18	105,553.18	-422,213		-454,519.32
<b>Total Personnel - SPEC. CONSTABLES</b>	<b>84,699.95</b>	<b>30,191.90</b>	<b>54,508.06</b>	<b>120,768</b>	<b>124,293.71</b>	<b>35,751.89</b>
<b>PERSONNEL TOTAL</b>	<b>87,869.96</b>	<b>83,125.14</b>	<b>4,744.82</b>	<b>332,501</b>	<b>156,958.66</b>	<b>209,437.65</b>
<b>Administration - GENERAL</b>						
Prisoner & Escort Expenses	1,254.94	500.00	754.94	2,000	2,472.73	9,068.60
Prisoner & Escort RECOVERY	5,376.40	-250.00	5,626.40	-1,000	600.31	-9,547.36
Miscellaneous Expense		125.00	-125.00	500	149.57	192.53
Telephone Lines and Leases	291.05	475.00	-183.95	1,900	405.40	1,697.24
<b>Total Administration - GENERAL</b>	<b>6,922.39</b>	<b>850.00</b>	<b>6,072.39</b>	<b>3,400</b>	<b>3,628.01</b>	<b>1,411.01</b>
<b>Equipment - GENERAL</b>						
Licence		0.00	0.00	0		
Fuel		0.00	0.00	0		35.08
Repairs/ Parts & Materials		0.00	0.00	0		
Insurance		0.00	0.00	0		
Lease		0.00	0.00	0		
<b>Total Equipment - GENERAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>35.08</b>
<b>ADMINISTRATION &amp; EQUIPMENT TOTAL</b>	<b>6,922.39</b>	<b>850.00</b>	<b>6,072.39</b>	<b>3,400</b>	<b>3,628.01</b>	<b>1,446.09</b>
<b>CAPITAL - GENERAL</b>						
Automobiles			0.00			
All Other Capital Items			0.00			
<b>TOTAL DEPARTMENT 3300</b>	<b>94,792.35</b>	<b>83,975.14</b>	<b>10,817.21</b>	<b>335,900.56</b>	<b>160,586.67</b>	<b>210,883.74</b>

**OWEN SOUND POLICE SERVICES  
FINANCIAL REPORT - MARCH 2021  
DEPARTMENT 3000 POLICE SERVICES BOARD**

page 4a

	2021 ACTUALS	PERIOD BUDGET	VARIANCE	2021 BUDGET	2020 ACTUALS
<b>PERSONNEL - GENERAL</b>					
One time funding Pr Yr Res			0.00		
HR Support - City Hall	5,625.00	0.00	5,625.00		
From BOARD Reserves (Appreciation)		-7,500.00	7,500.00	-30,000	
Remuneration	2,781.00	2,800.00	-19.00	11,200	2,781.00
Wages - Full Time	3,333.46	3,898.87	-565.41	15,595	3,982.37
Reallocated Wages	2,213.25	2,213.25	0.00	8,853	2,213.25
PAYROLL BENEFIT OVERHEAD	1,033.36	1,208.65	-175.29	4,835	1,234.52
Accrued Payroll Expense		0.00	0.00		(1,479.17)
Legal Fees		0.00	0.00		
Appreciation functions	26.99	2,500.00	-2,473.01	10,000	27.00
Expense Recovery		0.00	0.00	0	
<b>Total PERSONNEL - GENERAL</b>	<b>15,013.06</b>	<b>5,120.77</b>	<b>9,892.29</b>	<b>20,483</b>	<b>8,758.97</b>
<b>ADMINISTRATION</b>					
One time funding					
Professional Development	1,729.92	1,500.00	229.92	6,000	
Memberships	3,354.68	412.50	2,942.18	1,650	3,629.99
Meeting Expenses	19.00	250.00	-231.00	1,000	
Office Supplies & Expense		125.00	-125.00	500	940.26
Advertising		250.00	-250.00	1,000	48.84
Telephones		0.00	0.00	0	148.71
Legal Fees	3,631.01	2,250.00	1,381.01	9,000	1,196.70
Consultants fees		0.00	0.00	0	
<b>Total ADMINISTRATION</b>	<b>8,734.61</b>	<b>4,787.50</b>	<b>3,947.11</b>	<b>19,150</b>	<b>5,964.50</b>
<b>POLICE SERVICE BOARD ACTIVITIES</b>					
Revenue	-1,696.90	-6,750.00	5,053.10	-27,000.00	(1,625.52)
External Police Reports	-57,764.00	-33,875.00	-23,889.00	-135,500.00	(45,444.45)
From Prior Reserves		0.00	0.00	0.00	
Interest Revenue	-294.04	-600.00	305.96	-2,400.00	(1,070.23)
Bank Charges	17.41	31.25	-13.84	125.00	73.57
Office Supplies		0.00	0.00		
To Police Board Reserves	59,737.53	41,193.75	18,543.78	164,775.00	48,066.63
<b>Total POL SERV BOARD ACTIVITIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0</b>
<b>TOTAL DEPARTMENT 3000</b>	<b>23,747.67</b>	<b>9,908.27</b>	<b>13,839.40</b>	<b>39,633</b>	<b>14,723.47</b>

**Board Reserve for Equipment**

Opening Balance at December 31, 2020	309,922.53
Cufflinks Donation	
Current year transfers	59,737.53
<b>Balance to date</b>	<b>369,660.06</b>

**OWEN SOUND POLICE SERVICES**

**PAYMENT OF ACCOUNTS FOR APPROVAL**

For the period March 1 - March 31, 2021

Detailed list available upon request

	<u>AMOUNT</u>
DEPARTMENT 3000 (Board)	\$ 2,919.37
DEPARTMENT 3100 (Officers)	37,259.66
DEPARTMENT 3200 (Civilians)	12,948.07
DEPARTMENT 3300 (Court Security)	1,598.88
<b>TOTAL EXPENSES</b>	<b><u>\$ 54,725.98</u></b>



## Report to the Board: Chief's Activities

From: Chief C. Ambrose

Date: Wednesday April 14, 2021

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The following is a summary for the month of March 2021:

- Annual Leave and Statutory Holiday Time -1 day
- Sick Days- 12 hours
- Conference calls re Covid19 with City and partners -2 hours
- Community Drug and Alcohol Strategy -3 hours
- OACP Board of Directors and Committee Meetings- 9 hours
- Dispatch contract meetings and proposals – 7.5 hours
- WSIB create Work Plan- 4 hours
- Use of Force Recertification – 6 hours
- M'Wikwedong Cultural Competency Training- 9 hours
- Ontario Federation of Agriculture meeting – 1hour
- Grey Bruce Homelessness Task Force – 2 hours
- Drug Treatment Courts Meeting - 1 hour
- Grey Bruce Vaccine Distribution Task Force Police Rep- 5.5 hours
- Staffing Interviews - 13 hours
- Star Table Steering Committee Training and meeting – 2 hours



## **Report to the Board: Vault Audit**

*From: Inspector J. Fluney*

*Date: Friday, April 9, 2021*

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A vault audit conducted in April 2021

The condition of the vault is clean and orderly. There are separate sections of the vault to secure firearms, controlled substances, valuables and money, alcohol and general property. Random sampling was conducted on all of these areas and checks were completed to cross reference the entry of the property onto the records management system. Very minor issues involving the tagging of property and purging were identified and will be addressed.

**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner Thomas Carrique  
Chairs, Police Services Boards

**FROM:** Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division

**SUBJECT:** **Proposed Regulations under the *Community Safety and Policing Act, 2019***

<b>DATE OF ISSUE:</b>	<b>April 26, 2021</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
<b>RETENTION:</b>	<b>June 7, 2021</b>
<b>INDEX NO.:</b>	<b>21-0047</b>
<b>PRIORITY:</b>	<b>High</b>

As you know, to bring the *Community Safety and Policing Act, 2019* (CSPA) into force, the Ministry of the Solicitor General (ministry) has been working on developing regulations, and engaging with policing, community and Indigenous partners, on a number of matters under the CSPA.

At this time, the ministry is requesting public and stakeholder input on proposed regulations related to:

1. [Oaths and affirmations for police officers, First Nation Officers, special constables, auxiliaries and police service board members,](#)
2. [Composition of the Ontario Provincial Police \(OPP\) Governance Advisory,](#)
3. [A review and revision period for community safety and well-being \(CSWB\) plans,](#)
4. [Suspension without pay,](#) and
5. [Chief's referral to the Law Enforcement Complaints Agency.](#)

The ministry welcomes your comments and feedback, which can be provided by visiting Ontario's Regulatory Registry at the above hyperlinks. Comments can be submitted from April 23 to June 7, 2021. If it is preferred, the ministry is happy to meet with any member separately to discuss their feedback on the above.

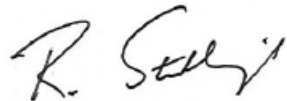


Additional regulations will be posted in the future. As they become available for comment, we will continue to notify you.

We appreciate your continued support, advice and guidance to help us modernize policing in Ontario.

Thank you, as always, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Stubbings". The signature is written in a cursive, slightly slanted style.

Richard Stubbings  
Assistant Deputy Minister  
Public Safety Division